



SIRIM QAS International Sdn Bhd  
Company No. 410334-X  
No.1 Persiaran Dato Menteri, Section 2, P.O.Box 7035  
40700 Shah Alam Selangor  
Tel : 603-55446836 Fax : 603-55445672  
Toll Free : 1-300-88-7035 www.sirim-qas.com.my  
Services Tax ID: B16-1809-32001048

**Our Ref** : LCA/LOD/2020

**Date** : 06-08-2020

**(LETTER OF DEMAND)**

**STEEL RECON INDUSTRIES SDN.BHD.**

**By Registered Post**

NO. 8, JALAN SUBANG 7

SUBANG JAYA SELANGOR MALAYSIA

Attention : MR. NICHOLAS WAN

Dear Sir/Madam,

**OUTSTANDING PAYMENT DUE TO SIRIM QAS INTERNATIONAL SDN. BHD.**

We write to inform you that our record shows there is an outstanding amount of (USD 689.05) due to us for the services duly provided to you upon your request.

The details of the outstanding amount are as follows:-

No.	Invoice No	Date of Invoice	File No	First Reminder Issued	Second Reminder Issued	Amount (USD)	Amount Paid (USD)	Outstanding Amount (USD)
1	3512000074Z	05-08-2019	P5-004363			6.45	0.00	6.45
2	3512000075Z	05-08-2019	P5-004363			682.60	0.00	682.60
							Total(USD)	689.05

Kindly make payment for the outstanding amount of (USD 689.05) within fourteen (14) days from the date of this letter, failing which, we shall proceed with the next course of action (suspension leading to revocation including legal action) without any further notice to you, in which event, all costs and expenses incurred thereof shall be borne by you.

If payment has already been made, please accept our thanks and kindly disregard this letter. However, we wish to seek your kind assistance to furnish proof of payment to us by post or fax to +603-55446810 (Legal & Corporate Affairs). Alternatively, you may do so by completing the attached Proof of Payment form and return to us by fax or post.

If you have any queries about your account, kindly contact En. Muhammad Fakrulrazi Bin Mohamed (+603- 55445644) or Pn. Azizun Ayub (+603-55445684) from Finance Section during office hours (Monday - Thursday: 8.00 a.m - 5.00 p.m and Friday : 8.00 a.m - 4.45 p.m)

Thank you.

Yours faithfully,

**AIN NADHIRA BINTI JAHAYA**

Counsel

Legal & Corporate Affair

Managing DirectorsOffice

SIRIM QAS International Sdn Bhd

**Note: All cheque(s) should be made payable to "SIRIM QAS International Sdn. Bhd." If payment is made by EFT/IBG/RENTAS/TT/CHEQUE DEPOSIT, please fax the remittance advice/bank slip to +603 55445672 or e-mail to mrrazi@sirim.my to facilitate us in issuing receipt. Please indicate invoice number for the payment made. Our bank details: RHB BANK BERHAD- Shah Alam/A/C No. 2-12451-4008608-7 Swift Code: RHBBMYKL**