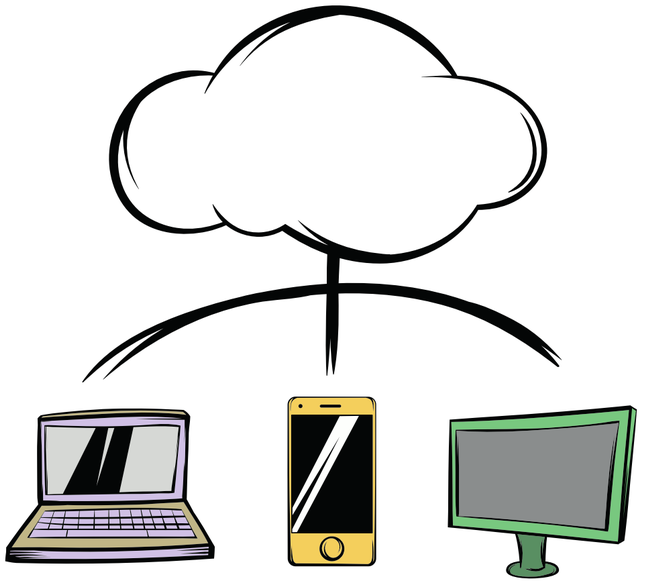
UNIT 01 INTRODUCTION TO OFFICE APPLICATIONS

Didactic guide

OFFICE APPLICATIONS

LOCAL VS CLOUD

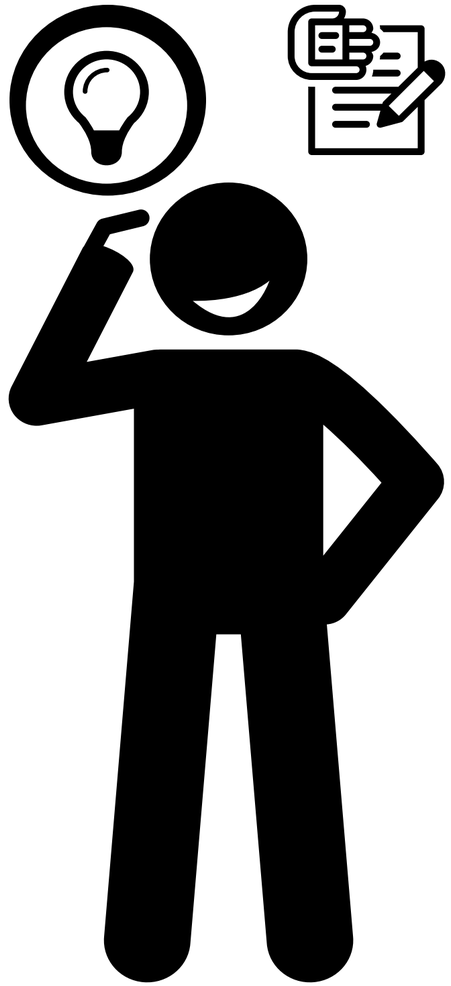


ERGONOMICS

RISK RELATED TO DESKTOP COMPUTERS, LAPTOPS, SMARTPHONES

CHEAT SHEETS

¡VERY USEFUL!



GOOGLE SEARCH

IMPROVE GOOGLE SEARCH RESULTS!

WHAT GOES IN FOR EXAM?

¡THANK YOU!