

JAM KERJA

PT. SEMARANG AUTOCOMP MANUFACTURING INDONESIA - TUGU

Tgl berlaku 18-Mar-21

Rev 19



SERIKAT Approved	PERUSAHAAN Approved	PERUSAHAAN Checked	PERUSAHAAN Checked	Prepared
				STI

SHIFT 1 : SENIN - KAMIS dan SABTU serta Over Time Hari Libur

NO	Activity	GROUP I	DURASI	GROUP II	DURASI	GROUP III	DURASI	GROUP IV	DURASI	GROUP V	DURASI
1	Bell persiapan bekerja	7:25	0:05	7:25	0:05	7:25	0:05	7:25	0:05	7:25	0:05
2	Bell mulai bekerja	7:30		7:30		7:30		7:30		7:30	
3	Jam kerja	7:30 - 9:40	2:10	7:30 - 10:00	2:30	7:30 - 10:00	2:30	7:30 - 10:20	2:50	7:30 - 10:20	2:50
4	Break	9:40 - 9:55	0:15	10:00 - 10:15	0:15	10:00 - 10:15	0:15	10:20 - 10:35	0:15	10:20 - 10:35	0:15
5	Bell peringatan masuk	9:52	0:03	10:12	0:03	10:12	0:03	10:32	0:03	10:32	0:03
6	Jam kerja	9:55 - 11:40	1:45	10:15 - 11:55	1:40	10:15 - 12:10	1:55	10:35 - 12:25	1:50	10:35 - 12:40	2:05
7	Istirahat	11:40 - 12:20	0:40	11:55 - 12:35	0:40	12:10 - 12:50	0:40	12:25 - 13:05	0:40	12:40 - 13:20	0:40
8	Bell peringatan masuk	12:17	0:03	12:32	0:03	12:47	0:03	13:02	0:03	13:17	0:03
9	Jam kerja	12:20 - 16:25	4:05	12:35 - 16:25	3:50	12:50 - 16:25	3:35	13:05 - 16:25	3:20	13:20 - 16:25	3:05
10	Bell selesai bekerja	16:25		16:25		16:25		16:25		16:25	
Jumlah jam istirahat			0:55	0:55			0:55	0:55			0:55
Jumlah jam kerja			8:00	8:00			8:00	8:00			8:00

SHIFT 1 : JUM'AT

NO	Activity	GROUP I	DURASI	GROUP II & III	DURASI	GROUP IV & V	DURASI
1	Bell peringatan masuk	7:25	*0:05	7:25	*0:05	7:25	*0:05
2	Bell mulai bekerja	7:30		7:30		7:30	
3	Jam kerja	7:30 - 9:40	2:10	7:30 - 9:55	2:25	7:30 - 10:10	2:40
4	Break	9:40 - 9:55	0:10	9:55 - 10:05	0:10	10:10 - 10:20	0:10
5	Jam kerja	9:50 - 12:00	2:10	10:05 - 12:00	1:55	10:20 - 12:00	1:40
6	Istirahat	12:00 - 12:50	0:50	12:00 - 12:50	0:50	12:00 - 12:50	0:50
8	Bell peringatan masuk	12:47	0:03	12:47	0:03	12:47	0:03
7	Jam kerja	12:50 - 16:30	3:40	12:50 - 16:30	3:40	12:50 - 16:30	3:40
8	Bell selesai bekerja	16:30		16:30		16:30	
Jumlah jam istirahat			1:00	1:00			1:00
Jumlah jam kerja			8:00	8:00			8:00

SHIFT 1 : Jadwal Over Time

NO	Activity	GROUP I-II	DURASI	GROUP II-V	DURASI	
1	Bell persiapan bekerja	16:57	0:03	16:57	0:03	
2	Bell mulai bekerja	17:00		17:00		
3	Over Time	17:00 - 17:50	0:50	17:00 - 18:00	1:00	
4	Istirahat	17:50 - 18:20	0:30	18:00 - 18:30	0:30	
5	Bell peringatan masuk	18:17	0:03	18:27	0:03	
6	Over Time	18:20 - 19:30	1:10	18:30 - 19:30	1:00	
7	Bell selesai bekerja	19:30		19:30		
Jumlah jam istirahat			0:30	0:30		
Jumlah jam kerja			2:00	2:00		

NO	Activity	GROUP I	DURASI	GROUP II	DURASI	GROUP III	DURASI	GROUP IV	DURASI	GROUP V	DURASI
1	Bell persiapan bekerja	19:56	0:05	19:56	0:05	19:56	0:05	19:56	0:05	19:56	0:05
2	Bell mulai bekerja	20:01		20:01		20:01		20:01		20:01	
3	Jam kerja	20:01 - 22:30	2:29	20:01 - 22:50	2:49	20:01 - 22:50	2:49	20:01 - 23:10	3:09	20:01 - 23:10	3:09
4	Break 1	22:30 - 22:45	0:15	22:50 - 23:05	0:15	22:50 - 23:05	0:15	23:10 - 23:25	0:15	23:10 - 23:25	0:15
5	Bell peringatan masuk	22:42	0:03	23:02	0:03	23:02	0:03	23:22	0:03	23:22	0:03
6	Jam kerja	22:45 - 0:45	2:00	23:05 - 0:55	1:50	23:05 - 1:05	2:00	23:25 - 1:15	1:50	23:25 - 1:25	2:00
7	Istirahat	0:45 - 1:10	0:25	0:55 - 1:20	0:25	1:05 - 1:30	0:25	1:15 - 1:40	0:25	1:25 - 1:50	0:25
8	Bell peringatan masuk	1:07	0:03	1:17	0:03	1:27	0:03	1:37	0:03	1:47	0:03
9	Jam kerja	1:10 - 4:20	3:10	1:20 - 4:20	3:00	1:30 - 4:20	2:50	1:40 - 4:20	2:40	1:50 - 4:20	2:30
10	Break 2	4:20 - 4:40	0:20	4:20 - 4:40	0:20	4:20 - 4:40	0:20	4:20 - 4:40	0:20	4:20 - 4:40	0:20
8	Bell peringatan masuk	4:37	0:03	4:37	0:03	4:37	0:03	4:37	0:03	4:37	0:03
11	Jam kerja	4:40 - 5:01	0:21	4:40 - 5:01	0:21	4:40 - 5:01	0:21	4:40 - 5:01	0:21	4:40 - 5:01	0:21
12	Bell selesai bekerja	5:01		5:01		5:01		5:01		5:01	
Jumlah jam istirahat			1:00	1:00			1:00	1:00			1:00
Jumlah jam kerja			8:00	8:00			8:00	8:00			8:00

Jadwal Over Time shift 2

NO	Activity	GROUP I-V	DURASI
1	Bell persiapan bekerja	5:08	0:03
2	Bell mulai bekerja	5:11	
3	Over Time	5:11 - 7:11	2:00
4	Bell pulang	7:11	
Jumlah jam kerja			2:00

GROUP I	GROUP II	GROUP III
1. ALL CPA HONDA FIT	1. ALL CPA + FA HV LINE	1. HSPO & BATTERY CABLE CPA+FA CRV
2. ALL HONDA FIT MY20	2. FA + CPA HONDA SOLE	2. FA + CPA NES
3. MAZDA (J71E, J72A)		

GROUP IV	GROUP V (OFFICE)
1. CPA+FA CRV	1. ALL CPA HONDA L-CABIN
2. FA + CPA DYNA	2. ALL FA HONDA L CABIN
3. FA + CPA SUZUKI LV (YWO)	3. FA HONDA FREED (TDK)
	4. N-VAN
	5. OFFICE, NEOP

Rev.	Isi Revisi	Tanggal
0	New Release	-
16	Penambahan Break 2 Shift II (subuh)	06-Nov-19
17	Perubahan Break 2 Shift II	24-Jan-20
18	Penambahan group	24-Mar-20
19	Revisi pembagian group	02-Mar-21