



# CURRICULUM VITAE

## SELIM MIA

### CONTACT:



Florida Garden, Khilbarirtek islamia school road,  
Shahjadpur, Badda, Vatara, Dhaka-1212



**+88-01611-759286**



mdselim.uits@gmail.com

### CAREER OBJECTIVE:

I am willing to build up a career in a challenging IT environment where I can prove myself as a quick learner and highly energetic person to face any challenge in the IT Infrastructure. I seek opportunities where my efforts are recognized, and I can grow both professionally and personally.

### SPECIAL QUALIFICATION:

- 4 (+) years of hands-on experience in IT Infrastructure and Computer Technology with proven technical support / system administration expertise.
- Skilled in hardware/software troubleshooting, IT operations, and providing technical support across various platforms and devices.
- Expertise in network management, including Mikrotik configuration, LAN/WAN/VLAN/VPN/Queue setup, smart printers, and attendance devices and CCTV systems (NVR, DVR, IP configuration).
- Strong command over Windows & Mac OS, Windows Server (2019, 2022), and IT equipment inventory management.
- Proficient in Microsoft Office Suite (Excel, Word, Spreadsheet) with fast typing speed (40+ WPM).
- Proficient in maintaining and customizing CRM Software systems, WordPress Elementor, Creative photo design, Banner design and Video editing.
- Basic knowledge of programming languages-HTML, CSS, Bootstrap, C, PHP, and SQL.
- Known for being a quick learner, dependable team member, and dedicated IT professional with a strong work ethic, with hands-on experience managing IT operations across four factory environments.

### JOB EXPERIENCES:

- **Senior Executive (IT)**  
Salam Group of Industries (SCRM).  
**Location:** Police Plaza, Gulshan-1, Dhaka  
**Duration:** 05 Oct 2023 – Continuing.
- **IT Officer**  
bdCalling IT. Ltd (Betopia Group)  
**Location:** House-14, Block-A, Banasree, Dhaka  
**Duration:** 09 July 2022 – 30 Sep 2023
- **Data Analyst & Researcher**  
Intelligent Image Management Ltd.  
**Location:** Gulshan, Dhaka-1212  
**Duration:** 03 March 2021 - 30 Nov 2021

### PROFESSIONAL TRAINING:

- **Mikrotik (MTCNA + MTCRE) + OLT + Cisco Manageable Switch**  
Institute: Flash IT Ltd  
Duration: 04 Month  
Location: Farmgate, Dhaka
- **PHP With Laravel Framework**  
Institute: Pencil box training institute  
Duration: 06 Month  
Location: EDB Trade Centre, Dhaka
- **Microsoft Office Suite & Application**  
Institute: MPPI, Mymensingh  
Duration: 06 Month  
Location: Mymensingh City
- **Professional English Communication Skills**  
Institute: Pencil box training institute  
Duration: 03 Month  
Location: EDB Trade Centre, Dhaka
- **Digital Marketing**  
Institute: 100 Miles IT Institute  
Duration: 03 Month  
Location: Aftabnagar, Dhaka

## **ACADEMIC QUALIFICATION:**

- **Bachelor of Engineering in Computer Science and Engineering (CSE)**  
University of Information Technology and Sciences.  
Major/Group: **Science**  
CGPA: **3.00** Out Of 4.00  
Passing Year: 2019-2023
- **Higher Secondary Certificate (HSC/Alim)**  
Govt. Gafargaon College, Mymensingh  
Major/Group: **Science**  
CGPA: **4.00** Out Of 5.00  
Passing Year: 2018  
Board: Dhaka
- **Secondary School Certificate (SSC/Dakhil)**  
Gafargaon J.M Fazil Madrasah.  
Major/Group: **Science**  
CGPA: **4.78** Out Of 5.00  
Passing Year: 2016  
Board: Madrasah

## **REFERENCE:**

**Name** : Md. Shahidul Islam Ratan  
**Organization** : Salam Group of Industries  
**Designation** : AGM. Factory Admin  
**Relationship** : Professional  
**Mobile No** : +8801974037954  
**E-mail** : factory.scrm@salamsteel.com

**Name** : Prof. Jahangir Alam  
**Organization** : Biroi Fazil Madrasa Gafargaon  
**Designation** : Professor Chemistry  
**Relationship** : Brother  
**Mobile No** : +880 1736668886  
**E-mail** : prof.alamjahangir@gmail.com

## **PERSONAL DETAILS:**

**Father's Name** : Md. Ibrahim

**Mother's Name** : Hosna Khatun

**Date of Birth** : January 01,2000

**Gender** : Male

**Marital Status** : Married

**Nationality** : Bangladeshi

**National Id No.** : 6462995520

**Religion** : Islam

**Permanent Address** : Village -Pakati, Post -Charipara,  
Thana -Gafargaon-2230, District-  
Mymensingh.

**Current Location** : Badda, Dhaka

Here, I declared that the above information in my CV is correctly described which are true and updated to the best of my knowledge and belief.

Sincerely,  
Selim Mia

Date: ..../...../.....