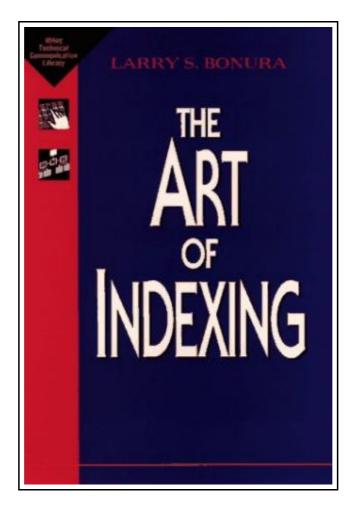
The Art of Indexing



Filesize: 7.22 MB

Reviews

The most effective pdf i ever read. it absolutely was writtern extremely flawlessly and useful. I am very easily will get a pleasure of reading through a published book.

(Prof. Vidal Ledner)

THE ART OF INDEXING



Wiley. Hardcover. Book Condition: New. Hardcover. 256 pages. Dimensions: 8.6in. x 5.6in. x 0.9in.A step-by-step guide to creating comprehensive and usable technical indexes. Numerous surveys indicate that the most common complaint about technical documents concern a poorly designed index--or the lack of an index altogether! An organized, thoughtful index not only ensures that the contents of your book are accessible, but also increases the value of your book. In The Art of Indexing, professional indexer and editorial consultant Larry Bonura addresses the indexing problems specific to technical documentation and presents practical solutions to those problems. The Art of Indexing shows technical writers, editors, and documentation managers how to chart the topics of their books, reports, and documents and present a concise and accurate map that readers, researchers, libraries, bookstores, and reviewers can use to maximize the usefulness of their book. Step-by-step, The Art of Indexing shows you how to become a better indexer by: Discussing the function of an index Showing how to estimate indexing time Presenting methods for selecting entries and subentries Reviewing reasons for cross-referencing Describing how to treat locators Offering an extensive editing checklist for reviewing indexes Covering indexing for online documents Including numerous usability tests for verifying the strength of an index Containing information on indexing standards Providing sample indexes and a sample indexing style guide And much more! This item ships from multiple locations. Your book may arrive from Roseburg, OR, La Vergne, TN. Hardcover.



Read The Art of Indexing Online
Download PDF The Art of Indexing

You May Also Like



DK Readers Flying Ace, The Story of Amelia Earhart Level 4 Proficient Readers

DK CHILDREN. Paperback. Book Condition: New. Paperback. 48 pages. Dimensions: 8.8in. x 5.8in. x 0.2in.Amelia Earhart was a famous woman pilot. She is about to set off on the most dangerous flight ever attempted. Find...

Read Document »



DK Readers The Story of Muhammad Ali Level 4 Proficient Readers

DK CHILDREN. Paperback. Book Condition: New. Paperback. 48 pages. Dimensions: 8.7in. x 6.5in. x 0.2in.Written by leading childrens authors and compiled by leading experts in the field, DK Readers are one of the most delightful...

Read Document »



El Desaf

B&H Espanol. Paperback. Book Condition: New. Paperback. 256 pages. Dimensions: 8.4in. x 5.4in. x 0.8in.Los autores del xito de librera El Desafo del Amor para matrimonios han creado El Desafo del Amor para Padres, una...

Read Document »



Harts Desire Book 2.5 La Fleur de Love

Cajunflair Publishing. Paperback. Book Condition: New. Paperback. 112 pages. Dimensions: 8.0in. x 5.0in. x 0.3in.lts late 1974, and high school student, Melinda Dawson is in serious trouble. Within two hours of revealing her suspected pregnancy...

Read Document »



Molly on the Shore, BFMS 1 Study score

Petrucci Library Press. Paperback. Book Condition: New. Paperback. 26 pages. Dimensions: 9.7in. x 6.9in. x 0.3in.Percy Grainger, like his contemporary Bela Bartok, was intensely interested in folk music and became a member of the English...

Read Document »



The Mystery in Chocolate Town: Hershey, Pennsylvania

Gallopade International. Paperback. Book Condition: New. Paperback. 145 pages. Dimensions: 7.4in. x 5.2in. x 0.4in.When you purchase the Library Bound mystery you will receive FREE online eBook access! Carole Marsh Mystery Online eBooks are an

Read PDF »



The Mystery on Alaskas Iditarod Trail Real Kids, Real Places

Gallopade International. Paperback. Book Condition: New. Paperback. 150 pages. Dimensions: 7.3in. x 5.2in. x 0.5in.When you purchase the Library Bound mystery you will receive FREE online eBook access! Carole Marsh Mystery Online eBooks are an

Read PDF »



The Voracious Volcano Mystery Masters of Disasters Numbered

Gallopade International. Paperback. Book Condition: New. Paperback. 118 pages. Dimensions: 7.3in. x 5.1in. x 0.6in.When you purchase the Library Bound mystery you will receive FREE online eBook access! Carole Marsh Mystery Online eBooks are an

Read PDF »



The Mystery at the Eiffel Tower Around the World in 80 Mysteries

Gallopade International. Paperback. Book Condition: New. Paperback. 129 pages. Dimensions: 7.4in. x 5.0in. x 0.4in.When you purchase the Library Bound mystery you will receive FREE online eBook access! Carole Marsh Mystery Online eBooks are an

Read PDF »



Dear Bats The Creepy Cave Caper Carole Marsh Mysteries

Gallopade International. Paperback. Book Condition: New. Paperback. 115 pages. Dimensions: 7.3in. x 5.1in. x 0.5in.When you purchase the Library Bound mystery you will receive FREE online eBook access! Carole Marsh Mystery Online eBooks are an

Read PDF »