



## Dashboard Setup

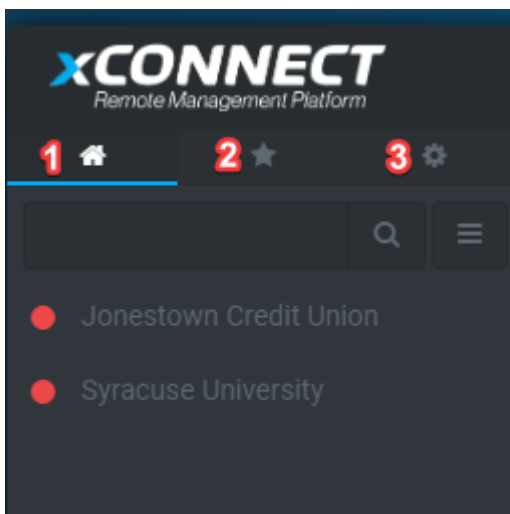
Once you have set up your gateway and installed the necessary agents, you can access the web dashboard by going

<https://senecaxconnect.com>

## Initial Configuration

1. Log in to xConnect by going to <https://www.senecaxconnect.com> using a modern web browser such as Chrome, or Edge. You should have received your login information via e-mail.

2. At login, you will see a left-side navigation that will enable you to navigate through the various pages within xConnect. There are 3 tabs included on the left-side navigation:

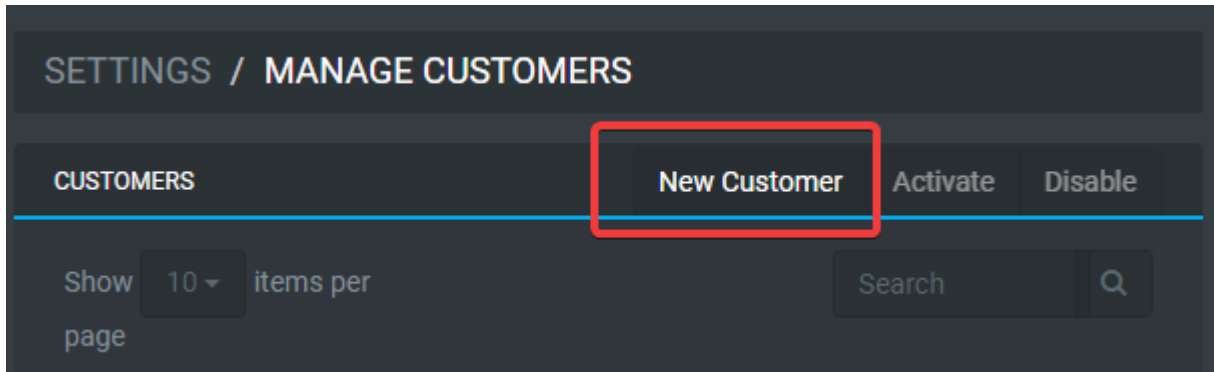


- Tab #1: Home - This tab will list all customers, gateways, servers and subsequent monitored devices that are available in your account.
- Tab #2: Bookmarks - This tab will list any resources that you have bookmarked.
- Tab #3: Settings - You can access all **management** features by using this tab. Please note: only POWER USERS will have access to this tab. End users will not see this tab.

3. Click on the Settings tab (  ) this will show the management menu.

4. Click on "Manage Customers", this will allow you to add, remove or update any customers that you would like to see in your portal.

5. Click the "New Customer" button, which will allow you to add a new customer to the system. Enter the customer information and click the "Save" button:



## Add Customer

Customer Name \*

### Address

Street Address

Suite / Apt

City

State / Providence

Postal Code

Country

### Contact

First Name

Last Name

Email

Primary Phone

Secondary Phone

### URLs

Logo URL for login page

Favicon URL

Cancel

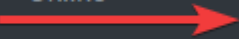
6. Once you have added one or more customers, click on "Manage Gateways", this will take you to the Manage Gateways page. The "Awaiting Approval" table shows a list of gateways that can be leveraged to assign a gateway to a customer. The "Awaiting Approval" table shows a list of gateways that

to be assigned to a customer. You can assign a gateway by clicking the "Assign" button next to your desired gateway

SETTINGS / **MANAGE GATEWAYS**

AWAITING APPROVAL

Show 5 ▾ items per page

| Gateway     | MAC Address    | Originating IP | Discovered                | State  | Actions   |
|-------------|----------------|----------------|---------------------------|--------|---|
| XCGW-DOCK04 | 02:42:ac:11:00 |                | 12/19/2019<br>03:23:08 PM | Online |  <b>Assign</b> |
| XCGW-DOCK05 | 02:42:ac:11:00 |                | 12/19/2019<br>03:23:09 PM | Online | <b>Assign</b>   |

Showing 1 to 2 of 2
<
1/1
>

7. Once you click the "Assign" button, a modal will appear and you can choose your desired customer.

# Assign Customer to Gateway

When approving a gateway device you must assign it to an existing customer. If you have not created a customer, you can use the Customer Management section to do so.

Gateway Serial Number: 00c4d191-52ba-51d0-bb5e-ae8f6eb1a5cd      Status: Online

Customer

Select

Select  
Jonestown Credit Union  
**Syracuse University**

Add Customer

Cancel

Save

8. Once you have approved gateways, you will see the entry added under the assigned customer within the left-side navigation pane. Verify that the appropriate monitored devices are listed under the gateway

