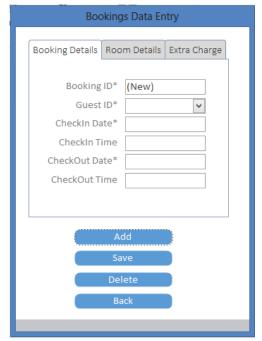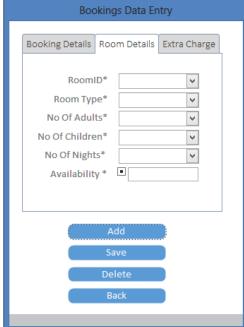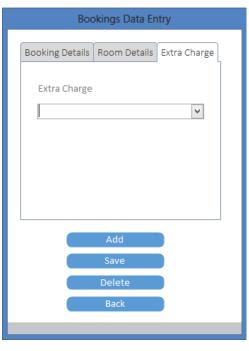## Booking Data Entry Form

Added the Stars next to the label so that the user can recognize that it is important to fill. This process goes same for every data entry form.

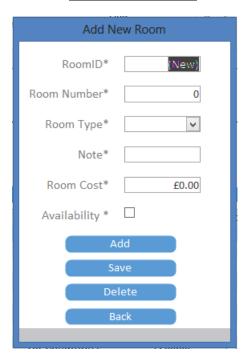### Bookings Data Entry

Booking Details | Room Details | Extra Charge

Booking ID*	(New)
Guest ID*	
CheckIn Date*	
CheckIn Time	
CheckOut Date*	
CheckOut Time	

- Add
- Save
- Delete
- Back

Bookings Data Entry

Booking Details | **Room Details** | Extra Charge

RoomID*	
Room Type*	
No Of Adults*	
No Of Children*	
No Of Nights*	
Availability *	■

- Add
- Save
- Delete
- Back

Bookings Data Entry

Booking Details | Room Details | **Extra Charge**

Extra Charge

- Add
- Save
- Delete
- Back

Guest Data Entry Form

Guest Data Entry

Details | Contact Details

Guest ID*	(New)
Title*	
First Name*	
Last Name*	
Date of Birth*	

- Add
- Save
- Delete
- Back

Guest Data Entry

Details | **Contact Details**

Street Address*	
Town*	
Country*	
Post/Zip Code	
Mobile*	
Email	
NIC/Passport No*	

- Add
- Save
- Delete
- Back

Add New Room Form

Add New Room

RoomID*	(New)
Room Number*	0
Room Type*	▼
Note*	
Room Cost*	£0.00
Availability *	☐

Add
Save
Delete
Back

Payment Step One

Payment - Step One

Payment ID*	(New)
Booking ID*	▼
Card Holders First Name*	
Card Holders Last Name*	
Credit Card Type*	▼
Credit Card Number*	
Expiry Date*	

Add
Save
Confirm Payment
Delete
Back

Add New ExtraCharge Form

Add New Extra Charge

Extra Charge ID*	(New)
Item*	
Amount*	£0.00

Add
Save
Delete
Back