

# PT. GRAHA MITRA BALINDO

(SIPPTKI No. 286 Tahun 2019)

JI. Ir. H. Juanda No.68 RT.02 RW.04 Kel. Pakembaran Kec. Slawi Kab. Tegal, Jawa Tengah, Indonesia Telp/Fax: (024) 844 3246 | Email: gmb.backoffice@gmail.com

HONGKONG - TAIWAN - SINGAPURA - MALAYSIA - BRUNEI

## **BIO-DATA OF FOREIGN DOMESTIC WORKER (FDW)**

\*Please ensure that you run through the information within the biodata as it is an important document to help you select a suitable FDW

### (A) PROFILE OF FDW

Education level:

Marital status:

Number of siblings:

Number of children:

Age(s) of children (if any):

11.

12.

13.

14.

Allergies (if any):

<b>A</b> 1	Personal Information		
1.	Code: K4236		
2.	Name :		
3.	Date Of Birth: 12 April 2023 Age: 0		
4.	Place Of Birth:		
5.	Height & Weight: cm kg		
6.	Nationality:		
7.	Residential address in home country:		
8.	Name of port / airport to be repatriated to :		
9.	Contact number in home country :		
10.	Religion: None		

None

None



#### A2 Medical History/Dietary Restrictions

N/A

i.	Mental illness  YES	V	NO
ii.	Epilepsy  YES	V	NO
iii.	Asthma YES	V	NO
iv.	Diabetes  U YES	V	NO
٧.	Hypertension YES	V	NO
vi.	Tuberculosis	V	NO

vii.	Heart disease	V I	NO		
viii.	Malaria YES	V	NO		
ix.	Operations    YES	V	NO		
Othe	ers: N/A				
Phys	sical disabilities	: 1	N/A		
Dieta	ary restrictions:	Ν	I/A		
Food	d handling prefe	rence	es		
Othe	No Pork er: N/A		No Beef		
А3	Other				
Pre	ference for rest	day	: N/A		Any other remarks : N/A
(B)	SKILLS O	F FD	W		
B1	B1 Methods of Evaluation of Skills				
∇ Based on FDW's declaration, no evalation/observation by Singapore EA or overseas training centre/EA					
	☐ Interviewed by Singapore EA				
	☐ Interviewed via telephone/teleconference				
	☐ Interviewed via videoconference				
		d in p	person		
	☐ Interviewed in person and also made observation of FDW in the areas of work listed in table				
S/No	Areas of Wo	ork	<b>Willingness</b> Yes/No	Experience Yes/No If yes, state the no. of years	Assessment/Observation  Please state qualitative observations of FDW and/or rate the FDW (indicate N.A. Of no evaluation was done)  PoorExcellentN.A  1 2 3 4 5 N.A
1	Care of		NO	NO	Rate : 0

S/No	Areas of Work	<b>Willingness</b> Yes/No	Experience Yes/No If yes, state the no. of years	Assessment/Observation Please state qualitative observations of FDW and/or rate the FDW (indicate N.A. Of no evaluation was done) PoorExcellentN.A 1 2 3 4 5 N.A
1	Care of infants/children Please specify age range:  N/A	NO	NO	Rate: 0
2	Care of elderly	NO	NO	Rate: 0
3	Care of disabled	NO	NO	Rate: 0
4	General housework	NO	NO	Rate : 0

5	Cooking	NO	NO		Ra	te : 0	
	Please specify						
	cuisines:						
	N/A						
6	Language	NO	NO		Ra	te : 0	
	Please specify:						
	N/A						
7	Other skills, if any	NO	NO		Ra	te : 0	
	Please specify:						
	<u>N/A</u>						
(C)	EMPLOYMENT	HISTORY O	OF FDW				
C1	Employment Hi						
D	Pate Coun	try (includir	g FDW's home o	country)	Employer	Work Duties	Remarks
Fro							
			No Result I	or work oversea	S		
C2	Employment Hi	istory in Sin	gapore				
Previous working experience in Singapore							
	EA is required to oyment history of the						
WPC	employment history of the FDW. The employer may also verify the FDW's employment history in Singapore through WPOL using SingPass)						
C3	Feedback from	previous e	nployers in Sing	apore			
Feedback was/was not obtained by the EA from the previous employers. If feedback was obtained (attach							
testimonial if possible), please indicate the feedback in the table below:  Date  Country (including FDW's home country)							
(D)	AVAILABILITY	OF FDW TO	BE INTERVIEW	ED BY PROSPI	ECTIVE EMPI	LOYER	
_	FDW is not available					<del></del>	
_	FDW can be intervie						
FDW can be interviewed by video-conference							
(E)	OTHER REMAR	RKS					

FDW Name and Signature Date :	EA Personnel Name and Registration Number Date :			
I have gone through the 4 nage hindata of th	his FDW and confirm that I would like to employ her			
I have gone through the 4 page biodata of this FDW and confirm that I would like to employ her				
Employer Name and NRIC No. Date:				

#### IMPORTANT NOTES FOR EMPLOYERS WHEN USING THE SERVICES OF AN EA

- Do consider asking for an FDW who is able to communicate in a language you require, and interview her (in person/phone/videoconference) to ensure that she can communicate adequately.
- Do consider requesting for an FDW who has a proven ability to perform the chores you require, for example, performing household chores (especially if she is required to hang laundry from a high-rise unit), cooking and caring for young children or the elderly.
- Do work together with the EA to ensure that a suitable FDW is matched to you according to your needs and requirements.
- You may wish to pay special attention to your prospective FDW's employment history and feedback from the FDW's previous employer(s) before employing her.