

Virtusa - New Employee Information Form

1. Personal Information

Personal details to be filled by the employee:

First Name: SELVAPANDY

Other names:

Last name: MOORTHY

Date of birth: 04/15/1983

Marital status: MARRIED

Gender: ☒ male ☐ female

Social Security Number: 016913595

HOME ADDRESS

Street address: 899 POWERS FERRY ROAD SE, APT M3,

City: MARIETTA

State: GA

Zip Code: 30067

E-mail: SELVAPANDY.M@GMAIL.COM

Telephone:

Home:

Office:

Cellular:

6787930823

U.S. Citizen ☐ Yes ☒ No

If no, type of authorization to work in US? H1

Date of expiration:

Computer Equipment "Ship To" Address:

Please indicate the Address for shipping (delivery signature required)

Street address: 899 POWERS FERRY ROAD SE

City: MARIETTA

State: GA

Zip Code: 30067

2. Emergency Contact Information

Primary Contact: SUNDARAMBAL	
Relationship: MOTHER	
Address: 118 RAJA SIR MUTHIAH NAGAR, OPP TO P.R.C,MADURAI,TAMILNADU -625010	
Contact info:	
Work Phone number: 9566887554	
Home Phone number:	
Cell phone number: 9566887554	
Email:	selvapandy.m@gmail.com
Secondary Contact:	
Relationship:	
Address:	
Contact Info:	
Work Phone Number:	
Home Phone Number:	
Cell Phone Number:	
Email:	

Declaration

To the best of my knowledge and belief, the above statements are true, and I understand that withholding or mis-stating any of the facts called for above may result in the refusal or termination of my employment by Virtusa.

Print Name: SELVAPANDY MOORTHY	Date: May 19, 2018
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3. EEO 1 REPORT INFORMATION

Virtusa Corporation is committed to equal employment opportunity in all of our employment practices. As required by law, Virtusa provides an annual EEO-1 Report to the US government that is created from our employee's self identification. The information below will provide us with your data for this reporting.

Thank you for your cooperation.

Section 1: General Information

Name (print): SELVAPANDY MOORTHY	US Hire Date (Joining Date): 05/29/2018
Name (signature):  <small>SELVAPANDY MOORTHY (May 19, 2018)</small>	Date signed: May 19, 2018
Title: LEAD CONSULTANT	

Section 2: Please check all that apply

Race or Ethnic Identity	Gender	Veteran Status
<input type="checkbox"/> Hispanic or Latino	<input checked="" type="checkbox"/> Male	<input type="checkbox"/> No Veteran Status
<input type="checkbox"/> White (not Hispanic or Latino)	<input type="checkbox"/> Female	<input type="checkbox"/> Vietnam Era Veteran
<input type="checkbox"/> Black or African American (not Hispanic or Latino)		<input type="checkbox"/> Special Disabled Veteran
<input type="checkbox"/> Native Hawaiian or Pacific Islander (not Hispanic or Latino)		<input type="checkbox"/> Other Eligible Veteran
<input checked="" type="checkbox"/> Asian (not Hispanic or Latino)		<input type="checkbox"/> I choose not to self identify
<input type="checkbox"/> American Indian or Alaskan Native (not Hispanic or Latino)		Other
<input type="checkbox"/> Two or More Races (not Hispanic or Latino)		<input checked="" type="checkbox"/> No Disabilities
<input type="checkbox"/> I choose not to self identify		<input type="checkbox"/> Individual with Disabilities
		<input type="checkbox"/> I choose not to self identify

Note: Refer to annexure for EEC Race/Ethnic Identification Categories

4. Information to be filled by HR

Re-Hire:	Yes	No
Billable Status:	Yes	No
EEO Code:		
CEG: (Special skills)		
Designation:	Tier:	
Track:		
Start Date:		
Nature of Employment:	Perm	Hourly
	Temp	Salary
	Contract	Contract End Date:
Reporting Manager:		
Practice Manager:		
NT Login:		
Practice:		
Department:		
Business Unit:		
HR Partner:		
Facility:	(US Office, US Albany, INDY, etc.)	
Headcount Code: (Only for non-billable ee)		
Hours of Vacation Time Accrued Per Pay Period:		
Hours of Sick/Personal Time Accrued Per Pay Period:		

Annexure

EEC RACE/ETHNIC IDENTIFICATION CATEGORIES

Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.

White (Not Hispanic or Latino) - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Black or African American (Not Hispanic or Latino) - A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino) - A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Asian (Not Hispanic or Latino) - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

American Indian or Alaska Native (Not Hispanic or Latino) - A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.

Two or More Races (Not Hispanic or Latino) - All persons who identify with more than one of the above five races.

Individual with Disabilities - Defined as a person who (1) has a physical or mental impairment which substantially limits one or more of his or her major life activity(s), (2) has a record of such impairment(s), or (3) is regarded as having such impairment(s). For purposes of this definition, an individual with disability(s) is substantially limited if he or she is likely to experience difficulty in securing, retaining, or advancing in employment because of the disability(s).

Special Disabled Veteran - Defined as a veteran who is entitled to disability compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Veterans Administration for a disability (i) rated at 30% or more, or (ii) rated at 10 or 20% in the case of a veteran who has been determined under Section 1506 to have a serious employment disability, or a person who was discharged from active duty because of a service-connected disability.

Veteran of the Vietnam Era - Defined as a veteran who (a) served on active duty in the Republic of Vietnam between February 28, 1961 and May 7, 1975, or (b) served on active duty for a

period of more than 180 days, any part of which occurred between August 5, 1964 and May 7, 1975, and was discharged or released there from with other than a dishonorable discharge, or (c) was discharged or released from active duty for a service-connected disability if any part of his or her active duty was performed between August 5, 1964 and May 7, 1975.

Other Eligible Veteran - Defined as any veteran who served in a “war” declared by Congress, in a campaign or on an expedition for which a campaign badge, a service medal, or an expeditionary medal has been awarded.

Signature:

Email: