**JOB OFFER**

**LAMPIRAN PEGAWAI**

Date / Tanggal : 24May 2023

Name of Employer : LAM PO LING

Name of Domestic Helper & No. / Nama Pelamar : K4256/ SRI MUSAROTUN

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. of person to be service / Banyaknya orang unfuk dirawat | | | 4 | |
| No. of Adult / Orang Dewasa | | | 2 | |
| No. of Elderly / Orang tua | | |  | |
| No. of Children / Anak | 2 | Aged / Usia | | 10 & 13years |
| Residence area / Luas Rumah | | 400 sqft. | | |
| No. of bed room / Kamar tidur | | 2 | | |

***Main Duties / Tugas Utama***

|  |  |
| --- | --- |
| Baby Sitting / Merawat Bayi |  |
| Taking care of Children / Merawat anak : | **V** |
| Cooking / Memasak | **V** |
| Taking care of elderly / Orang tua | **V** |
| Ironing / Menyetrika | **V** |
| Marketting / Belanja | **V** |
| Cleaning / Kebersihan | **V** |
| Laundry / Meneuci baju | **V** |
| Car Washing |  |
| Take care pets |  |

**\*\* SHARE ROOM WITH EMPLOYER DAUGHTER 10YEARS OLD**

Remark / Perhatian :

1. No make up at home.
2. Should be clean and tidy, take bath everyday.
3. Only can use mobile phone after finish work at night.
4. Follow employer’s instruction to do the work.
5. Leave home after 8:00 am and return before 8:00 pm on vacation days.
6. Never stay out.
7. No smoking, gambling, or borrowing money/being loan guarantor for others.
8. Being gentle, polite, and cheerful in attitude to employers' family and guests.
9. Please learn more Cantonese & how to take care or kids & cook Chinese food in training center
10. Holiday not fix on Sunday , If no take holiday will pay money instead of holiday
11. Tidak boleh pakai kerudung dirumah ,Tidak boleh sholat dirumah

I clearly understand all the term above and willing to accept all of them.

Saya semua mengerti dan apa permintaan majikan yang diinginkan.

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Signature of Helper / Tanda Tangan Pelamar