

The Management
Marian Orchard Pilgrimage Center
Balete, Batangas
Philippines

Dear Sir/Madam,

Subject: Request for Permission to Film at Marian Orchard Pilgrimage Center

We are a group of 3rd-year Information Technology students from National University working on our final project for our Multimedia Systems course. I am Josh Andrew E. Cumpas and as the project manager we are writing to respectfully request permission to conduct our film shoot at the Marian Orchard Pilgrimage Center in Balete, Batangas, for our project this upcoming October 10, and 11 of 2025 .

Our shoot will focus on a scene featuring our two lead actors meeting and reminiscing about the good times they spent at Marian Orchard. The narrative will highlight the beauty and serenity of your esteemed location, showcasing it in a positive and respectful manner.

We are committed to maintaining the sanctity and tranquility of Marian Orchard. We will ensure that our activities cause no noise or disturbances that could distract other guests or disrupt the peaceful environment. Our team will adhere strictly to all rules and guidelines set by your management to respect the place and its visitors.

Furthermore, we assure you that our project will in no way tarnish the reputation of Marian Orchard Pilgrimage Center. We aim to portray the estate as a cherished and meaningful location, reflecting its beauty and significance in a manner that aligns with its values.

Thank you for considering our request. We look forward to your positive response and the opportunity to showcase the beauty of Marian Orchard in our project.

Noted By/ endorsed by

Mr. Archie Menisis
Subject teacher