**What do you understand by the term “Scrum of Scrums”?** • The scrum meeting organized to hold a coordination between scrum teams is known as the scrum of scrums. • Let us assume an active project on which seven teams are currently working. Each team is responsible to lead its own scrum meeting. But, in order to coordinate and communicate with different teams, it is required to organize a separate scrum meeting. There is one team leader from every team, known as ambassador, who is responsible to represent his team in the scrum of scrums.

**Shippable product/increment?**  The piece of the product is made, and it keeps getting added functionality form each sprint The increment must align to the development team’s Definition of Done o When the product increment is delivered, it needs to meet “Definition of Done” o Acceptance criteria is fulfilled o Product owner accepts the user stories The increment must be acceptable by the P.O

**What is BurnDown Chart?** Graphic representation of the rate at which work is completed and how much work remains to be done

**What is Verification and Validation?** Verification happens during developing by testers and developers; it is a process of evaluating software at development phase and to decide whether the product of a given application satisfies the specified requirements. Validation by testers; is the process of evaluating software at the end of the development process and to check whether it meets the customer requirements.

**What is Definition of Ready?** Acceptance Criteria is cleared/reviewed Point/hours are given

**What is User Story?**              (Note: basically, a user story is just a requirement) User story is a short simple description minimum **shippable** product.     It normally looks like this: As <end-user> I want to do <action> So that I can <benefit>. As amazon user I should able to login, so I can buy stuffs online

**You said “shippable”, what do you mean by that?** Well, You can’t really say As a user I want to put my username in the username field. So, I can write my username in there. It has to be complete functionality. Putting user name is not a shippable functionality. But able to login is a complete functionality. That is what I mean by shippable.

**What is parking lot?** In Agile it means this: In meeting when you have a problem that is not really relevant to other people we should not keep discussing that item in the meeting because we are wasting other people’s time. < Let’s make it parking lot item > means whoever is interested in that issue can talk after the meeting.

**What is sprint workflow?** How a story moves from to do to done and lifecycles - what happens when something is blocked, etc.