Emergency Response Manual

This manual provides action guidelines for emergencies such as fires, earthquakes, floods, and war situations.

Table of Contents

- 1. Response to Fires
 - When a fire occurs outdoors
 - When a fire occurs indoors
- 2. Response to Earthquakes
 - When inside a building
 - When inside a vehicle
 - When outdoors
- 3. Response to Floods
 - When indoors
 - When outdoors
- 4. Response to War or National Emergencies
 - Immediately after war breaks out
 - Guidelines during war
- 5. Emergency Contact Information by Disaster Type
 - Emergency contacts for fires
 - Emergency contacts for earthquakes
 - Emergency contacts for floods
 - Emergency contacts for war/air raid/national emergencies

1. Response to Fires

- When a fire occurs outdoors
 - 1. Identify the wind direction and evacuate in the opposite direction.
 - 2. Avoid smoky areas and move in a low posture.
 - 3. Walking may be safer than driving, so assess the situation carefully.
 - 4. Move to lower terrain than the burning area for better safety.
- ✓ ◆ When a fire occurs indoors
 - 1. If the fire is in its early stages, try to extinguish it quickly with a fire extinguisher.
 - 2. If it's hard to control, call 119 immediately and follow the instructions of rescue personnel.
 - 3. Cover your mouth and nose with a wet towel or cloth, and evacuate in a crouched position.
 - 4. Check the door temperature with the back of your hand; if not hot, proceed to escape.
 - 5. Never use elevators—use stairs to exit.

2. Response to Earthquakes

- When inside a building
 - 1. Take cover under a table and protect your head.
 - 2. Move away from windows and items that may fall.
 - 3. After the shaking stops, check surroundings and evacuate calmly.
- ✓ When inside a vehicle
 - 1. Stay inside the vehicle until the shaking stops.
 - 2. Avoid overpasses and tunnels; pull over on the roadside away from buildings.
 - 3. Turn on emergency lights and check for updates via radio or smartphone.

- When outdoors
 - 1. Stay away from structures like buildings, trees, or utility poles that may fall.
 - 2. Evacuate to open spaces such as parks or schoolyards.

3. Response to Floods

- When indoors
 - 1. Immediately evacuate to a higher floor or elevated area.
 - 2. Stop using electrical devices and avoid contact with water.
 - 3. Shut off the gas valve and avoid electrocution risks.
 - 4. Monitor real-time updates via TV, radio, or smartphone.
- When outdoors
 - 1. Move to higher ground immediately.
 - 2. Never approach rivers, flooded roads, or underground spaces (e.g., underpasses, malls).
 - 3. Avoid using vehicles in flooded areas and consider walking if safer.

4. Response to War or National Emergencies

- ✓ Immediately after war breaks out
 - 1. When air raid sirens sound, go to the nearest shelter immediately.
 - 2. Prepare an emergency bag (food, water, flashlight, portable radio, etc.) in advance.
 - 3. Avoid military facilities and stay indoors as much as possible.
 - 4. Establish emergency communication methods and a meeting place with family ahead of time.
 - 5. Always follow government instructions via TV, radio, or smartphone apps.
- Guidelines during war

- 1. Refrain from unnecessary outings and minimize exposure.
- 2. Use food and water supplies sparingly.
- 3. Regularly check updates from the government and public authorities.
- 4. Maintain communication with family and prepare for evacuation to designated shelters.

L Emergency Contacts by Disaster Type

6 Emergency Contacts for Fires

Agency	Contact / Website	Role
Fire Department	119	Fire suppression, rescue
Korea Forest Service (wildfire)	1688-3119	Wildfire reporting & info
Ministry of the Interior and Safety (MOIS) Emergency Control Room	a 044-205-1542	National disaster response coordination
National Disaster Safety Portal	www.safekorea.go.kr	Shelter info, fire alerts, safety manuals

Emergency Contacts for Earthquakes

Agency	Contact / Website	Role
Fire Department	119	Rescue and emergency aid
Police Station	112	Traffic control, public order
Korea Meteorological Administration (Earthquake Center)	⊕ www.kma.go.kr	Earthquake data & aftershock alerts
MOIS	a 044-205-1542	Disaster coordination

Agency Contact / Website Role

National Disaster Safety Portal

Real-time info, shelter

www.safekorea.go.kr locations

Emergency Contacts for Floods

Agency	Contact / Website	Role
Fire Department	119	Flood rescue and drainage support
Police Station	112	Road control, flooded area updates
K-water (Korea Water Resources Corp.)	1899-3650	Dam management, discharge info
Korea Meteorological Administration	⊕ www.kma.go.kr	Rainfall, heavy rain alerts
National Disaster Safety Portal	www.safekorea.go.kr	Evacuation shelters, flood alerts
MOIS Emergency Control Room	1 044-205-1542	National-level disaster response

Representation Emergencies **Emergency Contacts for War/Air Raids/National Emergencies**

Agency	Contact / Website	Role
Fire Department	119	Fire and emergency rescue
Police Station	112	Public order, evacuation guidance
Ministry of National Defense	a 02-748-1110	Military inquiries, civil defense
MOIS Emergency Control	a 044-205-1542	National crisis coordination

Agency	Contact / Website	Role
Room		
Korean Red Cross	1577-8179	Relief, psychological support
National Disaster Safety Porta	www.safekorea.go.kr	Shelter info, real-time alerts
Government24 (Gov Services)	www.gov.kr	Official notices and info access

★ Common Emergency Contact Information

Category	Contact / Website
Fire (nationwide)	1 19
Police (nationwide)	112
MOIS Emergency Control Room	a 044-205-1542
National Disaster Safety Portal	⊕ safekorea.go.kr
Korea Meteorological Administration	⊕ kma.go.kr
Government24	⊕ gov.kr
Korean Red Cross	1577-8179