

IFLA ELECTIONS GUIDE

2025

Version 1.2 – 08.01.2025



International
Federation of
Library
Associations and Institutions

Contents

Introduction.....	2
IFLA's Vision and Structures	3
Election Types.....	3
Positions and how candidates are elected	4
How to ensure a valid nomination	6
IFLA Elections: Who can nominate and vote for what?	7
IFLA Election Glossary and Explainers	8
Members – National Associations, International Associations	9
Members – Honorary Fellows, Institutions, Other Associations.....	10
Association, Institutional and Individual Affiliates	11
Positions and Expectations of Candidates	12
Overview.....	12
President-elect	13
Treasurer	15
Members-at-Large of the Governing Board	17
Chairs of Advisory Committees	18
Members of Advisory Committees.....	19
Chairs of Review Groups	20
Members of Review Groups.....	21
Chair of the Regional Council	22
Vice-Chair of the Regional Council	24
Chairs of Regional Division Committees.....	26
Vice-Chairs of Regional Division Committees	28
Information Coordinators of Regional Division Committees	30
Members of Regional Division Committees	32
Chair of the Professional Council	34
Vice-Chair of the Professional Council	36
Chairs of Professional Division Committees.....	37
Secretaries of Professional Division Committees.....	39
Chair of the Management of Library Associations Section	40
Members of Professional Section Standing Committees.....	42
Chairs of Professional Section Standing Committees	44
Secretaries of Professional Section Standing Committees	46
Information Coordinators of Professional Section Standing Committees	48
Convenors of Special Interest Groups	50
Members of Special Interest Groups.....	52
Professional Section Standing Committees and Special Interest Groups	53



Introduction

Your involvement – as Members, Affiliates, or potential committee volunteers – is essential to the work of IFLA.

Without your engagement in our nominations and elections process – both as nominators of great candidates and nominees yourselves – we cannot fulfil our mission to inspire, engage, enable and connect the global library field. We are grateful for your participation!

In managing our elections process, we are committed to ensuring openness and transparency, and strongly encourage a great, diverse field of people to come forwards for roles. In turn, we also encourage those with voting rights to use them to support diversity, recognising that this can and should be a unique strength of our Federation.

This guide has therefore been prepared to help you understand and better navigate this process, and to provide you with details on what is needed to nominate and/or get nominated, as well as to understand the next steps.

Good luck!

IFLA Elections Team

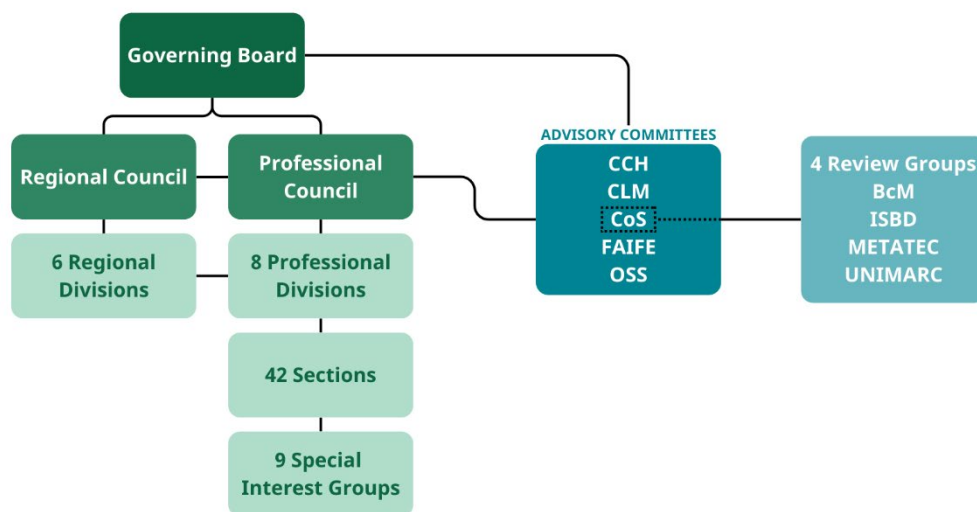
IFLA's Vision and Structures

Our Vision: *Sustainable futures for all through knowledge and information*

IFLA's Vision defines the world that we are working to create in future. It provides a reference point across our activities, with our overall success measured in terms of how far we help make this happen.

Every two years, IFLA holds its nominations and elections process, providing new opportunities to engage and contribute. In 2025, we invite you to join us – with openings across 50+ committees and groups, including the election of a new Governing Board.

IFLA: How we are organised



Election Types

IFLA Elections consist of nominations and elections or appointments.

Elections are organised in three ways:

Elections in writing

Elections carried out *in writing* – nomination and election instructions are sent to all entitled to nominate and vote. Elections in writing are held using online platforms supporting nominations and voting processes. Elections in writing are overseen by the person acting in the role of Secretary General. Both eligible candidates and voters may vary depending on the position.

Elections in committee

Elections carried out *in committee* – nominations and elections held as part of a

committee meeting (or the preparation for it). Elections in committee are typically held by secret ballot and overseen by the Chair (or the Chair of the committee to which they report) and reported to the Secretary General.

Appointments

The Chairs and Members of Advisory Committees, as well as the Members of Review Groups, are subject to open nominations *in writing*. When nominations are received, the Chairs and Members of Advisory Committees are appointed by the Governing Board; Members of Review Groups are appointed by the Advisory Committee on Standards.

Positions and how candidates are elected

There are more than 20 different types of positions on IFLA's governance, advisory, regional, and professional structures. See in the below table how elections are held for each of the positions.

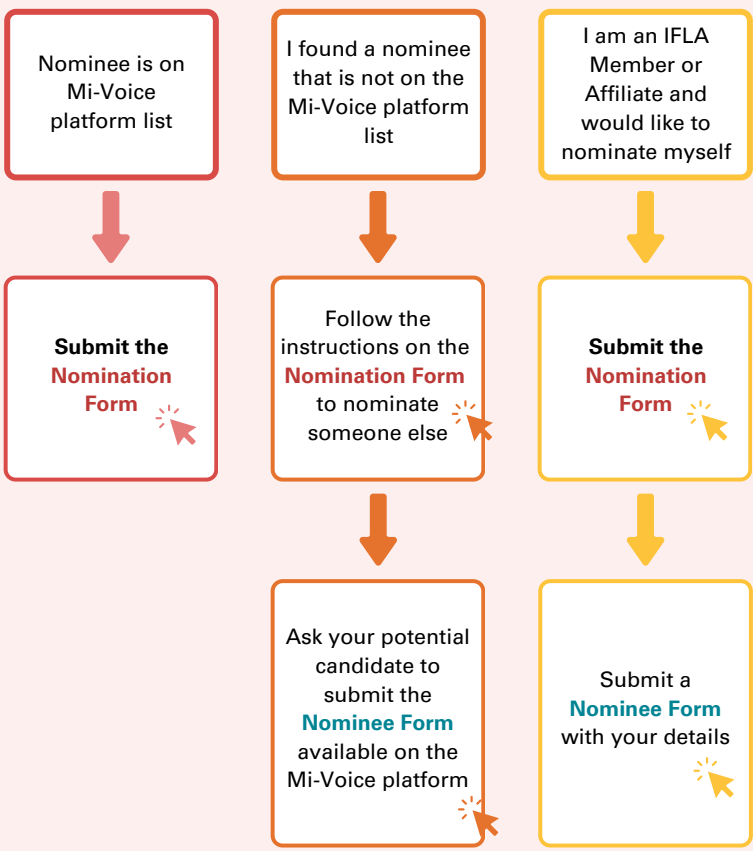
Structure Type	Position	Elections in writing	Elections in committee	Appointment
Governing	President-elect	✓		
Governing	Treasurer	✓		
Governing	Members-at-Large of the Governing Board	✓		
Advisory	Chairs of Advisory Committees			✓
Advisory	Members of Advisory Committees			✓
Advisory	Chairs of Review Groups		✓	
Advisory	Members of Review Groups			✓
Regional	Chair of the Regional Council	✓		
Regional	Vice-Chair of the Regional Council		✓	
Regional	Chairs of Regional Division Committees		✓	
Regional	Vice-Chairs of Regional Division Committees		✓	
Regional	Information Coordinators of Regional Division Committees		✓	
Regional	Members of Regional Division Committees	✓		
Professional	Chair of the Professional Council	✓		
Professional	Vice-Chair of the Professional Council		✓	
Professional	Chairs of Professional Division Committees	✓		
Professional	Secretaries of Professional Division Committees		✓	
Professional	Members of Professional Section Standing Committees	✓		

Structure Type	Position	Elections in writing	Elections in committee	Appointment
Professional	Chair of the Management of Library Associations Section	✓		
Professional	Chairs of Professional Section Standing Committees		✓	
Professional	Secretaries of Professional Section Standing Committees		✓	
Professional	Information Coordinators of Professional Section Standing Committees		✓	
Professional	Convenors of Special Interest Groups		✓	
Professional	Members of Special Interest Group Committees			✓

How to ensure a **valid nomination**

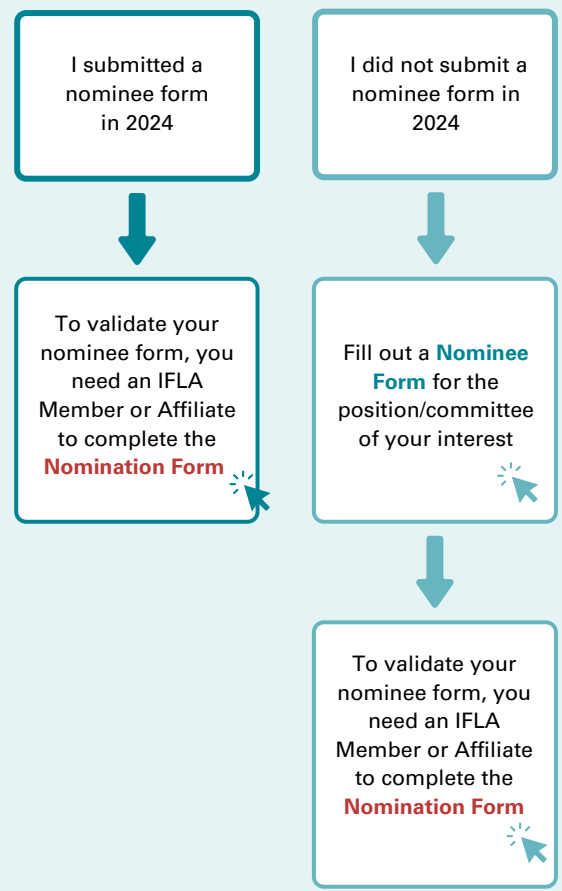
For all positions and committees, except *Special Interest Groups*

Nominator



*The Mi-Voice Platform List can be found at the bottom of the **Nomination Form** Page.

Nominee



Valid Nomination

IFLA Elections - Who can Nominate and Vote for What?

		Nominators & voters												
		Honorary Fellows	National Associations	International Associations	Other Associations	Association Affiliates	Institutions	Institutional Sub-units	One-person Library Centres	School Libraries	Personal Affiliates	Student Affiliates	New Graduate Affiliates	Non-salaried Affiliates
President-Elect	Nominate	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Vote	✓	✓	✓	✓	✗	✓	✗	✗	✗	✗	✗	✗	✗
Treasurer	Nominate	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Vote	✓	✓	✓	✓	✗	✓	✗	✗	✗	✗	✗	✗	✗
Members-at-Large of the Governing Board	Nominate	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Vote	✓	✓	✓	✓	✗	✓	✗	✗	✗	✗	✗	✗	✗
Chairs of Advisory Committees	Nominate	✗	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗
	Vote													
Members of Advisory Committees	Nominate	✓	✓	✓	✓	✗	✓	✗	✗	✗	✗	✗	✗	✗
	Vote													
Members of Review Groups	Nominate	✓	✓	✓	✓	✗	✓	✗	✗	✗	✗	✗	✗	✗
	Vote													
Chair of the Regional Council	Nominate	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Vote	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Members of Registered Regional Division	Nominate	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Vote	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Standing Committee Members of Registered Professional Sections	Nominate	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Vote	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Once the nominations are received:

* Chairs and Members of Advisory Committees are appointed by the Governing Board.

* Members of Review Groups are appointed by the Advisory Committee on Standards.

IFLA Election Glossary and Explainers

Nominators

IFLA Members and Affiliates have different possibilities to nominate candidates for positions within IFLA committees. Normally, a Nominating association or institution is represented by its lead official or their delegate. Individual affiliates or honorary fellow can also be nominators.

Nominees/Candidates

Individuals nominated by others, or self-nominated, in order to serve on IFLA committees.

Members

IFLA *Members* are a part of the following membership categories:

- Honorary Fellows
- National Associations
- International Associations
- Other Associations
- Institutions

Affiliates

IFLA association, institutional, and individual affiliates in these membership categories:

- Association Affiliates
- Institutional Sub-units

- One-person Library Centres
- School Libraries
- Personal Affiliates
- Student Affiliates
- New Graduate Affiliates
- Non-salaried Affiliates

Registered Professional Section/Regional Division

All IFLA Members and Affiliates are registered members of the relevant Regional Division and Professional Sections of their choice. The Section(s) or Division to which you are registered will determine where you can nominate (and eventually vote).

Officers

Chairs, Vice-Chairs, Secretaries, Information Coordinators, and Convenors of IFLA's advisory, regional and professional structures.

Committee Members

Members of IFLA's advisory, regional and professional committees, including the Officers.

Voter

IFLA Members (and Affiliates) who are eligible to vote in elections.

Members – National Associations, International Associations

IFLA Members in membership categories 'National Associations' and 'International Associations' have the same nomination rights.

Nomination rights

Possibilities to nominate include:

- ✓ One (1) nominee for President-elect
- ✓ One (1) nominee for Treasurer
- ✓ Up to five (5) nominees for Members-at-Large of the Governing Board
- ✓ One nominee for the Chair of each Advisory Committee
- ✓ Up to nine (9) nominees for Members of each Advisory Committee
- ✓ Up to six (6) nominees for Members of Review Groups
- ✓ One (1) nominee for Chair of the Regional Council
- ✓ Up to twenty (20) nominees for Members of registered Regional Division, but no more from any one country than permitted under the rules (Asia-Oceania, Latin America and the Caribbean, Sub-Saharan Africa = 2, Europe, Middle East and North Africa = 1, North America = 10)
- ✓ As many nominees as there are vacancies on each registered Professional Section Standing Committee

Voting rights

When it comes to voting, the following is possible:

- ✓ One (1) candidate for President-elect
- ✓ One (1) candidate for Treasurer
- ✓ Up to five (5) candidates for Members-at-Large of the Governing Board
- ✓ One candidate for Chair of the Regional Council)
- ✓ Up to twenty (20) candidates for Members of registered Regional Division, but no more from any one country than permitted under the rules (Asia-Oceania, Latin America and the Caribbean, Sub-Saharan Africa = 2, Europe, Middle East and North Africa = 1, North America = 10)

- ✓ As many candidates as there are vacancies on each registered Professional Section Standing Committee

Voting weights

Voting weights apply in the election of:

- ✓ President-elect
- ✓ Treasurer
- ✓ Members-at-Large of the Governing Board
- ✓ Chair of the Regional Council
- ✓ Members of Regional Divisions

'One member one vote' applies in the election of:

- ✓ Members of Professional Section Standing Committee

Number of votes

When voting weights apply, International Associations have five (5) votes.

Number of votes of the National Associations vary by Band:

- ✓ Band 1 – forty (40) votes
- ✓ Band 2 – forty (40) votes
- ✓ Band 3 – forty (40) votes
- ✓ Band 4 – thirty (30) votes
- ✓ Band 5 – thirty (30) votes
- ✓ Band 6 – thirty (30) votes
- ✓ Band 7 – twenty (20) votes
- ✓ Band 8 – twenty (20) votes
- ✓ Band 9 – twenty (20) votes
- ✓ Band 10 – ten (10) votes
- ✓ Band 11 – ten (10) votes
- ✓ Band 12 – ten (10) votes

Members – Honorary Fellows, Institutions, Other Associations

IFLA Members in membership categories ‘Honorary Fellows’, ‘Institutions’ and ‘Other Associations’ all have the same nomination rights.

Nomination rights

Possibilities to nominate include:

- ✓ One (1) nominee for President-elect
- ✓ One (1) nominee for Treasurer
- ✓ Up to five (5) nominees for Members-at-Large of the Governing Board
- ✓ Up to nine (9) nominees for Members of each Advisory Committee
- ✓ Up to six (6) nominees for Members of Review Groups
- ✓ One (1) nominee for Chair of the Regional Council
- ✓ Up to twenty (20) nominees for Members of registered Regional Division, but no more from any one country than permitted under the rules (Asia-Oceania, Latin America and the Caribbean, Sub-Saharan Africa = 2, Europe, Middle East and North Africa = 1, North America = 10)
- ✓ As many nominees as there are vacancies on each registered Professional Section Standing Committee

Voting rights

When it comes to voting, the following is possible:

- ✓ One (1) candidate for President-elect
- ✓ One (1) candidate for Treasure
- ✓ Up to five (5) candidates for Members-at-Large of the Governing Board
- ✓ One candidate for Chair of the Regional Council)
- ✓ Up to twenty (20) candidates for Members of registered Regional Division, but no more from any one country than permitted under the rules (Asia-Oceania, Latin America and the Caribbean, Sub-Saharan Africa = 2, Europe, Middle East and North Africa = 1, North America = 10)

- ✓ As many candidates as there are vacancies on each registered Professional Section Standing Committee

Voting weights

Voting weights apply in the election of:

- ✓ President-elect
- ✓ Treasurer
- ✓ Members-at-Large of the Governing Board
- ✓ Members of Regional Divisions
- ✓ Chair of the Regional Council

‘One member one vote’ applies in the election of Members of Professional Section Standing Committee

Number of votes

When voting weights apply:

- ✓ Honorary Fellows have one (1) vote
- ✓ Institutions have one (1) vote
- ✓ Other Associations have two (2) votes

Position	Nominate	Vote
President-elect	✓	✓
Treasurer	✓	✓
Members-at-Large of the Governing Board	✓	✓
Chairs of Advisory Committees	✗	✗
Members of Advisory Committees	✓	✗
Members of Review Groups	✓	✗
Chair of the Regional Council	✓	✓
Members of Registered Regional Division	✓	✓
Standing Committee Members of Registered Professional Sections	✓	✓

Association, Institutional and Individual Affiliates

IFLA Affiliates in the below membership categories all have the same nomination rights:

- ✓ Association Affiliates
- ✓ Institutional Sub-units
- ✓ One-person Library Centres
- ✓ School Libraries
- ✓ Personal Affiliates
- ✓ Student Affiliates
- ✓ New Graduate Affiliates
- ✓ Non-salaried Affiliates

Nomination rights

Possibilities to nominate include:

- ✓ One (1) nominee for President-elect
- ✓ One (1) nominee for Treasurer
- ✓ Up to five (5) nominees for Members-at-Large of the Governing Board
- ✓ One (1) nominee for Chair of the Regional Council
- ✓ Up to twenty (20) nominees for Members of registered Regional Division, but no more from any one country than permitted under the rules (Asia-Oceania, Latin America and the Caribbean, Sub-Saharan Africa = 2, Europe, Middle East and North Africa = 1, North America = 10)
- ✓ As many nominees as there are vacancies on each registered Professional Section Standing Committee

Voting rights

When it comes to voting, the following is possible:

- ✓ One candidate for Chair of the Regional Council)
- ✓ Up to twenty (20) candidates for Members of registered Regional Division, but no more from any one country than permitted under the rules (Asia-Oceania, Latin America and the Caribbean, Sub-Saharan Africa = 2, Europe, Middle East and North Africa = 1, North America = 10)
- ✓ As many candidates as there are vacancies on each registered Professional Section Standing Committee

Number of votes

When voting, Affiliates have one (1) vote.

Position	Nominate	Vote
President-elect	✓	✗
Treasurer	✓	✗
Members-at-Large of the Governing Board	✓	✗
Chairs of Advisory Committees	✗	✗
Members of Advisory Committees	✗	✗
Members of Review Groups	✗	✗
Chair of the Regional Council	✓	✓
Members of Registered Regional Division	✓	✓
Standing Committee Members of Registered Professional Sections	✓	✓

Positions and Expectations of Candidates

Overview

In this section, you can find out more about the various positions open across IFLA. In each part, you can find the following information:

- Name of position
- What the role implies
- Number of positions available and term
- Expectations of candidates
- Elections process
- Where you can look for more information

We hope that this will help you get a better idea of the positions that might suit you best, as well as some pointers on what you will want to cover in the candidate statement you will need to submit as part of your application.

Do be aware that there are limitations on the cumulation of positions held by any one individual. This means that no individual shall hold more than two elected or appointed roles within IFLA.

Furthermore, no individual shall hold roles in two units that are in a direct or indirect hierarchical relationship in IFLA's Governance structure, or two units within the same category of the Federation, for example: Professional Units, Regional Divisions, and Advisory Committees. When electing Officers, no individual shall hold more than one officer role (Chair, Vice-Chair, Secretary, Information Coordinator or Convenor).

These rules are in place in order to allow our volunteers to concentrate their efforts, as well as to maximise the number of positions available to the widest number of volunteers.

President-elect

The role

The President-elect is an elected position to the Governing Board. As a Governing Board member, the President-elect is responsible, alongside other members, for the management of the Federation, overseeing governance, financial and professional matters, ensuring sustainability, and developing and overseeing the strategic direction of the Federation.

The President-elect will have additional duties associated with their role, including deputising for the President where necessary, and taking on added representation work and speaking commitments. Consequently, the position of President-elect also involves a significant amount of travelling, speaking commitments and representation and therefore demands strong employer and other support.

When the President-elect becomes President, they will lead IFLA and be its chief representative to governments, allied industry, and national and international organisations and bodies. The President-elect chairs the Governing Board and presides over the General Assembly, and work closely with the Secretary General to advance the Federation's goals.

Business is conducted in English so competence in English is necessary for effective participation, but it is also important for the Board to have a good representation of IFLA's working languages.

The position

Positions available: one (1)

Term of office: two (2) years. Subsequently becomes IFLA President.

Nominations

Nominations required: ten (10)

Who can nominate: Members and Affiliates

Eligible nominees: Anyone. Candidates do not have to be an IFLA Member or Affiliate and if elected, are elected in their own right and not as the representative of their employer or nominator.

Expectations of Candidates

Skills and attributes: A candidate for this position should be able to demonstrate:

- ✓ Expertise, experience and interest in/across the library field.
- ✓ Experience in management and governance at a senior level.
- ✓ An experience of strategic planning, implementation and review processes.
- ✓ An understanding of organisational financial planning, fundraising and risk management.
- ✓ Proven leadership skills, be an experienced communicator and networker with an ability to leverage networks and have an interest in library politics and advocacy.
- ✓ Willingness and ability to devote time and energy to the role – this is usually several hours per week.
- ✓ Time allowance to prepare and attend meetings of the Governing Board, and financial resources to attend at least the IFLA annual Congress.
- ✓ IFLA has achieved the [ANBI status](#) as a charity, and Dutch law requires that members of the Governing Board agree on the following terms:
 - An ability to act with respect, trust, confidentiality and transparency within the Governing Board and recognise the need to protect personal and privileged information.
 - Declare any conflicts of interest and abstain from discussion where a conflict or potential conflict of interest arises.

Candidate statement: A statement of up to 1,000 words is requested with the nominee consent form.

Elections

Elections in writing will be held.

Who can vote: Members

More information

Learn more about the remit of the Governing Board in Article 14 of the IFLA Statutes.

Treasurer

The role

The Treasurer is an elected position to the Governing Board. As a Governing Board member, the Treasurer is responsible, alongside other members, for the management of the Federation, overseeing governance, financial and professional matters, ensuring sustainability, and developing and overseeing the strategic direction of the Federation.

The Treasurer will be Chair of the Finance and Risk Committee, which is responsible for advising the Governing Board on the financial and risk management of the Federation. The Committee works to oversee and provide advice on IFLA's finances to the Governing Board and sets out a path towards IFLA's long-term financial sustainability. In their leadership role, the Treasurer takes responsibility for advancing this work, and developing strategies to deliver on this objective.

As with other Governing Board members, the Treasurer should have a global perspective; an interest in library politics and advocacy; a commitment to the aims and core values of IFLA; and a desire to work collaboratively in dealing with issues for the profession.

Business is conducted in English so competence in English is necessary for effective participation, but it is also important for the Board to have a good representation of IFLA's working languages.

The position

Positions available: one (1)

Term of office: two (2) years. Renewable once, although individuals need to stand again for re-election.

Nominations

Nominations required: five (5)

Who can nominate: Members and Affiliates

Eligible nominees: Anyone. Candidates do not have to be an IFLA Member or Affiliate and if elected, are elected in their own right and not as the representative of their employer or nominator.

Expectations of Candidates

Skills and attributes: A candidate for this position should be able to demonstrate:

- ✓ Expertise, experience and interest in/across the library field.
- ✓ Experience in financial management, fundraising and risk management at a senior level.
- ✓ An understanding of strategic planning, implementation and review processes.
- ✓ Proven leadership skills, with experience in communication, representation and networking, an ability to leverage networks, and an interest in library politics and advocacy.
- ✓ Willingness and ability to devote time and energy to the role – this is usually several hours per month, in addition to meetings and the necessary preparation for this.
- ✓ Time allowance to prepare and attend meetings of the Governing Board, and financial resources to attend at least the IFLA annual Congress.
- ✓ IFLA has achieved the [ANBI status](#) as a charity, and Dutch law requires that members of the Governing Board agree on the following terms:
 - An ability to act with respect, trust, confidentiality and transparency within the Governing Board and recognise the need to protect personal and privileged information.
 - Declare any conflicts of interest and abstain from discussion where a conflict or potential conflict of interest arises.

Candidate statement: A statement of up to 500 words is requested with the nominee consent form.

Elections

Elections in writing will be held.

Who can vote: Members

More information

Learn more about the remit of the Governing Board in Article 14 of the IFLA Statutes.

Members-at-Large of the Governing Board

The role

Governing Board members are responsible for the management of the Federation, overseeing governance, financial and professional matters, ensuring sustainability, and developing and guiding the strategic direction of the Federation.

Business is conducted in English so competence in English is necessary for effective participation, but it is also important for the Board to have a good representation of IFLA's working languages.

Being a member of the Governing Board can be time-consuming and challenging work, including active engagement between the meetings, as the Board strives to advance the contribution of library and information services to society and to improve the practice of the profession. But it's also rewarding, providing the stimulating opportunity to work with colleagues from different types of library and information environments and from different cultures.

The position

Positions available: five (5)

Term of office: two (2) years. Renewable once, although individuals need to stand again for re-election.

Nominations

Nominations required: five (5)

Who can nominate: Members and Affiliates

Eligible nominees: Anyone. Candidates do not have to be an IFLA Member or Affiliate and if elected, are elected in their own right and not as the representative of their employer or nominator.

Expectations of Candidates

Skills and attributes: A candidate for this position should be able to demonstrate:

- ✓ Expertise, experience and interest in/across the library field.
- ✓ An understanding of financial management, fundraising and risk management.
- ✓ An understanding of strategic planning, implementation and review processes.
- ✓ Proven leadership skills, with experience in communication, representation and networking, an ability to leverage networks, and an interest in library politics and advocacy.
- ✓ Willingness and ability to devote time and energy to the role – this is usually several hours per month, in addition to meetings.
- ✓ Time allowance to prepare and attend meetings of the Governing Board, and financial resources to attend at least the IFLA annual Congress.
- ✓ IFLA has achieved the [ANBI status](#) as a charity, and Dutch law requires that members of the Governing Board agree on the following terms:
 - An ability to act with respect, trust, confidentiality and transparency within the Governing Board and recognise the need to protect personal and privileged information.
 - Declare any conflicts of interest and abstain from discussion where a conflict or potential conflict of interest arises.

Candidate statement: A statement of up to 500 words is requested with the nominee consent form.

Elections

Elections in writing will be held.

Who can vote: Members

More information

Learn more about the remit of the Governing Board in Article 14 of the IFLA Statutes.

Chairs of Advisory Committees

The role

IFLA has four Advisory Committees:

- Advisory Committee on Copyright and other Legal Matters
- Advisory Committee on Cultural Heritage
- Advisory Committee on Freedom of Access to Information and Freedom of Expression
- Advisory Committee on Open Science and Scholarship
- Advisory Committee on Standards

Each of these reports to the Governing Board, providing practical advice in the Committee's area of expertise and responding to relevant questions and requests.

Each committee, in the subject focus of the Advisory Committee, works to raise awareness of their areas of expertise inside the library field and beyond, cooperating with other committees and groups where needed. They monitor the status of relevant issues around the world and highlight situations where IFLA may wish to get involved.

The position

Positions available: one (1) on each Advisory Committee, for a total of four (4) positions.

Term of office: two (2) years. Renewable once, although individuals must be nominated again and considered for re-appointment by the Governing Board. Individuals cannot serve more than four (4) years in a row on an Advisory Committee in a Chair and/or member role.

Nominations

Nominations required: one (1)

Who can nominate: National and International Associations.

Eligible nominees: Anyone. Candidates do not have to be an IFLA Member or Affiliate and if elected, are elected in their own right and not as the representative of their employer or nominator.

Expectations of Candidates

Skills and attributes: A candidate for this position should be able to demonstrate:

- ✓ Extensive expertise, experience and interest in the subject of focus of the Advisory Committee.
- ✓ Proven ability to provide strategic leadership and inspiration for the work of a diverse range of colleagues on a committee and development of work that supports the wider library field.
- ✓ An interest in strategic planning, implementation and review processes.
- ✓ Experience in communication, representation and networking.
- ✓ Willingness and ability to devote time and energy to the role, typically several hours per month.
- ✓ Time allowance to prepare and attend meetings of the Advisory Committee. It is desirable (but not essential) to be able to secure financial resources to attend at least the IFLA annual Congress.
- ✓ An ability to act with respect, trust, confidentiality, transparency, and to recognise the need to protect personal and privileged information. They must declare any conflicts of interest and abstain from discussions where they have a conflict or potential conflict of interest.

Candidate statement: A statement of up to 300 words is requested with the nominee consent form.

Appointment

Once nominations are received, Chairs of each Advisory Committee are appointed by the Governing Board.

More information

Learn more about the remit of Advisory Committees in Rule 14.3.2.1 of the IFLA Rules of Procedure.

Members of Advisory Committees

The role

IFLA has four Advisory Committees:

- Advisory Committee on Copyright and other Legal Matters
- Advisory Committee on Cultural Heritage
- Advisory Committee on Freedom of Access to Information and Freedom of Expression
- Advisory Committee on Open Science and Scholarship
- Advisory Committee on Standards

Each of these reports to the Governing Board, providing practical advice in the Committee's area of expertise and responding to relevant questions and requests.

Each committee, in the subject focus of the Advisory Committee, works to raise awareness of their areas of expertise inside the library field and beyond, cooperating and coordinating with other committees and groups where needed. They monitor the status of relevant issues around the world and highlight situations where IFLA may wish to get involved.

The position

Positions available: nine (9) on each of the Advisory Committees, for a total of thirty-six (36).

Term of office: two (2) years. Renewable once, although individuals need to stand again for re-election.

Nominations

Nominations required: one (1)

Who can nominate: IFLA Members (Associations, Institutions and Honorary Fellows).

Eligible nominees: Anyone. Candidates do not have to be an IFLA Member or Affiliate and if elected, are elected in their own right and not as the representative of their employer or nominator.

Expectations of Candidates

Skills and attributes: A candidate for this position should be able to demonstrate:

- ✓ Expertise, experience and interest in the subject of focus of the Advisory Committee.
- ✓ Proven ability to contribute meaningfully as part of a committee, in order to develop work that supports the wider library field.
- ✓ Interest in communication and representation of the work of the Committee and wider networking.
- ✓ Willingness and ability to devote time and energy to the role – this is usually a few hours per month.
- ✓ Time allowance to prepare and attend meetings of the Advisory Committee, and financial resources to attend at least the IFLA annual Congress.
- ✓ An ability to act with respect, trust, confidentiality, transparency, and to recognise the need to protect personal and privileged information. They must declare any conflicts of interest and abstain from discussions where they have a conflict or potential conflict of interest.

Candidate statement: A statement of up to 200 words is requested with the nominee consent form.

Appointment

Once nominations are received, Members of each Advisory Committee are appointed by the Governing Board.

More information

Learn more about the remit of Advisory Committees in the Rule 14.3.2.1 of the IFLA Rules of Procedure.

Chairs of Review Groups

The role

IFLA has four Review Groups:

- Bibliographic Conceptual Models (BCM) Review Group
- International Standard Bibliographic Description (ISBD) Review Group
- Metadata Technical Review Group (METATEC)
- Universal MARC format (UNIMARC) Committee

Each Review Group reports to the IFLA Advisory Committee on Standards.

Review Groups maintain, support and develop work on IFLA's technical standards, bibliographic models, linked data and formats such as UNIMARC. Specific technical skills and experience are required to serve as an effective contributor to the ongoing standards revision processes of each Review Group.

The Chair of each Review group serve as a liaison to and ex-officio observer of the Advisory Committee on Standards.

The position

Positions available: four (4), one (1) on each Review Group

Term of office: two (2) years. Individuals must stand again for re-election after the completion of each term.

Nominations

Nominations required: one (1)

Who can nominate: Incoming Members of the Review Group

Eligible nominees: Any Member from among the Members of the Review Group

Expectations of Candidates

Skills

Candidates for Review Groups must have the specific skills and experience necessary to

allow them to contribute actively to the work of the selected Review Group.

Please see the individual [Review Group websites](#), for information on the specific skills required.

Role commitments

- ✓ Inspire, provide guidance and support, and represent the interests of a diverse range of colleagues.
- ✓ Experience in leadership, communication, representation and networking.
- ✓ Contribute expertise, experience and interest in the work of the Review Group.
- ✓ Devote time and energy to the role – this is usually a few hours per month.
- ✓ Prepare for and attend meetings of the Review Group
- ✓ Act with respect, trust, confidentiality and transparency and recognise the need to protect personal and privileged information.
- ✓ Declare any conflicts of interest and abstain from discussions where they have a conflict or potential conflict of interest.

Candidate statement: A statement of up to 300 words is requested with the nominee consent form.

Elections

Elections in committee will be held.

More information

Consult IFLA Website to learn more about the remit of Review Groups.

Members of Review Groups

The role

IFLA has four Review Groups:

- Bibliographic Conceptual Models (BCM) Review Group
- International Standard Bibliographic Description (ISBD) Review Group
- Metadata Technical Review Group (METATEC)
- Universal MARC format (UNIMARC) Committee

Each Review Group reports to the IFLA Advisory Committee on Standards.

Review Groups maintain, support and develop work on IFLA's technical standards, bibliographic models, linked data and formats such as UNIMARC. Specific technical skills and experience are required to serve as an effective contributor to the ongoing standards revision processes of each Review Group.

Individuals may be a member of only one Review Group but may serve as a liaison to multiple groups. Each Review Group selects a representative to serve as a liaison to the other Review Groups.

The position

Positions available: Six to Twelve (6-12) on each of the Review Groups.

Term of office: four (4) years. Individuals must stand again for re-election after the completion of each term.

Nominations

Nominations required: one (1)

Who can nominate: IFLA Members (Associations, Institutions and Honorary Fellows).

Eligible nominees: Anyone with specific technical skills and experience. Candidates do not have to be an IFLA Member or Affiliate and if elected, are elected in their own right and not as the representative of their employer or nominator.

Wording specific to the technical abilities of candidates will be supplied by the Advisory

Committee on Standards for the purposes of Review Group Nominees.

Expectations of Candidates

Skills

Candidates for Review Groups must have the specific skills and experience necessary to

allow

them to contribute actively to the work of the selected Review Group.

Role commitments

- ✓ Contribute expertise, experience and interest in the work of the Review Group.
- ✓ Devote time and energy to the role – this is usually a few hours per month.
- ✓ Prepare for and attend meetings of the Review Group
- ✓ Act with respect, trust, confidentiality and transparency and recognise the need to protect personal and privileged information.
- ✓ Declare any conflicts of interest and abstain from discussions where they have a conflict or potential conflict of interest.

Candidate statement: A statement of up to 200 words is requested with the nominee consent form.

Appointment

Once the nominations are received, Members of Review Groups are appointed by the outgoing Advisory Committee on Standards with the advice of the outgoing Chairs of Review Groups.

Appointments may be done via a meeting or email by consensus, or by electronic voting, as long as each voting member has a chance to contribute.

More information

Consult IFLA Website to learn more about the remit of Review Groups. Additional qualifications for Review Group Membership are detailed in the Review Group Member Nominee Form.

Chair of the Regional Council

The role

The role of the Regional Council Chair includes establishing the Regional Council agenda, chairing the Regional Council meetings, monitoring activities and issues in IFLA's Regional Divisions, and the overall regional dimension of the IFLA Strategy, overseeing and supporting the development of Regional Division action plans, and raising emerging issues to the Governing Board.

Its Chair oversees this work, liaising both with IFLA's Professional Council, and ensuring that the voice of regions is heard on the Governing Board. The Chair of the Regional Council is also heavily involved in decisions regarding the IFLA World Library and Information Congress and its regional dimension, working alongside Professional Council colleagues. The Chair of the Regional Council is a full member of the Governing Board and represents the Regional Council and the regions there.

The business of the Governing Board is conducted in English so competence in English is necessary for effective participation, but it is also important for the Board to have a good representation of IFLA's working languages.

This is a busy position with obligations for involvement in meetings of both the Governing Board and the Regional Council.

IFLA's Regional Council has a key role both in increasing the presence of world regions in IFLA, and IFLA's presence around the world. It has a particular focus on advocacy and building capacity.

The Regional Council ensures the oversight of the work of the Divisions at the regional level, especially strengthening advocacy and supporting the visibility, coherence and effectiveness of IFLA's work across the regions. The Regional Council should also lead efforts to provide input on IFLA advocacy work, promote IFLA membership, and support the development of partnerships in the regions. They oversee coordination of work with the Management of Library Associations Section

and the National Libraries Section, as well as with the Professional Council.

The Regional Council is comprised of the Regional Council Chair and the Regional Division Committee Chairs.

The position

Positions available: one (1)

Term of office: two (2) years. Re-election possible provided that the new term does not commence until at least one term after the conclusion of the previous term.

Nominations

Nominations required: five (5)

Who can nominate: Members and Affiliates.

Eligible nominees: Outgoing Chairs and Vice-Chairs of the Regional Divisions. Candidates do not have to be an IFLA Member or Affiliate and if elected, are elected in their own right and not as the representative of their employer or nominator.

Expectations of Candidates

Skills and attributes: A candidate for this position should be able to demonstrate:

- ✓ Expertise, experience and interest in/across the library field, and in particular of the work of libraries in different world regions.
- ✓ Proven ability to inspire, provide guidance and support, and represent the interests of a diverse range of colleagues.
- ✓ An understanding of financial management, fundraising and risk-management.
- ✓ An understanding of strategic planning, implementation and review processes.
- ✓ Proven leadership skills, with experience in communication, representation, and networking with both library and non-library audiences, as well as an ability to leverage networks, and a strong engagement in library politics and advocacy.
- ✓ Willingness and ability to devote time and energy to the role – this is usually several hours per month.

- ✓ Time allowance to prepare and attend meetings of the Governing Board and Regional Council, and financial resources to attend at least the IFLA annual Congress.
- ✓ IFLA has achieved the [ANBI status](#) as a charity, and Dutch law requires that members of the Governing Board agree on the following terms:
 - An ability to act with respect, trust, confidentiality and transparency within the Governing Board and recognise the need to protect personal and privileged information.
 - Declare any conflicts of interest and abstain from discussion where a conflict or potential conflict of interest arises.

Candidate statement: A statement of up to 500 words is requested with the nominee consent form.

Elections

Elections will be held electronically.

Who can vote: Members and Affiliates.

More information

Learn more about the remit of the Regional Council in Rule 20.1.1 of the IFLA Rules of Procedure.

Vice-Chair of the Regional Council

The role

The Regional Council has one Vice-Chair who is elected by its incoming members. The role of the Regional Council Vice-Chair is to support and assist the Regional Council Chair and stand in where necessary. The Regional Council Vice-Chair is not a member of the Governing Board, but if the Regional Council Chair is unable to attend the Governing Board Meeting, the Regional Council Vice-Chair may attend in their place.

IFLA's Regional Council has a key role both in increasing the presence of world regions in IFLA, and IFLA's presence around the world. It has a particular focus on advocacy and building capacity.

The Regional Council ensures the oversight of the work of the Divisions at the regional level, especially strengthening advocacy and supporting the visibility, coherence and effectiveness of IFLA's work across the regions. The Regional Council should also lead efforts to provide input on IFLA advocacy work, promote IFLA membership, and support the development of partnerships in the regions. They oversee coordination of work with the Management of Library Associations Section and the National Libraries Section, as well as with the Professional Council.

The Regional Council is comprised of the Regional Council Chair and the Regional Division Committee Chairs.

The position

Positions available: one (1)

Term of office: two (2) years. Re-election possible provided that the new term does not commence until at least one term after the conclusion of the previous term.

Nominations

Nominations required: one (1)

Who can nominate: Incoming members of the Regional Council

Eligible nominees: Any Member of the Regional Council, except the Chair, may be nominated

Expectations of Candidates

Skills and attributes: A candidate for this position should be able to demonstrate:

- ✓ Expertise, experience and interest in/across the library field, and in particular of the work of libraries in different world regions.
- ✓ Proven ability to inspire, provide guidance and support, and represent the interests of a diverse range of colleagues.
- ✓ An understanding of financial management, fundraising and risk-management.
- ✓ An understanding of strategic planning, implementation and review processes.
- ✓ Proven leadership skills, with experience in communication, representation, and networking with both library and non-library audiences, as well as an ability to leverage networks, and a strong engagement in library politics and advocacy.
- ✓ Willingness and ability to devote time and energy to the role –this is usually several hours per month.
- ✓ Time allowance to prepare and attend meetings of the Governing Board (in the absence of the Chair) and Regional Council, and financial resources to attend at least the IFLA annual Congress.
- ✓ Act with respect, trust, confidentiality and transparency and recognise the need to protect personal and privileged information.
- ✓ Declare conflicts of interest and abstain from discussions where the member has a conflict or potential conflict of interest.

Candidate statement: A statement of up to 200 words is requested with the nominee consent form.

Elections

Elections in committee will be held electronically. At the first meeting of a newly constituted Regional Council the Chair shall

conduct an election for the position of Vice Chair.

Who can vote: Incoming members of the Regional Council

More information

Learn more about the remit of the Regional Council in Rule 20.1.1 of the IFLA Rules of Procedure.

Chairs of Regional Division Committees

The role

Each Regional Division Committee (RDC) is led by one Chair, who is elected by its incoming members. The Chair leads the Regional Division Committee in developing and overseeing Action Plan projects, outputs, and activities. The Chair is also a member of the IFLA Regional Council. The RDC chair leads the RDC meetings and attends the Regional Council meetings.

IFLA has six Regional Divisions:

- Asia-Oceania
- Europe
- Latin America and the Caribbean
- Middle East and North Africa
- North America
- Sub-Saharan Africa

IFLA's Regional Division Committees across 6 regions broadly mirror the division of the world used for the United Nations' Regional Commissions. See [here](#) the country classification we are using per region.

IFLA's Regional Division Committees develop and deliver action plans that respond effectively to the needs of the library field across the region, in line with IFLA's overall Strategy. They have a particularly key role both in identifying and acting on priorities for action, especially as concerns advocacy and developing IFLA's membership reach, and ensuring that more of the field benefits from engagement in IFLA. They communicate their activities within and beyond IFLA and engage and develop their own membership and leadership. To do this, they work closely as a committee, and with other relevant committees and groups (regional or professional ones), as well as IFLA Headquarters, Regional Offices and others if applicable.

The position

Positions available: six (6), one (1) on each Regional Division

Term of office: two (2) years.

Nominations

Nominations required: one (1)

Who can nominate: Incoming Members of each Regional Division Committee

Eligible nominees: Any Member of each Regional Division Committee

Expectations of Candidates

Skills and attributes: A candidate for this position should be able to demonstrate:

- ✓ Expertise, experience and interest in/ across the library field in their region.
- ✓ Proven ability to inspire, provide guidance and support, and represent the interests of a diverse range of colleagues.
- ✓ An understanding of strategic planning, implementation and review processes.
- ✓ Proven leadership skills, with experience in communication, representation, and networking with both library and non-library audiences, as well as an ability to leverage networks, and a strong engagement in library politics and advocacy.
- ✓ Willingness and ability to devote time and energy to the role – this is usually several hours per month.
- ✓ Time allowance to prepare and chair the meetings of the Regional Division Committee.
- ✓ Time allowance to prepare and attend meetings of the Regional Council.
- ✓ Act with respect, trust, confidentiality and transparency and recognise the need to protect personal and privileged information.
- ✓ Declare conflicts of interest and abstain from discussions where the member has a conflict or potential conflict of interest.

Candidate statement: A statement of up to 300 words is requested with the nominee consent form.

Elections

Elections in committee will be held electronically in advance of the first meeting of the Committee, with candidates either nominated by themselves or another Committee member, and then sharing information on the basis of which other incoming Committee members can vote. The election shall

be overseen by the outgoing Committee Chair, unless they would face a conflict of interest, in which case the outgoing Vice-Chair shall take on the task, or another outgoing Committee member who is not otherwise involved.

Who can vote: Incoming members of the Regional Division Committee

More information

Learn more about the remit of the Regional Divisions in Rule R20.4.6 of the IFLA Rules of Procedure.

Vice-Chairs of Regional Division Committees

The role

Each Regional Division Committee (RDC) has one Vice-Chair, who is elected by its incoming members. The Vice-Chair supports and assists the Chair in developing and overseeing Action Plan projects, outputs, and activities. The Vice-Chair has a key role in supporting the meetings of the Committee, helping to set up the meetings and the agenda, taking minutes, and ensuring the Committee's administration is well organised. The Vice-Chair is not a member of the IFLA Regional Council, but if the Regional Division Chair is unable to attend the Regional Council, the Vice-Chair may attend in their place.

IFLA has six Regional Divisions:

- Asia-Oceania
- Europe
- Latin America and the Caribbean
- Middle East and North Africa
- North America
- Sub-Saharan Africa

IFLA's Regional Division Committees across 6 regions broadly mirror the division of the world used for the United Nations' Regional Commissions. See [here](#) the country classification we are using per region.

IFLA's Regional Division Committees develop and deliver action plans that respond effectively to the needs of the library field across the region, in line with IFLA's overall Strategy. They have a particularly key role both in identifying priorities for action, and in delivering on them, in particular as concerns advocacy and developing IFLA's membership reach, ensuring that more of the field benefits from engagement in IFLA. They communicate their activities within and beyond IFLA and engage and develop their own membership and leadership. To do this, they work closely as a committee, and with other relevant committees and groups (regional or professional ones), as well as IFLA Headquarters, Regional Offices and others if applicable.

The position

Positions available: six (6), one (1) on each Regional Division

Term of office: two (2) years.

Nominations

Nominations required: one (1)

Who can nominate: Incoming Members of each Regional Division Committee

Eligible nominees: Any Member of each Regional Division Committee, except the Chair

Expectations of Candidates

Skills and attributes: A candidate for this position should be able to demonstrate:

- ✓ Expertise, experience and interest in/across the library field in their region.
- ✓ Proven ability to inspire, provide guidance and support, and represent the interests of a diverse range of colleagues.
- ✓ An understanding of strategic planning, implementation and review processes.
- ✓ Proven leadership skills, with experience in communication, representation, and networking with both library and non-library audiences, as well as an ability to leverage networks, and a strong engagement in library politics and advocacy.
- ✓ Willingness and ability to devote time and energy to the role – this is usually several hours per month, including setting up meetings and agendas, as well as taking and sharing minutes.
- ✓ Time allowance to prepare and attend the meetings of the Regional Division Committee (and chair in the absence of the RDC Chair).
- ✓ Time allowance to prepare and attend meetings of the Regional Council (in the absence of the Chair).
- ✓ Act with respect, trust, confidentiality and transparency and recognise the need to protect personal and privileged information.

- ✓ Declare conflicts of interest and abstain from discussions where the member has a conflict or potential conflict of interest.

Candidate statement: A statement of up to 200 words is requested with the nominee consent form.

Elections

Elections in committee will be held electronically, in advance of the first meeting of the Committee, with candidates either nominated by themselves or another Committee member, and then sharing information on the basis of which other Committee members can vote. The election shall be overseen by the outgoing Committee chair, unless they would face a conflict of interest, in which case the outgoing Vice-Chair shall take on the task, or another outgoing Committee member who is not otherwise involved.

Who can vote: Incoming members of the Regional Division Committee

More information

Learn more about the remit of the Regional Divisions in Rule 20.4.6 of the IFLA Rules of Procedure.

Information Coordinators of Regional Division Committees

The role

Each Regional Division Committee (RDC) has one Information Coordinator, who is elected by its incoming members. The Information Coordinator is responsible for assembling and leading a small subcommittee in communicating activities, events, resources and news from the committee to the global library field. The Information Coordinator and their team develops and implements a communications plan that uses tools such as the IFLA website, social media, Basecamp, newsletters and mailing lists to highlight the committee's work.

They are responsible for keeping the Regional Division webpage on IFLA's website updated, managing the Committee's mailing lists, and ensuring that there is a regular flow (at least 4x per year) of articles, as well as blogs, social media platforms and other outputs that communicate the overall work of the Committee. This work may be carried out in close coordination with a Regional Office, wherever applicable (AO, LAC, MENA, SSA).

Digital skills training for this role is provided.

IFLA has six Regional Divisions:

- Asia-Oceania
- Europe
- Latin America and the Caribbean
- Middle East and North Africa
- North America
- Sub-Saharan Africa

IFLA's Regional Division Committees across 6 regions broadly mirror the division of the world used for the United Nations' Regional Commissions. See [here](#) the country classification we are using per region. IFLA's Regional Division Committees develop and deliver action plans that respond effectively to the needs of the library field across the region, in line with IFLA's overall Strategy. They have a particularly key role both in identifying priorities for action, and in

delivering on them, in particular as concerns advocacy and developing IFLA's membership reach, ensuring that more of the field benefits from engagement in IFLA. They communicate their activities within and beyond IFLA and engage and develop their own membership and leadership. To do this, they work closely as a committee, and with other relevant committees and groups (regional or professional ones), as well as IFLA Headquarters, Regional Offices and others if applicable.

The position

Positions available: six (6), one (1) on each Regional Division

Term of office: two (2) years.

Nominations

Nominations required: one (1)

Who can nominate: Incoming Members of each Regional Division Committee

Eligible nominees: Any Member of each Regional Division Committee, except the Chair and Vice-Chair

Expectations of Candidates

Skills and attributes: A candidate for this position should be able to demonstrate:

- ✓ Expertise, experience and interest in the library field in the region.
- ✓ Ability to support and represent the interests of a diverse range of colleagues.
- ✓ Experience and ability to define and implement a communications plan
- ✓ Experience and ability to ensure effective, timely and accurate communications using communications tools (website, social media, mailing lists).
- ✓ Experience assembling and leading a small communications team or group toward a common purpose.
- ✓ Actively contribute to planning, development and realisation of the projects and activities of the committee.
- ✓ Prepare for and attend virtual meetings of the Regional Division Committee.

- ✓ Willingness and ability to devote time and energy to the role – this is usually 5-10 hours per month.
- ✓ Participate in communications professional development and skills training and adhere to IFLA guidelines for committee communication.
- ✓ Lead communications team members in meaningful work that highlights the committee's work, activities and accomplishments.
- ✓ Maintain the positive reputation and sustainability of the Division through engaged and active participation, reporting and leadership.
- ✓ Act with respect, trust, confidentiality and transparency and recognise the need to protect personal and privileged information.
- ✓ Declare conflicts of interest and abstain from discussions where the member has a conflict or potential conflict of interest.

Candidate statement: A statement of up to 200 words is requested with the nominee consent form.

Elections

Elections in committee will be held electronically in advance of the first meeting of the Committee, with candidates either nominated by themselves or another Committee member, and then sharing information on the basis of which other Committee members can vote. The election shall be overseen by the outgoing Committee chair, unless they would face a conflict of interest, in which case the outgoing Vice-Chair shall take on the task, or another outgoing Committee member who is not otherwise involved.

Who can vote: Incoming members of the Regional Division Committee

More information

Learn more about the remit of the Regional Divisions in Rule 20.4.6 of the IFLA Rules of Procedure.

Members of Regional Division Committees

The role

A Regional Division Committee (RDC) is comprised of 15 to 20 members elected in line with IFLA's election rules. The RDC Chair, Vice-Chair and Information Coordinator are chosen by the Committee members.

Members of Regional Division Committees serve in a personal capacity and are expected to act on behalf of all libraries in the region. They contribute actively to efforts to engage IFLA members and reach out to non-members.

IFLA has six Regional Divisions:

- Asia-Oceania
- Europe
- Latin America and the Caribbean
- Middle East and North Africa
- North America
- Sub-Saharan Africa

IFLA's Regional Division Committees across 6 regions broadly mirror the division of the world used for the United Nations' Regional Commissions. See [here](#) the country classification we are using per region. IFLA's Regional Division Committees develop and deliver action plans that respond effectively to the needs of the library field across the region, in line with IFLA's overall Strategy. They have a particularly key role both in identifying priorities for action, and in delivering on them, in particular as concerns advocacy and developing IFLA's membership reach, ensuring that more of the field benefits from engagement in IFLA. They communicate their activities within and beyond IFLA and engage and develop their own membership and leadership. To do this, they work closely as a committee, and with other relevant committees and groups (regional or professional ones), as well as IFLA Headquarters, Regional Offices and others if applicable.

The position

Positions available: each Regional Division Committee consists of fifteen (15) to twenty (20) elected members.

Term of office: two (2) years. May stand for re-election but not serve more than two (2) consecutive terms. May stand again provided that the new term does not commence until at least one term after the conclusion of the previous term.

Country Caps: In order to avoid large shares of Committee memberships being taken up by individuals from only one country or group of countries, a system of national caps is in place for the Regional Division Committees. These put a limit on the number of directly elected Committee members from any one country. If there are more candidates from a country than allowed under the cap, this implies that only the top ranked candidate(s) from there will be eligible.

The caps are as follows:

Asia-Oceania: 2

Europe: 1

Latin America and the Caribbean: 2

Middle East and North Africa: 1

North America: 10

Sub-Saharan Africa: 2

Example: Asia-Oceania: 2. If there are three candidates from country x, the two top-ranked candidates will be eligible. The third one won't be eligible.

Nominations

Nominations required: one (1)

Who can nominate: Members and Affiliates registered in a relevant region.

Eligible nominees: Anyone in a relevant region who can meet the expectations.

Expectations of Candidates

Skills:

- ✓ Expertise, Ability to support and represent the interests of a diverse range of colleagues.
- ✓ An interest and experience in library policies and advocacy.
- ✓ Experience in communication, representation and networking.
- ✓ Actively contribute to planning, development and realisation of the projects and activities of the committee.
- ✓ Prepare for and attend virtual meetings of the Regional Division Committee.
- ✓ Willingness and ability to devote time and energy to the role – this is usually several hours per month.
- ✓ Act with respect, trust, confidentiality and transparency and recognise the need to protect personal and privileged information.

Candidate statement: A statement of up to 200 words is requested with the nominee consent form.

Elections

Elections in writing will be held.

Who can vote: Members and Affiliates registered in a relevant region.

More information

Learn more about the remit of the Regional Divisions in Rule 20.4.6 of the IFLA Rules of Procedure.

Chair of the Professional Council

The role

The IFLA Professional Council inspires, coordinates and supports the committee work of the Professional Structure – Sections and Special Interest Groups. The Professional Council Chair leads this Council and is a full member of the Governing Board. The Chair is involved deeply in the work of both the Governing Board and the Professional Council.

The business of the Governing Board is conducted in English so competence in English is necessary for effective participation, but it is also important for the Board to have a good representation of IFLA's working languages.

The Professional Council Chair leads the Professional Council and represents the Council and its interests on the Governing Board. The Chair drives decision-making and evolution of the Professional Structure and steers the Professional Council's development of the professional programme of IFLA's global Congress.

The position

Positions available: one (1)

Term of office: two (2) years. Re-election possible provided that the new term does not commence until at least one term after the conclusion of the previous term.

Nominations

Nominations required: five (5)

Who can nominate: Officers of Professional Section Standing Committees and Convenors of Special Interest Groups

Eligible nominees: Outgoing Chairs and Secretaries of the Professional Division Committees

Expectations of Candidates

Skills and attributes: A candidate for this position will be able to demonstrate:

- ✓ Leadership experience and a desire to advocate for IFLA's Professional

Structure committees in alignment with the IFLA Strategy.

- ✓ Strong facilitation skills, and the ability to plan, lead and engage the Professional Council in deep and meaningful work on behalf of Professional Structure volunteers and the organisation.
- ✓ Ability to inspire and engage, Professional Structure volunteers and represent the interests of a diverse range of colleagues and sectors at the organisation's strategic level.
- ✓ Experience in communication, representation and networking, an ability to leverage networks, and an interest in library politics and advocacy.
- ✓ Expertise and experience in/across the library field.
- ✓ Experience with financial management, fundraising and risk-management.
- ✓ Experience with strategic planning, programme implementation and review processes.

Commitments: If elected, the Professional Council Chair is expected to adhere to the role commitments.

- ✓ Devote time and energy to the role – this can be 5-10 hours per week.
- ✓ Prepare for and attend meetings of the Governing Board and Professional Council – monthly or bi-monthly
- ✓ IFLA has achieved the [ANBI status](#) as a charity, and Dutch law requires that members of the Governing Board agree on the following terms:
 - An ability to act with respect, trust, confidentiality and transparency within the Governing Board and recognise the need to protect personal and privileged information.

- Declare any conflicts of interest and abstain from discussion where a conflict or potential conflict of interest arises.

Candidate statement: A statement of up to 500 words is requested with the nominee consent form.

Elections

Elections in writing will take place.

Who can vote: Officers of Professional Section
Standing Committees and Convenors of
Special Interest Groups

More information

Learn more about the remit of the Professional Council in Rule 19.1.1 of the IFLA Rules of Procedure.

Vice-Chair of the Professional Council

The role

The IFLA Professional Council inspires, coordinates and supports the committee work of the Professional Structure – Sections and Special Interest Groups.

The main role of the Vice-Chair of the Professional Council is to support the Professional Council Chair and to stand in when the Chair is not available, e.g., unable to attend the Professional Council, the Vice-Chair may attend in their place.

The position

Positions available: one (1)

Term of office: two (2) years, non-renewable

Nominations

Nominations required: one (1)

Who can nominate: Incoming Members of the Professional Council

Eligible nominees: Any Member of the Professional Council, except the Chair, may be nominated

Expectations of Candidates

Skills and attributes: A candidate for this position will be able to demonstrate:

- ✓ Expertise, experience and interest in/across the library field, and in particular of the work of IFLA's Professional Structure committees.
- ✓ Ability to inspire, provide guidance and support, and represent the interests of a diverse range of colleagues.
- ✓ An understanding of financial management, fundraising and risk-management.
- ✓ An understanding of strategic planning, implementation and review processes.

- ✓ Leadership skills, with experience in communication, representation and networking, an ability to leverage networks, and an interest in library politics and advocacy.

Commitments: If elected, the Professional Council Vice-Chair is expected to adhere to the role commitments.

- ✓ Devote time and energy to the role – this is usually several hours per week.
- ✓ Prepare for and attend meetings of the Governing Board (in the absence of the Chair) and Professional Council – monthly or bi-monthly.
- ✓ Act with respect, trust, confidentiality and transparency within the Governing Board and to protect personal and privileged information.
- ✓ Declare conflicts of interest and abstain from discussions where there is a conflict or potential conflict of interest.

Candidate statement: A statement of up to 200 words is requested with the nominee consent form.

Elections

Elections in committee will take place.

At the first meeting of a newly constituted Professional Council the Chair shall conduct an election for the position of Vice Chair.

Who can vote: Members of the Professional Council

More information

Learn more about the remit of the Professional Council in Rule 19.1.1 of the IFLA Rules of Procedure.

Chairs of Professional Division Committees

The role

IFLA has eight (8) Professional Divisions made up of six (6) to eight (8) committees. Each Professional Division is led by a Chair.

Chairs of the Professional Division Committees are members of the Professional Council. The members of the Professional Council have a key role in supporting the planning, development and delivery of resources for the profession, organising the professional content for the IFLA Congress, overseeing the IFLA publishing programme and regularly reviewing the Professional Structure committees.

Chairs of Professional Division Committees work both as a Council and in a subcommittee structure to accomplish the Council's Action Plan. They provide recommendations on Professional Structure governance, tools, planning and operations and bring forward Professional Structure interests.

Chairs of the Professional Division Committees actively coach and support Division Officers in committee planning, operations and management. They review and provide feedback and direction on Section and Special Interest Group action plans to ensure alignment with IFLA's mission, values and strategy. They make recommendations on funding requests to the Professional Council and encourage collaboration within and across Divisions.

The position

Positions available: eight (8), one (1) on each Professional Division

Term of office: two (2) years.

Nominations

Nominations required: three (3)

Who can nominate: All members of the Professional Section Standing Committees

Eligible nominees: Officers of the Professional Section Standing Committees

Expectations of Candidates

Skills and attributes: A candidate for this position will be able to demonstrate:

- ✓ Expertise and experience in/across the library field.
- ✓ Ability to lead, engage, inspire, provide guidance and support, and represent the interests of a diverse range of volunteer colleagues.
- ✓ Experience with strategic planning, programme implementation, project management and review processes.
- ✓ Strong collaboration skills, and the ability to plan, lead and engage volunteers in deep and meaningful work on behalf of the organisation.
- ✓ Strong leadership, communication, representation and networking abilities.

Commitments: If elected, the Division Committee Chair is expected to adhere to the role commitments.

- ✓ Devote time and energy to the role outside of their local time zone's typical work hours – this can be 5-10 hours per month.
- ✓ Prepare for and attend meetings of the Professional Council and Professional Division Committee.
- ✓ Act with respect, trust, confidentiality and transparency and protect personal and privileged information.
- ✓ Declare conflicts of interest and abstain from discussions where there is a conflict or potential conflict of interest.

Candidate statement: A statement of up to 300 words is requested with the nominee consent form.

Elections

Elections in writing will take place.

Who can vote: Officers of Sections in the Division.

More information

Learn more about the remit of the Professional Division Committees in Rule 21.1.1.1 of the IFLA Rules of Procedure.

Secretaries of Professional Division Committees

The role

IFLA has eight (8) Professional Divisions made up of six (6) to eight (8) Professional Units. Each Professional Division is led by a Chair.

The role of the Division Secretary includes assisting the Division Committee Chair with their duties, including convening virtual meetings to discuss the professional programme, taking and distributing minutes of meetings, working with the Chair to ensure that Division webpages are current, and standing in for the Chair of the Division Committee when needed.

The position

Positions available: eight (8), one (1) on each Professional Division Committee

Term of office: two (2) years, renewable, as long as the candidate remains eligible.

Nominations

Nominations required: one (1)

Who can nominate: Officers of each Professional Unit that belongs to the Professional Division, i.e., the Chair, Secretary and Information Coordinator of each Professional Section Standing Committee, and the Convenor of each Special Interest Group of the Professional Division

Eligible nominees: Officers of each Professional Unit that belongs to the Professional Division

Expectations of Candidates

Skills and attributes: A candidate for this position will demonstrate:

- ✓ Expertise, experience and interest in/across the library field, and in particular of the work of IFLA's Professional Units.
- ✓ Ability to inspire, provide guidance and support, and represent the

interests of a diverse range of colleagues.

- ✓ An interest in strategic planning, implementation and review processes.
- ✓ Experience in leadership, communication, representation and networking.

Commitments: If elected, the Division Committee Secretary is expected to adhere to the role commitments.

- ✓ Devote time and energy to the role – this is usually several hours per month.
- ✓ Prepare and attend meetings of the Professional Division Committee.
- ✓ Act with respect, trust, confidentiality and transparency and to protect personal and privileged information.
- ✓ Declare conflicts of interest and abstain from discussions where there is a conflict or potential conflict of interest.

Candidate statement: A statement of up to 200 words is requested with the nominee consent form.

Elections

Elections in committee will take place.

The Chair of the Professional Division Committee shall conduct an election for Secretary (Vice Chair) of the Committee from among the members of the Committee, at its first meeting.

More information

Learn more about the remit of the Professional Divisions Committees in Rule 21.1.1.1 of the IFLA Rules of Procedure.

Chair of the Management of Library Associations Section

The role

Management of Library Associations Section is one of IFLA's Professional Sections.

The role of the Management of Library Associations Section is to represent the interests of National Association Members.

The role of the Chair of the Management of Library Associations Section is to oversee the work of the Section in developing activities, action plans and projects. They chair meetings and encourage all members to voice their opinions and ideas. They ensure that each member of the Committee is engaged in meaningful work and that the work of the Unit is in line with IFLA's strategic plan. They coordinate reporting (to the Professional Council via IFLA HQ, as well as directly to the Governing Board (see below)) and project funding support, and work to support the sustainability of the Unit.

The Chair of the Management of Library Associations Section is a full member of the Governing Board, so this is a busy position with obligations for involvement in meetings of both the Governing Board and the Management of Library Associations Section Standing Committee.

The business of the Governing Board is conducted in English so competence in English is necessary for effective participation, but it is also important for the Board to have a good representation of IFLA's working languages.

The position

Positions available: one (1)

Term of office: two (2) years, renewable once, provided they are still a member of the Standing Committee for that period, and not disqualified under Article 15.11. They may not serve more than two consecutive terms as Chair but may seek another officer (Secretary, Information Coordinator) role, if not otherwise prevented from doing so.

Nominations

Nominations required: one (1)

Who can nominate: Members of the elected Standing Committee

Eligible nominees: Anyone in the elected Standing Committee who can meet the expectations

Expectations of Candidates

Skills and attributes: A candidate for this position should be able to demonstrate:

- ✓ Extensive expertise, experience and interest in the work of national library associations.
- ✓ Proven ability to lead and inspire the work of a diverse range of colleagues on a committee and development of work that supports the wider library field.
- ✓ An interest in strategic planning, implementation and review processes.
- ✓ Experience in communication, representation and networking.
- ✓ Willingness and ability to devote time and energy to the role – this is usually several hours per month.
- ✓ Time allowance to prepare and attend meetings of the Standing Committee as well as of the Governing Board, and financial resources to attend at least the IFLA annual Congress.
- ✓ An ability to act with respect, trust, confidentiality and transparency and recognise the need to protect personal and privileged information. They must declare any conflicts of interest and abstain from discussions where they have a conflict or potential conflict of interest.

Elections

Committee election for the position of Chair of the MLAS is held after the result of the elections for the Section Standing Committee is announced.

Who can vote: Members of the elected Standing Committee.

More information

Learn more about the role of the Chair of the Management of Library Associations in Article 15.11 of the IFLA Statutes.

Members of Professional Section Standing Committees

The role

IFLA has 42 Professional Section Standing Committees representing the broad scope of the library and information field. These committees develop and deliver both actions and resources that drive change and contribute to individual and community development. Related to their committee's area of expertise, committee members may contribute input and guidance or collaborate on initiatives and projects led by IFLA HQ.

This committee structure provides space and support for global exchange, learning and inspiration, as well as the development of relevant standards, guidelines, best practices and other resources and professional development. Committees raise awareness of their area of focus both inside the library and information field and beyond, cooperating with other internal and external committees and organisations, as appropriate. Section Standing Committees are supported by a Professional Division Committee Chair.

The position

Positions available: Each Professional Section shall elect a Standing Committee of no fewer than ten (10) and no more than twenty (20) persons. The number of vacancies in each election cycle can vary by Professional Section.

Term of office: four (4) years. Renewable once, although individuals need to stand again for re-election.

Nominations

Nominations required: one (1)

Who can nominate:

Registered Members and Affiliates, i.e., organisations, institutions and individuals who are registered as members of each Professional Section.

Eligible nominees: Open to all

Expectations of Candidates

Candidates for this position will either already possess the below skills and attributes or be willing to attain them through the work of the committee.

New and emerging professionals are encouraged to put themselves forward as candidates. If elected, the committee member is expected to adhere to the role commitments.

Skills and attributes:

- ✓ Expertise and experience in the thematic focus of the committee.
- ✓ Ability to develop ideas and successfully design, organise and produce practical outputs and resources for use across the library and information field.
- ✓ Collaborate virtually and in person with a diverse range of colleagues, and to integrate these diverse perspectives into the outputs of the committee.

Commitments:

- ✓ Actively contribute to planning, development and realisation of the projects and activities of the committee.
- ✓ Prepare for and attend virtual meetings of the Section Standing Committee which are held across a global set of time zones.
- ✓ Devote time and energy to the role outside of their local time zone's typical work hours – this can be 5-10 hours per month.
- ✓ Act with respect, trust, confidentiality and transparency and recognise the need to protect personal and privileged information.
- ✓ Declare conflicts of interest and abstain from discussions where the member has a conflict or potential conflict of interest.

Candidate statement: A statement of up to 200 words is requested with the nominee consent form.

Elections

Elections in writing will take place.

Who can vote: Members and Affiliates vote for their registered Sections.

More information

Learn more about the remit and role of Professional Section Standing Committee in Rule 21.1.2 of the IFLA Rules of Procedure.

Chairs of Professional Section Standing Committees

The role

IFLA has 42 Professional Section Standing Committees representing the broad scope of the library and information field. These committees develop and deliver both actions and resources that drive change and contribute to individual and community development. Related to their committee's area of expertise, committee members may contribute input and guidance or collaborate on initiatives and projects led by IFLA HQ.

This committee structure provides space and support for global exchange, learning and inspiration, as well as the development of relevant standards, guidelines, best practices and other resources and professional development. Committees raise awareness of their area of focus both inside the library and information field and beyond, cooperating with other internal and external committees and organisations, as appropriate. Section Standing Committees are supported by a Professional Division Committee Chair.

The Chair guides this work, leading the Professional Section in achieving the goals of the committee action plan. They call and chair committee meetings, encourage every member to voice their perspective and contribute their expertise. Chairs ensure that each member of the Committee is engaged in meaningful work and that committee work is aligned with the IFLA Strategy. They coordinate committee reporting and project funding support, and work to maintain the sustainability of the committee.

The position

Positions available: forty-two (42), one (1) on each Professional Section Standing Committee

Term of office: two (2) years. Renewable once, although individuals need to stand again for re-election. After two consecutive terms, they may seek another office (Secretary, Information Coordinator) role, if not otherwise prevented from doing so.

Nominations

Nominations required: one (1)

Who can nominate: Members of incoming Professional Section Standing Committee

Eligible nominees: Members of incoming Professional Section Standing Committee

Expectations of Candidates

Candidates for this position will either already possess the below skills and attributes or be willing to attain them through the work of the committee.

New and emerging professionals are encouraged to put themselves forward as candidates. If elected, the Chair is expected to adhere to the role commitments.

Skills and attributes:

- ✓ Expertise, experience and interest in the Section's area of focus.
- ✓ An ability to inspire, provide guidance and support, and to represent the interests of a diverse range of colleagues in service to the Section's focus area.
- ✓ Strategic planning, project management and self-study processes.
- ✓ Competence in use of virtual tools and collaboration applications.
- ✓ Competence in leadership, communication, representation and networking.

Commitments:

- ✓ Actively devote time and energy to the role – this is usually 5-10 hours per month.
- ✓ Prepare and attend meetings of the Standing Committee and of the Professional Division Committee
- ✓ Engage committee members in meaningful work aimed at supporting the library and information field

- ✓ Maintain the positive reputation and sustainability of the Section through engaged and active participation and leadership
- ✓ Act with respect, trust, confidentiality and transparency and protect personal and privileged information.
- ✓ Declare conflicts of interest and abstain from discussions where there is a conflict or potential conflict of interest.

Candidate statement: A statement of up to 300 words is requested with the nominee consent form.

Elections

Elections in committee will take place.

At a meeting of each newly-elected Professional Section Standing Committee, members elect the Chair from amongst their number.

More information

Learn more about the remit and role of Professional Section Standing Committee in Rule 21.1.2 of IFLA Rules of Procedure.

Secretaries of Professional Section Standing Committees

The role

IFLA has 42 Professional Section Standing Committees representing the broad scope of the library and information field. These committees develop and deliver both actions and resources that drive change and contribute to individual and community development. Related to their committee's area of expertise, committee members may contribute input and guidance or collaborate on initiatives and projects led by IFLA HQ.

This committee structure provides space and support for global exchange, learning and inspiration, as well as the development of relevant standards, guidelines, best practices and other resources and professional development. Committees raise awareness of their area of focus both inside the library and information field and beyond, cooperating with other internal and external committees and organisations, as appropriate. Section Standing Committees are supported by a Professional Division Committee Chair.

The role of a Professional Section Standing Committee Secretary is to manage the administration and communication within the section, and to ensure good governance of the Section through their support of its members and of the Section Chair.

The position

Positions available: forty-two (42), one (1) on each Professional Section Standing Committee

Term of office: two (2) years. Renewable once, although individuals need to stand again for re-election. After two consecutive terms, they may seek another office (Chair, Information Coordinator) role, if not otherwise prevented from doing so.

Nominations

Nominations required: one (1)

Who can nominate: Members of incoming Professional Section Standing Committee

Eligible nominees: Members of incoming Professional Section Standing Committee

Expectations of Candidates

Candidates for this position will either already possess the below skills and attributes or be willing to attain them through the work of the committee.

New and emerging professionals are encouraged to put themselves forward as candidates. If elected, the Secretary is expected to adhere to the role commitments.

Skills and attributes:

- ✓ Expertise, experience and interest in the focus area of the Section.
- ✓ Proven ability to support the work of a diverse range of colleagues through effective committee administration.
- ✓ Experience with set up and facilitation using online and virtual communication tools

Commitments:

- ✓ Actively devote time and energy to the role – this is usually 5-10 hours per month.
- ✓ Prepare for and attend virtual meetings of the Standing Committee and of the Professional Division Committee
- ✓ Engage committee members in meaningful work aimed at supporting the library and information field
- ✓ Maintain the positive reputation and sustainability of the Section through engaged and active participation and leadership
- ✓ Act with respect, trust, confidentiality and transparency and protect personal and privileged information.
- ✓ Declare conflicts of interest and abstain from discussions where they have a conflict or potential conflict of interest.

Candidate statement: A statement of up to 200 words is requested with the nominee consent form.

Elections

Elections in committee will take place.

At a meeting of each newly elected Professional Section Standing Committee, members elect the Secretary from amongst their number.

More information

Learn more about the remit and role of Professional Section Standing Committee in Rule 21.1.2 of IFLA Rules of Procedure.

Information Coordinators of Professional Section Standing Committees

The role

IFLA has 42 Professional Section Standing Committees representing the broad scope of the library and information field. These committees develop and deliver both actions and resources that drive change and contribute to individual and community development. Related to their committee's area of expertise, committee members may contribute input and guidance or collaborate on initiatives and projects led by IFLA HQ.

This committee structure provides space and support for global exchange, learning and inspiration, as well as the development of relevant standards, guidelines, best practices and other resources and professional development. Committees raise awareness of their area of focus both inside the library and information field and beyond, cooperating with other internal and external committees and organisations, as appropriate. Section Standing Committees are supported by a Professional Division Committee Chair.

The role of an Information Coordinator of a Professional Section Standing Committee is to assemble and lead a small subcommittee in communicating activities, events, resources and news from the committee to the committee's registered members and to the global library field. The Information Coordinator and their team develops and implements a communications plan that uses tools such as the IFLA website, social media, Basecamp, newsletters and mailing lists to highlight the committee's work. Digital skills training for this role is provided.

The position

Positions available: forty-two (42), one (1) on each Professional Section Standing Committee

Term of office: two (2) years. Renewable once, although individuals need to stand again for re-election. After two consecutive terms, they may seek another office (Chair, Vice-Chair) role, if not otherwise prevented from doing so)

Nominations

Nominations required: one (1)

Who can nominate: Members of incoming Professional Section Standing Committee

Eligible nominees: Members of incoming Professional Section Standing Committee

Expectations of Candidates

Candidates for this position will either already possess the below skills and attributes or be willing to attain them through the work of the committee.

New and emerging professionals are encouraged to put themselves forward as candidates. If elected, the Information Coordinator is expected to adhere to the role commitments.

Skills and attributes:

- ✓ Expertise, experience and interest in the subject focus of the Section and role.
- ✓ Support the work of a diverse range of colleagues.
- ✓ Ensure effective, timely and accurate communications using communications tools (website, social media, mailing lists).
- ✓ Assemble and lead a small team or group toward a common purpose.

Commitments:

- ✓ Actively devote time and energy to the role – this is usually 7-10 hours per month.
- ✓ Prepare for and attend virtual meetings of the Standing Committee and of the Professional Division Committee.
- ✓ Participate in communications professional development and skills training and adhere to IFLA guidelines for committee communication.
- ✓ Lead communications team members in meaningful work that highlights the committee's work, activities and accomplishments.
- ✓ Maintain the positive reputation and sustainability of the Section through engaged and active participation, reporting and leadership.
- ✓ Act with respect, trust, confidentiality and transparency and protect personal and privileged information.
- ✓ Declare conflicts of interest and abstain from discussions where there is a conflict or potential conflict of interest.

Candidate statement: A statement of up to 200 words is requested with the nominee consent form.

Elections

Elections in committee will take place.

At a meeting of each newly elected Professional Section Standing Committee, members elect the Secretary from amongst their number.

More information

Learn more about the remit and role of Professional Section Standing Committee in Rule 21.1.2 of IFLA Rules of Procedure.

Convenors of Special Interest Groups

The role

IFLA has 8 Special Interest Groups representing a range of current and emerging field topics and issues. These committees develop and deliver both actions and resources that drive change and contribute to individual and community development. Related to their committee's area of expertise, committee members may contribute input and guidance, or collaborate on initiatives and projects led by IFLA HQ.

This committee structure provides space and support for global exchange, learning and inspiration, as well as the development of relevant standards, guidelines, best practices and other resources and professional development. Committees raise awareness of their area of focus both inside the library and information field and beyond, cooperating with other internal and external committees and organisations, as appropriate. Special Interest Groups are supported by a Sponsoring Section and a Professional Division Committee Chair.

Convenors of Special Interest Groups serve as members of the Professional Division Committees in the Division to which they are contained and attend the Standing Committee meetings of their sponsoring Section(s).

The position

Positions available: one (1)

Term of office: two (2) years. Renewable once. Special Interest Group Convenors shall serve in a personal capacity, except in their role as observer of a Section Standing Committee meeting or member of a Division Committee meeting, in which case they shall represent their Special Interest Group.

Nominations

Nominations required: one (1)

Who can nominate: Members of each Special Interest Group, including self-nomination.

Eligible nominees: Members of the particular Special Interest Group

Expectations of Candidates

Candidates for this position will either already possess the below skills and attributes or be willing to attain them through the work of the committee.

New and emerging professionals are encouraged to put themselves forward as candidates. If elected, the Convenor is expected to adhere to the role commitments.

Skills and attributes:

- ✓ Expertise, experience and interest in the thematic focus of the Special Interest Group.
- ✓ Ability to inspire, provide guidance and support, and represent the interests of a diverse range of colleagues.
- ✓ An interest in strategic planning, implementation and review processes.
- ✓ Experience in leadership, communication, representation and networking.

Role Commitments

- ✓ Devote time and energy to the role – this is usually several hours per month.
- ✓ Prepare for and attend meetings of the SIG Committee, the sponsoring Professional Section Standing Committee, as the Professional Division Committee
- ✓ Engage committee members in meaningful work aimed at supporting the library and information field.
- ✓ Act with respect, trust, confidentiality and transparency and recognise the need to protect personal and privileged information.
- ✓ Declare conflicts of interest and abstain from discussions where there is a conflict or potential conflict of interest.

Candidate statement: A statement of up to 300 words is requested with the nominee consent form.

Elections

Elections in committee will take place.

At a meeting of each newly elected Professional Section Standing Committee, members elect the Secretary from amongst their number.

More information

Learn more about the remit of Special Interest Groups in Rule 21.1.3 of the IFLA Rules of Procedure.

Members of Special Interest Groups

The role

IFLA has 8 Special Interest Groups representing a range of current and emerging field topics and issues. These committees develop and deliver both actions and resources that drive change and contribute to individual and community development. Related to their committee's area of expertise, committee members may contribute input and guidance, or collaborate on initiatives and projects led by IFLA HQ.

This committee structure provides space and support for global exchange, learning and inspiration, as well as the development of relevant standards, guidelines, best practices and other resources and professional development. Committees raise awareness of their area of focus both inside the library and information field and beyond, cooperating with other internal and external committees and organisations, as appropriate. Special Interest Groups are supported by a Sponsoring Section and a Professional Division Committee Chair.

The position

Positions available: Each Special Interest Group has a committee of up to nine (9) individuals.

Term of office: two (2) years. Renewable once.

Nominations

Nominations required: one (1)

Who can nominate: Self-nomination

Eligible nominees: Open to all

Expectations of Candidates

Candidates for this position will either already possess the below skills and attributes or be willing to attain them through the work of the committee. New and emerging professionals are encouraged to put themselves forward as candidates. If elected, the member is expected to adhere to the role commitments.

Expectations of Candidates

Candidates for this position will either already possess the below skills and attributes or be willing to attain them through the work of the committee.

New and emerging professionals are encouraged to put themselves forward as candidates. If elected, the Convenor is expected to adhere to the role commitments.

Skills and attributes:

- ✓ Expertise, experience and interest in the thematic focus of the SIG.
- ✓ Ability to work successfully with a diverse range of colleagues.

Role Commitments

- ✓ Devote time and energy to the role – this is usually several hours per month.
- ✓ Prepare for and attend meetings of the SIG Committee.
- ✓ Act with respect, trust, confidentiality and transparency and recognise the need to protect personal and privileged information.
- ✓ Declare conflicts of interest and abstain from discussions where there is a conflict or potential conflict of interest.

Candidate statement: A statement of up to 200 words is requested with the nominee consent form.

Appointment

The members of the Special Interest Group Committee are appointed by the sponsoring Section Standing Committee(s), in line with Rule R21.1.3.7,

If there are more than nine nominations an election will be held. The current committee members of the sponsoring Sections will participate in the elections.

More information

Learn more about the remit of Special Interest Groups in Rule 21.1.3 of the IFLA Rules of Procedure.

Professional Section Standing Committees and Special Interest Groups

Sections

Academic and Research Libraries Section

Acquisition and Collection Development Section

Art Libraries Section

Audiovisual and Multimedia Section

Bibliography Section

Cataloguing Section

Continuing Professional Development & Workplace Learning

Document Delivery and Resource Sharing Section

Education and Training Section

Environment, Sustainability & Libraries Section

Equitable and Accessible Library Services Section

Government Information and Official Publications Section

Government Libraries Section

Health and Biosciences Libraries Section

Indigenous Matters Section

Information Literacy Section

Information Technology Section

Knowledge Management Section

Law Libraries Section

Libraries for Children and Young Adults Section

Libraries Serving Persons with Print Disabilities Section

Library and Research Services for Parliaments Section

Library Buildings and Equipment Section

Library Services to Multicultural Populations Section

Library Theory and Research Section

Literacy and Reading Section

Local History and Genealogy Section

Management and Marketing Section

Management of Library Associations Section

Metropolitan Libraries Section

National Libraries Section

News Media Section

Preservation and Conservation Section

Public Libraries Section

Rare Books and Special Collections Section

Reference and Information Services Section

School Libraries Section

Science and Technology Libraries Section

Serials and Other Continuing Resources Section

Social Science Libraries Section

Statistics and Evaluation Section

Subject Analysis and Access Section

Special Interest Groups

Artificial Intelligence SIG

Big Data SIG

Digital Humanities/Digital Scholarship SIG

Evidence for Global & Disaster Health SIG

LGBTQ+ Users SIG

Library History SIG

Library Publishing SIG

New Professionals SIG

Questions? Please contact the Elections Team at elections@ifla.org.