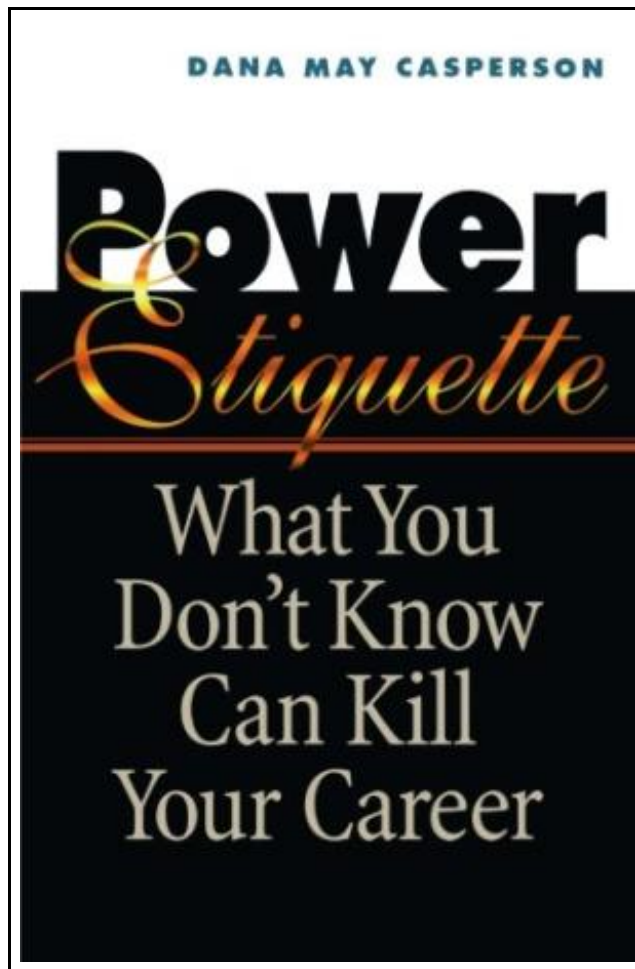


Power Etiquette: What You Don't Know Can Kill Your Career



Filesize: 5.05 MB

Reviews

A top quality publication along with the font used was intriguing to read. I really could comprehend everything using this written e book. Its been designed in an remarkably straightforward way and it is only after i finished reading through this publication by which basically altered me, modify the way i believe.

(Cathrine Larkin Sr.)

POWER ETIQUETTE: WHAT YOU DON T KNOW CAN KILL YOUR CAREER



Amacom, United States, 1999. Paperback. Book Condition: New. New.. 226 x 147 mm. Language: English . Brand New Book ***** Print on Demand *****.Can table manners make or break a megamerger? Can a faxing faux-pas derail a promising business relationship? Can an improper introduction cost you a client? Can manners (or lack of them) really kill a career? Absolutely. In an era when companies are competing on the basis of service, manners are much more than a social nicety -- they re a crucial business skill. In fact, good manners are good business. This no-nonsense manners reference refreshes readers on everyday etiquette and makes sure they re on their best behavior. It provides quick guidance on such pertinent and timely topics as: * telephone, e-mail, and Internet etiquette * table manners *grooming and business dress * written communications * gift giving * resumes and interviews * making introductions * public speaking * networking, and more.



[Read Power Etiquette: What You Don t Know Can Kill Your Career Online](#)



[Download PDF Power Etiquette: What You Don t Know Can Kill Your Career](#)

You May Also Like



Harriet Tubman and the Freedom

Simon Schuster Ltd, United Kingdom, 2003. Paperback. Book Condition: New. 226 x 147 mm. Language: English . Brand New Book. Ready-to-Read Level 3 Reading Proficiently Rich vocabulary More-challenging stories Longer chapters Harriet Tubman was born...

[Download ePub »](#)



Goodparents.com: What Every Good Parent Should Know About the Internet (Hardback)

Prometheus Books, United States, 2000. Hardback. Book Condition: New. 226 x 152 mm. Language: English . Brand New Book. The Internet may now be the most powerful, single source of information in the world, and...

[Download ePub »](#)



Readers Clubhouse B Just the Right Home

Barron s Educational Series, United States, 2006. Paperback. Book Condition: New. Marilee Harrald-Pilz (illustrator). 224 x 147 mm. Language: English . Brand New Book. This is volume seven, Reading Level 2, in a comprehensive program...

[Download ePub »](#)



Readers Clubhouse Set B Joe Boat

Barron s Educational Series, United States, 2006. Paperback. Book Condition: New. Kristin Barr (illustrator). 221 x 147 mm. Language: English . Brand New Book. This is volume four, Reading Level 2, in a comprehensive program...

[Download ePub »](#)



Readers Clubhouse Set a Nick is Sick

Barron s Educational Series, United States, 2006. Paperback. Book Condition: New. Carol Koeller (illustrator). 221 x 147 mm. Language: English . Brand New Book. This is volume three, Reading Level 1, in a comprehensive program...

[Download ePub »](#)