

Job Requirements & Employer's Family Condition

Name of Employer:	Chui Kit Han
Date:	6th Mar., 2023
Job Offer Ref No. :	K3945

1. Family Members Details :

No. of Members :

Elderly :	Male	_____	Ages	_____
	Female	_____	Ages	_____
	Couple	_____	Ages	_____
Baby :	Boy	_____	Ages	_____
	Girl	_____	Ages	_____
Expected Delivery Date :				

3. Accommodation:

☒ Own room

☐ Share with the baby/children

☐ To be arranged by the employer

☐ Share with other maid

4. Main Duties of the Maid:

- ☐ 4.1 Taking care of baby
☐ 4.2 Taking care of children
☐ 4.3 Tutoring the kids
☐ 4.4 Accompanying the kids to school
☒ 4.5 Taking care of elderly
☐ 4.6 Taking care of disabled child
☐ 4.7 Taking care of pets - cats/dogs/others
☐ 4.8 Driving

- ☒ 4.9 Marketing
☒ 4.10 Cooking
☒ 4.11 Cleaning
☒ 4.12 Ironing
☒ 4.13 Washing clothes
☐ 4.14 Gardening
☒ 4.15 Car Washing
☒ 4.16 Hand washing of clothes

5. Terms and Conditions:

- | | | | |
|--|---|--|------------------------------------|
| <input checked="" type="checkbox"/> 5.1 | Learn to speak Cantonese/Mandarin | <input checked="" type="checkbox"/> 5.17 | Short nails and no colouring |
| <input checked="" type="checkbox"/> 5.2 | Must have a cheerful and smiling face | <input checked="" type="checkbox"/> 5.18 | Promise no make-up while at work |
| <input checked="" type="checkbox"/> 5.3 | Must love the baby/children and play with them | <input checked="" type="checkbox"/> 5.19 | Holidays is not fixed on Sunday |
| <input checked="" type="checkbox"/> 5.4 | Good personal hygiene | <input checked="" type="checkbox"/> 5.20 | Not allowed to stay out |
| <input checked="" type="checkbox"/> 5.5 | Keep short hair and during 3 month cut 1 time. | <input checked="" type="checkbox"/> 5.21 | During day-off, return home before |
| <input checked="" type="checkbox"/> 5.6 | Not allowed to use mobile phone during working days | <input checked="" type="checkbox"/> 5.22 | Clean car. |
| <input checked="" type="checkbox"/> 5.7 | Not allowed to adopt loans or act as loan guarantor | | |
| <input checked="" type="checkbox"/> 5.8 | Not allowed to take perfume or similar body spray | | |
| <input checked="" type="checkbox"/> 5.9 | Working or non-working days with compensation under mutual agreement | | |
| <input checked="" type="checkbox"/> 5.10 | Not allowed to invite friends and relatives to employer's home | | |
| <input checked="" type="checkbox"/> 5.11 | Not allowed to disclose employer's data (include tel no and address) | | |
| <input type="checkbox"/> 5.12 | Intensive care of sick person at hospital day and night when needed | | |
| <input type="checkbox"/> 5.13 | Must attend training in Hong Kong every day-off for the first 2 months upon arrival | | |
| <input type="checkbox"/> 5.14 | Must stay in the training center (Hong Kong) for 2 to 3 days upon arrival in Hong Kong. | | |
| <input checked="" type="checkbox"/> 5.15 | Must be polite and courteous and say "Good Morning", "Good Afternoon" and "Good Evening" to the employer. | | |
| <input checked="" type="checkbox"/> 5.16 | Must not ask special favor or request from the employer. | | |

6. **Special Request :** Holiday is arranged by employer, not fixed in weekend

Remarks: *The applicant must honest to complete the above items -*

I understand clearly all the terms mentioned above. I willfully and voluntary accept the above-mentioned details.

PRINTED NAME OF APPLICANT:

contact tel:

Full address of applicant:

Street: _____

Barangay: _____

City: _____

Province: _____

SIGNATURE / DATE