New Customer Data Importer 2.0
Team Checkfront
Project Status Report 5
Sprint 2

Period ending:	June 10, 2021

Team Members	Number of Units completed this week
Selina Hashemi	2
Seiji Sagawa	12
Dylan Spence	21

Client:	Checkfront

At the end of this week:

Number of units remaining in the project backlog	121
Number of units remaining in the sprint backlog	0
Number of units currently in progress	0
Number of units currently in review	24
Number of units completed this week	34
Number of new units identified (additional scope) this week	11
	3 - grouping imports into manageable chunks and displaying progress in UI
	5 - setting up interceptors to manage api calls based on returned headers
	3 - re-calculated units of Data Recognition -Guest Information- task

Describe any tasks that could not be completed this week and how are these being addressed:

Task	How is this being addressed?

Describe any long term (more than 1 sprint) tasks that cannot be completed and their impact:

Task	Impact

Provide a schedule of this week's meetings and a summary. Include agenda, minutes.

Day	Time	Action Item

Monday	9:30 AM	- Contact Checkfront
		- Work on ENGL-273 check-in questions
		- Additional requirements task added:
		   - Guest information header mapping page
		   - Guest information item mapping page

Tuesday	12:00 PM
	or after ICS 290
		- Clean up branches:
		   - Merge gift-cert-import to own branch
		   - Clean conflicting code
		   - Merge own branch to gift-cert-import
		- Additional nice-to-have tasks added:
		   - Import gift certificates into groups of 100
		   - Axios interceptor for rate limit

Wednesday	9:30 AM	

Thursday	11:30 AM
	or after ICS 290
		- Line 285 in GiftCertificatHeaderMapping.js needs to be the same as line 269 in HeaderMapping.js
		- Create a one-liner Team Bio for Promotions Committee
		- Additional nice-to-have tasks added:
		   - have 1 Header Mapping page and 1 Item Mapping page for both import methods
		   - prevent error status 400 from crashing the app
		   - Create separate CSV files for duplicate rows and error status (will only work on gift cert and maybe guest info)
		   - Have one import page and separate components for each import method

Friday	9:30 AM	- Discussed aspects that could be improved within the team

Sponsor Meeting Notes:

> [REDACTED]

At the end of each sprint (even numbered weeks), include everything above and the following:

1. **Project end date as estimated at the end of last sprint (based on burn-up chart)**

   July 12, 2021

2. **Project end date as estimated at the end of this sprint (based on burn-up chart)**

   July 12, 2021

3. **Estimated unit completion target for this sprint**

   42 units

4. **Achieved unit completion target for this sprint.**

   34 units

5. **Provide context for any loss or gain in productivity.**

   N/A

6. **Estimated unit completion target for next sprint. If different, please explain justification.**

   35 units

   We have lowered the estimated unit completion target for the next sprint to ensure all tasks are reviewed thoroughly before they are moved to the complete stage.

7. **Attach a list of tasks addressed in the current sprint and their current state, assigned resource and estimate.**

Current state	Issue name	Units	Assignee
To Do			
In Progress			
Review	Summary Statement - ENGL 273 Written Progress Report	2	Selina
	Discussion - ENGL 273 Written Progress Report	5	Selina
	Concluding Sequence - ENGL 273 Written Progress Report	2	Selina
	Intro/Background - ENGL 273 Written Progress Report -	5	Selina
	Step Tracker Updates for Gift Certificate	5	Seiji
	Guest Information Header Mapping Page	5	Seiji
Done	Team Members Info	1	Seiji
	Weekly Status Report 4	1	Seiji, Selina
	Weekly Status Report 5	1	Seiji, Selina
	Import Data - Gift Certificate	5	Dylan
	Guest Information Item Mapping Page	5	Seiji
	Change SVG HTML code into component	5	Seiji
	Research - Guest Information	3	Dylan
	Data Recognition - Guest Information -	13	Dylan

8.   Attach a picture of your completed burn up chart.

Burn Up Chart