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Date: 09 March 2012

## To whom it may concern

Subject: Sekai Hove Chadenga

This letter serves to confirm that Sekai is currently employed by X-Pert Solutions as a Senior ICT Consultant.

She is planning to travel to the United States to visit her two sons who reside and work there. On the completion of her visit she is expected to come back and resume work after her vacation.

We kindly request that you please assist her with the processing of her visas and any required arrangements.

Yours Sincerely,

Joice Benza

**Managing Consultant (CEO)**