



CURRICULUM VITAE

SELIM MIA

CONTACT:

- Forida Garden, Khilbarirtek islamia school road,
Shahjadpur, Badda, Vatara, Dhaka-1212
- +88-01611-759286**
- mdselim.uits@gmail.com

CAREER OBJECTIVE:

I am willing to build up a career in a challenging IT environment where I can prove myself as a quick learner and highly energetic person to face any challenge in the IT Infrastructure. I seek opportunities where my efforts are recognized, and I can grow both professionally and personally.

SPECIAL QUALIFICATION:

- 4 (+) years of hands-on experience in IT Infrastructure and Computer Technology with proven technical support / system administration expertise.
- Skilled in hardware/software troubleshooting, IT operations, and providing technical support across various platforms and devices.
- Expertise in network management, including Mikrotik configuration, LAN/WAN/VLAN/VPN/Queue setup, smart printers, and attendance devices and CCTV systems (NVR, DVR, IP configuration).
- Strong command over Windows & Mac OS, Windows Server (2019, 2022), and IT equipment inventory management.
- Proficient in Microsoft Office Suite (Excel, Word, Spreadsheet) with fast typing speed (40+ WPM).
- Proficient in maintaining and customizing CRM Software systems, WordPress Elementor, Creative photo design, Banner design and Video editing.
- Basic knowledge of programming languages- HTML, CSS, Bootstrap, C, PHP, and SQL.
- Known for being a quick learner, dependable team member, and dedicated IT professional with a strong work ethic, with hands-on experience managing IT operations across four factory environments.

JOB EXPERIENCES:

- **Senior Executive (IT)**
Salam Group of Industries (SCRM).
Location: Police Plaza, Gulshan-1, Dhaka
Duration: 05 Oct 2023 – Continuing.
- **IT Officer**
bdCalling IT. Ltd (Betopia Group)
Location: House-14, Block-A, Banasree, Dhaka
Duration: 09 July 2022 – 30 Sep 2023
- **Data Analyst & Researcher**
Intelligent Image Management Ltd.
Location: Gulshan, Dhaka-1212
Duration: 03 March 2021 - 30 Nov 2021

PROFESSIONAL TRAINING:

- **Mikrotik (MTCNA + MTCRE) + OLT + Cisco Manageable Switch**
Institute: Flash IT Ltd
Duration: 04 Month
Location: Farmgate, Dhaka
- **PHP With Laravel Framework**
Institute: Pencil box training institute
Duration: 06 Month
Location: EDB Trade Centre, Dhaka
- **Microsoft Office Suite & Application**
Institute: MPPI, Mymensingh
Duration: 06 Month
Location: Mymensingh City
- **Professional English Communication Skills**
Institute: Pencil box training institute
Duration: 03 Month
Location: EDB Trade Centre, Dhaka
- **Digital Marketing**
Institute: 100 Miles IT Institute
Duration: 03 Month
Location: Aftabnagar, Dhaka

ACADEMIC QUALIFICATION:

- **Bachelor of Engineering in Computer Science and Engineering (CSE)**
University of Information Technology and Sciences.
Major/Group: **Science**
CGPA: **3.00** Out Of 4.00
Passing Year: 2019-2023
- **Higher Secondary Certificate (HSC/Alim)**
Govt. Gafargaon College, Mymensingh
Major/Group: **Science**
CGPA: **4.00** Out Of 5.00
Passing Year: 2018
Board: Dhaka
- **Secondary School Certificate (SSC/Dakhil)**
Gafargaon J.M Fazil Madrasah.
Major/Group: **Science**
CGPA: **4.78** Out Of 5.00
Passing Year: 2016
Board: Madrasah

REFERENCE:

Name : **Md. Shahidul Islam Ratan**
Organization : Salam Group of Industries
Designation : AGM. Factory Admin
Relationship : Professional
Mobile No : +8801974037954
E-mail : factory.scrm@salamsteel.com

Name : **Prof. Jahangir Alam**
Organization : Biroi Fazil Madrasa Gafargaon
Designation : Professor Chemistry
Relationship : Brother
Mobile No : +880 1736668886
E-mail : prof.alamjahangir@gmail.com

PERSONAL DETAILS:

Father's Name : Md. Ibrahim
Mother's Name : Hosna Khatun
Date of Birth : January 01,2000
Gender : Male
Marital Status : Married
Nationality : Bangladeshi
National Id No. : 6462995520
Religion : Islam
Permanent Address : Village -Pakati, Post -Charipara, Thana -Gafargaon-2230, District- Mymensingh.
Current Location : Badda, Dhaka

Here, I declared that the above information in my CV is correctly described which are true and updated to the best of my knowledge and belief.

Sincerely,
Selim Mia

Date:/..../.....