

PT. GRAHA MITRA BALINDO

(SIPPTKI No. 286 Tahun 2019)

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HONGKONG - TAIWAN - SINGAPURA - MALAYSIA - BRUNEI

BIO-DATA OF FOREIGN DOMESTIC WORKER (FDW)

*Please ensure that you run through the information within the biodata as it is an important document to help you select a suitable FDW

(A) PROFILE OF FDW

| A1 | Personal Information | | | |
|-----------|---|--|--|--|
| 1. | Code: G1049 | | | |
| 2. | Name: | | | |
| 3. | Date Of Birth: 11 May 2023 Age: 0 | | | |
| 4. | Place Of Birth: | | | |
| 5. | Height & Weight: cm kg | | | |
| 6. | Nationality: | | | |
| 7. | Residential address in home country: | | | |
| 8. | Name of port / airport to be repatriated to : | | | |
| 9. | Contact number in home country: | | | |
| 10. | Religion: None | | | |
| 11. | Education level : None | | | |
| 12. | Number of siblings : | | | |
| 13. | Marital status: None | | | |



A2 Medical History/Dietary Restrictions

N/A

Number of children:

Age(s) of children (if any):

14.

Allergies (if any):

| i. | Mental illness YES | V | NO |
|------|---------------------|---|----|
| ii. | Epilepsy YES | V | NO |
| iii. | Asthma YES | V | NO |
| iv. | Diabetes U YES | V | NO |
| ٧. | Hypertension YES | V | NO |
| vi. | Tuberculosis | V | NO |

| vii. | Heart disease | V I | NO | | |
|---|---|-------|------------------------------|--|---|
| viii. | Malaria YES | V | NO | | |
| ix. | Operations YES | V | NO | | |
| Othe | ers: N/A | | | | |
| Phys | sical disabilities | : 1 | N/A | | |
| Dieta | ary restrictions: | Ν | I/A | | |
| Food | d handling prefe | rence | es | | |
| Othe | No Pork er: N/A | | No Beef | | |
| А3 | Other | | | | |
| Pre | ference for rest | day | : N/A | | Any other remarks : N/A |
| (B) | (B) SKILLS OF FDW | | | | |
| B1 | B1 Methods of Evaluation of Skills | | | | |
| ☑ Based on FDW's declaration, no evalation/observation by Singapore EA or overseas training centre/EA | | | | | |
| | ✓ Interviewed by Singapore EA | | | | |
| | ☐ Interviewed via telephone/teleconference | | | | |
| | ☐ Interviewed via videoconference | | | | |
| | ☐ Interviewed in person | | | | |
| | ☐ Interviewed in person and also made observation of FDW in the areas of work listed in table | | | | |
| S/No | Areas of Wo | ork | Willingness Yes/No | Experience Yes/No If yes, state the no. of years | Assessment/Observation Please state qualitative observations of FDW and/or rate the FDW (indicate N.A. Of no evaluation was done) PoorExcellentN.A 1 2 3 4 5 N.A |
| 1 | Care of | | NO | NO | Rate : 0 |

| S/No | Areas of Work | Willingness Yes/No | Experience Yes/No If yes, state the no. of years | Assessment/Observation Please state qualitative observations of FDW and/or rate the FDW (indicate N.A. Of no evaluation was done) PoorExcellentN.A 1 2 3 4 5 N.A |
|------|---|------------------------------|--|--|
| 1 | Care of infants/children Please specify age range: N/A | NO | NO | Rate: 0 |
| 2 | Care of elderly | NO | NO | Rate: 0 |
| 3 | Care of disabled | NO | NO | Rate: 0 |
| 4 | General housework | NO | NO | Rate : 0 |

| 5 | Cooking | NO | NO | | Ra | te : 0 | |
|--|--|---------------|------------------|-----------------|----------|-------------|---------|
| | Please specify | | | | | | |
| | cuisines: | | | | | | |
| | N/A | | | | | | |
| 6 | Language | NO | NO | | Ra | te : 0 | |
| | Please specify: | | | | | | |
| | N/A | | | | | | |
| 7 | Other skills, if any | NO | NO | | Ra | te: 0 | |
| | Please specify: | | | | | | |
| | <u>N/A</u> | | | | | | |
| (C) | EMPLOYMENT | HISTORY O | OF FDW | | | | |
| C1 | Employment Hi | | | | | | |
| D | Pate Coun | try (includir | g FDW's home o | country) | Employer | Work Duties | Remarks |
| Fro | | | | | | | |
| | | | No Result I | or work oversea | S | | |
| C2 | Employment Hi | istory in Sin | gapore | | | | |
| Previous working experience in Singapore | | | | | | | |
| | EA is required to oyment history of the | | | | | | |
| WPC | employment history of the FDW. The employer may also verify the FDW's employment history in Singapore through WPOL using SingPass) | | | | | | |
| C3 | Feedback from | previous e | nployers in Sing | apore | | | |
| Feedback was/was not obtained by the EA from the previous employers. If feedback was obtained (attach | | | | | | | |
| testimonial if possible), please indicate the feedback in the table below: Date Country (including FDW's home country) | | | | | | | |
| (D) | | | | | | | |
| _ | FDW is not available | | | | | | |
| _ | | | | | | | |
| FDW can be interviewed by video-conference | | | | | | | |
| | FDW can be interviewed in person | | | | | | |
| (E) | OTHER REMAR | RKS | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

| FDW Name and Signature Date : | EA Personnel Name and Registration Number Date : | | |
|--|---|--|--|
| I have gone through the 4 nage hindata of th | his FDW and confirm that I would like to employ her | | |
| I have gone through the 4 page biodata of this FDW and confirm that I would like to employ her | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Employer Name and NRIC No. Date: | | | |
| | | | |
| | | | |
| | | | |

IMPORTANT NOTES FOR EMPLOYERS WHEN USING THE SERVICES OF AN EA

- Do consider asking for an FDW who is able to communicate in a language you require, and interview her (in person/phone/videoconference) to ensure that she can communicate adequately.
- Do consider requesting for an FDW who has a proven ability to perform the chores you require, for example, performing household chores (especially if she is required to hang laundry from a high-rise unit), cooking and caring for young children or the elderly.
- Do work together with the EA to ensure that a suitable FDW is matched to you according to your needs and requirements.
- You may wish to pay special attention to your prospective FDW's employment history and feedback from the FDW's previous employer(s) before employing her.