User Manual:

Barangay 872 Dynamic Website

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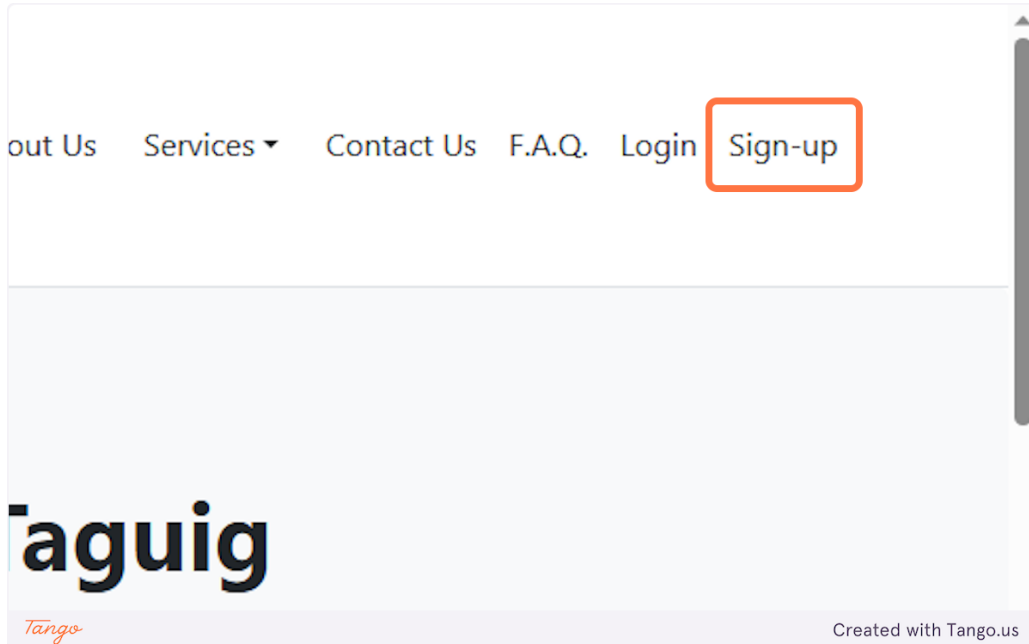**PANGANIBAN, Kyle Dexter H.**
ROSARIO, Cloe A.

Submitted On:
May 5, 2023

Contents

Step-by-Step Process for User Registration

1. Click on Sign-up

2. Fill in all of the required fields.

3. Click on Confirm

Marital Status

Single

📅

Confirm

4. User registered successfully!

Home   About Us   Services ▾   Contact Us   F.A.Q.   Login   Sign-up

Sign-up

User registered successfully

First name	Last name
Jose	Cruz

Contact No.	Email
09123456789	you@example.com

Password

Password

Address

1234 Main St

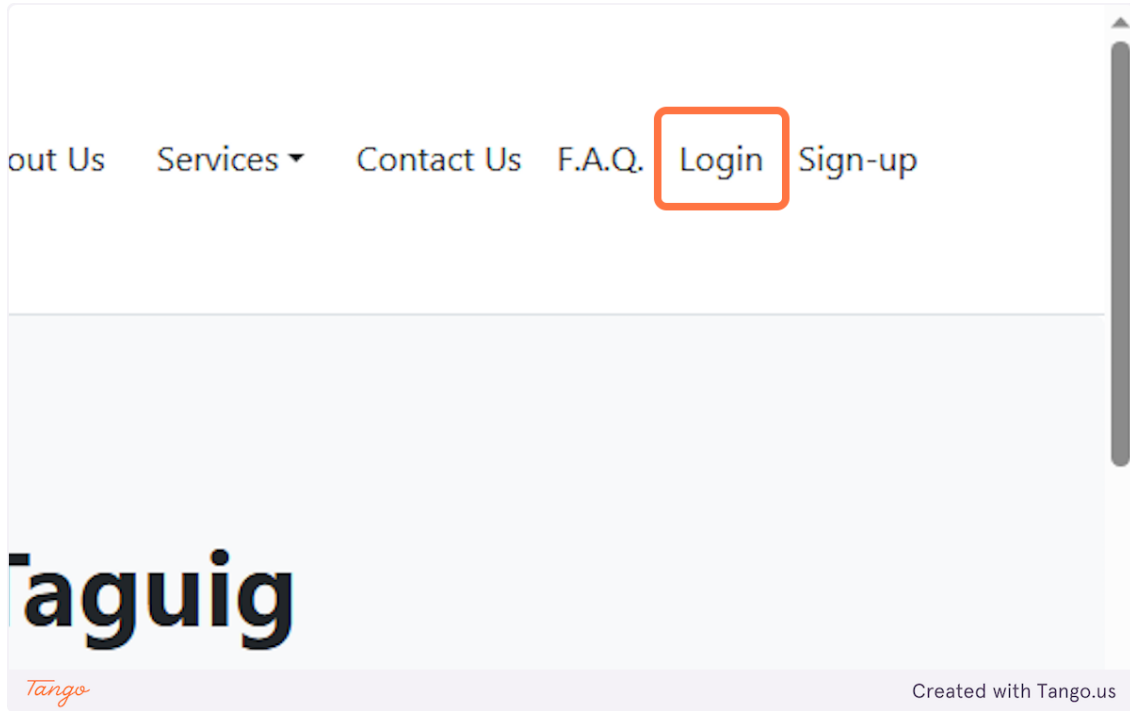| Date of Birth	Marital Status
📅	Single ⌄

Registering for the deceased? ☐

Confirm
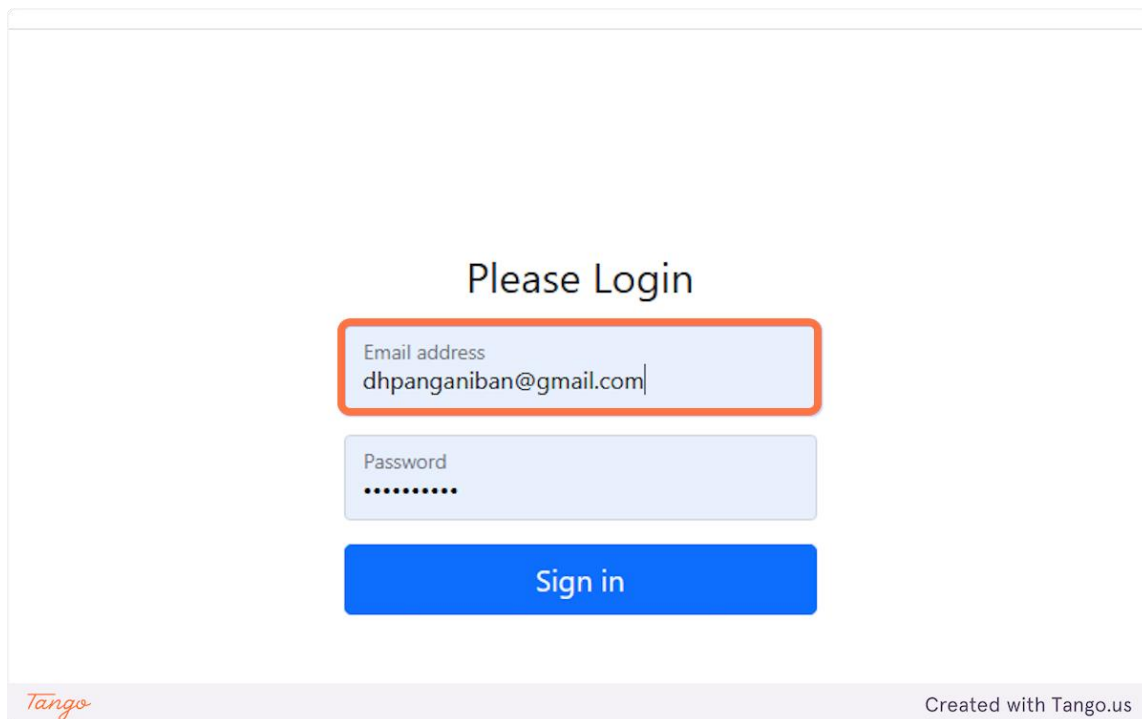
Step-by-Step User Log-in

1. Click on Login

2. Type in the necessary details

3. Click on Sign in

Please Login

Email address
dhpanganiban@gmail.com

Password
•••••••••

Sign in

4. You are now logged in

Home   About Us   Services ▾   Contact Us   F.A.Q.   Logout

Barangay 872, Pancadan, Taguig

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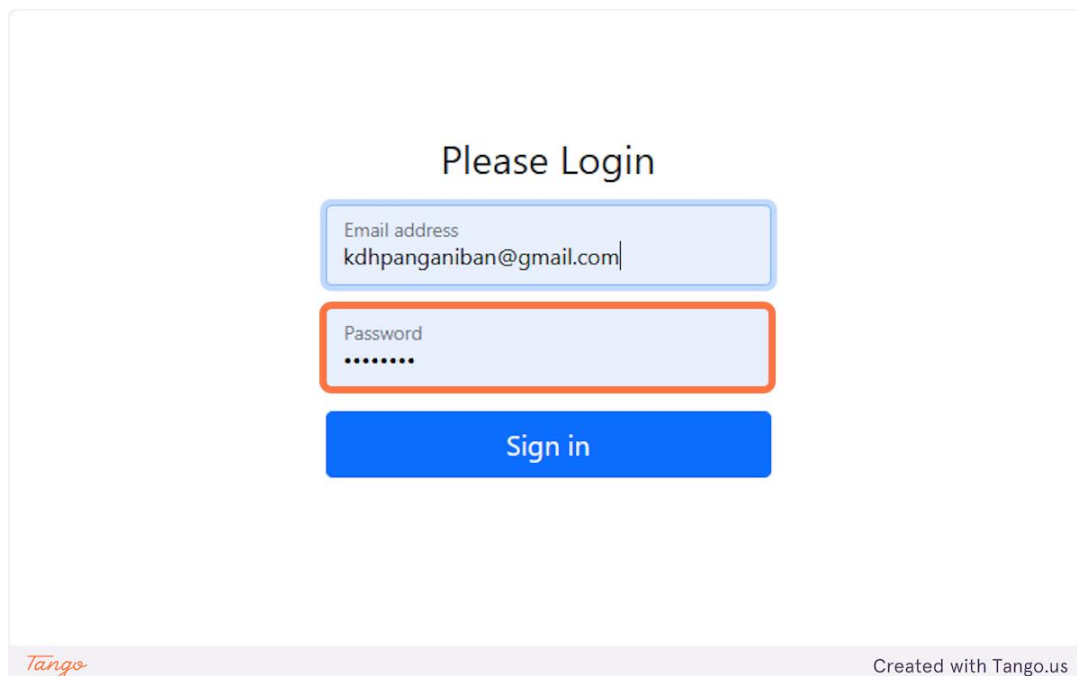
News and Announcements

Step-by-Step Login Process for Admin

1. Click on Login
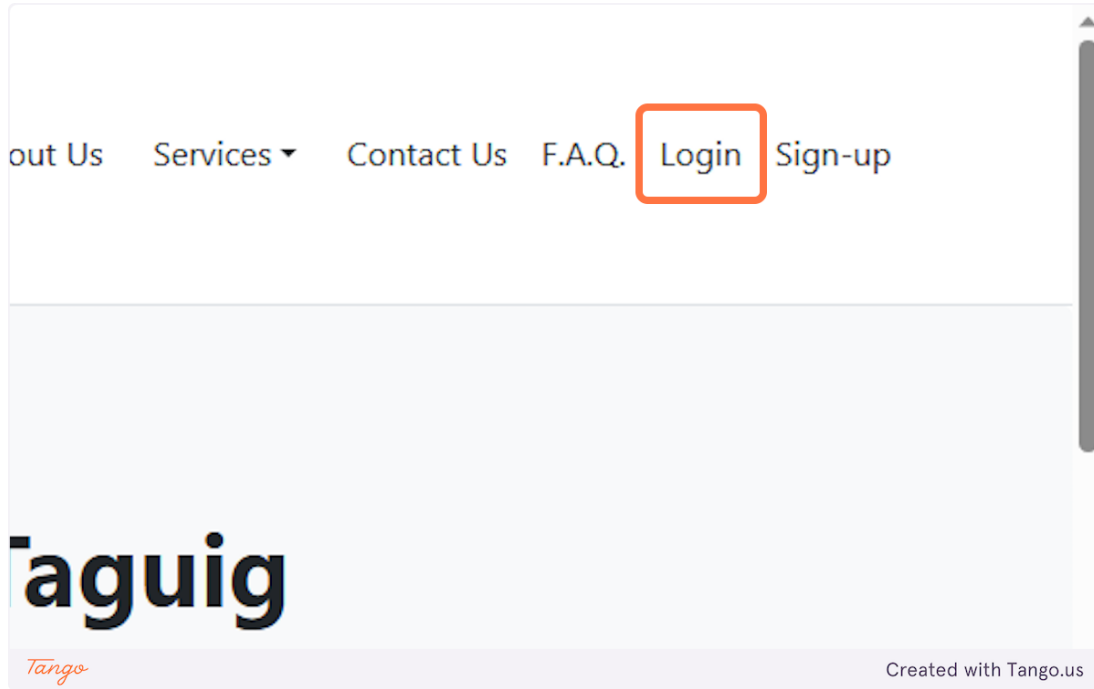
2. Type in the admin credentials (a user with the userType = admin in the users table)

3. Click on Sign in

Please Login

Email address
kdhpanganiban@gmail.com

Password
••••••••

Sign in

4. You can now access the ADMIN homepage. As an admin, editable boxes can be seen in this version of the homepage. The View Appointments tab is also only available for the ADMIN. that will be discussed as we go through this manual.
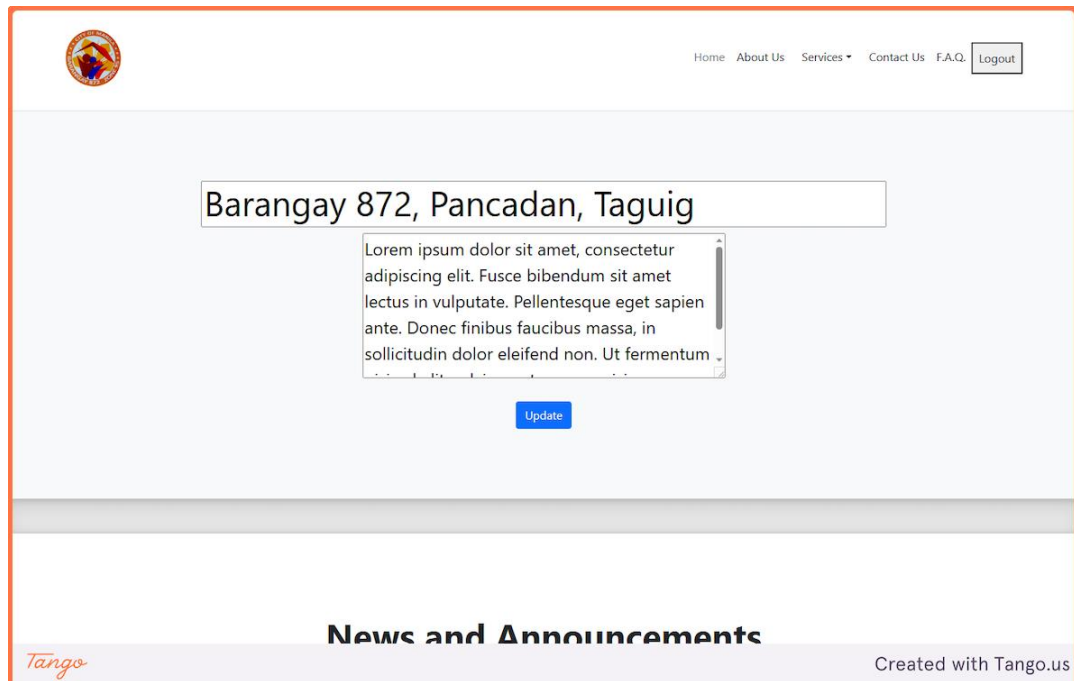
Home   About Us   Services ▾   Contact Us   F.A.Q.   Logout

Barangay 872, Pancadan, Taguig

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ante. Donec finibus faucibus massa, in
sollicitudin dolor eleifend non. Ut fermentum
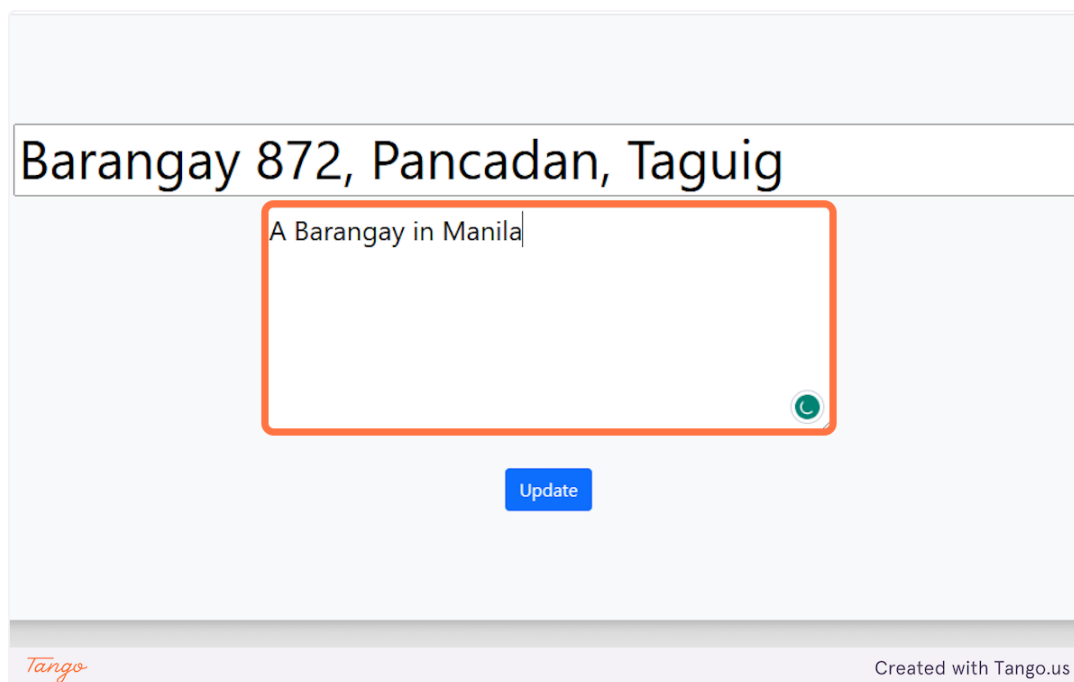
Update

News and Announcements

Step-by-Step Updating Information in the Website (only for ADMIN)

1. You are currently in the ADMIN homepage

2. Type in your desired information inside the text boxes

Barangay 872, Pandacan, Manila City

A Barangay in Manila

Update

3. Click on Update

Update

4. Click on Logout to go out of the ADMIN homepage

ome About Us Services ▾ Contact Us F.A.Q. Logout

City
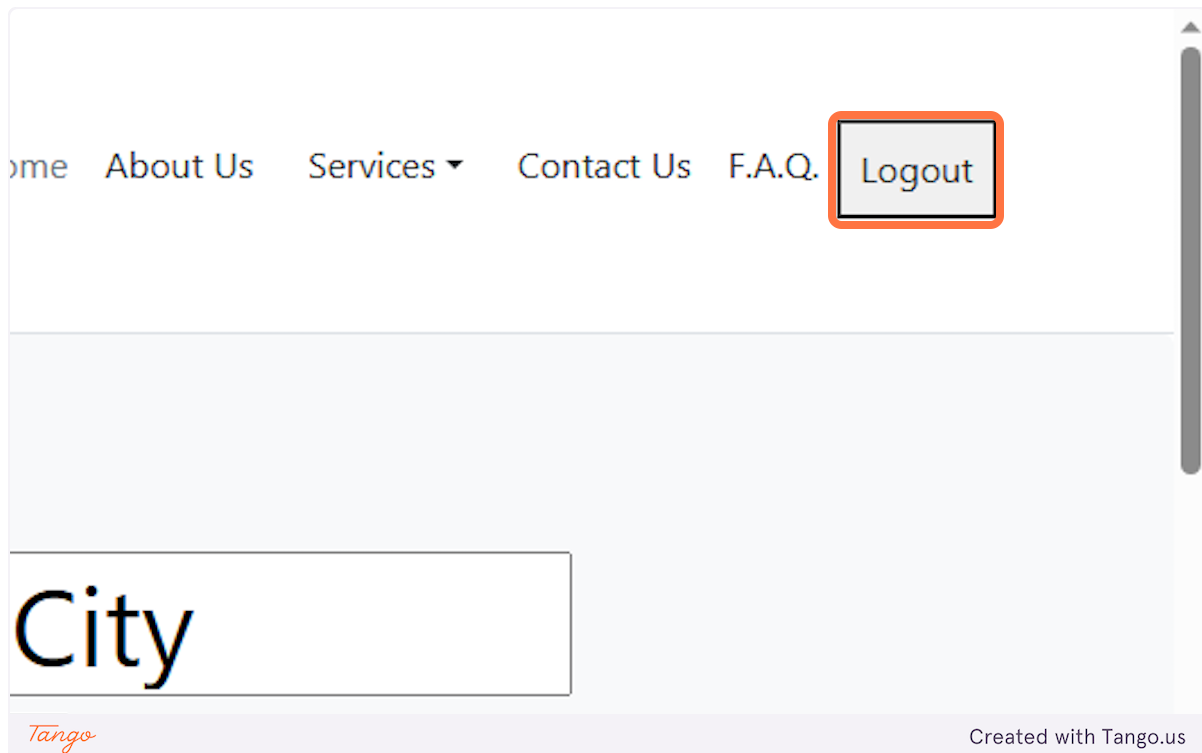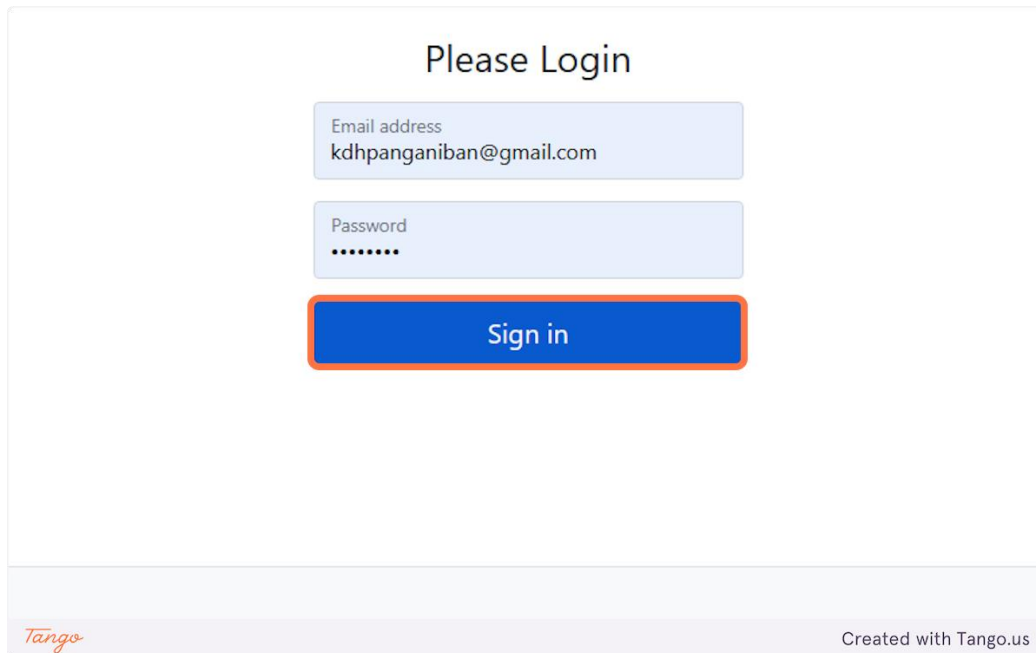
5. The homepage for the users is now updated

Home About Us Services ▾ Contact Us F.A.Q. Login Sign-up

Barangay 872, Pandacan, Manila City
A Barangay in Manila

News and Announcements
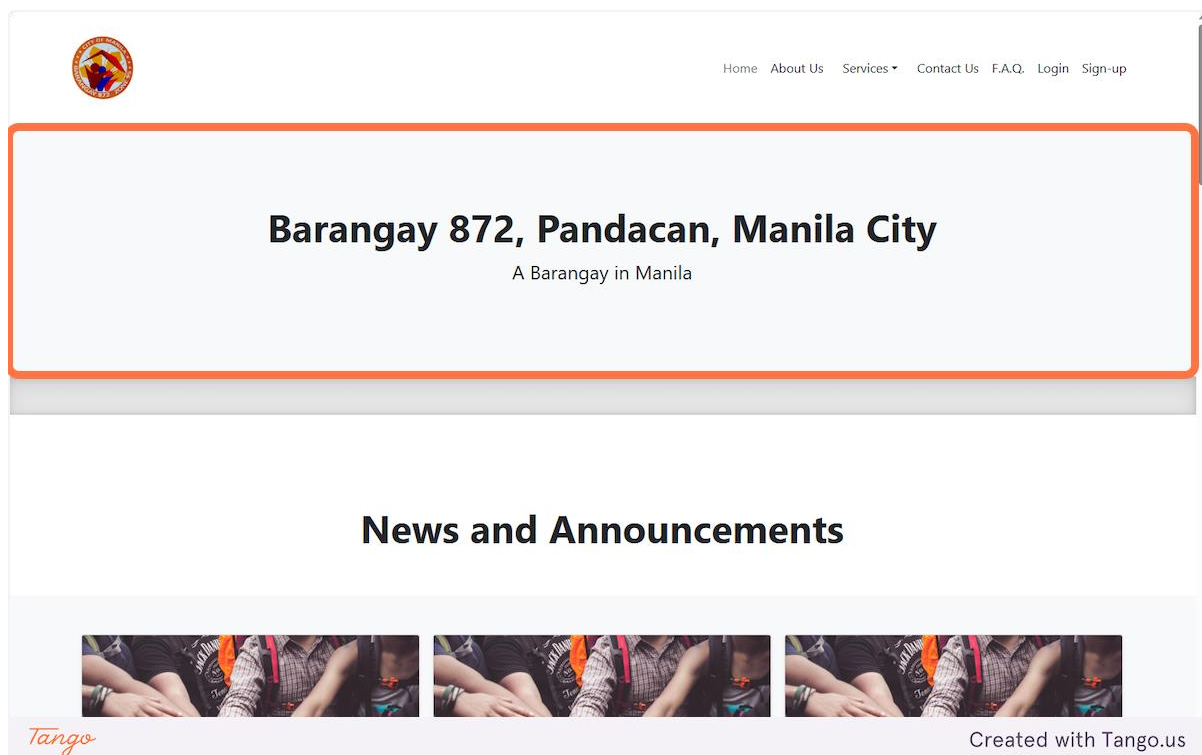
Step-by-Step How to View Appointments by Users (only for ADMIN)

1. Sign-in to the ADMIN account

2. On the upper-right corner of the screen, click on Services > View Appointment

3. You can now view pending appointments.
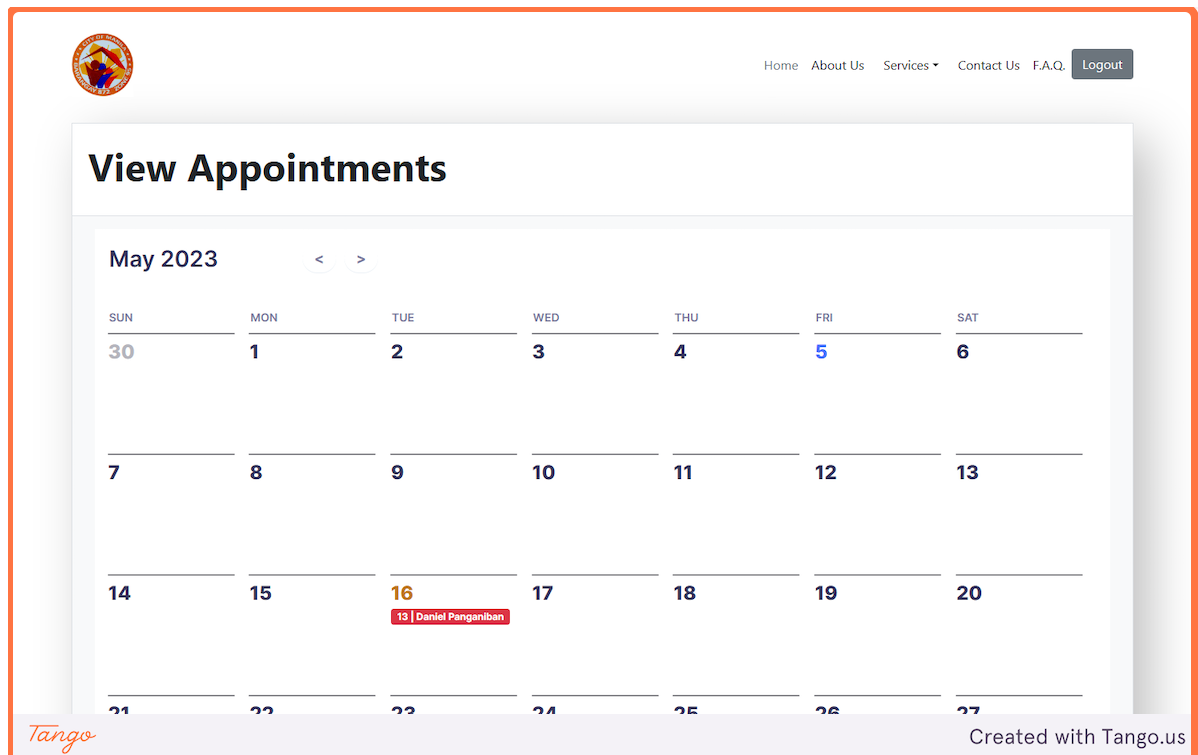
4. To view the appointment details, click on the name on the calendar

5. You can now view the complete details of the appointment
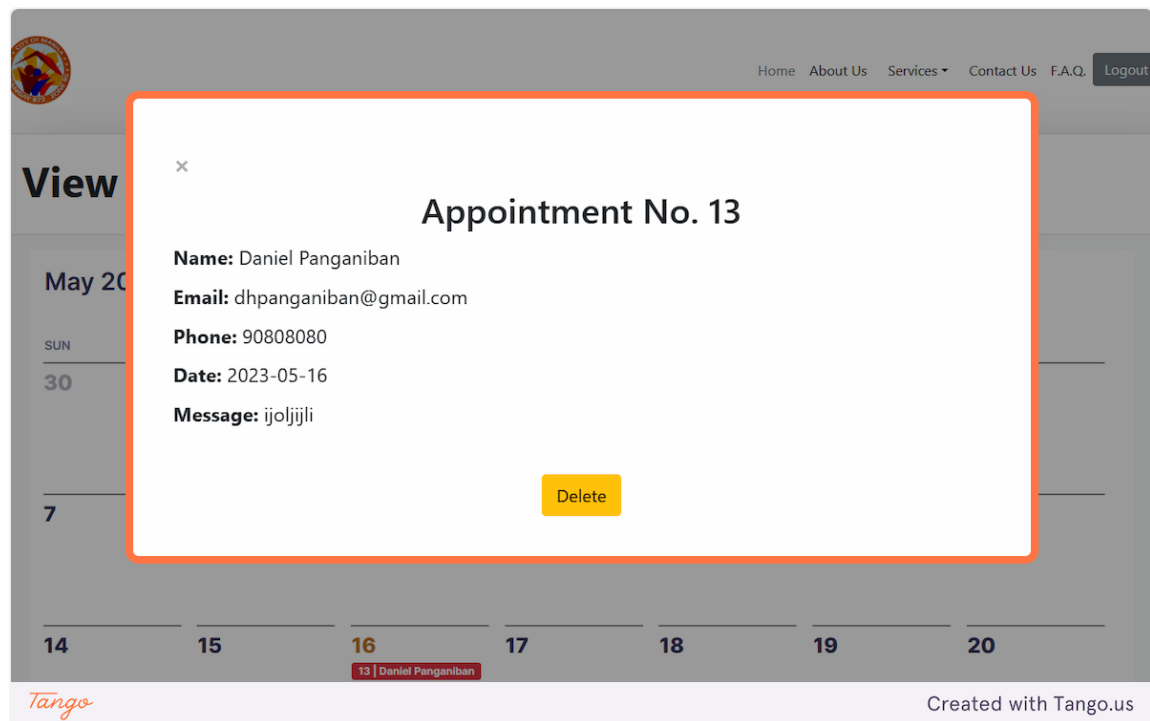
6. If you wish to delete the appointment, you can do so by clicking the "Delete" button below
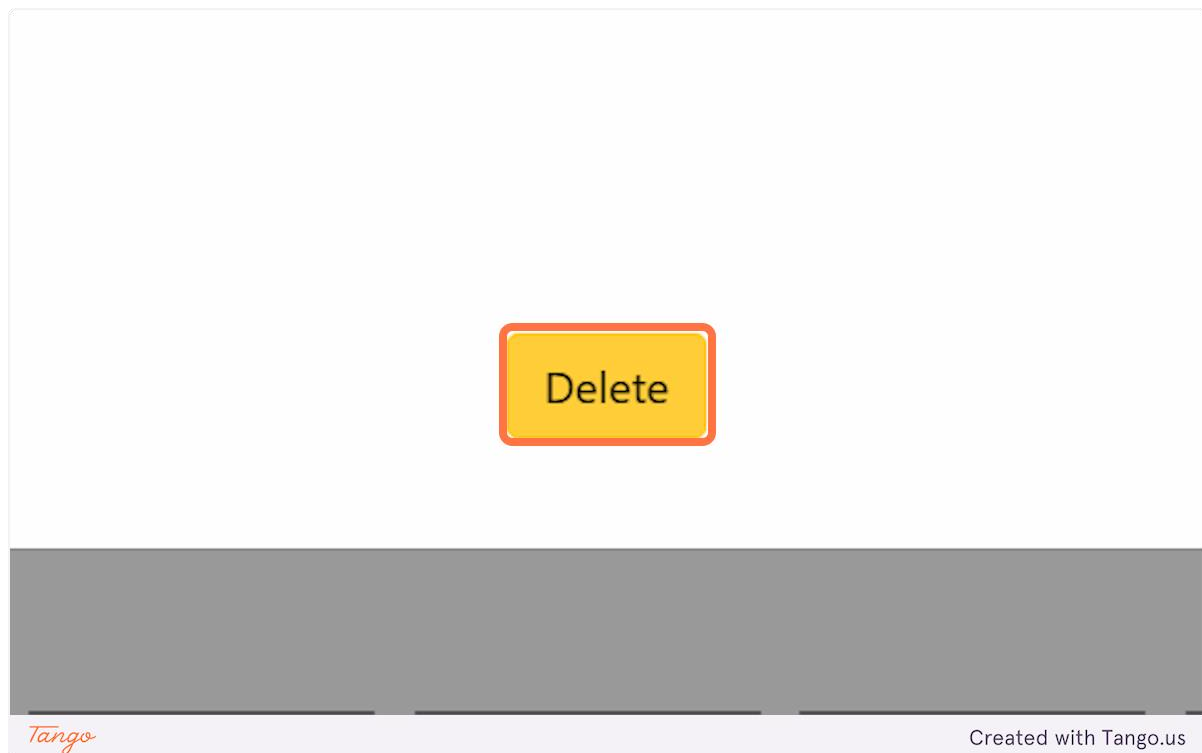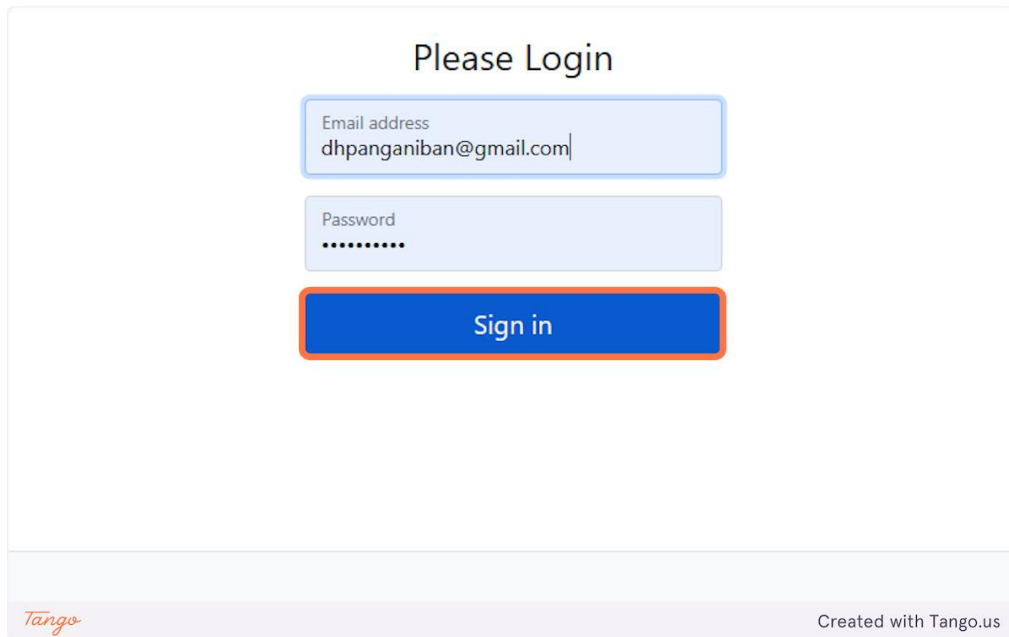
7. The appointment has now been deleted

Step-by-Step Booking an Appointment (only for USERS)

1. Sign-in to your account
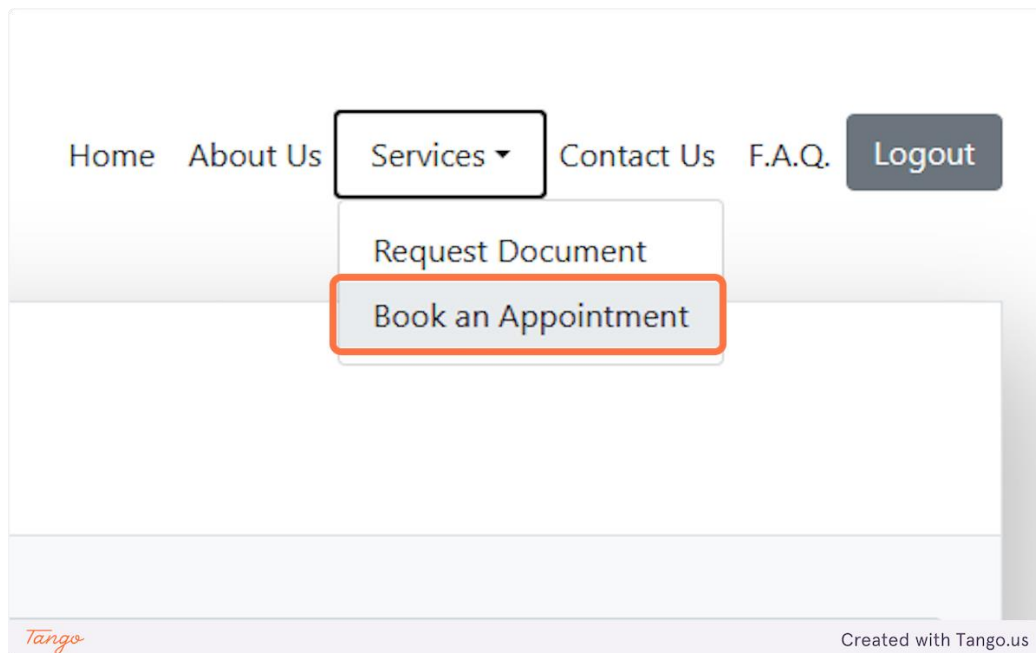
2. On the upper-right corner of the screen, click Services > Book an Appointment
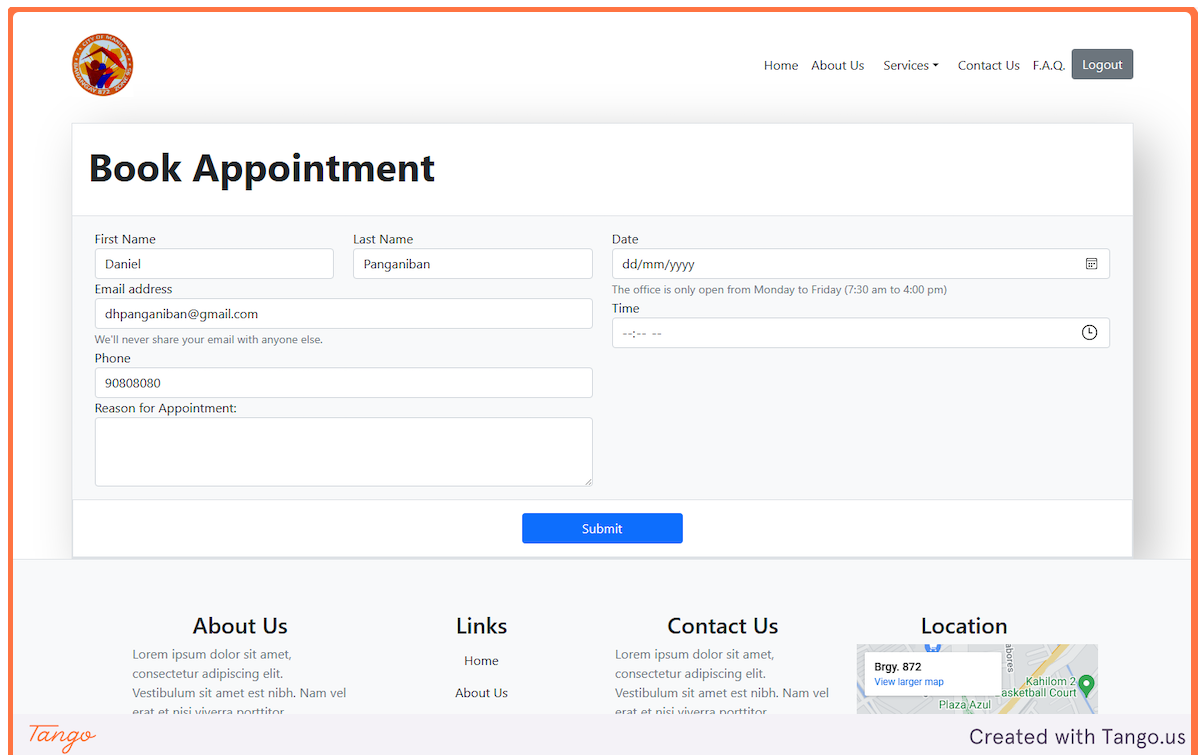
3. You are now on the Book Appointment page. Fill in the necessary fields.

4. Click on Submit

5. A prompt will be shown showing that you have successfully booked an appointment
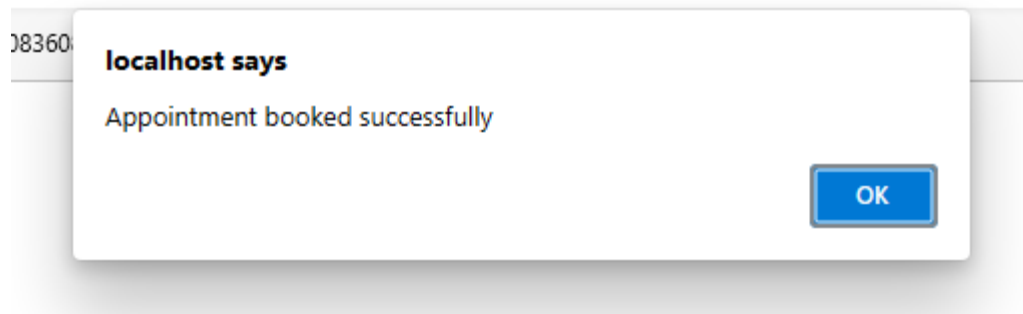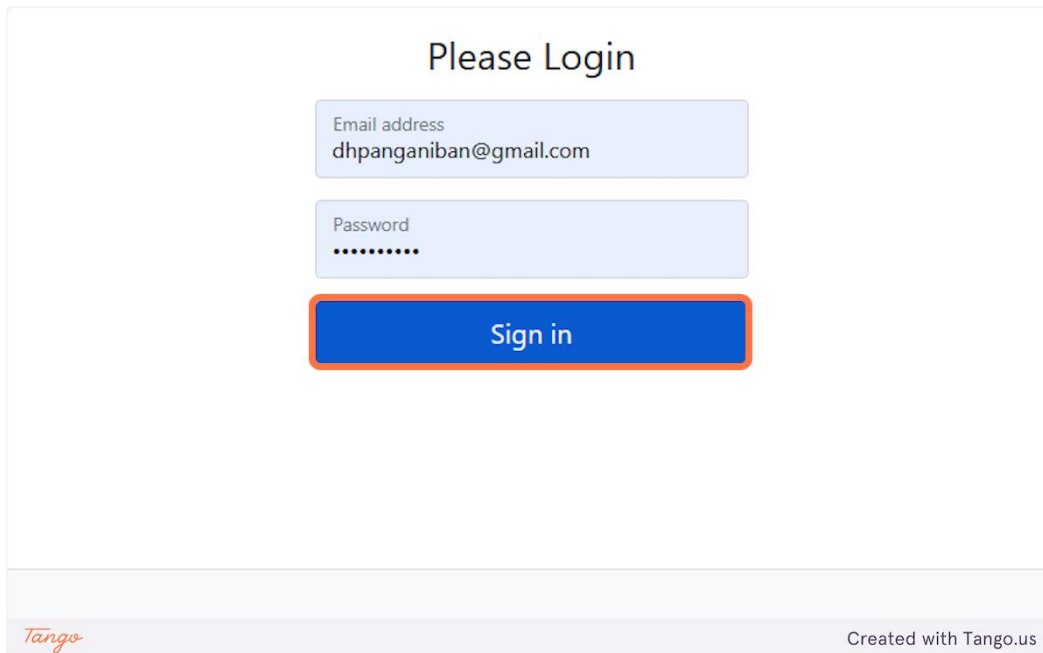
Step-by-Step Process for Requesting Documents (only for USERS)

1. Log-in your account details
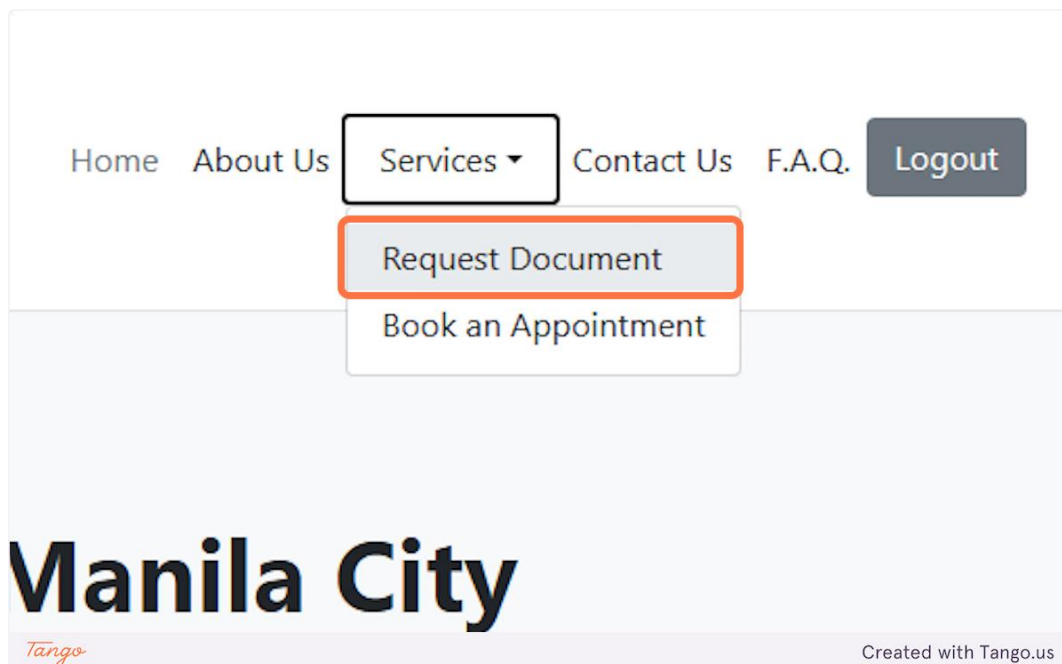
2. On the upper-right corner of the screen, click Services > Request Document

3. You are now in the "Submit Documents" page

4. After filling in the required fields, click on submit

5. You will now see a prompt saying that you have successfully submitted the documents