

New Customer Data Importer 2.0
Team Checkfront
Project Status Report 6
Sprint 3

Period ending:	June 24, 2021
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Team Members	Number of Units completed this week
Selina Hashemi	14
Seiji Sagawa	1
Dylan Spence	13

Client:	Checkfront
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At the end of this week:

Number of units remaining in the project backlog	82
Number of units remaining in the sprint backlog	16
Number of units currently in progress	25
Number of units currently in review	13
Number of units completed this week	28
Number of new units identified (additional scope) this week	+3 3 - Display error message and duplicates on Gift Certificate Page

Describe any tasks that could not be completed this week and how are these being addressed:

Task	How is this being addressed?
Gift Certificates - error messages on Gift Certificate Header Mapping Page	Manjot will speak to Checkfront's development team and ask about the vague status responses
Duplicate Bookings	This will be addressed during the sponsor meeting on Friday

Describe any long term (more than 1 sprint) tasks that cannot be completed and their impact:

Task	Impact
Gift Certificates - error messages on Gift Certificate Header Mapping Page	Our back-end developer will not be able to complete this requirement

Provide a schedule of this week's meetings and a summary. Include agenda, minutes.

Day	Time	Action Item
Monday	9:30 AM	<ul style="list-style-type: none"> - Meet with Checkfront - Work on ENGL-273 check-in questions - Additional tasks: <ul style="list-style-type: none"> - Guest information header mapping page - Guest information item mapping page
Tuesday	12:00 PM or after ICS 290	<ul style="list-style-type: none"> - Merge code to main branch
Wednesday	9:30 AM	<ul style="list-style-type: none"> - Meet with sponsor at 12:00 PM - Choose what parts to present for English presentation
Thursday	11:30 AM or after ICS 290	
Friday	9:30 AM	

Sponsor Meeting Notes (1st meeting for the first half of Sprint 3)

Date: Friday, June 11, 2021

Time: 10:00 AM

Team members present: Dylan, Seiji, Selina

Sponsors present: Julianne, Manjot

Sponsor absent: Rob

- Dylan demonstrated the gift certificate importing page to the sponsors
- The code should go to review first before demonstration
- The endpoint only allows 10 requests per minute to prevent exploitation and that speed of import process is not a concern since it's an API concern.
- Manjot asked if the response returned could be displayed to the front-end and that it does not have to look pretty since the endpoints have not been polished yet
- Julianne congratulates the team for the work done so far
- The first name, last name, and email are not unique since it's possible to have multiple bookings for the same people. External ID is the only thing that can be used (Manjot and Rob will discuss this)
- There's no field that can be used as a unique identifier to check for new bookings. The API is not smart enough. It does not check the item, or check for availability
- Checkfront is fine with 3-digit codes
- Manjot will ask about the library for countries
- The guest's first name, last name, and email are required fields.
- Manjot assured that pull requests are not for criticism. It's for offering insights and reviews should not be taken personally

Sponsor Meeting Notes (2nd meeting for the first half of Sprint 3)

Date: Monday, June 14, 2021

Time: 3:30 PM

Team members present: Dylan, Seiji, Selina

Sponsors present: Manjot

Sponsors absent: Rob, Julianne

- The endpoint does not do availability checks so data is just being dumped
- Country code library from Google:
<https://github.com/ruimarinho/google-libphonenumber>

- V3 doesn't do anything with the failed bookings. It just groups them into an array and doesn't do anything else with it
 - For now, rely on the status code
 - Make a request, look at the OK message, then proceed
 - Rate limit has been changed from 10 per minute to 120 per minute
 - In the backend, chunk up the bookings into a bucket of 120 rows
 - The endpoint doesn't have proper documentation
 - The endpoint lets the good data in and ignores the bad data
 - The gift-cert-import can be merged to the master now
 - Manjot suggests to do pull requests no matter how small the changes are. This makes it easier for reviewers to look at code
 - Manjot will contact the Checkfront developer team about the vague return status and ask for suggestions
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Sponsor Meeting Notes (3rd meeting for the first half of Sprint 3)

Date: Wednesday, June 16, 2021

Time: 12:00 PM

Team members present: Dylan, Seiji, Selina

Sponsors present: Rob

Sponsor absent: Manjot, Julianne

- Prevent blank selections from being mapped by having an alert popup
 - Default to the current day if the created date has not been provided
 - To create a guest type go to Manage > Setup > Configuration > Booking Parameters > click the Add button > check the Guest checkbox
 - Booking parameters don't have to be actual guests. They can be bicycles, boats, child, senior, adult, etc.
 - Checkfront has an in-app way of exporting so there's no need to query from the account
 - Checkfront's plan for exporting/re-importing bookings
 - Select a date range of bookings
 - Take all bookings within that range
 - List the items and products associated with it
 - Display a dropdown that shows which old booking code it can be matched with
 - Re-import bookings as products ("products" were called "items" in the old version)
 - Attach the booking's old booking code and display it somewhere
 - This will allow existing bookings to be moved to other new configurations
 - There is no way of updating existing bookings, it would have to be created
 - It's possible for guests to have multiple items associated with it
 - Activities are instances of an item or product occurring
 - Seiji demonstrated a change he made on displaying duplicate rows to the user.
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At the end of each sprint (even numbered weeks), include everything above and the following:

- 1. Project end date as estimated at the end of last sprint (based on burn-up chart)**

July 22, 2021

- 2. Project end date as estimated at the end of this sprint (based on burn-up chart)**

July 22, 2021

- 3. Estimated unit completion target for this sprint**

34

- 4. Achieved unit completion target for this sprint.**

28 (mid-Sprint)

- 5. Provide context for any loss or gain in productivity.**

N/A

- 6. Estimated unit completion target for next sprint. If different, please explain justification.**

35

7. Attach a list of tasks addressed in the current sprint and their current state, assigned resource and estimate.

Current state	Issue name	Units	Assignee
To Do	Presentation Recording - ENGL 273 Presentation Progress Report	9	Dylan, Seiji, Selina
	Presentation Video Submission - ENGL 273 Presentation Progress Report	5	Selina
	Presentation Slideshow - ENGL 273 Presentation Progress Report-	1	Selina
	WSR 7	1	
In Progress	Website Assignment - ENGL 273	5	Selina
	Import - Guest Information	10	Dylan
	Validation - Guest Information	10	Dylan
Review	Step Tracker Updates for Gift Certificate	5	Seiji
	Guest Information Header Mapping Page	5	Seiji
	Display error message and duplicates on Gift Certificate Header Mapping Page	3	Seiji
Done	WSR 6	1	Seiji, Selina
	Summary Statement - ENGL 273 Written Progress Report	2	Selina
	Discussion - ENGL 273 Written Progress Report	5	Selina
	Concluding Sequence - ENGL 273 Written Progress Report	2	Selina
	Intro/Background - ENGL 273 Written Progress Report -	5	Selina
	Refactor and rewrite mapping pages and validation pages	13	Dylan

8. Attach a picture of your completed burn up chart.

