## **JOB OFFER MEMO**

To: ROKHANAH			SA No.:	C-TP2212000	)1	
Fr Branch: Tai Po			Sales:	SUSANA CHA	AN .	
Please Inform that this ap	nlicant has been hire	d and detail informati	on of employme	nt as follows :		
Date of Hiring:			Expect to HK:			
Name of applications :	2022-12-01		cal agt ref no.: (		)	
• •	ROKHANAH 4,730.00		car agricino, (	GMD	•	
Monthly Salary : Official Day Off : (		)Fix Weekday , ( )A	rrange by Employ	ver . ( )Mone	v in stead dav of	
A) EMPLOYRE'S INFORM		Ji M TTOOMAA J ( W )			,	
Name of Employer:			Total	Members: 4	ppl	
No. of Adults :	LUI CHI MING		Total	W611b613	pp:	
No. of Children:	/ Aged beli	ow 5) 1 (Aged b	etween 5 - 18 )			
No. of Expecting Baby:	( / rigida bork	, (,,god 2				
No. of Constant Care :	N	o.of Elderly: 2				
Sleeping Arrangment:	Own Room	[ ] Sharing with [	HIKARDER EDNUD GIRL 17	7 475. Dld		
House Area :	425 Sq feet wit	h <u>3</u> Room		•		
B) DOMESTIC DUTIES (Th	ie following duties a					
V General Household		Washing Clothes	-	S		
V Cooking		V Regular marketin	g			
V Accompany kids to and	from school	☐ ☐ Gardening  [V Taking care of Kid	40			
Car washing		V Taking care of Kid		le		
Taking cares of Pets V Ironing		V Learning Canton				
V Horning		Louining outron	300			
Others (please specify):						
C) CHARACTER REQUES	TS (Please tick the a	ppropriate boxes)				
v sincerely love all of the f		V Do not be stubbor	'n			
V Be an obedient helper	-	V Do not argue with	anyone			
V accept life as a housemaid			Be a nice gentle and honest person			
V Do not give personal problems to employer		1 I '	· ·			
V Do not use the telephone	or mobile phone	V Be easy to teach				
D) SPECIAL REQUEST / F	ROM EMPLOYER :					
1)Holidav is arrange by empl	lover. If no holiday is c	iven, employer will com	pensate with mor	ney.		
2)Helper MUST NOT make r	personal phone calls c	r text msgs during work	ing hours.		ixe	
3)Helper MUST NOT disclos 4)Helper MUST NOT borrow	e employer's privacy i money from any final	nciude address & conta ncial company or people	ici numbers to me 3.	inds of neighbor	115.	
5)	money hom any ima	,o.a, oopaj +-				
6)						
7)						
8) Please Provide the following	ng details as (Baranc	ay/Town/City/Provinc	e/Region)			
Full residence address :						
Tan Tooloonoo asaasaa						
Emergency contact Person	name & Relationshi	p :	contact	number :		
				Tel:		
By signing below I consent the						
, . 3	•					
On Sun of the Unit	Confirm	ned by Employer	Company Cho			
Confirmed by Helper	Commi	iod by milipioyer	Company on			