

DEBIT / CREDIT MEMO

TO : PT SEMARANG AUTOCOMP MANUFACTURING INDONESIA Reg. No : DM-SAMI-I-20-001
 ATTN : FINANCE & ACC DEPT



☐ CREDIT

<input type="checkbox"/>	QUANTITY DISCREPANCY		
	Quantity received	
	Quantity invoiced	
	Price/pcs	
	Sub total (1)	

REASON	
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<input type="checkbox"/>	PRICE DISCREPANCY		
	Quantity received	
	Quantity invoiced	
	Price/pcs	
	Sub total (2)	

REASON	
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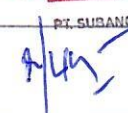

<input checked="" type="checkbox"/>	OTHER		
	Defective material	
	Sorting Cost	
	Scrap / Return Material	
	Freight / Transportation	
	Others	Rp	260,000.00
	Sub total (3)	Rp	260,000.00

REASON	BIAYA MAKAN TAMU EXPAT TGL 13-16 AGUSTUS 2019 A.N MR KAZUO ABE
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<input type="checkbox"/>	GRAND TOTAL	(1+2+3)	Rp 260,000.00
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Notification to customer / supplier / vendor should be attached
 Document No.
 Issued Date : JAN 08, 2020

PAYMENT SHOULD BE TRANSFER TO
 MUFG BANK, LTD JAKARTA BRANCH
 A/N PT SUBANG AUTOCOMP INDONESIA
 USD ACCOUNT : 5300951369
 IDR ACCOUNT : 5100184491

APPROVED	PREPARED
 PT. SUBANG AUTOCOMP INDONESIA	
	

White: Customer/Affiliate/Vendor

Blue : Finance & Accounting

Red : Issuing Dept.

Application for Advance Payment/Attachments on Debit Note (AFAP)

* Approving Affiliates must indicate that they have received the form (and perhaps include any questions or confirmation) to Issuing Affiliates within 10 days.

Control#	033-SUAI-SAMI IF-IX-2019
Debit# (For Finance Dept. Only)	

FOR ISSUING AFFILIATE USE ONLY

1. APPLY TO (SEND TO) : NOTIFICATION OF COSTS INCURRED.		DATE SENT:	
(1) FIRST NAME (Block letter)	ARI	(2) LAST NAME (Block letter)	WIJAYANTI
(3) COMPANY	PT. SAMI TF	(4) DEPARTMENT	PGA
(5) DETAILS OF EXPENSE		CURRENCY	AMOUNT
BIAYA MAKAN TAMU EXPAT PER. 13-16 AGUSTUS 2019 Atas Nama Mr. Kazuo Abe		RP	260.000
		RP	260.000
2. ISSUANCE (FROM)		(2) LAST NAME (Block letter)	
(1) FIRST NAME (Block letter)	SILVIA	UTAMI	
(3) COMPANY	PT. SUAI	(4) DEPARTMENT	PGA
		APPROVED BY: <i>[Signature]</i> 02/09/2019	
		(5) SIGNATURE	
(6) AUTHORIZATION FROM SUPERVISOR		SIGNATURE: <i>[Signature]</i> YAZAKI PT. SUAI AND AUTOCOMP INDONESIA	
NAME: SUJANTO			

3. Remarks column *For comments or additional information

FOR APPROVING AFFILIATE USE ONLY - MUST BE COMPLETED BY APPROVING DEPARTMENT

4. APPROVAL DATE RECEIVED:		The company of the signature must be burdened the cost.	
ACCOUNTING INFORMATION		APPROVED BY:	
(1) DESCRIPTION OF EXPENSES (経費内容)		(7) DATE	1/11/19.
(2) GENERAL LEDGER NAME (勘定科目名)		(8) SIGNATURE	<i>[Signature]</i> Fais
(3) GENERAL LEDGER NUMBER (勘定科目# & 細目#)		(9) COMPANY	PT. SAMI TUGU
(4) ESTABLISHMENT NAME (事業所&コード#)		(10) AUTHORIZATION FROM SUPERVISOR OF PAYMENT COMPANY	
(5) APPROVING DEPARTMENT NAME AND CODE# (部門名&コード#)		DATE	
(6) CAR LINE (カーメーカー)		NAME (Block letter)	ARI WIJAYANTI
		SIGNATURE	<i>[Signature]</i>

< PROCEDURE >

3. APPROVE

Issuing Affiliate

Approving Affiliate

1 & 2. APPLICATION FOR REPAYMENT & APPROVAL

Submit to Accounting Department

- Approved Application for Advance Payment
- Original Debit Note
- Details (copy of receipt back up support)

PT. Subang Autocomp Indonesia
REKAP MAKAN SIANG TAMU MAINTENACE MEETING

No	Nama	Affiliate	AGUSTUS						JML	Total Jumlah X 65000
			14		15		16			
			S	M	S	M	S	M		
1	Mr. Yamashiro Ippei	PEMI	○		○		○		3	195.000
2	Mr. Kazuo Abe	SAMI-TF	○		○	○	○		4	260.000
3	Mr. Koji Akagi	SAMI-JF	○		○	○	○		4	260.000
4	Mr. Satoru Yamauchi	JAI	○		○	○	○		4	260.000
5	Mr. Tetsuhiro Hattori	PASI	○		○		○		3	195.000
GRAND TOTAL										1.170.000

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