

# Saleh Ahmad

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## **• Financial Manager | Accounting | Bookkeeping**

Dedicated and results-driven Chief Accountant with 15+ years of experience in financial management, accounting, and team leadership. Proven track record of implementing strategic financial initiatives, optimizing processes, and ensuring compliance with regulatory standards. Seeking leverage expertise in financial reporting, budgeting, to drive organizational growth and success.

## **Work Experience**

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### **Online Accounting & Financial Services**

**Self Employed**

**April 2024 to present**

- Doing Accounting and Bookkeeping for my client's businesses in the market.
- Maintained and recorded all transactions mentioned in the bank statement to create the financial statement every month for the clients.
- Payroll services and taxation.
- Financial Statement analysis services.

### **Financial Manager**

**Al-Ashegaa Real estate, LLC -Amman**

**May 2011 to December 2023**

- Reviewed Accounting, Audit (external/Internal), and Consultancy assignments for clients, effectively allocating resources to meet goals within budget and timeline.
- Implemented cost accounting tools to enhance cost efficiency and drive cost reductions in Apartments production.
- Maintained accurate financial documentation, reporting, and records of transactions, ensuring compliance and transparency.
- Planned, directed, and controlled monthly financial and accounting activities, ensuring efficient workflow and timely deliverables.
- Established and administered comprehensive operational control plans, including profit planning, capital investment programs, expense budgets, and cost standards.
- Recommended policy changes and implemented improved accounting processes and procedures for enhanced efficiency and effectiveness.

## **Financial Manager**

**MAZEN, INC - Texas, USA**

**January 2001 to February 2011**

- Achieved significant cost savings of over \$2 million for the company through effective financial management and strategic decision-making.
- Established and coordinated credit policies in collaboration with the credit department to ensure effective credit management.
- Oversaw and monitored the internal system for the company, ensuring its smooth operation and adherence to established processes.
- Maintained and controlled all cost accounting aspects related to the products, optimizing cost efficiency and profitability.
- Prepared and presented accurate financial statements for management, providing valuable insights into decision-making.
- Managed the filing of income tax at the end of the year, ensuring compliance with tax regulations.
- Proactively managed cash flow and implemented effective controls to optimize cash management.
- Coordinated with bankers and financial institutions to establish and maintain strong relationships.

## **Chief Accountant**

**Paradise Fine Food, INC - Toronto, ON**

**May 1997 to December 2000**

- Monitored and supervised salaries and wages, ensuring accurate and timely processing.
- Coordinated with bankers and financial institutions, maintaining strong relationships and facilitating financial transactions.
- Proposed upgrades to the financial and accounting system to enhance efficiency and effectiveness.
- Prepared and checked divisional budgets, aligning financial goals with strategic objectives.
- Prepared comprehensive financial statements, including Profit and Loss (P&L), Balance Sheet, and Cash Flow statements.
- Reported and paid taxes due to the government, ensuring compliance with tax regulations and deadlines.

## **Administration & Financial Manager East**

**Lanka Trading Co - Hatyai, Thailand October**

**1995 to March 1997**

- Planned, organized, coordinated, controlled, and managed the operations of the division to ensure smooth functioning and achievement of objectives.
- Conducted regular reviews of accounts and liaised with group managers to identify and address actual and potential problems.
- Collaborated with chief accountants to assess the sufficiency and efficiency of the accounting cycle and implement necessary improvements.
- Implemented upgrades to the financial accounting systems, incorporating the latest

developments in the field.

- Developed policies, plans, and schedules to drive divisional objectives and ensure effective resource allocation.
- Assigned work tasks to division employees and reviewed their completed work for accuracy and quality.

## **Internal Auditor & Accountant**

**Zakat House - Kuwait**

**October 1986 to September 1995**

- Prepared, reviewed, and analyzed annual financial statements in compliance with IAS (International Accounting Standards) and IFRS (International Financial Reporting Standards).
- Reviewed entity policies, procedure manuals, and internal control activities, providing comprehensive reporting to management and the Audit Committee.
- Conducted internal audit assignments, producing detailed written reports highlighting issues and offering implementation solutions.
- Executed detailed audit procedures, ensuring accuracy and effectiveness by reviewing transactions, documents, contracts, records, reports, and policies and procedures.
- Conducted regular follow-up to assess the adequacy of corrective actions and assisted in developing recommendations for improvement.
- Directly responsible for reviewing and preparing schedules and managing the accounting of prepayments, deposits, and advances.

## **Education**

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### **Professional Degree in ACPA- Arab Certified Professional Accountant**

University of Cambridge - Amman

January 2010 to December 2010

### **Master of Commerce in Accounting**

Nagpur University - India January

1989 to December 1989

### **Bachelor of Commerce in Accounting**

Nagpur University - India January

1986 to December 1986

