

**Student Information:**

Student Name: \_\_\_\_\_ Course: Dept. Prefix: \_\_\_\_\_ Course #: \_\_\_\_\_ Section #: \_\_\_\_\_

**Please have the instructor complete this form. This complete form must be submitted with your petition to count as a complete petition. The student is responsible for submitting the complete petition no later than 5:00 p.m. the last day of classes, before final exams have started.**

**Instructor:** Completing this section does not indicate endorsement of a late drop. It is a request for the attendance record and grades for work completed.

Instructor Name: \_\_\_\_\_ Instructor e-mail: \_\_\_\_\_@colorado.edu

Attendance and grades recorded to date for this student:

- i. Student attended from this date: \_\_\_\_\_ to this date: \_\_\_\_\_ Student never attended: ☐
- ii. Percentage of work/assignments completed to date: \_\_\_\_\_
- iii. Estimate the current course grade based on work completed to date for this student:    **A    B    C    D    F**
- iv. Comments

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Instructor Signature: \_\_\_\_\_

Date: \_\_\_\_\_