

3A – 709 Twelfth Street, New Westminster, BC, V3M 4J7 604-773-0910 payroll@naseercpa.com

New Employee Checklist

Employer Name	
Employer Address	
Full Name	
SIN Number	
Date of Birth	
Home Address	
E-Mail Address	
Phone Number	
Salary/Hourly Rate	
Hire Date	

Employer - Please provide the above for new employees.

Employee - Please complete and provide to your employer for processing.