

S E C R E T

25 May 1961

MEMORANDUM FOR: Chief, Finance Division
 FROM : Chief, WH/L/Support Staff
 SUBJECT : Premium Pay

Due to the recent reduction in heavy workload requirements, the following employees are no longer entitled to Premium Pay. It is requested that this entitlement be discontinued effective C.O.B. 27 May 1961. Their salaries are chargeable to Allotment #535-5000-8021.

BLAIR, William E.
 DOUGLAS, Jesse S.
 HIGGS, Calvin W.
 ISAMINGER, John W.
 KULMUK, Walter P.

NAPOLI, Louis P.
 SEEHAFER, Ralph G.
 SILEO, Anthony L.
 WARNER, Thomas D.
 WIEDBEE, Robert E.

Elshmidt
 Chief, WH/L/Support

Distribution:

- 2 - Chief, Finance Division (ea. employee)
- 2 - Director of Personnel (ea. employee)

S E C R E T

SECRET

11 January 1961

TO : Director of Personnel

FROM : Chief, WHJ

SUBJECT: Additional Compensation in Lieu of Overtime Payment

REF: Memo dated 11 January 1961 from SSA/JDS to DD/S, approved by DD/S, Subject: "Employee Benefits for JFATS Personnel"; and Memo dated 22 December 1960 from ADD(P) to Deputy Director (Plans), Subject: "Employee Benefits for Personnel Assigned to JFATS".

In accordance with referenced memoranda, it is requested that the personnel listed below be authorized to receive additional compensation effective 8 January 1961, at the rate of 15% of their respective rates of basic annual compensation (but not to exceed the ~~maximum~~ rate for a GS-9) in lieu of payment of the regular overtime rates for irregular, unscheduled and frequent overtime.

NAME	EMPLOYEE Serial No.	TITLE	SALARY
ESTERLINE, Jacob D.	56788	OPS Officer	\$18,055
WILSON, Robert R.	509360	OPS Officer	12,990
DUNGLAS, Jesse S.	229360	OPS Officer	14,055
WILLIAMS, David A.	654300	OPS Officer	12,730
WILLIAMS, Louis E.	612616	OPS Officer	12,210
KUZNIEV, Walter P.	064735	OPS Officer	12,730
PERKINS, John D.	56093	OPS Officer	11,675
WATKINS, Thomas D.	59794	Instructor (OPS)	9,455
HILKS, Calvin E.	56361	Guerrilla Warfare Officer	9,475
RILEY, James	60471	OPS Officer	8,860
GILBO, Anthony L.	559127	OPS Officer	7,320
BLAIR, William S.	60218	Instructor (OPS)	8,955
WEDDALL, Sidney S.	059517	OPS Officer	11,155
REYNOLDS, Robert	55407	OPS Officer	12,470
SPARKS, Ernest M.	62245	Instructor (OPS)	12,470
EPSON, Gravel S.	61901	OPS Officer	9,475
CARTWRIGHT, Cecil J.	57840	OPS Officer	9,215
CHESLUM, Samuel J.	56622	ADM Officer	7,820
FORANES, David S.	63385	OPS Officer	12,210
KENT, William L.	559198	OPS Officer	9,215

All the above employees are on Allotment #535-5080-8031.

Emmett D. Echols
EMMETT D. ECHOLS

J.C. King
J.C. KING
Chief, WHJ

SECRET

(4)

CONFIDENTIAL
(When Filled In)

5. (CONTINUED)		
IN WHOSE NAME(S) ARE THE ACCOUNTS LISTED?		
HAVE YOU COMPLETED A LAST WILL AND TESTAMENT? <input type="checkbox"/> YES <input type="checkbox"/> NO. IF "YES", WHERE IS DOCUMENT LOCATED?		
HAVE YOU EXECUTED A POWER OF ATTORNEY? <input type="checkbox"/> YES <input type="checkbox"/> NO. IF "YES", WHO POSSESSES THE POWER OF ATTORNEY?		
6. ADDITIONAL DATA AND/OR CONTINUATION OF PRECEDING ITEMS		
<p> I have a safety deposit Box with instructions concerning my personal and financial affairs located in the First National Bank in Washington, D.C. Only GEORGE W. HICKS (father) anythin J. Hicks (mother) Charles L. Hicks (Uncle) have access to this box. </p>		
SIGNED AT <i>Washington, D.C.</i>	DATE <i>14 July 1958</i>	SIGNATURE <i>Calvin W. Hicks</i>

CONFIDENTIAL

Various pre 1960
personnel documents
i.e. applications, etc

SECRET

GOODPASTURE, ANN L. FERNAND 52303

SECRET

(If Not Filled In)

REQUEST FOR PERSONNEL ACTION										DATE PREPARED	
										28 June 1973	
1. SERIAL NUMBER		2. NAME (Last-First-Middle)									
057303		GOODPASTURE, Ann L.									
3. NATURE OF PERSONNEL ACTION		4. EFFECTIVE DATE REQUESTED				5. CATEGORY OF EMPLOYMENT					
Under CIA Retirement & Disability System (F.W. ESL)		MONTH 06 DAY 30 YEAR 73				Regular					
6. FUNDS		X		V TO V		V TO CF		7. FAN AND NSCA		8. LEGAL AUTHORITY (Completed by Office of Personnel)	
								3227-0183 0000		Public Law 88-643 Section 231	
9. ORGANIZATIONAL DESIGNATIONS										10. LOCATION OF OFFICIAL STATION	
DDO/CI Staff Development Complement										Washington, D.C.	
11. POSITION TITLE					12. POSITION NUMBER			13. CAREER SERVICE DESIGNATION			
Ops Officer					9997			D			
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)				15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE			
GS				0136.01		13 7		, 23,642			
18. REMARKS											
Subject has been on Extended sick leave & Disability retirement since 14 June 1972											
cc: Finance and Security											
19A. SIGNATURE OF REQUESTING OFFICIAL				DATE SIGNED		19B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER				DATE SIGNED	
M. D. McCallum, CI Staff				6/28/73		H. J. Leberman				6-29-73	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE		20. EMPLOY CODE		21. OFFICE CODING		22. STATION CODE		23. INTEGREE CODE		24. HOURS CODE	
45 40				NUMERIC ALPHABETIC							
28. NTE EXPIRES		29. SPECIAL REFERENCE		30. RETIREMENT DATA		31. SEPARATION DATA CODE		32. CORRECTION/CANCELLATION DATA		33. SECURITY REQ. NO.	
MO DA YR				CODE		HE. 00. 0. 0		MO DA YR		34. SEX	
35. VET PREFERENCE		36. SERV. COMP DATE		37. LONG. COMP DATE		38. CAREER CATEGORY		39. FEGLI/HEALTH INSURANCE		40. SOCIAL SECURITY NO.	
CODE		MO DA YR		MO DA YR		CAR/RESV PROV/TEMP		CODE		HEALTH INS CODE	
0-NONE 1-5 PT. 2-10 PT											
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE				42. LEAVE CAT CODE		43. FEDERAL TAX DATA				44. STATE TAX DATA	
CODE				CODE		CODE				CODE	
0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)				1-YES 2-NO		NO TAX EXEMPTIONS				FORM EXECUTED 1-YES 2-NO	
45. POSITION CONTROL CERTIFICATION						46. OP APPROVAL				DATE APPROVED	
7-5-73						Michael P. Bradley				7/5/73	

FORM 1152

USE PREV

SECRET

CLASSIFIED BY: 01-3332

EX-2
APDIB

(4)

Executive Registry

4 September 1973

Miss Ann L. Goodpasture
4200 Cathedral Avenue, N. W.
Washington, D. C. 20016

Dear Miss Goodpasture:

As you bring to a close your active career of service to your country, I join your friends and colleagues in wishing you well in your retirement.

It takes the conscientious efforts of many people to do the important work of this Agency. You leave with the knowledge that you have personally contributed to our success in carrying out our mission. Your faithful and loyal support has measured up to the high ideals and traditions of the Federal service.

May I extend to you my sincere appreciation for the important work you have done.

Sincerely,

/s/ W. E. Colby

W. E. Colby
Director

Distribution:

- 0 - Addressee
- 1 - D/Tors
- 1 - OPF
- 1 - ROB
- 1 - ROB Reader

Originator: /s/ John F. Blake
Director of Personnel

OP/RAD/ROB/NFM/lks

ADMINISTRATIVE AND SECURITY USE ONLY

OFF

6-30-73

6 September 1973

MEMORANDUM FOR: Chief, CI/OPS
THROUGH : Deputy Director for Operations
SUBJECT : Career Intelligence Medal
for Miss Ann L. Goodpasture

The Honor and Merit Awards Board is pleased to notify you that the Career Intelligence Medal has been approved for Miss Ann L. Goodpasture. You are requested to inform her of the award and of the security considerations contained in the attached memorandum from the Office of Security. Arrangements for presentation may be made with the Executive Secretary, Honor and Merit Awards Board, extension 3645, room 412, Magazine Building.

/s/ R. L. Austin, Jr.

R. L. Austin, Jr.
Recorder

Honor and Merit Awards Board

Att

Distribution:

- 0 & 1 - Addressee
- 1 - OPF w/forms 382 & 600
- 1 - Exec Sec/HMAB
- 1 - Recorder/MMAB

ADMINISTRATIVE AND SECURITY USE ONLY

23-3474
CFF

REPORT OF HONOR AND MERIT AWARDS BOARD					DATE	
					14 August 1973	
The Honor and Merit Awards Board having considered a recommendation that:						
SERIAL OR ID NO.	NAME (Last, First-Middle)			BIRTH YEAR	SEX	TYPE EMPLOYEE
057303	GOODPASTURE, Ann L.			1918	F	Staff
OFFICE OF ASSIGNMENT		SO	SCHEDULE	GRADE	STATION	
DO/CI		D	GS	13		
BE AWARDED						
Career Intelligence Medal						
<input type="checkbox"/> FOR HEROIC ACTION ON						
<input checked="" type="checkbox"/> FOR MERITORIOUS SERVICE OR ACHIEVEMENT DURING THE PERIOD September 1947 - June 1973						
<input checked="" type="checkbox"/> RECOMMENDS APPROVAL <input type="checkbox"/> DOES NOT RECOMMEND APPROVAL						
<input type="checkbox"/> RECOMMENDS AWARD OF						
UNCLASSIFIED CITATION						
<p>Miss Ann L. Goodpasture is hereby awarded the Career Intelligence Medal in recognition of her exceptional achievement for more than 25 years. A charter member of the Central Intelligence Agency, Miss Goodpasture has excelled as an operations officer both overseas and in headquarters. Her performance throughout her career has been outstanding and marked by a high degree of competence and unusual dedication to duty. Miss Goodpasture has contributed substantially to the mission of the Agency, reflecting credit on her and the Federal service.</p>						
REMARKS						
(Recommendation approved by ADD/O on 2 August 1973)						
APPROVED				SIGNATURE		
/s/ W. E. Colby				/s/ John F. Blake		
DIRECTOR OF CENTRAL INTELLIGENCE				TYPED NAME OF CHAIRMAN, HONOR AND MERIT AWARDS BOARD		
4 SEP 1973				John F. Blake		
DATE				SIGNATURE		
				/s/ R. L. Austin, Jr.		
				TYPED NAME OF RECOMMENDATION		
				R. L. Austin, Jr.		

SECRET
(When Filled In)

OFF

RECOMMENDATION FOR HONOR OR MERIT AWARD (Submit in triplicate - see HR 20-37)									
SECTION A PERSONAL DATA									
1. EMP. SER. NO. 057303	2. NAME OF PERSON RECOMMENDED (Last, First, Middle) Goodpasture, Ann Lorene				3. POSITION TITLE Ops Officer	4. GRADE GS-13	5. SD 0		
6. OFFICE OF ASSIGNMENT DDO/CI Staff		7. OFFICE EXT. (If any)		8. STATION <input checked="" type="checkbox"/> HEADQUARTERS <input type="checkbox"/> FIELD (Specify location)					
9. HOME ADDRESS (No., St., City, State, ZIP Code) 4200 Cathedral Ave., Wash., D.C.				10. HOME PHONE 244-1657		11. CITIZENSHIP AND HOW ACQUIRED U.S. Birth			
12. RECOMMENDED AWARD Career Intelligence Medal				13. IF RETIRING, DATE OF RETIREMENT 23 October 1973		14. POSTHUMOUS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
15. NAME OF NEXT OF KIN C. H. Goodpasture		16. RELATIONSHIP Father		17. HOME ADDRESS (No., St., City, State, ZIP Code) Livingston, Tenn.		18. HOME PHONE			
SECTION B RECOMMENDATION FOR AWARD FOR HEROIC ACTION OR ACCEPTANCE OF HAZARD									
19. WERE YOU AN EYEWITNESS TO THE ACT <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO									
PERSONNEL IN IMMEDIATE VICINITY OR WHO ASSISTED IN ACT OR SHARED IN SAME HAZARD:									
20. FULL NAME		21. ORGN. TITLE		22. GRADE		23. OFFICE OF ASSIGNMENT			
LIST ANY OF THE ABOVE PERSONS GIVEN AN AWARD OR RECOMMENDED FOR AWARD FOR PARTICIPATING IN ACT:									
24. FULL NAME		25. AWARD RECOMMENDED							
CONDITIONS UNDER WHICH ACT WAS PERFORMED:									
26. LOCATION		27. INCLUSIVE DATES			28. TIME OF DAY				
29. PREVAILING GEOGRAPHIC CONDITIONS AND OBSTACLES ENCOUNTERED									
30. DATES FOR WHICH AWARD RECOMMENDED		31. ASSIGNMENT COMPLETED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			32. NOW IN SAME OR RELATED ASSIGNMENT <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				
SECTION C RECOMMENDATION FOR AWARD FOR ACHIEVEMENT, SERVICE, OR PERFORMANCE									
33. DO YOU HAVE PERSONAL KNOWLEDGE OF THE SERVICE OR PERFORMANCE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO									
34. OFFICIAL ASSIGNMENT OF PERSON RECOMMENDED AT TIME OF SERVICE OR PERFORMANCE Headquarters									
35. COMPONENT OR STATION (Designation and location) DDO/WH									
36. DUTIES AND RESPONSIBILITIES OF ASSIGNED POSITION Operations officer completing 30 years of service in the Agency and its predecessor organizations.									
37. INCLUSIVE DATES FOR WHICH RECOMMENDED 1947 - 1973		38. ASSIGNMENT COMPLETED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			39. NOW IN SAME OR RELATED ASSIGNMENT <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				
PERSONNEL WHO ASSISTED OR CONTRIBUTED SUBSTANTIALLY TO THE SERVICE OR PERFORMANCE:									
40. FULL NAME Mr. Winfield Scott		41. ORGN. TITLE		42. GRADE GS-18		43. OFFICE OF ASSIGNMENT Mexico City			
LIST ANY OF THE ABOVE PERSONS GIVEN AN AWARD OR RECOMMENDED FOR AWARD FOR PARTICIPATING IN THE PERFORMANCE:									
44. FULL NAME Mr. Winfield Scott		45. TYPE OF AWARD							

SECRET
(When Filled In)

SECTION D		NARRATIVE DESCRIPTION	
<p>Award for Heroic Action or Acceptance of Honor: Was act voluntary? Describe why act was outstanding, and if it was more than normally expected. Explain why, and how. If an aerial or marine operation, describe type and position of craft, crew position of individual, and all unusual circumstances. Indicate results of the act. Enclose unclassified citation.</p> <p>Award for Achievement, Service, or Performance: State character of service during period for which recommended. (Give complete description of administrative, technical, or professional duties and responsibilities if not covered in Section C, include dates of assignment and relief.) What did the individual do that merits the award? Why was this outstanding when compared to others of like grade and experience in similar positions or circumstances? If appropriate, include production records and assistance rendered by other persons or units. What obstacles were encountered or overcome? Indicate results of achievement, service, or performance. Include reference to Fitness Reports, Letters of Commendation, or other documentation already on file which supports this recommendation. Enclose unclassified citation.</p>			
<p>Miss Goodpasture has been on sick leave since July 1972 awaiting medical retirement in October 1973. She is a charter member of the Agency, having entered on duty from OSS and its successor organizations. Her career is highly distinguished by virtue of consistently strong to outstanding performance, all of which is fully documented.</p> <p>In addition to several staff and desk assignments, Miss Goodpasture served in support of the successful coup against the communist government in Guatemala in 1954 and completed tours of duty in Bombay, Monterrey and Mexico City. Undoubtedly, the high point of her career occurred during her service in Mexico City from 1957 through 1970, where she served as a "trouble-shooting" case officer for the incomparable Winfield Scott (deceased), who was then the Chief of Station. Mr. Scott, a stern taskmaster, described Miss Goodpasture over these years as "intelligent, hard-working, conscientious, versatile, valuable and unquestionably one of the most competent CI/CE officers he ever had the privilege of working with." Miss Goodpasture's fitness reports were totally consistent with this appraisal, and were characterized by outstanding ratings. In her final assignment prior to acute medical problems, she worked for the CI Staff (October 1970-October 1971), earning the following remarks from her supervisor: "...I venture to rate her overall performance, thirty years of it, as Outstanding. Ann is one of the tough warp-threads on which this organization is woven, and when she retires the fabric of this organization will be weakened." The reviewing official agreed with the above and recorded his hope that Miss Goodpasture get the official Agency recognition she so richly deserves for the many years she has made substantive</p> <p style="text-align: right;">CONTINUED ON ATTACHED SHEET</p>			
46. ENCLOSURES (List individually) IF ORIGINATOR IS NOT AN EYEWITNESS OR DOES NOT HAVE PERSONAL KNOWLEDGE OF THE ACT OR PERFORMANCE. ATTACH AFFIDAVITS OF EYEWITNESS OR INDIVIDUALS HAVING PERSONAL KNOWLEDGE OF THE FACTS.			
1. PROPOSED CITATION			
2.			
3.			
47. RECOMMENDATION INITIATED BY		48. TITLE AND SIGNATURE OF EMPLOYEE MAKING RECOMMENDATION	49. DATE
David A. Phillips		Chief, WH Division	21 JUN 1973
SECTION E RECOMMENDATION FORWARDED THROUGH OFFICIALS CONCERNED FOR THEIR INFORMATION			
50. HEAD OF <u>D</u> CAREER SERVICE (Career service of nominee)	TITLE AND SIGNATURE		DATE
	See Item #52		
51. DEPUTY DIRECTOR OF CAREER SERVICE	TITLE AND SIGNATURE		DATE
	See Item #52		
52. DEPUTY DIRECTOR OF OPERATING COMPONENT	TITLE AND SIGNATURE		DATE
	David H. Bl... Deputy Director for Operations		2 JUN 1973

SECRET

11/15/72 C-Nor Money

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED 10 October 1972	
1. SERIAL NUMBER 057303		2. NAME (Last-First-Middle) GOODPASTURE, Ann L.					
3. NATURE OF PERSONNEL ACTION Extended Sick Leave Disability Retirement				4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 10 23 72		5. CATEGORY OF EMPLOYMENT Regular	
6. FUNDS X V TO V CP TO V		V TO G G TO G		7. FINANCIAL ANALYSIS NO. CHARGEABLE 5227-0183-0000		8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATIONS DDP/CI Staff Development Complement				10. LOCATION OF OFFICIAL STATION Washington, D.C.			
11. POSITION TITLE Ops Officer				12. POSITION NUMBER 9997		13. CAREER SERVICE DESIGNATION D	
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 13 7		17. SALARY OR RATE \$ 22,487	
18. REMARKS X Other NTE: 10-23-73 11/15/72 501/505							
19A. SIGNATURE OF REQUESTING OFFICIAL M. D. McCallum, CI Staff				DATE SIGNED 10/10/72		19B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER Dan McCallum	
				DATE SIGNED 10 Oct 1972			
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
19 ACTION CODE 31		20 EMPLOY CODE 40		21 WAIVER CODING NUMERIC ALPHABETIC 51997 CI		22 STATION CODE 75013	
23 INTEGRITY CODE		24 HONORS CODE		25 DATE OF BIRTH MO. DA. YR. 11 28 18		26 DATE OF GRADE MO. DA. YR.	
27 DATE OF LEI MO. DA. YR.		28 NTE EXPIRES MO. DA. YR. 10 23 73		29 SPECIAL REFERENCE SL		30 RETIREMENT DATA 1-ESC 2-ORCH 3-FICA 4-NONE	
31 SEPARATION DATA CODE		32 CORRECTION CANCELLATION DATA TYPE MO. DA. YR.		33 SECURITY REG. NO.		34 SEX	
35 VET PREFERENCE CODE 0-NONE 1-5 PT 2-10 PT		36 SERV COMP. DATE MO. DA. YR.		37 LONG. COMP. DATE MO. DA. YR.		38 CAREER CATEGORY CAR/RESY PROV/TEMP	
39 FEDERAL TAX DATA CODE CODE CODE 1-WAIVER 2-REG 3-REG/OPT 4-INELIGIBLE		40 SOCIAL SECURITY NO.		41 PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NONE 1-BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)		42 LEAVE CAT. CODE	
43 POSITION CONTROL CERTIFICATION		44 O.P. APPROVAL 10-17-73		45 STATE TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS 1-YES 2-NONE		46 DATE APPROVED 10/17/72	

SECRET

(When Filled In)

EMPLOYEE NOTICE OF RESIGNATION

I RESIGN EFFECTIVE _____ (Date) FOR THE FOLLOWING REASON:

MY LAST WORKING DAY WILL BE—

DATE SIGNED

SIGNATURE OF EMPLOYEE

FORWARD COMMUNICATIONS, INCLUDING SALARY CHECKS AND BONDS, TO THE FOLLOWING ADDRESS (Number, Street, City, State, Zip Code)

INSTRUCTIONS

Items 1 thru 7 and Items 9 thru 18a — The initiating office should fill in each of the referenced items. Items 3 thru 7 and 9 thru 18 require information which pertains *only* to the action requested, and *NOT* to the current status of the employee unless specific items remain unchanged.

Item 5 — "Category of Employment" should show one of the following entries:

Regular	Summer	WAE
Part Time	Detail Out	Consultant
Temporary	Detail In	Military
Temporary-Part Time		

Item 9 — "Organizational Designations" should show *all* levels of organization pertinent to identifying the location of the position:

FIRST LINE
 Major Component (Director, Deputy Director, etc.)
 Office, Major Staff, etc.
 Foreign Field or U.S. Field (if pertinent)
 Division or Staff (subordinate to first line)
 Branch
 Section
 Unit

Items 11 and 15 — "Position Title" and "Occupational Series" should be the standard abbreviated title and corresponding occupational series in Handbook of Official Occupational Titles and Codes for the duties actually to be performed by the employee. If different from the title and series of the position occupied as shown on the most current edition of the Position Control Register or Form 261, Staffing Complement Change Authorization, explain under Item 18—Remarks.

Item 18b — Signature should be that of the official authorized to approve for the Career Service to which the employee belongs. If more than one Career Service is involved, *the gaining Career Service should approve* and the other Career Service should concur in Item 18, Remarks.

ROUTING— The original only of this form will be forwarded to the Office of Personnel *through* the appropriate Career Service official(s). In the case of requests specified in HB 20-800-1, which require advance approval of or notification to the Office of Security or the Office of Finance, one copy only will be sent to the Office(s) concerned.

SECRET

SECRET

(When filled in)

7/25/72 REQUEST FOR PERSONNEL ACTION				DATE PREPARED 12 July 1972	
1. SERIAL NUMBER 057303		2. NAME (Last-First-Middle) GOODPASTURE, Ann L.			
3. NATURE OF PERSONNEL ACTION Reassignment - Transfer TO			4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 07 23 72		5. CATEGORY OF EMPLOYMENT Regular
6. FUNDS XX V TO V CP TO V			7. FINANCIAL ANALYSIS NO. CHARGEABLE 3227-0183		8. LEGAL AUTHORITY (Completed by Office of Personnel)
9. ORGANIZATIONAL DESIGNATIONS DDP/CI Staff Development Complement			10. LOCATION OF OFFICIAL STATION Washington, D.C.		
11. POSITION TITLE Ops Officer			12. POSITION NUMBER 9997		13. CAREER SERVICE DESIGNATION D
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 13 67	
17. SALARY OR RATE 22,487 \$ 21,862					
18. REMARKS FROM: Pos. No. 0073 NOTE: Subject will be on CIARDS Disability Retirement until 23 October 1973 cc: Finance CIA W/P ccs/ops					
19A. SIGNATURE OF REQUESTING OFFICIAL CI Staff			DATE SIGNED 7/12/72		19B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER 13 July 1972
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL					
19. ACTION CODE 16	20. EMPLOY CODE 18	21. OFFICE CODING NUMERIC ALPHABETIC 3169712	22. STATION CODE 75013	23. INTEGRAL CODE	24. MOVING CODE 1
25. DATE OF BIRTH MO. DA. YR. 11 28 18		26. DATE OF GRADE MO. DA. YR.		27. DATE OF LEI MO. DA. YR.	
28. NTE EXPIRES MO. DA. YR.		29. SPECIAL REFERENCE 1-10 2-10 3-10 4-10		30. RETIREMENT DATA CODE	
31. SEPARATION DATA CODE		32. CORRECTION, CANCELLATION DATA TYPE MO. DA. YR.		33. SECURITY REQ. NO.	
34. VET PREFERENCE CODE 1-10 2-10 3-10		35. SERV COMP DATE MO. DA. YR.		36. LONG COMP DATE MO. DA. YR.	
37. CAREER CATEGORY CODE 1-10 2-10 3-10		38. FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS		39. STATE TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS	
40. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 1-10 2-10 3-10		41. LEAVE CAT CODE		42. SOCIAL SECURITY NO.	
43. POSITION CONTROL CERTIFICATION		44. O.P. APPROVAL		DATE APPROVED	

FORM 1152 USE PREVIOUS EDITION

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING
AND DECLASSIFICATION

(4)

SECRET

(When Filled In)

EMPLOYEE NOTICE OF RESIGNATION

I RESIGN EFFECTIVE _____ FOR THE FOLLOWING REASON:

(Date)

JUL 26 JUL 19 9 33 PM '72

MY LAST WORKING DAY WILL BE—

DATE SIGNED

SIGNATURE OF EMPLOYEE

FORWARD COMMUNICATIONS, INCLUDING SALARY CHECKS AND BONDS, TO THE FOLLOWING ADDRESS (Number, Street, City, State, Zip Code)

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Summer

W/AE

Part Time

Detail Out

Consultant

Temporary

Detail In

Military

Temporary-Part Time

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FIRST LINE Major Component (Director, Deputy Director, etc.)

Office, Major Staff, etc.

Foreign Field or U.S. Field (if pertinent)

Division or Staff (subordinate to first line)

Branch

Section

Unit

Items 11 and 15 — "Position Title" and "Occupational Series" should be the standard abbreviated title and corresponding occupational series in Handbook of Official Occupational Titles and Codes for the duties actually to be performed by the employee. If different from the title and series of the position occupied as shown on the most current edition of the Position Control Register or Form 261, Staffing Complement Change Authorization, explain under Item 18—Remarks.

Item 18b — Signature should be that of the official authorized to approve for the Career Service to which the employee belongs. If more than one Career Service is involved, *the gaining Career Service should approve* and the other Career Service should concur in Item 18, Remarks.

ROUTING— The original only of this form will be forwarded to the Office of Personnel *through* the appropriate Career Service official(s). In the case of requests specified in HB 20-800-1; which require advance approval of or notification to the Office of Security or the Office of Finance, one copy only will be sent to the Office(s) concerned.

SECRET

FORM 155-12-71 USE PREVIOUS EDITION

SECRET

(13-20-43)

EXPERIENCE

Employed by Central Intelligence Agency and World War II predecessor agencies from 1942 - 1972. Served as clerk, administrative assistant, photo technician, research analyst, and intelligence officer. Assignments were in Washington, D.C., the Far East, and Latin America.

SECRET
(When Filled In)

CERTIFICATION OF SEPARATING EMPLOYEE

Name (Last-First-Middle)

GOODPASTER, ANN

MEMORANDUM FOR THE RECORD - ATTACH TO OFFICIAL PERSONNEL FOLDER

I hereby acknowledge the receipt of the following forms and/or information concerning my separation from CIA as indicated by check mark:

- ☒ 1. Standard Form 8 (Notice to Federal Employee about Unemployment Compensation).
- ☐ 2. Standard Form 55 (Notice of Conversion Privilege, Federal Employees' Group Life Insurance).
- ☐ 3. Standard Form 56 (Agency Certification of Insurance Status, Federal Employers' Group Life Insurance Act of 1954).
- ☐ 4. Standard Form 2802 (Application for Refund of Retirement Deductions).
- ☒ 5. Form 2595 (Authorization for Disposition of Paychecks).
CONTINUE Deposit TO BANK
- ☐ 6. Applicable to returnee (resignee from overseas assignment).
I have been advised of my right to have a medical examination before my separation from this Agency and of the importance of such a medical check to my health and well-being.
☐ Appointment arranged with Office of Medical Services.
☐ Appointment for Office of Medical Services examination declined.
- ☐ 7. I have been informed of "conflict of interests" policy of the Agency and foresee no problem in this regard concerning my new employment.
- ☐ 8. Form 71 (Application for Leave).
- ☐ 9. CSC Pamphlet 51 (Re-employment Rights of Federal Employees Performing Armed Forces Duty).
- ☐ 10. Instructions for returning to duty from Extended Leave or Active Military Service.

Signature of Employee

Ann L. Goodpaster

Date Signed

7 June 72

Address (Street, City, State, Zip Code)

4200 CATHEDRAL AVE NW #412A

Correspondence

☒ Direct

☐ Covert

WASH. D.C. 20016

SECRET

ADMINISTRATIVE
INTERNAL USE ONLY

12 JUN 1972

MEMORANDUM FOR : Miss Ann L. Goodpasture

THROUGH : Head of CS Career Service

SUBJECT : Notification of Approval of Disability
Retirement

1. This is to inform you that the Director of Personnel has approved your request for disability retirement under the CIA Retirement and Disability System. On the basis of medical evidence, the Director of Personnel has determined that your disability is of a permanent nature; therefore, no further medical review of your case will be required.

2. Your retirement will become effective 23 October 1973, the expiration date of your accrued sick leave and excess annual leave. You may be assured that every effort will be made to expedite delivery of your first check following completion of the administrative details required to effect your retirement.

/s/ B. DeFelice
B. DeFelice
Deputy Director of Personnel
for Special Programs

Distribution:

- 0 - Addressee
- 1 - OMS
- 1 - CS Career Service
- 1 - D/Pers
- 1 - OPF
- 1 - ROB Soft File
- 1 - ROB Reader

OP/RAD/ROB/WFMadigan:jat/3257 (10 JUN 1972)

ADMINISTRATIVE
INTERNAL USE ONLY

14-00000

CONFIDENTIAL

5 JUN 1972

MEMORANDUM FOR THE RECORD

**SUBJECT : Request for Disability Retirement Under the
Provisions of the CIA Retirement and Disability
System - Miss Ann L. Goodpasture**

Based upon my review and evaluation of the evidence listed below, I hereby approve the request of Miss Ann L. Goodpasture for disability retirement under the provisions of the CIA Retirement and Disability System and, on the basis of the medical evidence submitted in this case, I have determined that the disability of Miss Goodpasture is permanent:

a. Supervisor's statement dated 14 March 1972 submitted in accordance with the provisions of paragraph h. (3) of HR 20-50.

b. Written report of the Board of Medical Examiners dated 25 May 1972 as submitted by the Chairman of that Board in accordance with the provisions of paragraph h. (4)(c) of HR 20-50.

/s/Harry B. Fisher

**Harry B. Fisher
Director of Personnel**


Distribution:

- 0 - Return to ROB
- 1 - D/Pers
- 1 - OPF
- 1 - ROB Soft File
- 1 - ROB Reader

OP/RAD/ROB/WFMadigan:jat/3257 (31 May 1972)

CONFIDENTIAL

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION										DATE PREPARED 23 June 1970	
1. SERIAL NUMBER 057303		2. NAME (Last-First-Middle) GOODPASTURE, ANN L.									
3. NATURE OF PERSONNEL ACTION Reassignment						4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 10 15 70		5. CATEGORY OF EMPLOYMENT Regular			
6. FUNDS  <input checked="" type="checkbox"/> V TO V <input type="checkbox"/> V TO CF <input type="checkbox"/> CF TO V <input type="checkbox"/> CF TO CF		7. FINANCIAL ANALYSIS NO CHARGEABLE 1214 7-0170 0000-0170		8. LEGAL AUTHORITY (Completed by Office of Personnel)							
9. ORGANIZATIONAL DESIGNATIONS DDP/CI Staff Operations Group WE Branch						10. LOCATION OF OFFICIAL STATION Washington, D.C.					
11. POSITION TITLE Ops Officer						12. POSITION NUMBER 0073		13. CAREER SERVICE DESIGNATION D			
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 13 6		17. SALARY OR RATE \$ 19,555					
18. REMARKS FROM: DDP/NH/Dev. Comp/Pos. No. 9997 Coordination: <u>Henry L. Berthold</u> C/NH/Personnel CC: Finance and Security Home Base: WH Security Approval Granted by Pers. SO/OS/430 DB 10121											
18A. SIGNATURE OF REQUESTING OFFICIAL <i>[Signature]</i> CI STAFF				DATE SIGNED 6-23-70		18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>[Signature]</i>		DATE SIGNED 7-10-70			
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE 37	20. EMPLOY CODE 10	21. OFFICE CODING NUMERIC ALPHABETIC 31400 CI		22. STATION CODE 15013	23. INTEGREE CODE 1	24. HQ/RTS CODE 113217	25. DATE OF BIRTH MO. DA. YR. 11 30 17	26. DATE OF GRADE MO. DA. YR.	27. DATE OF LEI MO. DA. YR.		
28. RTE EXPIRES MO. DA. YR.	29. SPECIAL REFERENCE 1-ESC 2-ORCA 3-FICA 4-RECE	30. RETIREMENT DATA CODE		31. SEPARATION DATA CODE	32. CORRECTION, CANCELLATION DATA TYPE MO. DA. YR.		33. SECURITY REQ NO		34. SEX		
35. VET PREFERENCE CODE 0-NONE 1-1 PT 2-10 PT		36. SERV COMP DATE MO. DA. YR.	37. LONG COMP DATE MO. DA. YR.	38. CAREER CATEGORY CAR/RTSY PROG. TEMP	39. FEGLI: HEALTH INSURANCE CODE CODE 0-WAIVER 1-YES HEALTH INS. CODE		40. SOCIAL SECURITY NO				
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)				42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS 1-YES 2-NO		44. STATE TAX DATA FORM EXECUTED CODE NO. TAX STATE CODE 1-YES 2-NO				
45. POSITION CONTROL CERTIFICATION 17-14-70				46. OP APPROVAL <i>[Signature]</i>			DATE APPROVED 10-20-70				

FORM 1152 USE PREVIOUS EDITION
3-67

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING
AND DECLASSIFICATION

(4)

51 MAR 1972

MEMORANDUM FOR : Chairman, Board of Medical Examiners

**SUBJECT : Request for Medical Evaluation -
Miss Ann L. Goodpasture**

1. Miss Ann L. Goodpasture, a participant in the CIA Retirement and Disability System, has applied for disability retirement under the provisions of Section 231 of Public Law 88-643, Central Intelligence Agency Retirement Act of 1964 for Certain Employees. It is requested that a medical examination be arranged for Miss Goodpasture and that a written report of the Board of Medical Examiners as prescribed in paragraph h (4) of HR 20-50 be submitted to this office.

2. Miss Goodpasture plans to remain on duty pending a decision on her application for retirement.

3. Attached is a copy of the Supervisor's Statement, a copy of the Application for Disability Retirement, and a private physician's statement.

**Harry B. Fisher
Director of Personnel**

Attachments:

- a. Supervisor's Statement
- b. Application
- c. Private Physician's Statement

Distribution:

- 0 & 1 - Addressee
- 1 - D/Pers
- 1 - OPF
- 1 - ROB Soft File
- 1 - ROB Reader

OP/RAD/ROB/W ladigan:jat/3257 (28 March 1972)

ADMINISTRATIVE
INTERNAL USE ONLY

8 MAR 1972

MEMORANDUM FOR : Miss Ann L. Goodpasture
THROUGH : Administrative Officer, CI Staff
SUBJECT : Application to Purchase Service Credit

1. This is to advise you that your application to purchase service credit under the CIA Retirement and Disability System has been processed. The period of your service which is not covered by retirement deductions and the amount due to cover this period are as follows:

<u>Redeposit Period</u>	<u>Total Amount Due</u>
11 Mar 1942 - 8 Sep 1943	\$241.00

2. Postponing payment will cause the amount due to increase because of additional interest at the rate of 3 per cent compounded annually. However, so long as the amount is not paid, you have the use of this money for other purposes. You may postpone payment until you retire.

3. If the redeposit is not made you will receive no credit in the computation of annuity for the period of service covered by the refund. This usually results in a sharp reduction in the amount of your annuity.

4. If you wish to make payment for the redeposit period, please make your check payable to the Treasurer of the United States and forward it to the Chief, Retirement Operations Branch, 205 Magazine Building. If you prefer, you may make installment payments or arrange for bi-weekly payroll allotments of \$25.00 or multiples thereof. A receipt showing a statement of your account will be sent to you acknowledging each installment payment.

FOR THE DIRECTOR OF PERSONNEL

RONALD GAGE

Ronald Gage
Acting Chief, Retirement Affairs Division

Distribution:

0 - Addressee
1 - D/Pers
1 - OPE
1 - ROB Soft File
1 - ROB Reader

OP/RAD/ROB/WFma :ansjat/3257 (7 March 1972)

SECRET

(If New Field, In)

DATE PREPARED

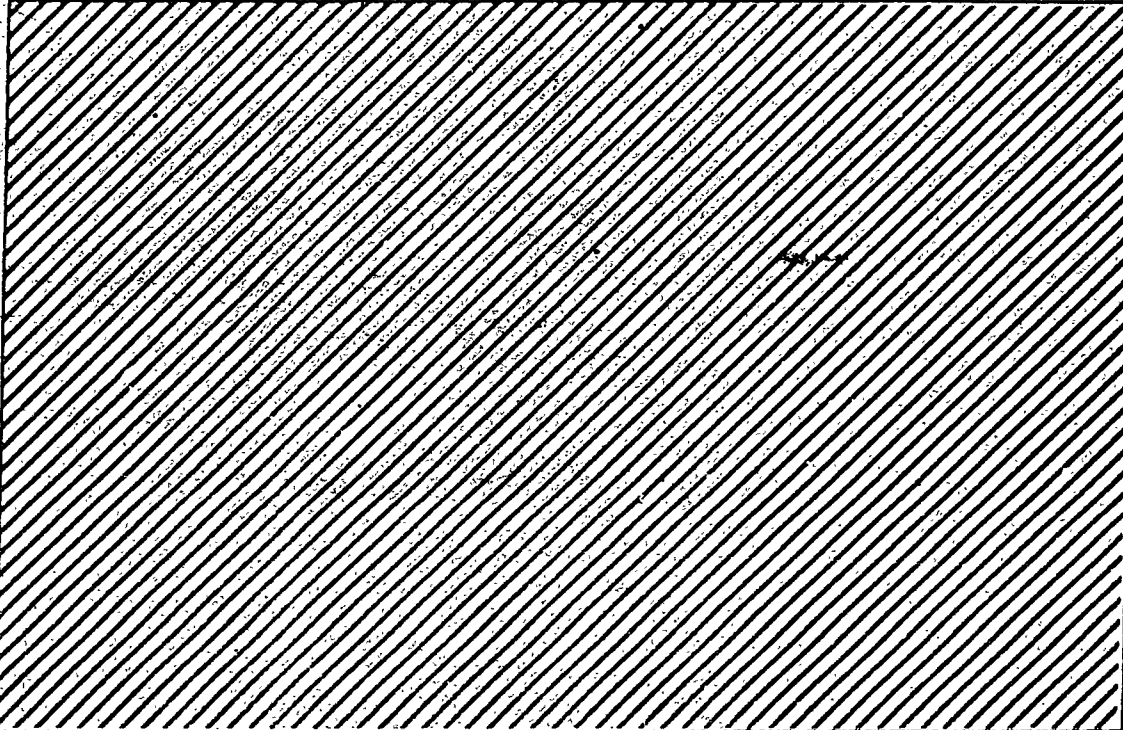
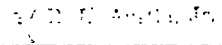
REQUEST FOR PERSONNEL ACTION

18 NOVEMBER 1968

1. SERIAL NUMBER 057303		2. NAME (Last-First-Middle) GOODPASTURE, ANN L.	
3. NATURE OF PERSONNEL ACTION REASSIGNMENT		4. EFFECTIVE DATE REQUESTED MONTH 12 DAY 01 YEAR 68	
5. CATEGORY OF EMPLOYMENT REGULAR		6. LEGAL AUTHORITY (Completed by Office of Personnel)	
7. FINANCIAL ANALYSIS NO. CHARGEABLE 9135 0623		8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATIONS DDP/WH DEVELOPMENT COMPLEMENT		10. LOCATION OF OFFICIAL STATION WASHINGTON, D.C.	
11. POSITION TITLE OPS OFFICER		12. POSITION NUMBER 9997	
13. CAREER SERVICE DESIGNATION D		14. CLASSIFICATION SCHEDULE (GS, E.B., etc.) GS	
15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 13 6	
17. SALARY OR RATE \$ 16809		18. REMARKS FROM: DDP/WH/FOREIGN FIELD/BRANCH 1/MEXICO CITY/POS.# 0418 1 - Finance Pending Reassignment to 6 NOV 1968 Reassignment has been granted for request ST/SPS 21 NOV 68	
19. SIGNATURE OF REQUESTING OFFICIAL Henry L. Berthold C/WH/Personnel		20. DATE SIGNED 14 Nov 68	
21. SIGNATURE OF CAREER SERVICE APPROVING OFFICER		22. DATE SIGNED	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL			
23. ACTION CODE 157	24. EMPLOY CODE 18	25. OFFICE CODING NUMERIC 51277 ALPHABETIC LCH	26. STATION CODE 2513
27. DATE OF BIRTH MO DA YR 11 28 68	28. DATE OF GRADE MO DA YR	29. DATE OF LEI MO DA YR	30. SECURITY REQ NO.
31. VET PREFERENCE CODE 0-None 1-5 PT 2-10 PT	32. SERV COMP DATE MO DA YR	33. LONG COMP DATE MO DA YR	34. EARLIER CATEGORY CODE 1-YES 2-NO
35. FEDERAL TAX DATA CODE 1-YES 2-NO	36. STATE TAX DATA CODE 1-YES 2-NO	37. SOCIAL SECURITY NO.	38. POSITION CONTROL CERTIFICATION
39. POSITION CONTROL CERTIFICATION		40. OP APPROVAL 11-21-68 J.P. [Signature]	
41. DATE APPROVED 11-25-68		42. DATE APPROVED	

SECRET

SECRET
(When Filled In)

		
NAME OF EMPLOYEE (Last-First-Middle)	NAME AND RELATIONSHIP OF DEPENDENT*	CLAIM NUMBER
Goodpasture, Ann	Self	69-0577
<p>There is on file in the Benefits and Counseling Branch, Benefits and Services Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on <u>13 September 1968</u></p> <p>This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.</p>		
DATE OF NOTICE	SIGNATURE OF BSD REPRESENTATIVE	
24 January 1969		
NOTICE OF OFFICIAL DISABILITY CLAIM FILE		

SECRET

FIELD REASSIGNMENT QUESTIONNAIRE				
DO NOT COMPLETE		FOR HEADQUARTERS USE ONLY		
NAME OF EMPLOYEE (Use pseudo only if SA)	DATE (from item 5-D)	NAME OF SUPERVISOR (true)	DATE (from item 5-2)	
Ann L. Goodpasture	4/24/67	Winston Scott	4/24/67	
DATE RECEIVED AT HEADQUARTERS:	DISPATCH NUMBER:	DATE RECEIVED BY CAREER SERVICE:		
5/4/67	HMMT-7821			
TO BE COMPLETED BY EMPLOYEE				
1. DATE OF BIRTH	2. SERVICE DESIGN	3. YOUR CURRENT POSITION, TITLE AND GRADE	4. STATION OR BASE	5. CRYPT FOR CURRENT COVER
28 Nov 1918		GS-13 Ops Officer	Mexico City	LNGOLD
8a. DATE OF PCS ARRIVAL IN FIELD	8b. REQUESTED DATE OF DEPARTURE	8c. EXPECTED DATE OF FIRST CHECK-IN AT HQ	8d. DESIRED DATE TO REPORT TO DUTY AFTER LEAVE	
5 May 1957	1 Sept 1967	10 Sept 1967	31 October 1967	
7. NUMBER AND AGES OF DEPENDENTS WHO WILL TRAVEL WITH YOU:				
None				
8. PERSONAL CIRCUMSTANCES THAT SHOULD BE CONSIDERED IN DETERMINING NEXT ASSIGNMENT:				
None				
9. LIST YOUR MAJOR DUTIES DURING CURRENT TOUR (see special note on transmittal form). (also attach personal cover questionnaire in accordance with CSI-F 240-8)				
<p>Case Officer for operational support and liaison projects sponsored by high-level contacts of COS.</p> <p>Liaison with other agencies on CE cases.</p> <p>Special projects assigned by COS</p>				
10. TRAINING DESIRED: INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE DURING THE NEXT SEVERAL YEARS				
None				

SECRET

11. PREFERENCE FOR NEXT ASSIGNMENT

11A. DESCRIBE BRIEFLY THE TYPE OF WORK YOU WOULD PREFER FOR NEXT ASSIGNMENT IF DIFFERENT FROM THAT INDICATED IN ITEM NO. 9 ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICE.

CE/CI Officer for Mexico Station

11B. INDICATE IF YOU DESIRE TO EXTEND YOUR CURRENT TOUR BY CHECKING IN APPROPRIATE BOX. ALSO INDICATE PREFERENCE FOR NEXT REGULAR ASSIGNMENT BY INSERTING 1, 2, & 3 (for 1st, 2nd, and 3rd choice) IN REMAINING BOXES. COMPLETE ALL ALTERNATE CHOICES AND OPTIONS IN ALL CASES EVEN THOUGH YOU ARE REQUESTING AN EXTENSION OF YOUR TOUR.

- ☐ EXTEND TOUR _____ MONTHS AT CURRENT STATION TO _____ (DATE)
- ☐ BE ASSIGNED TO HQTRS FOR A TOUR OF DUTY: INDICATE YOUR CHOICE OF DIVISION, STAFF OR OFFICE.
1ST CHOICE _____ 2ND CHOICE _____ 3RD CHOICE _____
- ☐ BE ASSIGNED TO ANOTHER FIELD STATION: INDICATE CHOICE OF GEOGRAPHIC AREA OR SPECIALIZATION
1ST CHOICE _____ 2ND CHOICE _____ 3RD CHOICE _____
- ☒ RETURN TO MY CURRENT STATION

TO BE COMPLETED BY FIELD STATION

12. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE AND HIS PREFERENCE FOR NEXT ASSIGNMENT, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING:

Chief of Station, Mexico City strongly recommends that this officer be allowed to return to Mexico City for another tour after home leave.

This officer is a very important and essential member of the Mexico City Station Staff; and this officer's services are need very much by this Station.

TO BE COMPLETED BY APPROPRIATE HEADQUARTERS OFFICE

13. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF YOUR COMPONENT, INDICATE YOUR COMPONENT'S RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING.

WH Division recommends that Miss Goodpasture be approved for another tour in Mexico City.

DATE 5/17 TITLE C/WH/Pers SIGNATURE Robert D. Cashman

FOR USE BY CAREER SERVICE

14. APPROVED ASSIGNMENT:

Returned second tour

15. EMPLOYEE NOTIFIED BY DISPATCH NO. HQ 1125-2210 DATED: 25 May 67

CABLE NO. _____ DATED: _____

CAREER SERVICE REPRESENTATIVE: _____ (SIGNATURE)

DATE 29 May 1967

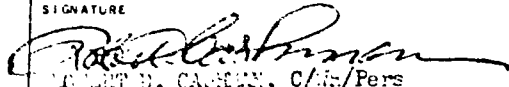
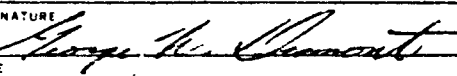
SECRET

SECRET

Received in
CSNO 28 May 63

FIELD REASSIGNMENT QUESTIONNAIRE			
DO NOT COMPLETE FOR HEADQUARTERS USE ONLY			
AUTHENTICATION OF SIGNATURES AND VERIFICATION OF ITEMS 1 THROUGH 7, BELOW:			
NAME OF EMPLOYEE (true)	DATE (from item 1)	NAME OF SUPERVISOR (true)	DATE (from item 2)
Ann L. GIBASTA	18 June 1963	William H. Scott	18 June 1963
NAME AND SIGNATURE OF OFFICIAL AT HEADQUARTERS AUTHORIZED TO AUTHENTICATE SIGNATURES AND VERIFY DATA IN ITEMS NOS. 1 THROUGH 7, BELOW:			DATE
R. Farina, WH/Personnel			28 August 1963
TO BE COMPLETED BY EMPLOYEE			
1. DATE OF BIRTH	2. GRADE	3. CURRENT POSITION TITLE	
28 November 1918	GS-13	Operations Officer - CE	
4. SERVICE DESIGNATION (if known)	5. CURRENT STATION OR FIELD BASE	7A. EXPECTED RATE OF DEPARTURE FROM FIELD	
	Mexico City		
6. OTHER DUTY STATIONS OR FIELD BASES DURING CURRENT TOUR		7B. EXPECTED DATE OF ARRIVAL AT HEADQUARTERS PCS	
None			
8. WRITE A DESCRIPTION OF YOUR MAJOR DUTIES DURING THE CURRENT TOUR OF DUTY (see special note on Transmittal Form):			
1. Liaison with the Legal Attache. (requests for traces and investigations). 2. Case Officer for miscellaneous CE operations such as short term physical or technical surveillances. 3. Alternate contact with [redacted] Inside officer responsible for processing take from three anti-Soviet photo surveillance bases. 4. Alternate for station photographer, flaps and seals. 5. Prepares briefing papers and other materials used by COS for special briefing of representatives from Headquarters or other U.S. Government and private agencies. 6. Case Officer handling [redacted] who supervises the intercept center for a semi-official telephone tap operation covering 30 lines simultaneously.			
9. PREFERENCE FOR NEXT ASSIGNMENT:			
A. WRITE A BRIEF DESCRIPTION OF THE TYPE OF WORK YOU WOULD PREFER FOR YOUR NEXT ASSIGNMENT IF IT DIFFERS FROM THAT INDICATED IN ITEM NO. 3, ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICES.			
8. (continued)			
7. Alternate contact for [redacted] who supervises a semi-official support project.			
8. Pending assignment additional SR ops officer, case officer for [redacted] unilateral outside translator.			

9. For next assignment, have no particular preference.			
B. INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE IN ORDER TO INCREASE YOUR VALUE TO THE ORGANIZATION (refer to catalog of courses, if available):			
To be determined by Headquarters or Chief of Station, based on next assignment.			

NAME OF EMPLOYEE		EMPLOYEE SERIAL NO.	COMPLETED BY EMPLOYEE		TELEPHONE EXT.	SECRET (WHEN FILLED IN)	
INSTRUCTIONS		DO NOT WRITE IN COLUMN	WHERE SERVICE WAS PERFORMED	DATE	SERVICE AS	RESPONSIBLE U.S. GOVT. OR AGENCY	DO NOT WRITE IN COLUMN
THIS FORM MUST BE RETURNED WHETHER YOU HAVE HAD OVER-SEAS SERVICE OR NOT.							
PLEASE READ CAREFULLY INSTRUCTIONS ON ACCOMPANYING CARD. THEN FILL OUT THIS FORM AS ACCURATELY AS POSSIBLE.							
IF ADDITIONAL SPACE IS NEEDED, CHECK HERE <input type="checkbox"/> AND ASK YOUR ADMINISTRATIVE OFFICER FOR SUPPLEMENTAL CARDS							
SECRET							
TO BE COMPLETED BY SUPERVISOR AT FIELD STATION							
13. IN CONSIDERATION OF THE PAST EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS EXPRESSED PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF THE STATION, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING:							
14. SIGNATURE: COMPLETE ITEM NO. 9-2, TRANSMITTAL SHEET, TO INDICATE COMPLETION OF THIS PORTION OF THE FORM.							
TO BE COMPLETED BY APPROPRIATE PERSONNEL OFFICER AT HEADQUARTERS:							
15. IN CONSIDERATION OF THE PAST EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS EXPRESSED PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF THE COMPONENT TO WHICH HE IS CURRENTLY ASSIGNED, INDICATE YOUR RECOMMENDATIONS FOR HIS NEXT ASSIGNMENT AND TRAINING:							
WH Division recommends that Subject return to Mexico City for another tour of duty.							
16. NAME OF PERSONNEL OFFICER ROBERT D. Cashman DATE 26 August 1963				SIGNATURE  ROBERT D. CASHMAN, C/As/Pers			
FOR USE OF CAREER SERVICE							
17. EMPLOYEE <input checked="" type="checkbox"/> HAS <input type="checkbox"/> HAS NOT BEEN NOTIFIED OF PLANNED REASSIGNMENT				18. REFERENCE DISPATCH NO. <u>Dispatch HMTS-3143 (20 Sep 63)</u> CABLE NO. _____			
19. TYPED OR PRINTED NAME George W. Demont				20. SIGNATURE 			
21. TITLE Personnel Officer/CSPO				22. DATE 20 Sep 63			
23. COMMENTS CS Personnel Management Committee approved retention of Miss Goodpasture at Mexico City through January 1965, followed by return to Hq, PCS.							

SECRET

SECRET

FIELD REASSIGNMENT QUESTIONNAIRE			
DO NOT COMPLETE		FOR HEADQUARTERS USE ONLY	
AUTHENTICATION OF SIGNATURES AND VERIFICATION OF ITEMS 1 THROUGH 7, BELOW:			
NAME OF EMPLOYEE (true)	DATE (from item 1)	NAME OF SUPERVISOR (true)	DATE (from item 2)
GOODPASTURE, Ann L.	24 Jan 61	Winston M. Scott	24 Jan 61
NAME AND SIGNATURE OF OFFICIAL AT HEADQUARTERS AUTHORIZED TO AUTHENTICATE SIGNATURES AND VERIFY DATA IN ITEMS NOS. 1 THROUGH 7, BELOW:		DATE	
A. Washinko, WH/Pers Ofc		3 Feb 61	
TO BE COMPLETED BY EMPLOYEE			
1. DATE OF BIRTH	2. GRADE	3. CURRENT POSITION TITLE	
28 November 1918	GS-12	Intelligence Officer	
4. SERVICE DESIGNATION (if known)	5. CURRENT STATION OR FIELD BASE	7. EXPECTED DATE OF DEPARTURE FROM FIELD	
KUTUBE	Mexico City	August 1961	
6. OTHER DUTY STATIONS OR FIELD BASES DURING CURRENT TOUR		7a. EXPECTED DATE OF ARRIVAL AT HEADQUARTERS PCS	
None			
8. WRITE A DESCRIPTION OF YOUR MAJOR DUTIES DURING THE CURRENT TOUR OF DUTY (see special note on Transmittal Form):			
<p>Case Officer - CE Operations. Operational support for five anti-soviet, CE, support-type and technical projects. Flaps and seals, and photo for special projects when other techs not available. Other duties assigned by OOS.</p>			
9. PREFERENCE FOR NEXT ASSIGNMENT:			
A. WRITE A BRIEF DESCRIPTION OF THE TYPE OF WORK YOU WOULD PREFER FOR YOUR NEXT ASSIGNMENT IF IT DIFFERS FROM THAT INDICATED IN ITEM NO. 8, ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICES.			
Continuation of above.			
B. INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE IN ORDER TO INCREASE YOUR VALUE TO THE ORGANIZATION (refer to catalog of courses, if available):			
Believe no additional training needed unless decided change in duties.			

SECRET

SECRET

D. PREFERENCE FOR NEXT ASSIGNMENT (continued)	
C. INDICATE YOUR PREFERENCE FOR NEXT ASSIGNMENT BY INSERTING NUMBERS 1, 2 AND 3 (for 1st, 2nd and 3rd choice) IN THE BOXES BELOW:	
<input type="checkbox"/> 1. RETURN TO MY CURRENT STATION.	
<input type="checkbox"/> 2. BE ASSIGNED TO HEADQUARTERS FOR A TOUR OF DUTY. WITH RESPECT TO POSSIBLE ASSIGNMENT IN HEADQUARTERS, INDICATE CHOICE OF COMPONENT:	
1ST. CHOICE <u>WH</u>	2ND. CHOICE _____ 3RD. CHOICE _____
<input type="checkbox"/> 3. BE ASSIGNED TO ANOTHER FIELD STATION. WITH RESPECT TO POSSIBLE REASSIGNMENT TO ANOTHER FIELD STATION, INDICATE CHOICE OF GEOGRAPHIC AREA OR SPECIFIC STATION, BASED ON QUALIFICATIONS:	
1ST. CHOICE <u>WH</u>	2ND. CHOICE <u>WH</u> 3RD. CHOICE <u>WH</u>
10. HOW MUCH LEAVE DO YOU DESIRE BETWEEN ASSIGNMENTS? INDICATE NUMBER OF WORK DAYS <u>45</u>	
11. INDICATE THE NUMBER AND AGE OF DEPENDENTS WHO WILL BE TRAVELLING OR MOVING WITH YOU:	
None	
12. SIGNATURE: COMPLETE ITEM NO. 5-1, TRANSMITTAL SHEET, TO INDICATE COMPLETION OF ABOVE PORTION OF THIS FORM.	
TO BE COMPLETED BY SUPERVISOR AT FIELD STATION	
13. IN CONSIDERATION OF THE PAST EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS EXPRESSED PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF THE STATION, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING:	
<p>It is strongly urged by COS that this extremely valuable and all-round officer be returned to the Mexico City Station.</p> <p>RIGOS would be one of the most difficult persons to replace in the Mexico City Station because of the variety of types of work he does (and all well and efficiently) and because of his detailed knowledge of CE operations, Soviet personalities and targets, and general capabilities.</p>	
14. SIGNATURE: COMPLETE ITEM NO. 5-2, TRANSMITTAL SHEET, TO INDICATE COMPLETION OF THIS PORTION OF THE FORM.	
TO BE COMPLETED BY APPROPRIATE PERSONNEL OFFICER AT HEADQUARTERS	
15. IN CONSIDERATION OF THE PAST EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS EXPRESSED PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF THE COMPONENT TO WHICH HE IS CURRENTLY ASSIGNED, INDICATE YOUR RECOMMENDATIONS FOR HIS NEXT ASSIGNMENT AND TRAINING:	
<p>Concur in COS recommendation</p> <p><i>Ann L. HUNMS - 1755</i> 28 FEB 1961</p>	
16. NAME OF PERSONNEL OFFICER	SIGNATURE
P.C. BOWERS, DATE 3 Feb 61	<i>P.C. Bowers</i>
FOR USE OF CAREER SERVICE	
17. EMPLOYEE <input type="checkbox"/> HAS <input type="checkbox"/> HAS NOT BEEN NOTIFIED OF PLANNED REASSIGNMENT	18. REFERENCE DISPATCH NO. _____ CABLE NO. _____
19. TYPED OR PRINTED NAME	20. SIGNATURE
21. TITLE	22. DATE
23. COMMENTS	

SECRET

DISPATCH

CLASSIFICATION

SECRET/RYBAT

PROCESSING ACTION

Chief, WH Division

XX

MARKED FOR INDEXING

NO INDEXING REQUIRED

ONLY QUALIFIED DESK

CAN JUDGE INDEXING

MICROFILM

TO

FROM

Chief of Station, Mexico City

SUBJECT

Recommendation for Promotion --

ACTION REQUIRED - REFERENCES

Reference: A. HMMT-7514
B. HMMT-6090

Action : See paragraph 1.

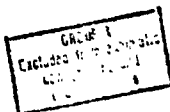
1. It is strongly recommended that ~~XXXXXX~~ be promoted to GS-14.

2. This officer has performed outstandingly at this Station for many years; he is a dedicated hard-working employee who is conscientious about and careful with WOFACT funds. This officer has for years been involved in managerial capacities in some of the most sensitive and highly successful operations run by this Station -- one of which has been cited by Headquarters as a model of its type and the most successfully productive (technical) operation in WOFACT.

3. ~~XXXX~~ is an officer of outstanding capabilities of a wide range and variety.

4. All these attributes, performance, time in grade, and service time with WOFACT should combine to cause the promotion of this deserving officer.

Willard C. Curtis
Willard C. CURTIS



Distribution:

✓ 3 - WH

REFERENCE TO

DISPATCH SYMBOL AND NUMBER

DATE

HMMT-7559

8 February 1967

CLASSIFICATION

FILE NUMBER

SECRET/RYBAT

DISPATCH		CLASSIFICATION	PROCESSING ACTION
TO: Chief, WH Division		SECRET/RYBAT	MARKED FOR INDEXING
INFO:			NO INDEXING REQUIRED
FROM: Chief of Station, Mexico City			ONLY QUALIFIED DESK CAN JUDGE INDEXING
SUBJECT: Recommendations for Promotion			MICROFILM
ACTION REQUIRED - REFERENCES			
<p>Reference: A. WH Field Memorandum No. 2072, 28 January 1966 B. CSI-F-20-18, 5 May 1961 C. HMMT-7514, 24 January 1967 D. HMMT-7558, 8 February 1967</p> <p>1. COS, Mexico City, has recommended that both <i>Ann Goodpasture</i> and <i>Benjamin Peppert</i> of this Station be considered for promotion from GS-13 to GS-14 (references C and D).</p> <p>2. These two officers are ranked in the following order in the Station's recommendations for promotion:</p> <p>a. <i>Ann Goodpasture</i> b. <i>Benjamin Peppert</i></p> <p style="text-align: right;"><i>Willard C. Curtis</i> WILLARD C. CURTIS</p>			
Distribution: 3 - WH			
REFERENCE TO	DISPATCH SYMBOL AND NUMBER	DATE	
	HMMT-7617	27 February 1967	
CLASSIFICATION		FILE NUMBER	
SECRET/RYBAT			

SECRET
(When Filled In)

23 February 1966

Mr. L. Goodpasture
MEMORANDUM FOR: ~~██████████~~

THROUGH : Chief of Station, Mexico City

SUBJECT : Notification of Designation as a Participant in the Organization Retirement and Disability System

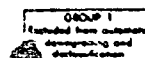
REFERENCE : Book Dispatch 5096, dated 12 August 1965

Recent correspondence on the above subject informed you that I had determined that you met the criteria specified in the applicable regulation for designation as a participant in the Organization Retirement and Disability System. On the basis of this determination and your recently executed election to remain in the System, your designation as a participant was made effective **13 February 1966.**

Richard B. Egan

RICHARD B. EGAN

SECRET



SECRET

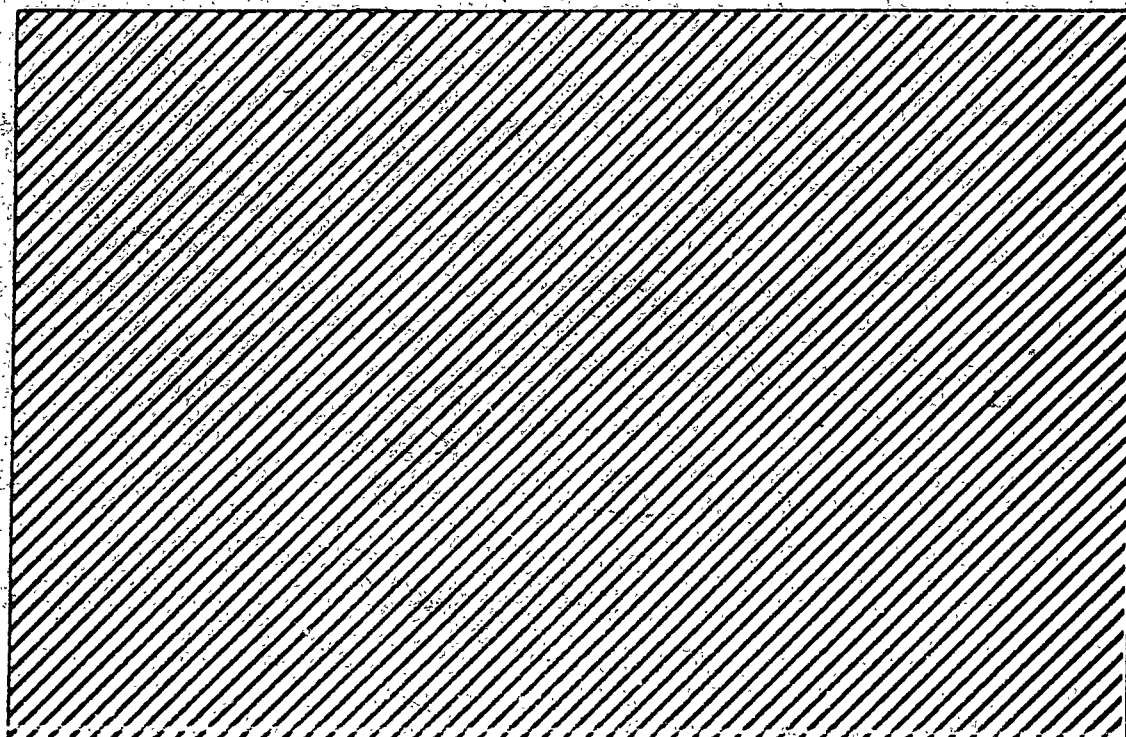
G 42

(B No Filled In)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED	
1. SERIAL NUMBER 057303						18 January 1966	
2. NAME (Last-First-Middle) GOONPASTURE, ANN L.							
3. NATURE OF PERSONNEL ACTION DESIGNATION AS A PARTICIPANT IN THE CIA RETIREMENT AND DISABILITY SYSTEM						4. EFFECTIVE DATE REQUESTED MONTHS DAY YEAR 02 13 66	
5. CATEGORY OF EMPLOYMENT REGULAR							
6. FUNDS V TO V C TO V		V TO C C TO C		7. COST CENTER NO. CHARGE ABLE 6135-0990		8. LEGAL AUTHORITY (Completed by Office of Personnel) PL 88-643 Sect. 203	
9. ORGANIZATIONAL DESIGNATIONS DDP/WH FOREIGN FIELD BRANCH I MEXICO CITY, MEXICO STATION						10. LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO	
11. POSITION TITLE OPS OFFICER				12. POSITION NUMBER 0418		13. CAREER SERVICE DESIGNATION D	
14. CLASSIFICATION SCHEDULE (GS, I.B., etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 13 4		17. SALARY OR RATE \$13,815	
18. REMARKS EMPLOYEE WILL RECEIVE NOTIFICATION FROM THE DIRECTOR OF PERSONNEL OF THIS DESIGNATION AND BE ADVISED BY THE DIRECTOR OF PERSONNEL							
18A. SIGNATURE OF REQUESTING OFFICIAL Philip C. Bowser				DATE SIGNED 17 JAN 66		18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER	
DATE SIGNED							
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
19. ACTION CODE 28		20. EMPLOY CODE 10		21. OFFICE CODING NUMERIC ALPHABETIC 51628 WH 45723		22. STATION CODE 45723	
23. INTEGRITY CODE		24. MONTHS CODE 3		25. DATE OF BIRTH MO. DA. YR. 11 28 18		26. DATE OF GRADE MO. DA. YR. 11 11 62	
27. DATE OF LEI MO. DA. YR. 11 08 64		28. NTE EXPIRES MO. DA. YR.		29. SPECIAL REFERENCE 1-CSC 2-FICA 3-NONE		30. RETIREMENT DATA CODE 2	
31. SEPARATION DATA CODE		32. CORRECTION, CANCELLATION DATA TYPE MO. DA. YR.		33. SECURITY REQ NO		34. SEX	
35. VET PREFERENCE CODE 0-NONE 1-5 PT 2-10 PT		36. SERV COMP DATE MO. DA. YR.		37. LONG COMP DATE MO. DA. YR.		38. CAREER CATEGORY CAR/RESV PROV TEMP	
39. FEDERAL HEALTH INSURANCE CODE 0-WAIVER 1-YES		40. SOCIAL SECURITY NO		41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)		42. LEAVE CAT. CODE	
43. FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO		44. STATE TAX DATA FORM EXECUTED 1-YES 2-NO		45. POSITION CONTROL CERTIFICATION 01-21-66 H		46. OP APPROVAL R. B. Bowser Jr. 24 Jan 66	
47. DATE APPROVED							

SECRET

SECRET
(When Filled In)



NAME OF EMPLOYEE (Last-First-Middle)	NAME AND RELATIONSHIP OF DEPENDENT	CLAIM NUMBER
Goodpasture, Ann L.	Self	66-691

There is on file in the Benefits and Counseling Branch, Benefits and Services Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on 29 December 1965.

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF GPO REPRESENTATIVE
14 FEB 1966	<i>[Signature]</i>

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED 31 OCTOBER 1962	
1. SERIAL NUMBER 057303		2. NAME (Last-First-Middle) GOODPASTURE, ANN L.					
3. NATURE OF PERSONNEL ACTION PROMOTION				4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 11 11 62		5. CATEGORY OF EMPLOYMENT REGULAR	
6. FUNDS V TO V CF TO V		V TO CF CF TO CF		7. COST CENTER NO. CHARGEABLE 3135 5700 1000		8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATIONS DDP WH BRANCH 3 MEXICO CITY, MEXICO STATION				10. LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO			
11. POSITION TITLE OPS OFFICER INTELLIGENCE OPERATOR				12. POSITION NUMBER 852 400		13. CAREER SERVICE DESIGNATION D	
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS		15. OCCUPATIONAL SERIES 0134.01 0135.01		16. GRADE AND STEP 13 2		17. SALARY OR RATE \$ 11,515	
18. REMARKS FROM: SAME							
18a. SIGNATURE OF REQUESTING OFFICIAL <i>C. Bowers</i> C. BOWERS C/WH/Personnel				DATE SIGNED 10/31/62		18b. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>[Signature]</i>	
DATE SIGNED 11/9/62							
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
19. ACTION CODE 22	20. EMPLOY CODE 10	21. OFFICE CODING NUMERIC ALPHABETIC 64900 WH		22. STATION CODE 45075	23. INTELLIGENCE CODE 3	24. MONTH NO. 25. DATE OF BIRTH 11 28 18	26. DATE OF GRADE MO. DA. YR.
28. NTE EXPIRES MO. DA. YR.	29. SPECIAL REFERENCE	30. RETIREMENT DATA 1 - CSC 3 - FICA 5 - NONE COLF		31. SEPARATION DATA CODE TYPE	32. CORRECTION/CANCELLATION DATA MO. DA. YR.	33. SECURITY REQ. NO. 34. SEA	
35. VET. PREFERENCE CODE 0 - NO. 1 1 - 5 YR. 2 - 10 YR.		36. SERV. COMP. DATE MO. DA. YR.	37. ONG. COMP. DATE MO. DA. YR.	38. CAREER CATEGORY CAR/RESV PROV/TEMP	39. REG. / HEALTH INSURANCE CODE 0 - WAIVED 1 - YES	40. SOCIAL SECURITY NO.	
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)				42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED CODE 1 - YES 2 - NO		
					44. STATE TAX DATA FORM EXECUTED CODE 1 - YES 2 - NO		
45. POSITION CONTROL CERTIFICATION <i>[Signature]</i> 11/1/62				46. O.P. APPROVAL <i>[Signature]</i>		DATE APPR 11/9	

FORM 1152 OBSOLETE PREVIOUS EDITION AND FORM 1152a

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

14-00000

SECRET

MEMORANDUM FOR: Secretary, CS/CS Panel (Section A)

SUBJECT: Recommendation for Promotion to Grade GS-13
Miss Ann L. Goodpasture

1. Miss Ann L. Goodpasture has been in Mexico City for five years and during this period has functioned as a Case Officer supporting operations against Soviet and Satellite targets. She was recommended for promotion in February 1961 and September 1961.
2. Miss Goodpasture is a seasoned and able employee who excels in the field of CE analysis. Her diligence, imagination, and experience have made her indispensable to the Station, which processes a great mass of information on Soviet and Satellite CE targets. Her knowledge of this field is encyclopedic, and the profundity of her analyses is equal to any occasion. She is a steady, cheerful worker who has the respect and affection of all her colleagues. She does her job without assistance and she is always willing to help with special Station projects.
3. It is recommended that Miss Goodpasture be promoted to GS-13.

R. W. Heybert
J. C. KING
Chief

Western Hemisphere Division

SECRET

SECRET

15 September 1961

MEMORANDUM FOR: Secretary, CS/CS Panel (Section B)

SUBJECT: Recommendation for Promotion to Grade GS-13 -
Miss Ann L. Goodpasture

1. Miss Ann L. Goodpasture has been assigned to the Mexico City Station since early 1957 as a Case Officer in support of CI/CE operations directed against Soviet targets in Mexico. The Chief of Station recommended Miss Goodpasture for promotion in February of 1961.

2. Miss Goodpasture is a highly competent employee who has shown great strength in performing operational tasks which require a high degree of analytical ability, patience, and initiative. She is particularly strong in the CI/CE field and has made an invaluable contribution to the Mexico City Station's program directed against personnel of the Soviet Embassy and other individuals believed to be engaged in Soviet Bloc espionage activities. Miss Goodpasture is highly motivated, performs all her assignments with great dispatch in a most professional manner, and does have the qualifications found in more senior Case Officers.

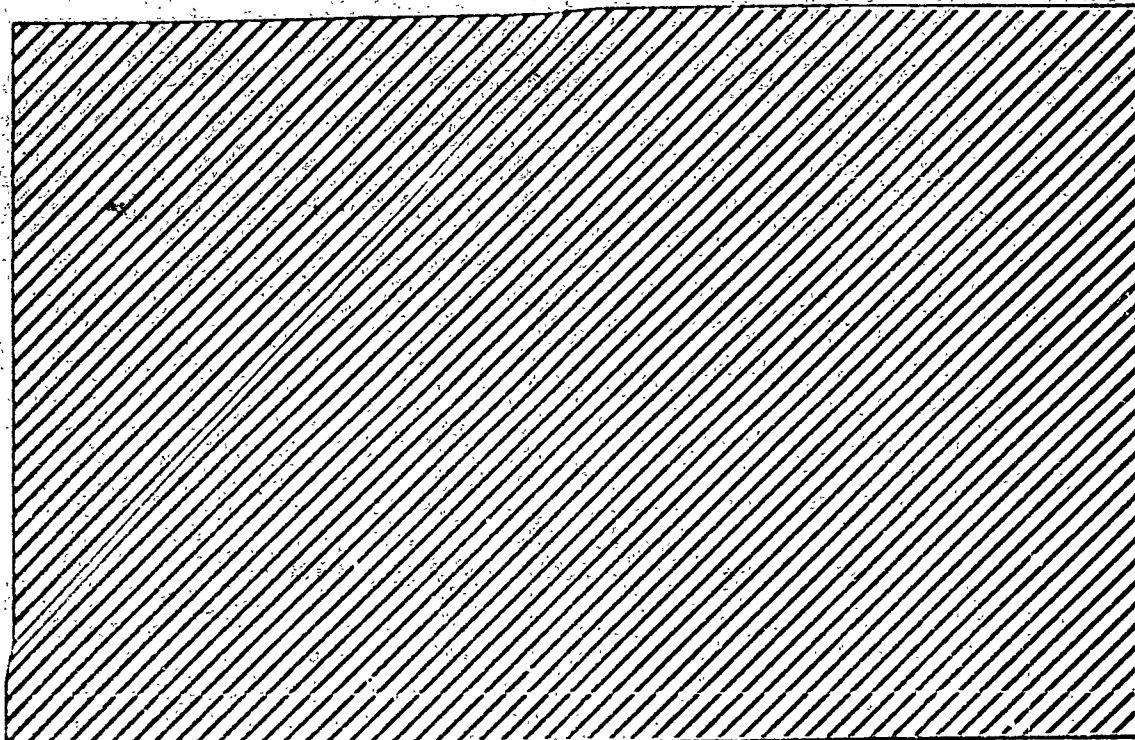
3. It is recommended that Miss Goodpasture be promoted to grade GS-13.

J. C. KING
Chief,

Western Hemisphere Division

*Approved
Nov 1962*

SECRET

SECRET
(When Filled In)

NAME OF EMPLOYEE (LAST-FIRST-MIDDLE) DOFFASTURE, Ann	DATE OF BIRTH Unk	CASE OR CLAIM NUMBER 58-1100
<p>There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee for an illness, injury, or death incurred on <u>12 May 58</u>.</p> <p>This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.</p>		
DATE OF NOTICE 24 Sep 58	SIGNATURE OF RCO REPRESENTATIVE <i>B. D. Felice</i>	

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

15 February 1957

Baskin and Company, Real Estate
724 - 9th Street, N. W.
Washington, D. C.

Gentlemen:

At the request of Miss Ann Goodpasture, we are writing to confirm the fact that on or about 1 March 1957, Miss Goodpasture will be transferred to a location away from the Washington, D. C., area for the convenience of the Government.

Any consideration you may give Miss Goodpasture with regard to the termination of the lease she holds with your company will be appreciated.

Very truly yours,

G. M. Stewart'
Director of Personnel

OP/CS/dav(Counseling)

SECRET

STANDARD FORM 52 PREPARED BY THE U. S. CIVIL SERVICE COMMISSION JANUARY 1953 - PREVIOUS EDITIONS REMOVED, CHARTER 10		VOUCHERED TO UNVOUCHERED	
REQUEST FOR PERSONNEL ACTION			
REQUESTING OFFICE: Fill in items 1 through 12 and A through D, except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.			
1. NAME (Mr., Miss, Mrs. - One given name, initial(s), and surname)		2. DATE OF BIRTH	3. REQUEST NO.
Miss Ann L. GCEPASTURE		28 Nov 1918	
4. NATURE OF ACTION REQUESTED A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		5. EFFECTIVE DATE A. PROPOSED:	6. DATE OF REQUEST
Reassignment			30 Jan 57
B. POSITION (Specify whether establish, change grade or title, etc.)		7. C. S. OR OTHER LEGAL AUTHORITY	
		B. APPROVED: 10 Mar 57	
FROM— I.O. (FI) BE-571 GS-0136.51-12 \$7570.00 p.a. DDP/NEA FI Staff Washington, D. C.		8. POSITION TITLE AND NUMBER 9. SERVICE GRADE AND SALARY 10. ORGANIZATIONAL DESIGNATIONS 11. HEADQUARTERS	TO— I.O. (FI) BAF-400 GS-0136.51-12 \$7570.00 p.a. DDP/WH Branch III Mexico City, Mexico Station Mexico City, Mexico
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		12. FIELD OR DEPARTMENTAL	<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL (DI)
A. REMARKS (Use reverse if necessary)			
Transfer TO Unvouchered Funds FROM Vouchered Funds 2 copies to Security			
B. REQUESTED BY (Name and title)		C. REQUEST APPROVED BY	
Philip C. Baurer		Signature: Jayille C. Dawson Title: C. S. I. M. C.	
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)		D. POSITION CLASSIFICATION ACTION	
J. KOHLMEIER X8242		NEW VICE I A. REAL	
13. VETERAN PREFERENCE		14. POSITION CLASSIFICATION ACTION	
NONE WWII OTHER 5 PT. 10 POINT DISAB OTHER		SD-DI	
15. SEX FROM 7-3300-20 F TO 7-3570-55-060		17. SUBJECT TO C. S. RETIREMENT ACT (YLS-MO) Yes	18. DATE OF APPOINT- MENT AFFIDAVIT 13 (ACCESSIONS ONLY) 19. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:
20. STANDARD FORM 50 REMARKS			
21. CLEARANCES			
A.	INITIAL OR SIGNATURE	DATE	REMARKS
B. CEIL OR POS. CONTROL		10/25/57	
C. CLASSIFICATION		7/14/57	
D. PLACEMENT OR EMPL.			
E.			
F. APPROVED BY Philip C. Baurer			

STANDARD FORM 52
PROPOSED BY THE
U. S. CIVIL SERVICE COMMISSION
JANUARY 1950 - PERSONNEL PERSONNEL
BUREAU OFFICE

REQUEST FOR PERSONNEL ACTION

VOUCHERED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr., Miss, Mrs., One given name, initial(s), and surname) Miss Ann L. Goodpasture	2. DATE OF BIRTH 28 Nov. 1918	3. REQUEST NO.	4. DATE OF REQ. 24 Oct. 56
5. NATURE OF ACTION REQUESTED A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) Reassignment		6. EFFECTIVE DATE A. PROPOSED:	7. C.S. OR OTHER LEGAL AUTHORITY
B. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED:	

FROM— IO (FI) BE 27-12 GS-0136.51-12 \$7570.00 p.a. DDP/NEA FI Staff Washington, D.C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	6. POSITION TITLE AND NUMBER 8. SERVICE, GRADE, AND SALARY 10. ORGANIZATIONAL DESIGNATIONS 11. HEADQUARTERS 12. FIELD OR DEPARTMENTAL	TO— IO (FI) BE 571 GS-0136.51-12 \$7570.00 p.a. DDP/NEA FI Staff Washington, D.C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL
--	---	--

A. REMARKS (Use reverse if necessary)

B. REQUESTED BY (Name and title)
T. J. Hester, NEA/ADM/PERSONNEL
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)
Shirley Matthews ext. 8671

D. REQUEST APPROVED BY
Signature: *[Signature]*
Title: *DEPUTY CHIEF OF BUREAU*

13. VETERAN PREFERENCE

NONE	WWII	OTHER	5 PT.	10 POINT
<input checked="" type="checkbox"/>				DISAB. OTHER

14. POSITION CLASSIFICATION ACTION

NEW	VICE	L.A.	REAL

SD-DI

15. SEX
P

16. APPROPRIATION
FROM **7-3300-20**
TO **BASE**

17. SUBJECT TO C.S. RETIREMENT ACT (YES-NO)
Yes

18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)

19. LEGAL RESIDENCE
☐ CLAIMED ☐ PROVED
STATE:

20. STANDARD FORM 50 REMARKS

21. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS
A.			
B. CEIL OR POS CONTROL	<i>[Signature]</i>		
C. CLASSIFICATION			
D. PLACEMENT OR ENPL	<i>[Signature]</i>	11/2/56	
E.			

F. APPROVED BY

[Signature] *[Signature]* **Dr. Ready 11/2/56**

STANDARD FORM 52
PROPOSED BY THE
U. S. CIVIL SERVICE COMMISSION
AND ACTION - PERSONNEL
MANUAL (CHAPTER 1)

SECRET

VOUCHERED

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr., Miss, Mrs., One given name, initial(s), and surname) Miss Ann L. Goodpasture	2. DATE OF BIRTH 28 Nov 1918	3. REQUEST NO.	4. DATE OF REQUEST 21 Aug 56
5. NATURE OF ACTION REQUESTED A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) Promotion		6. EFFECTIVE DATE A. PROPOSED: B. APPROVED:	7. C. S. OR OTHER LEGAL AUTHORITY

8. POSITION TITLE AND NUMBER 10 (FI) BE-28	9. SERVICE, GRADE, AND SALARY 08-0136.51-11 \$6605.00 per annum	10. ORGANIZATIONAL DESIGNATIONS DDP/NEA FI Staff	11. HEADQUARTERS Washington, D. C.	12. FIELD OR DEPARTMENTAL <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL
13. VETERAN PREFERENCE NONE <input type="checkbox"/> WWI <input type="checkbox"/> OTHER <input type="checkbox"/> S. P. <input type="checkbox"/> 10 POINT DISAB <input type="checkbox"/> OTHER <input type="checkbox"/>	14. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> I A <input type="checkbox"/> PERL <input type="checkbox"/>	15. LEGAL RESIDENCE SD-DI <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:		

A. REMARKS (Use reverse if necessary)

B. REQUESTED BY (Name and title)
T. J. HESTER, NEA/ADM/PERSONNEL
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)
Audrey Meadows, Ext 8671

D. REQUEST APPROVED BY
Signature: *Robert A. Hester*
Title: **C/FI**

16. WORKING PAPER NO. **6-3300-20**
17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)
Yes

18. DATE OF APPOINTMENT AFFIDAVIT (ACCESSIONS ONLY)
19. LEGAL RESIDENCE
☐ CLAIMED ☐ PROVED
STATE:

20. STANDARD FORM 52 REMARKS

1600 program only newly established

APPROVED BY NEA PROMOTION
AND POSITION CHG. **Aug 56**

21. CLEARANCES	INITIAL OR SIGNATURE	DATE
A.		
B. CEIL OR POS CONTROL	<i>12/1/56</i>	
C. CLASSIFICATION		
D. PLACEMENT OR EMPL.	<i>9/7/56</i>	
E.		

F. APPROVED BY

Robert A. Hester

SECRET

21 11 10 28 AM '56

9/7/56

SECRET

17 July 1956.

MEMORANDUM FOR: NEA/ADM

SUBJECT : Ann L. Goodpasture

1. It is requested that subject employee be promoted from GS-11 to GS-12.

2. Miss Goodpasture was recently assigned to the NEA Division to act as Case Officer on Project PACT, a world-wide project of interest to high ranking officials in the Agency, State and Defense Departments. In addition to all material handled by Miss Goodpasture being slugged RFEAT, there is a further indicator assigned which allows distribution only to DCI, DDCI, DD/P and CREA, together with the undersigned.

3. Information received under Project PACT is disseminated by the Case Officer to officials mentioned above in addition to DDI, Chief, CI, CFP, and CFI, and other interested Division Chiefs. Material received is reproduced by subject and disseminated as above. In addition to the above duties, Miss Goodpasture analyzes information for dissemination, handles her own carding and writing of operational reviews.

4. Subject employee has been in grade since 4 July 1954 and her performance on her present assignment has been excellent. It is therefore recommended that this request for promotion be considered at the next NEA Promotion Board meeting.

NEA/CFI

NEA/CFI/FSH:ms

Distribution:

Addressee - orig. and 1

NEA/CFI - 1

NEA/FSH - 1

NEA/ADM - 1

STANDARD FORM 52

FORM 52 BY THE
U. S. CIVIL SERVICE COMMISSION
ANALYST FOR FEDERAL PERSONNEL
MANUAL CHAPTER II

REQUEST FOR PERSONNEL ACTION

SECRET

VOUCHERED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr., Miss, Mrs., One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Miss Ann L. Goodpasture	28 Nov 1918		23 May 56
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		6. EFFECTIVE DATE A. PROPOSED:	7. C. S. OR OTHER LEGAL AUTHORITY
Reassignment			
8. POSITION (Specify whether establish, change grade or title, etc.)		9. APPROVED: 17 JUL 1956	

FROM— Operations Off. (CE) BB 574-11 GS-0132.52-11 \$6605.00 per annum DDP/WE FI Staff Counter Espionage Section, Wash, D.C.	10. POSITION TITLE AND NUMBER 11. SERVICE GRADE AND SALARY 12. ORGANIZATIONAL DESIGNATIONS 13. HEADQUARTERS 14. FIELD OR DEPARTMENTAL	TO— IO (FI) BE-28 GS-0136.51-11 \$6605.00 per annum DDP/NEA FI Staff Reports & Requirements Section Washington, D.C.
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	

A. REMARKS (Use reverse if necessary)

B. REQUESTED BY (Name and title) T. J. HESTER, NEA/ADM/PERSONNEL	D. REQUEST APPROVED BY Signature: Robert A. Hester (WNV) Title: Asst. Dir. 4 June '56
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Rose M. Mazzucco - Ext 3671	

15. VETERAN PREFERENCE MCNE WWI OTHER 5-PT 10-POINT X DISAB. OTHER	16. POSITION CLASSIFICATION ACTION NEW VICE I.A. REAL SD-DI	17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) YES	18. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)	19. LEGAL RESIDENCE PROVED <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: Oklahoma
--	---	---	--	--

20. STANDARD FORM 50 REMARKS [Handwritten notes and signatures]
--

21. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS
A.			
B. CEIL. OR POS. CONTROL			
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.			
E.			

F. APPROVED BY [Signature]	G. DATE 17 JUL 1956
-------------------------------	------------------------

STANDARD FORM 52
PREPARED BY THE
U. S. CIVIL SERVICE COMMISSION
SUBJECT: PERSONNEL ACTION
BASIC CHAPTER II

SECRET

REQUEST FOR PERSONNEL ACTION

VOUCHERED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr., Miss, Mrs., One given name, initial(s), and surname) Miss Ann L. GOODPASTURE	2. DATE OF BIRTH 28 Nov 1918	3. REQUEST NO.	4. DATE OF REQUEST 29 Sept 55
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) Reassignment		6. EFFECTIVE DATE A. PROPOSED: ASAP	7. C S OR OTHER LEGAL AUTHORITY
8. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED:	

FROM— Para-Mil. Off. BB 101-11 GS-0136.11-11 \$6390.00 p.a. DDP/WE French Branch, FI, PP, FM Washington, D. C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	9. POSITION TITLE AND NUMBER 10. SERVICE GRADE, AND SALARY 11. ORGANIZATIONAL DESIGNATIONS 12. HEADQUARTERS 13. FIELD OR DEPARTMENTAL	TO— Operations Officer (CS) BB 574-11 GS-0132.52-11 \$6390.00 p.a. DDP/WE FI Staff Washington, D. C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL FI
---	---	---

A. REMARKS (Use reverse if necessary)
No change of duties or supervision
Locality funds available
Charge Act No. 6-3600-20

B. REQUESTED BY (Name and grade) A. M. GREGG, Personnel Officer, WE	D. REQUEST APPROVED BY Signature: <i>James C. [illegible]</i> Title: <i>Acting Chief, [illegible]</i>
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) H. E. ETSSNER, x 3124	

13. VETERAN PREFERENCE NONE <input checked="" type="checkbox"/> WWII <input type="checkbox"/> OTHER <input type="checkbox"/> 5 PT. <input type="checkbox"/> 10 POINT <input type="checkbox"/> DISAB. OTHER	14. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> I A <input type="checkbox"/> REAL <input type="checkbox"/> SD-DI				
15. SEX <input checked="" type="checkbox"/> W <input type="checkbox"/> F	16. RACE <input type="checkbox"/> W <input type="checkbox"/> F	17. APPROPRIATION FROM: 6-3600-20 TO: same	18. SUBJECT TO C S RETIREMENT ACT (YES-NO) Yes	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: Okla.

21. STANDARD FORM 50 REMARKS

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS
A.			
B. CEIL. OR POS. CONTROL		3 OCT 1955	
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.			
E.			

F. APPROVED BY
SECRET
Ann L. Byrd 10 Oct 55

STANDARD FORM 52

FORM 52 OF THE
U. S. CIVIL SERVICE COMMISSION
JANUARY 1954 - FEDERAL PERSONNEL
MANUAL, CHAPTER III

SECRET

REQUEST FOR PERSONNEL ACTION

UNVOUCHERED TO VOUCHERED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr., Miss, Mrs., One given name, initial(s), and surname)		3. DATE OF BIRTH	4. REQUEST NO.	5. DATE OF REQUEST
Miss Ann L. GOODPASTURE		28 Nov. 1916		10 Feb 55
6. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		7. EFFECTIVE DATE A. PROPOSED:		7. C.S. OR OTHER LEGAL AUTHORITY
Reassignment		ASAP		
8. POSITION (Specify whether establish, change grade or title, etc.)		9. APPROVED: [Signature]		
FROM: Area Ops. Off. BFP 387 GS-0136.01-11 \$5940.00 p.a. DDP/NEA India, Pakistan, Afghanistan Br. New Delhi, India <input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		10. POSITION TITLE AND NUMBER 11. SERVICE GRADE AND SALARY 12. ORGANIZATIONAL DESIGNATIONS 13. HEADQUARTERS 14. FIELD OR DEPARTMENTAL		TO: Para-Mil. Off. BB 101-11 GS-0136.11-11 \$5940.00 p.a. DDP/WE French Branch, FI, PP, PM Washington, D. C. <input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL
15. REMARKS (Use reverse if necessary) Transfer TO Vouchered Funds FROM Unvouchered Funds. W-4 following Subject recently returned from the field, and has been assigned various temporary positions, pending permanent reassignment, therefore, no fitness report has been prepared on her, as it was felt she could not be properly evaluated. CONCUR FOR NEA: F. J. Daniels / [Signature] 16. REQUESTED BY (Name and title) A. M. GREGG, Personnel Officer, WE 17. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) H. E. EISSNER, X 3422 18. REQUEST APPROVED BY [Signature] Title: [Signature] 19. VETERAN PREFERENCE NONE <input checked="" type="checkbox"/> WWI <input type="checkbox"/> OTHER <input type="checkbox"/> 5 PF. <input type="checkbox"/> 10 PF. <input type="checkbox"/> DISAB. <input type="checkbox"/> OTHER <input type="checkbox"/> 20. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> I.A. <input type="checkbox"/> REAL <input type="checkbox"/> 21. DATE OF APPOINTMENT AFFIDAVIT (ACCESSION ONLY) 22. LEGAL RESIDENCE CLAIMED <input type="checkbox"/> PROVED <input type="checkbox"/> STATE: Okla 23. STANDARD FORM 50 REMARKS [Handwritten notes: "See Comm. 10 Feb 55", "Approved FEB 15 1955", "PP/Career Service"] 24. CLEARANCES A. <input type="checkbox"/> B. CEIL. OR POS. CONTROL <input type="checkbox"/> C. CLASSIFICATION <input type="checkbox"/> D. PLACEMENT OR EMPL. <input type="checkbox"/> E. <input type="checkbox"/> 25. APPROVED BY [Signature] 25 FEB 1955				

CONFIDENTIAL

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, WH
THRU : WH/Admin.

DATE: AUG 27 1954

FROM : Acting Chief, Security Control Staff/SO

SUBJECT: Clearance, Private Foreign Travel—GOODPASTURE, Ann L.

Reference: Memo dtd 19 Aug 54 to Chief, SCS from Miss Goodpasture

1. This Office interposes no objection to the proposed tour by Miss Goodpasture to Ireland, France, Italy and Portugal between the dates 8 October and 5 November 1954.

2. It is suggested that Miss Goodpasture review the provisions of Agency Regulation 10-10, dated 1 April 1951, and that she contact Miss Richter, extension 692, to make an appointment for a security briefing prior to her departure.

3. If feasible, it is requested that Miss Goodpasture submit to this Office a detailed itinerary of her prospective trip (in triplicate) prior to her departure.

4. Immediately upon return from private foreign travel, Miss Goodpasture will again contact the Security Control Staff and have her passport in her possession when she reports for a security de-briefing.

[Signature]
W. H. Lyon

SO/CDS:mkr

Distribution:

- Orig. & 1 - Addressee
- 1 - SO File
- 1 - SCS File
- 1 - Chrono., SCS

CONFIDENTIAL

SECURITY INFORMATION

HMYA-187
5 October 1953

TO : Chief, WHD
FOR : Chief, FD
FROM : Chief of Substation,
Monterrey, Mexico
SUBJ : Administrative
Settlement Sheet ~~XXXXXXXXXX~~
REF : HMYA-114 dated 21 September 1953

Goodpasture, Ann L.

Subject is returning to headquarters on PCS and will settle the reference differential overpayment on his arrival there which should be on or before 20 October 1953.

David B. Kenan

RBR:rbr

Distr:
3-Hqtrs
2-Mexico City
2-Monterrey

HMYA-187
5 Oct 53

SECRET

SECURITY INFORMATION

VIA AIR
(Specify Air or Sea Pouch)

DISPATCH NO. 114-114

SECRET
Security Classification

TO : Chief of Station, Monterrey

DATE SEP 21 1953

FROM : Finance Division

SUBJECT **GENERAL** Administrative
SPECIFIC Settlement Sheet

REFERENCE: MMYA-135 and Attachment

1. Receipt is acknowledged of above reference dispatch and attachment.
2. Headquarters finds that there is no adjustment due on the quarters allowance for the periods covered.
3. Due to the information in item #7 of PSI from #5079 to #5259 effective 7 June 1953, there has been an overpayment made to subject for the period 7 June thru 15 August 1953 in the net amount of \$30.74 as evidenced by attached payroll change notice #271 for the period 16 August-12 September 1953.
4. Since the difference between the ROBERT and CRAIGD salaries is less than 100.00 per annum and settlement is to be made only once a year, it is suggested that a personal check for \$30.74 made payable to Paul Levantrel be forwarded to Headquarters to liquidate this overpayment.

10 September 1953
Attachment: PCS (1)
Distribution:
3 Monterrey

Robert T. Overlunt
ROBERT T. OVERLUNT

*Answered in MMYA-187
5 Oct 1953*

RECEIVED OCT 5 1953

SECRET
Security Classification

FORM NO. 51-28
JUN 1949

SECRET

SECURITY INFORMATION

MEMA-135
20 July 1953

TO : Chief, WMD
FOR : Chief, FD
FROM : Chief of Substation,
Monterrey, Mexico
SUBJECT : Administrative
Settlement Sheet - Robert B. RIGGS
REF : Fiscal, Fld Reg 20-8 dated 19 August 1951

Attached is settlement sheet for the undersigned.

KBR:rbr

Robert B. Riggs

Attachment: 1

Distribution:

3-HQs
2-Mexico City (w/o attachments)
2-Monterrey

MEMA-135
20 July 53

SECURITY INFORMATION

SECRET

SECURITY INFORMATION

SETTLEMENT SHEET

(Submit so as to arrive at Headquarters no later than 15 Aug.)

I certify that during the period 1 July 1952 to 30 June 1953, I received the following compensation, salary and allowances from ODACID.

1. Quarters Allowances \$200 p.a.
2. Post Allowances 0
3. Additional Dependency Allowances 0
4. Actual cost of quarters, including utilities 906 pa
5. Traveled outside my country of assignment on official business or annual leave during the period or periods indicated:
Annual leave in excess of 5 days:
19 May 1953 to June 2, 1953 (11 days)
6. Promotion from \$ 0 p.a. to \$ 0 p.a.
7. Periodic pay increase from \$5079 p.a. to \$5259 p.a. effective 7 June 1953.
8. Took one day of sick leave.
9. Worked no overtime for which compensation was claimed.
10. On no leave without pay.

30 June 1953

Robert B. Riggs

SECURITY INFORMATION

14-00000

HMMA-105
3 June 1953

TO : Chief, WHD
FROM : Chief of Substation,
Monterrey, Mexico
SUBJECT : Administrative
~~XXXXXXXXXX~~

Robert B. RIGGS returned to Monterrey on 2 June.
Please advise the appropriate KUCIAB individual.

DEK:rdr

David B. Kenan

Distribution:
3-Wash
2-Mexico City
2-Monterrey

HMMA-105
4 June 1953

CONFIDENTIAL

SECURITY INFORMATION

Dispatch No: HMYA-7
30 October 1952

TO : Chief, WHD

FROM : Chief of Substation,
Monterrey, Mexico

SUBJECT : Administrative Assistant
Personnel - [REDACTED]

1. David Konan has asked that I state my preference with regard to home leave and reassignment. I will be eligible for home leave in July 1953 but it is not urgent that my leave be scheduled exactly when due. I would like, however, to know what opportunities exist with headquarters and whether I should be looking elsewhere for employment after July 1953.

2. With regard to another two year tour of duty in Monterrey, I would prefer a more responsible job than is foreseeable here. Now that the station files are set-up and the administrative routine is established, my job, while termed Administrative Assistant, is mainly that of a clerk-typist. The practice in typing has been good for me but I would like to look forward to a more responsible job for the next tour of duty. For instance, as a GS-9 I am performing the same type job which I did in 1945 at a CAF-4 and a considerably less responsible job than the one performed at headquarters as a P-2. While I have been taking Spanish lessons, I know that I am not proficient enough in the language for an assignment in Latin America, and feel that I would be better off in another area.

3. For the benefit of the case officer in assigning a replacement, Konan has suggested that I outline the duties which my replacement should be trained to perform. The routine can be learned in the field within two or three weeks.

a) Copy typing. About 75% of the time will be taken up with routine typing.

b) Index carding. About 600 index cards a week are now being typed for the card files and for the visa section files.

c) Preparation of courier mail. Couriers usually go to the border approximately every two weeks but there is no regular schedule, and pouches are sometimes prepared on a few hours notice.

d) Communications. The incumbent should have complete training for our codes for he will not have much practice in the field as only two or three messages are transmitted monthly.

CONFIDENTIAL

VIA: Air
(Specify Air or Sea Pouch)

DISPATCH NO. HMY-M-20

SECRET
Security CLASSIFICATION

DATE 31 DEC 1952

TO : Chief of Station, Monterrey, Mexico

FROM : Chief, Western Hemisphere

SUBJECT: GENERAL- Personnel

SPECIFIC- ~~████████████████████~~

Ref: HMY-A-7

1. At the present time, it is headquarters' plan to replace RIGGS with a young officer who is expected to arrive in May 1953. Biographic data will be provided in a subsequent pouch.

2. With regard to RIGGS' future assignment, he may be assigned to a headquarters position, which will offer more responsibility than his present assignment, if he so desires.

Oliver G. Galbond
OLIVER G. GALBOND

*File
JMG*

FORM NO. 51-28
MAR 1949

SECRET
Security CLASSIFICATION

RECEIVED JAN 7 1953

16-52327-1 GPO

CONFIDENTIAL

SECURITY INFORMATION

e) Photography. At the present time, considerable operational use is being made of a darkroom at my residence. In addition to my own photographic equipment, the station photographic equipment is used there. My replacement should be trained in the use of the duo-printer and in 35mm copy work. If he has no personal photographic equipment, headquarters may wish to issue him a camera as there is only one camera at the station. Most of the copy work has been done with my personal rolleiflex and enlarger.

f) Administrative Reports.

(1) Station Funds. He will be responsible for dispensing funds, keeping records and preparation of the monthly accounting reports.

(2) Property. He will be responsible for keeping records of government property and preparation of periodic reports and inventories.

(3) Exchange commodities. He will be responsible for keeping records and preparing periodic reports and inventories.

g) Maintenance of Files. The station files are set-up along the lines recommended by headquarters, and should require little time for upkeep.

h) Information Reports. Dependent upon the clerical workload, he may assist Ronan in the preparation of information reports.

i) Cover Job. None. If there are only two people at the station, the replacement for my job would not have time to perform a cover job and consequently, would have no regular working relationship with the DYNAMACON employees.

4. A resourceful person can find Monterrey a very enjoyable post. From a social point of view, the city is not a dull place and either a single girl or man can find plenty of things to do. There are a limited number of single persons here, but one can always find somewhere to go and something to do. The American colony, as a whole, is the friendliest group that I have known at any post and they are very gracious with invitations to their homes. If headquarters has someone in mind for this post and would like elaboration on living conditions in Monterrey, I shall be glad to forward them on request.

RBR:rbr

Distribution:

2-Mexico City

3-Hqtrs

2-Monterrey

Robert B. Riggs

CONFIDENTIAL

VIA: Air
(SPECIFY AIR OR SEA ROUTE)

DISPATCH NO. 111-5

SECRET
CLASSIFICATION

SEP 7-1951

DATE

TO : Chief Sub-station, Monterrey
FROM : Acting Chief, Western Hemisphere Division
SUBJECT: GENERAL- Administrative
SPECIFIC- [REDACTED]

1. You are hereby notified that approval has been granted for subject to take Spanish lessons at Government expense abroad.

2. The following conditions govern this authorization:

- a. That the employee should receive this training under secure circumstances for reasons of immediate operational necessity;
- b. That the cost to the Government will not exceed \$250.00 during any fiscal year for subject; and
- c. That such language lessons will directly benefit the Government.

3. You may reference this dispatch as authority for payment when recording the disbursements in your monthly accounting reports.

Dennis K. Copeland
DENNIS K. COPELAND

SECRET
CLASSIFICATION

10 July 1951

Department of State
Division of Foreign Service Personnel Records
Room-A, SA-12
Washington 25, D. C.

GOODPASTURE, Ann Lorane

Reference Clerk CAF-5 \$2770.00 Oct. 20, 1946 to Apr. 17, 1947.
Administrative Asst. CAF-7 \$3397.20 Apr. 17, 1947 to Dec. 14, 1947.
Administrative Asst. CAF-9 \$4479.60 Dec. 14, 1947 to Dec. 6, 1948.
Administrative Asst. CAF-7 Dec. 7, 1948 to 3 Febr. 1951.
Administrative Asst. GS-9 4 Febr. 1951 to 7 June 1951.

14-00000
ADDRESS OFFICIAL COMMUNICATIONS TO
THE SECRETARY OF STATE
WASHINGTON 25, D. C.



DEPARTMENT OF STATE
WASHINGTON

June 20, 1951

Central Intelligence Agency,
Washington 25, D.C.

Gentlemen:

In accordance with the provisions of Chapter RI-35 of the
Federal Personnel Manual, it is requested that the official per-
sonnel file and leave record of Ann Lorene Goodpasture
Administrative Assistant who e.o.d. June 8, 1951
with this agency, date of birth Nov. 28, 1918,
employed by CIA from December 1948 to March
1951 at Washington, D.C. be forwarded to the following
address at the earliest practicable date:

Department of State,
Division of Foreign Service Personnel Records,
Room-A, SA-12,
Washington 25, D. C.

Very truly yours,

Wm. E. Woodruff
Chief, Field Operations Branch
Division of Foreign Service Personnel

Form FS-349

File in N
June 7, 1951

Goodpasture

Ann

Lorene

11-28-1918

PL-724-79th

FSS

Indefinite appointment (E. O. 10180)

6-8-51

6-8-51

Administrative Assistant

Monterrey

FSS-9 \$4470

1a 2 992 110

MY-10

Indef

X

X

X

Female

Single

Items: A, b, c, d, i (61a)

SF 84 and 87 executed 6-8-51

No military reserve status

Appointed FSS-9 \$4290 and immediately promoted to FSS-9 \$4470
in accordance with FSR 102-669 (c). Previously employed by another
Government agency as GS-9 \$4600

Ann L. Goodpasture *6-11-51*

PERSONNEL ACTION REQUEST				MASTER NO.	
NAME GOODPASTURE, Ann L.			REQUESTED EFFECTIVE DATE <i>COA 26 May 1951</i>		
NATURE OF ACTION Resignation *			WHEN LEAVING (VOUCHERED) LAST WORKING DAY: EMPLOYEE'S SIGNATURE: <i>Ann L. Goodpasture</i>		
FROM			TO		
TITLE Intelligence Officer (Ops) GS-9					
GRADE AND SALARY GS-9 \$1600.00 <i>for</i>					
OFFICE OSO					
DIVISION NDZ/SEA					
BRANCH AND SECTION Branch I					
OFFICIAL STATION Washington, D. C.					
DEPARTMENTAL <input checked="" type="checkbox"/>		FIELD <input type="checkbox"/>		DEPARTMENTAL <input type="checkbox"/> FIELD <input type="checkbox"/>	
REMARKS: <i>* To accept other employment. TRANSFER LEAVE TO UV FUNDS</i> <i># 6655</i>					
RECOMMENDED: <i>23 April 1951</i> (DATE) <i>[Signature]</i> (SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF OR AUP. OFFICER)					
FOR USE OF PERSONNEL ONLY					
PLACEMENT			TRANSACTIONS AND RECORDS		
DATE QUALIFICATIONS APPROVED <i>[Signature]</i> <i>4/24/51</i>			APPROPRIATION: <i>2115900</i>		
CLEARANCE REQUESTED			ALLOTMENT: <i>951-108</i>		
CLEARANCE APPROVED			C. S. C. AUTHORITY:		
DATE	TYPE	DATE	TYPE	DATE SIGNATURE	SIGNATURE
				<i>6-26-51</i>	<i>A. G. Quinn</i>
CLASSIFICATION			PERSONNEL RELATIONS		
BUREAU NO.	C. S. C. NO.	DATE APPROVED	DATE	SIGNATURE	
<i>1801</i>	<i>1241</i>	<i>12-19-47</i>		<i>JK M</i>	
NEW	VICE	L. A.	REAL	APPROVALS	
		<i>X</i>		DATE	
DATE			SIGNATURE OF EXECUTIVE		
EFFECTIVE DATE			DATE		
			SIGNATURE OF DIVISION CHIEF		

SECRET

APR 12 1954

MEMORANDUM FOR THE SECRETARY OF STATE

ATTENTION: Mr. W. Park Armstrong, Jr.

Subject: Request for Appointment in the Foreign Service as Administrative Assistant at Monterrey for Miss Ann Lorene Goodpasture.

Enclosure: a. Forms DD-204
b. Standard Form 88 and 89
c. Proposed Biography

1. It is requested that Miss Ann Lorene Goodpasture be appointed in the Foreign Service with the title of Administrative Assistant, GS-5, \$4,870.00, for duty in the American Consulate at Monterrey, Mexico.

2. Miss Goodpasture received her B.S. degree from the University of Oklahoma. She has had approximately seven years of administrative and secretarial experience in Government service and also served for one year and eight months as Administrative Assistant in the American Consulate General at Bombay, India. It is believed that Miss Goodpasture is fully qualified to serve as Administrative Assistant in the American Consulate at Monterrey. She will receive from GSA a basic salary of \$4,600.00 per annum.

3. Miss Goodpasture will perform the administrative duties for the CIA station to be opened in Monterrey.

FOR THE CHIEF OF CENTRAL INTELLIGENCE

W. C. WYMAN
Assistant Director

SECRET

PERSONNEL ACTION REQUEST				REGISTER NO. 3019	
NAME GOODPASTURE, Ann L.			REQUESTED EFFECTIVE DATE 4/7/51		
NATURE OF ACTION Promotion			WHEN LEAVING (VOUCHERED)		
			LAST WORKING DAY 4/6/56		
FROM			TO		
TITLE Intelligence Officer (Ops) GS-7			Intelligence Officer (Ops) GS-9		
GRADE AND SALARY GS-7 \$4325.00 f.a.			GS-9 \$4600.00 f.a.		
OFFICE OSO			OSO		
DIVISION FDZ/SEA			FDZ/SEA		
BRANCH AND SECTION Branch 1			Branch 1		
OFFICIAL STATION Washington, D. C.			Washington, D. C.		
DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>			DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>		
REMARKS: S-7 Employee has been in grade since 17 April 1947.					
RECOMMENDED: 20 January 1951 (DATE) B. M. Underwood (SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF OR A.I.M. OFFICER)					
FOR USE OF PERSONNEL ONLY					
PLACEMENT			TRANSACTIONS AND RECORDS		
DATE QUALIFICATIONS APPROVED 2/3/51 F. G. Jurena			APPROPRIATION: 2115950		
CLEARANCE REQUESTED			ALLOTMENT: 958-108		
DATE TYPE			C. S. C. AUTHORITY: Sch 4-1160		
DATE TYPE			DATE SIGNATURE 2-5-51 S. J. Jurena		
DATE SIGNATURE			PERSONNEL RELATIONS		
DATE SIGNATURE			DATE SIGNATURE		
CLASSIFICATION			APPROVALS <input type="checkbox"/> SUBJECT TO SECURITY CLEARANCE		
BUREAU NO. 1801 C. S. C. NO. 1741 DATE APPROVED 12/9/47			DATE SIGNATURE OF EXECUTIVE		
NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input checked="" type="checkbox"/> REAL <input type="checkbox"/>			DATE SIGNATURE OF DIVISION CHIEF		
DATE SIGNATURE 2/2/51 Austin J. Thoma			DATE SIGNATURE 2/2/51		
EFFECTIVE DATE			DATE SIGNATURE		

PERSONNEL ACTION REQUEST				REGISTER NO. 2813	
NAME CONRADSTEIN, ANN E.			REQUESTED EFFECTIVE DATE 27 Dec 50		
NATURE OF ACTION Reassignment			WHEN LEAVING (VOUCHERED) LAST WORKING DAY: # 4025 EMPLOYEE'S SIGNATURE:		
TITLE FROM Intell. Officer GS-7			TO Intell. Off. (Ops) GS-7		
GRADE AND SALARY GS-7 \$4325.00 p.a.			GS-7 \$4325.00 p.a.		
OFFICE OSO			OSO		
DIVISION FDM/SEA			FDM/SEA		
BRANCH AND SECTION Branch I			Branch I		
OFFICIAL STATION Washington, D.C.			Washington, D.C.		
DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>			DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>		
REMARKS: S-7					
RECOMMENDED: 13 December 1950 (DATE) B. J. Indurmont (SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF OR ACTG. OFFICER)					
FOR USE OF PERSONNEL ONLY					
PLACEMENT			TRANSACTIONS AND RECORDS		
DATE QUALIFICATIONS APPROVED 12/21/50 F.G. Jarema			APPROPRIATION: 2115400		
CLEARANCE REQUESTED			ALLOTMENT: 95-1-108		
DATE	TYPE	DATE	TYPE	C. S. C. AUTHORITY: Scha 6.116.4)	
DATE	SIGNATURE		DATE SIGNATURE	SIGNATURE	
DATE	SIGNATURE		DATE SIGNATURE	SIGNATURE	
CLASSIFICATION			PERSONNEL RELATIONS		
BUREAU NO. 1803	C. S. C. NO. 1740	DATE APPROVED 12/19/47	DATE	SIGNATURE	
NEW	VICE	L. A.	DATE	SIGNATURE	
DATE 20 Dec 50	SIGNATURE Austin J. Thomas putref		DATE	SIGNATURE	
EFFECTIVE DATE			DATE	SIGNATURE	

<div style="text-align: center;">CONFIDENTIAL</div> <div style="text-align: center;">PERSONNEL ACTION REQUEST</div>			
NAME:		CLASSIFICATION	
GOODPASTURE, Ann L.		INITIAL <i>off</i> DATE <i>2-9-49</i>	
NATURE OF ACTION:		VICE	
<i>Except</i>		IA <i>Aw #1489</i>	
<i>Appointment</i>		VV <i>CSC # 1445</i>	
EFFECTIVE DATE:		NEW <i>10-18-47</i> <i>MM</i>	
<i>21 March 1949</i>		QUALIFICATION & REVIEW	
		INITIAL <i>MM</i> DATE <i>3-8-49</i>	
FOR SEPARATIONS, TRANSFERS OUT, AND RESIGNATIONS LAST WORKING DAY:		APPROVED:	
FOR RESIGNATIONS FROM FEDERAL SERVICE ONLY SIGNATURE OF EMPLOYEE:		SIGNATURE (EXECUTIVE DIRECTOR)	
		SIGNATURE (EXECUTIVE FOR ARMY)	
		SIGNATURE (JUDGE PERSONNEL SERVICE)	
FROM			
TITLE			
GRADE AND SALARY	P-2 \$3978.00 <i>pa.</i>		
OFFICE	CSG		
BRANCH	COPS - FBZ		
DIVISION	SEA		
SECTION	Division #1		
OFFICIAL STATION	Washington, D.C.		
DEPT. OR FIELD	Departmental <i>130</i>		
REMARKS:			
<i>charge against P-48 reports officer</i> <p>This action cancels CONTROL #1134. Security concurrence requested Slot 48 7 February 1949. Please transfer accrued leave from unvouchered funds. From the only records available at this office, it appears subject EOD in February 1944 as a Stone, CAF-4. She went to the field thereafter as a CAF-5. She received her first periodic pay increase as a CAF-5 on 10 March 1946 and returned from the field on 30 March 1946. She returned to departmental rolls on 5 June 1946. She returned to unvouchered funds for duty in the field on 1 December 1946. She received a p.p.i. on 6 April 1947; and a promotion to Ad. Assistant, CAF-7, on 17 April 1947.</p>			
RECOMMENDED: OFFICE CHIEF, BRANCH CHIEF, OR ADJUTANT GENERAL (OVER)			
<div style="text-align: center;">CONFIDENTIAL</div>			
DATE <i>7 February 1949</i>			

CONFIDENTIAL

file

28 April 1949

TO : Personnel Officer
Attention: Betty Morrison
FROM : Covert Personnel Branch
SUBJECT : Ann L. Goodpasture

This is to certify that subject's "Transfer and Change to Lower Grade" has been amended as follows:

<u>From</u>	<u>To</u>	<u>Effective Date</u>
CAF-9, \$4479.60	CAF-7, \$3852.60	7 December 1948.

Subject's last periodic pay increase has been amended as follows:

<u>From</u>	<u>To</u>	<u>Effective Date</u>
CAF-7, \$3852.60	CAF-7, \$3978.00	26 December 1948.

Harold E. Ballou
Harold E. Ballou

CONFIDENTIAL

Office Memorandum • UNITED STATES GOVERNMENT

Goodpasture

TO : George E. Maloon

FROM : Transactions & Records Division

SUBJECT:

DATE: 23 March 1949

The unvouchered records of the following employees appointed on Vouchered funds effective 21 March 1949, have revealed an error in computing periodic pay increases. In order to determine their last salary increase to establish a date they will be eligible for a periodic on vouchered funds the following information is furnished for action you deem necessary.

Goodpasture, Ann L.

(Temporary) Promotion effective 14 December 47, from CAF-7, \$3397.20 per annum to CAF-9, \$4149.60 per annum.

Return and Change to Lower Grade effective 7 December 1948, to CAF-7, \$3727.20 per annum.

Pay Increase (Periodic) effective 8 December 1948, from \$3727.20 to \$3978 per annum. (This is a jump of 2 steps)

The employee was not eligible for the above periodic until the first pay period following 14 December 1948, at which time she would have completed the one year waiting period since her last salary increase. Then the increase should have been from \$3727.20 to \$3852.60.

Reisman, Erna R.

(Temporary) Promotion effective 16 November 1947 from CAF-5, \$2770.20 per annum to CAF-6, \$3146.40 per annum.

Return and Change to lower grade effective 28 July 1948, to CAF-5, \$3100.20 per annum.

Pay Increase (Periodic) effective 29 July 1948, from \$3100.20 to \$3225.20 per annum.

This employee was not eligible for the above periodic until the pay period following 16 November 1948.

Hennings, Willie May Connick

(Temporary) Promotion effective 16 November 1947, from CAF-6, \$3146.40 per annum to CAF-7, \$3922.60.

14-00000

Return and Change to lower grade effective 4 August 1948, to CAF-6,
\$3601.80 per annum.

This employee was eligible for a periodic pay increase the first
pay period following 16 November 1948, provided she met the re-
quirements.

CONFIDENTIAL
PERSONNEL ACTION REQUEST

Rec'd 2/15
P 204

NAME:	CLASSIFICATION	INITIAL	DATE
GOODPASTURE, Ann L.	VICE		
	IA		
NATURE OF ACTION:	VV		
Appointment	NEW		
EFFECTIVE DATE:	QUALIFICATION & REVIEW	INITIAL	DATE
21 March 1949			
FOR SEPARATIONS, TRANSFERS OUT, AND RESIGNATIONS LAST WORKING DAY:	APPROVED:		
FOR RESIGNATIONS FROM FEDERAL SERVICE ONLY SIGNATURE OF EMPLOYEE:	SIGNATURE (EXECUTIVE DIRECTOR)		
	SIGNATURE (EXECUTIVE FOR R&M)		
	SIGNATURE (CHIEF, PERSONNEL BRANCH)		
FROM:		TO:	
TITLE		Intelligence Officer (Rpts.)	
GRADE AND SALARY		P-2 \$3978.00	
OFFICE		OSO	
BRANCH		COPS - FBI	
DIVISION		SEA	
SECTION		Division #1	
OFFICIAL STATION		Washington, D.C.	
DEPT. OR FIELD		Departmental	
REMARKS:			
<p>This action cancels CONTROL #1434. Security concurrence requested Slot 48 7 February 1949. Please transfer accrued leave from unvouchered funds. From the only records available at this office, it appears subject EOD in February 1944 as a Steno., CAF-4. She went to the field thereafter as a CAF-5. She received her first periodic pay increase as a CAF-5 on 10 March 1946 and returned from the field on 30 March 1946. She returned to departmental rolls on 5 June 1946. She returned to unvouchered funds for duty in the field on 1 December 1946. She received a p.p.i. on 6 April 1947; and a promotion to Ad. Assistant, CAF-7, on 17 April 1947.</p>			
RECOMMENDED BY OFFICE CHIEF, BRANCH CHIEF	DATE	(OVER)	
Rec'd 2/15	7 February 1949		

14-00000

She received temporary promotion to CAF-9 on December 1947. She returned from the field on 7 December 1948 and reverted to her CAF-7. She received a periodic pay increase on 8 December 1948 to \$3978.00 per annum.

PERSONNEL

PERSONNEL

24 February 1949

1949 MAR 29 AM 11 16

FOR THE Chief of Inspection and Security.

O.S.C.



EMMET P. GEISS

Chief, Personnel Security Division

PERSONNEL
FEB 15 2 35 PM '49

FEB 16 4 01 PM '49
I & S

SECRET

my file
DEC 21 1948

MEMORANDUM FOR THE SECRETARY OF STATE

ATTENTION: Mr. Fisher Howe

Subject : Cancellation of Foreign Service Title
of Administrative Assistant at Bombay
for Miss Ann Lorens Goodpasture

1. This is to advise you that Miss Ann Lorens Goodpasture, CIA representative who has been serving at Bombay, India with the Foreign Service title of Administrative Assistant, has been transferred to Washington for a permanent change of station. It is requested, therefore, that the Foreign Service title for Miss Goodpasture be cancelled.

rs/W. G. Harp.
for DONALD H. GALLOWAY
Assistant Director

Attachment: Special Passport No. 713

HP:jlm

SECRET

COPY

(2)

To: George E. Melton

From: Transactions & Records Division

The unvouchered records of the following employees as pointed on Vouchered funds effective 21 March 1949, have revealed an error in computing periodic pay increases. In order to determine their last salary increase to establish a date they will be eligible for a periodic on vouchered funds the following information is furnished for action you deem necessary,

✓ Goodpasture, Ann L.

(Temporary) Promotion effective 14 December 47, from CAF-7, \$3397.20 per annum to CAF-9, \$4149.60 per annum

Return and Change to Lower Grade effective 7 December 1948, to CAF-7, \$3727.20 per annum.

Pay Increase (Periodic) effective 8 December 1943, from \$3727.20 to \$3973 per annum. (This is a jump of 2 steps)

The employee was not eligible for the above periodic until the first pay period following 14 December 1948, at which time she would have completed the one year waiting period since her last salary increase. Then the increase should have been from \$3727.20 to \$3852.60.

Heinemann, Erma R.

(Temporary) Promotion effective 16 November 1947 from CAF-5 \$2770.20 per annum to CAF-6, \$3146.40 per annum.

Return and Change to lower grade effective 28 July 1948, to CAF-5 \$3100.20 per annum.

Pay Increase (Periodic) effective 29 July 1948, from \$3100.20 to \$3225.20 per annum.

This employee was not eligible for the above periodic until the pay period following 16 November 1948.

Hennings, Willie May Connick

(Temporary) Promotion effective 16 November 1947, from CAF-6 \$3146.40 per annum to CAF-7, \$3522.60.

COPY

Return and Change to lower grade effective 4 August 1948,
to CAF-6, \$3601.80 per annum.

This employee was eligible for a periodic pay increase the
first pay period following 16 November 1948, provided she met
the requirements.

14-00000

SECRET

CENTRAL INTELLIGENCE AGENCY
COMMUNICATIONS DIVISION
SIGNAL SECURITY AND CONTROL SECTION

COMMUNICATIONS CLEARING

I, Ann L. Goodpasture, DO SOLEMNLY SWEAR (OR AFFIRM) NOT TO DIVULGE ANY CLASSIFIED INFORMATION CONCERNING THE COMMUNICATIONS OF THE CENTRAL INTELLIGENCE AGENCY AS TO ORGANIZATION, PERSONNEL, LOCATION, METHODS OF OPERATION, CRYPTOGRAPHIC SYSTEMS, COMMUNICATIONS CHANNELS AND FACILITIES USED.

I DO FURTHER SOLEMNLY SWEAR (OR AFFIRM) THAT I SHALL NOT DISCUSS, DIVULGE, PUBLISH OR CAUSE TO BE PUBLISHED ANY INFORMATION CONCERNING THE CRYPTOGRAPHIC FACILITIES, SYSTEMS, OR PROCEDURES EMPLOYED BY OTHER UNITED STATES GOVERNMENT DEPARTMENTS OR AGENCIES OF WHICH I AM COGNIZANT BY VIRTUE OF MY COMMUNICATIONS DUTIES WITH C.I.A.

I DO FURTHER SWEAR (OR AFFIRM) THAT I SHALL NOT DISCUSS, DIVULGE, PUBLISH OR CAUSE TO BE PUBLISHED ANY CLASSIFIED INFORMATION OR INTELLIGENCE OF WHICH I AM COGNIZANT BY VIRTUE OF MY COMMUNICATIONS DUTIES WITH C.I.A. UNLESS SPECIFICALLY AUTHORIZED IN WRITING IN EACH CASE BY THE DIRECTOR OF CENTRAL INTELLIGENCE.

I HAVE READ THE PROVISIONS OF THE ESPIONAGE ACT AND UNDERSTAND THAT AFTER SEVERING MY RELATIONS WITH THE COMMUNICATIONS DIVISION, C.I.A., I AM STILL BOUND BY THAT ACT AND IF IT IS VIOLATED, I AM SUBJECT TO ITS PENALTIES.

I DO FURTHER SOLEMNLY SWEAR (OR AFFIRM) THAT NO CLASSIFIED PAPERS, BOOKLETS, MATERIAL, OR EQUIPMENT REMAIN IN MY POSSESSION AND THAT ALL COMMUNICATIONS PROPERTIES, CLASSIFIED AND UNCLASSIFIED, HAVE BEEN RETURNED TO THE PROPER AUTHORITIES OF COMMUNICATIONS DIVISION, C.I.A.

I TAKE THIS OBLIGATION FREELY, WITHOUT ANY MENTAL RESERVATION OR PURPOSE OF EVASION.

SIGNED: Ann L. Goodpasture

DATE: 9 Dec 48

WITNESS: W. A. P. Colman

POSITION: _____

DATE: 9/12/48

SECRET

SECRET

MEMORANDUM FOR THE RECORD

SUBJECT: ANNIE L. GOODENATURE

The subject entered on duty with the predecessor organization in February 1944. She served in India and in China from November 1944 to March, 1946. She arrived at her present overseas post on 17 April 1947 under an 18 month overseas agreement. She is being returned P&S to the United States upon completion of her present tour of duty for reassignment, which will be determined upon her arrival in Washington. No per diem will be paid the subject while on duty in the United States.

JBR
R
hnh
7308
WYS

SECRET

SECRET

218W-136

218W-136

AIR

Chief of Station, Bombay, India

29 March 1948

Chief, Administration and Services

Administrative

~~ANN GOOD PASTURE~~

APR 6

1. In reference to ZISA-85 and enclosure, you may inform Robert E. Biggs that he will be returned to the United States at the completion of his 18-month tour of duty. However, because of the fact that this tour of duty will not be completed until October, 1948, authorization for return will be pouched at a future date. In the meantime, efforts will be made to recruit a replacement for the slot which Biggs is now occupying.

E. M. TERRELL

020

1948 APR 6 PM 5 53

James H. Drum

BEB200000 R.S.W.

W. Lloyd George

SECRET

OFFICIAL DISPATCH

VIA: Air
SPECIFY AIR OR SEA ROUTE

DISPATCH NO: ZIRA-85

SECRET
CLASSIFICATION

TO : Chief, Foreign Branch Z
FROM : Chief of Station, Bombay, India

DATE: 8 March 1948

SUBJECT: GENERAL: Administrative
SPECIFIC: [REDACTED]

APR 6

1. The enclosed memorandum was given to me by [REDACTED] this date and its contents are self explanatory. I want to emphasize the fact that Riggs has definitely made up his mind and intends to comply with the plan as stated in the enclosure.

2. I desire to convey my unqualified commendation for the attitude and performance of duties offered by [REDACTED] during the past 11 months. In every instance he has been 100% cooperative with never a display of selfishness. All members of the Consulate are very fond of [REDACTED] as are the people of Bombay.

L. E. Y.

Lester E. Yorke

REGISTRY COPY

SECRET
CLASSIFICATION

FORM NO. 51-28
APR 1947

MEMORANDUM

8 March 1948

TO : Lester E. Yorke

FROM: [REDACTED]

SUBJ: Return to US within 7½ months.

1. It is my desire to be returned to the United States upon completion of 18 months' overseas duty for the purpose of resignation after my arrival at headquarters.

2. This notice is given so that the organization will have ample time to replace me prior to October '48 should they desire to do so. Should they replace me immediately, all expenses incurred by the organization in connection with my return transportation will be reimbursed. APR 6

3. I desire to depart for the United States immediately upon completion of 18 months' overseas which will be October 18, 1948. Travel at that time will be at the expense of the organization in accordance with an agreement prior to my departure for overseas duty.

[REDACTED]

RECEIVED MAR 10 1948

600

ENCLOSURE

#1

SECRET

17 December 1947

File

(2)

MEMORANDUM FOR THE ASSISTANT DIRECTOR, SPECIAL OPERATIONS

THROUGH: Chief, Administration and Services

DEC 22

SUBJECT: Temporary Promotion of Anne L. Goodpasture

1. Forwarded herewith is a memorandum and attachments from the Chief, FBZ, to Chief, Personnel Division, recommending a temporary promotion from CAF-7 to CAF-9 of Anne L. Goodpasture.
2. The memorandum from the Branch and the attachments, an excerpt from the Consul General's dispatch to the Secretary of State, indicate that the cost of living at her station has reached a most burdensome point.
3. This office concurs in the recommendation that such temporary promotion be made.

*Robert S. Wattles*ROBERT S. WATTLES
Acting Chief, Personnel Division, OSO

RECOMMEND APPROVAL:

James H. Dunn
Chief, Administration and ServicesAPPROVED: *subject to concurrence Personnel Div Com.**Harold B. Hallway*
Assistant Director, Special Operations*Recommend Approval
WSJ.*36
1.2**SECRET**

STANDARD FORM NO. 64

SECRET

(2)

Office Memorandum • UNITED STATES GOVERNMENT

TO : CPD

FROM : Chief, FEZ

SUBJECT: Ann L. Goodpasture

DATE: 12 December 1947

Temporary Promotion

1. Subject is administrative assistant at our installation in Bombay, India. Due to the increased cost of living in Bombay, request is made that she be given a temporary promotion from a CAF-7 to a CAF-9. The increase in salary, plus the additional cost-of-living and quarters allowances, will be sufficient to permit Miss Goodpasture to meet the highly inflated cost of living in Bombay, an impossibility for the past several months.

2. A review of subject's reports on living conditions in Bombay reveals that since her arrival in April, she has had to live in temporary quarters on a day-to-day or week-to-week basis. The rooms occupied by subject have been shared with at least one other girl and sometimes two or three. Bathroom facilities are also shared with the other occupants of the hotel. During a period of several months, subject and her roommate occupied a nine by twelve room on the fifth floor of a "walk-up" and shared a bath with four men. This room cost them \$150 a month each. At the present time subject and her roommate are living in a single room, without private bath, and for the privilege are paying \$ Rs. 200 a week each (approximately \$60.).

3. In a dispatch dated 28 November, subject stated that "I am now spending more than my combined salary and allowances to maintain only a moderate standard of living. It appears at present that it is unlikely that any permanent quarters will be found for unmarried members of the staff. . . since four officers' families are en route to Bombay and three such families presently in Bombay are without places to live. Any accommodations secured through the Consulate will of course be made available first to the highest ranking officer in need of housing. Any accommodations found through other channels have so far been prohibitive in price. . . ."

4. In support of subject's statement of conditions she attached, at the Consul General's suggestion, a copy of his report to the State Department dated November 7, 1947. Pertinent portions of the Consul General's dispatch have been

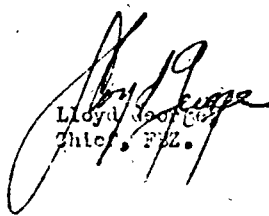
- 1 -

SECRET


SECRET

excerpted and are appended to this memorandum.

5. Subject's present salary, minus retirement and income tax, is \$105.12 per two-week pay period; her present living and quarters allowance amounts to \$78.45. The proposed increase to a CAF-9 would bring her net salary to \$127.42 per two-week pay period and her living allowance to \$103.07 - a difference of \$46.92 every two weeks. A promotion to a CAF-8 would be insufficient, since her allowances would remain the same and the salary increase would amount only to \$10.75 per pay period.


Lloyd George
Chief, P&Z.

ORIGINATOR

: Virginia Pryor 

DEPUTY CHIEF FOR SEA:

Don S. Garden 

- 2 -

SECRET

Despatch No. 537
 File No. 125.42
 JOHN J. MACDONALD, ad

AMERICAN CONSULATE GENERAL

Bombay, India, November 7, 1947

THE HONORABLE

THE SECRETARY OF STATE

WASHINGTON

SIR:

I have the honor to refer to my despatches numbered 93, 281 and 480 dated April 3, June 19 and September 15, 1947 respectively, and to report that the housing situation in Bombay is getting more critical daily.

Not only is living at hotels unsatisfactory in this climate, but it is far more expensive than any member of this staff can afford. So far the staff has accepted the unsatisfactory and expensive living conditions without undue complaints but this situation cannot continue without seriously affecting morale and forcing resignations, or requests for transfers which I cannot conscientiously disapprove. The local authorities have been requested on numerous occasions to assist this office in obtaining living quarters and, although they have been making vague promises ever since my arrival last February, no houses or apartments have materialized. It is not likely that anything will be obtained through the Government unless a substantial bribe known locally as "pugree" is paid. It is generally recognized now that only persons and firms paying "pugree" get living accommodations.

An endeavor is being made to find a suitable residence for the Consul General and staff quarters that can be purchased, but the demand for all types of dwellings has resulted in fantastically high prices and it is doubtful that anything will be obtained.

This office had an opportunity of leasing a floor of a building that could have been made into three apartments as reported in my telegram No. 356 dated October 13, 1947. This request was disapproved by the Department and it is most unlikely that another opportunity of this sort will arise. It must be pointed out that if any places do become available, the landlord will demand a lease on behalf of the Department before he will even consider renting the place. Landlords with whom I have talked informed me that if any of their places do become available they will not lease them to members of the staff but will lease them to the Department.

I cannot stress sufficiently the seriousness of the present situation particularly, from the financial standpoint and request that the Department increase the rent allowance for members of the staff who are

14-00000

forced to live in temporary quarters. If this is not done it will be impossible for them to live within their income if they remain at this post.....

Respectfully yours,

John J. MacDonald,
American Consul General

14-00000

SECRET

30 April 1947

Special Funds

Acting Chief, FBZ

Ann L. Goodpasture

1. Above subject arrived in Bombay, India 17 April 1947 according to a letter received from her last week.

2. Subject's promotion to CAF-7 becomes effective upon arrival.

W. H.
Harry W. Little, Jr.
Acting Chief, FBZ

ORIGINATOR: Virginia Fryor

ACTING CHIEF, DIV. 1, FBZ: Don S. Gardan *DSG*

cc: Captain Roger Hillman

SECRET

SECRET

6 February 1947

MEMORANDUM FOR THE ACTING CHIEF, PBZ
Through: ACOPS

Subject: Request for Designation of Ann Lorene Goodpasture

Reference: Memorandum for Mr. Zagler via Mr. Penrose from Mr. Joyce, subject, "Request from FBI for Foreign Service Title for Mr. Eric W. Sirm", dated 14 January 1947

Enclosure: Memorandum for Control via COPS from PBZ, subject, "Request for Designation of Ann Lorene Goodpasture", dated 30 January 1947 (triplicate) 1598

1. There is returned herewith the branch request for a Foreign Service title for Miss Ann Lorene Goodpasture. Before this title can be requested from the Department of State, complete information must be furnished.

2. EDUCATION is not to be combined with EXPERIENCE, but is to be set up as in sample personal history statement furnished on 13 September, and is to include names and locations of schools and colleges, dates attended and degrees conferred. The sample statement also specified that language qualifications are to be indicated by speaking, reading and writing abilities.

Robert P. Joyce
Control

SECRET

SECRET

30 January 1947

MEMORANDUM

TO : Control

VIA : COPS *mt*

FROM : Acting Chief, FBZ

SUBJECT : Request for Designation of Ann Lorene Goodpasture

1. Will you please request the State Department to designate Ann Lorene Goodpasture as administrative assistant to the United States Consulate in Bombay, India.

(1) This station is not, and has never been, in operation by CIG. However, an intelligence officer has completed his training and will depart from the United States in February to implement the station.

(2) An intelligence officer will depart in February for assignment to the Bombay station. No CIG personnel are on duty there now.

(3) Miss Goodpasture has been an employee of OSS, SSU, and CIG since February 1944.

(4) Miss Goodpasture is now residing in Washington, D. C. She will complete her CIG training course on 7 February 1947, and will then be ready for entry in the Department of State's Foreign Service School.

(5) There has been no previous request for a designation for Miss Goodpasture.

(6) Miss Goodpasture will serve CIG in the capacity of administrative assistant to the senior intelligence officer.

(7) Miss Goodpasture will be the second employee to be assigned to the Consulate in Bombay.

(8) Miss Goodpasture's previous experience with OSS in India and China qualify her for the position of administrative assistant.

(9) For the present it is contemplated that Miss Goodpasture and the senior intelligence officer will be sufficient CIG representation in Bombay.

Interviewed by Mr. [unclear]

SECRET

100-1637
1373


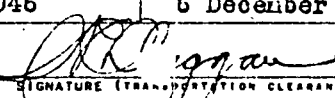
SECRET

- 2 -

(10) Miss Goodpasture's present salary is \$2644.80 base, per annum, CAF-5. Upon her arrival in Bombay her base salary per annum will be \$3397.20, CAF-7.

(11) Miss Goodpasture's personal history statement is attached.

SECRET

REQ. ST FOR OVERSEAS TRANSPORTATION		SECRET
SEC. A	TO: Assistant Executive for Personnel	8 January 1947
YOUR APPROVAL IS REQUESTED FOR THE OVERSEAS TRANSPORTATION OF		ANN LORENE GOODPASTURE NAME OF TRAVELER
JUSTIFICATION FOR THE TRIP IS:		
<p>Miss Goodpasture is being transferred from Washington, D. C. to Bombay, India, where she will be assigned as Administrative Assistant at the American Consulate in Bombay.</p> <p>Designation has not been requested.</p>		
<u>8 January 1947</u> DATE		 SIGNATURE (INITIATING OFFICER)
THE FOLLOWING ACTIONS CONCERNING THE ABOVE TRAVELER WERE COMPLETED ON THE DATES INDICATED BELOW:		
DATE ASSESSED AND APPROVED 25 August 1944		DATE SECURITY APPROVED 19 February 1944
DATE ENTERED ON DUTY 1 December 1946	DATE OF OVERSEAS PHYSICAL EXAMINATION 9 December 1946	DATE IMMUNIZATION INITIATED 6 December 1946
<u>10 January 19</u> DATE		 SIGNATURE (TRANSPORTATION CLEARANCE OFFICER)

DATE 8 Jan 47

TRANSPORTATION ACTION SHEET

NAME Goodpasture, Anna L.BRANCH 7132

Letter of Commitment _____

Draft Status _____

Navy or Marine Reserve _____

FORM 36-23

Sec. A.

Justification _____

Assessment _____

Security _____

EOD _____

Overseas Physical _____

Immunizations _____

Sec. B.

Travel Sponsor _____

Availability Date _____

Sec. C.

Completed _____

Transfer Letter _____

PCS _____

TDY _____

Auth. For Auto _____

To Duggan _____

To ADSO _____

Returned From ADSO _____

Approved _____

Disapproved _____

Copy to Special Funds _____

Copy to Strohl 7 March 47

1 RM 36-27

Trans. for Family _____

Person to be contacted _____

Date of Movement _____

Trans. of Household effects _____

Person to be contacted _____

Date of Movement _____

Strohl _____

Pfeifer _____

To ADSO _____

Returned From ADSO _____

Copy to Special Funds _____

Copy to Strohl _____

FORM 36-5 Cargo No. 11575Completed 5 March 472 copies to Strohl 5 March 47

Pick-up date _____

Strohl _____

Pfeifer _____

FORM 36-5 (Auto.) Cargo No. _____

Completed _____

2 copies to Strohl _____

Pick-up Date _____

Strohl _____

Pfeifer _____

FORM 36-4 Cargo No. 11575Completed 5 March 47Copy to Strohl 5 March 47

Misc. _____

FORM 36-4 (Auto.) Cargo No. _____

Completed _____

Copy to Strohl _____

Misc. _____

Agreement for Auto. _____

Completed _____

Motorised _____

Cardex Card checked 5 March 47

Passport No. _____

Misc. _____

Filed 9 April 47Reported 13 April 47

8 JAN 47
(Date)

Central Intelligence Group
New War Department Building
21st & Virginia Avenue, N.W.
Washington, D. C.

Gentlemen:

Pursuant to Section 7, Public Law 600, 79th Congress, 2nd Session, approved 2 August 1946, I hereby agree to remain in the Government service for the twelve months following my appointment, unless separated for reasons beyond my control. In case of a violation of this agreement, any moneys expended by the United States on account of my travel, expenses of transportation of my immediate family and expenses of transportation of my household goods and personal effects from any place of actual residence at time of appointment to place of employment outside the continental United States, and for such expenses on my return from such post of duty to my place of actual residence at time of assignment to duty outside the United States, shall be considered as a debt due by me to the United States.

It is further understood and agreed by me that I shall be required by Central Intelligence Group to serve a minimum period of ~~twenty-four~~ ^{18 *} months at my place of employment outside the continental United States, and, if I wish to resign or terminate my appointment or return to the United States before the expiration of ~~twenty-four~~ ^{18 *} months after the date of departure for my overseas post, the Central Intelligence Group will not pay my return travel expenses from such station outside the United States.

Ann Louise Goddard

WITNESS:

Laurie Pfeiffer

* agreement with this individual made before
24 mon. order was promulgated.

W. H. George

SECRET

22 November 1945

TO : Assistant Executive Officer.

FROM : ERE. *g*

THROUGH: ADO.

SUBJECT: Request For Waiver of Assessment of Ann Lorene GOODPASTURE.

Will you please grant a Waiver of Assessment for the proposed assignment of Ann Lorene GOODPASTURE as administrative assistant attached to the American Consulate at Bombay, India?

Miss GOODPASTURE was previously assessed in August 1944. She has been employed by OSS, ESU and CIC continuously since February 1944. From February 1944 to November 1944, she served as secretary to the Chief, East Asia Economic Section, Far East Division, R&A Branch. From November 1944 to October 1945, she served as secretary and chief clerk to the Chief, OSS, R&A Branch, India, Burma and China Theaters, in New Delhi, India, Kandy, Ceylon and Kuming, China. From October 1945 to December 1945, she was assigned as secretary and chief clerk, IRIS, China Theater in Kuming, China and Shanghai, China. From December 1945, until the present time, she has been assigned as reference clerk, Order of Battle Section, SI, Shanghai, and to Registry, Washington.

O/H
all

SECRET

PERSONNEL ACTION REQUEST
(TO BE SIGNED AND SUBMITTED IN TRIPlicate)

NAME <u>ROOSEFELT, Ann L.</u>		INITIAL		DATE
NATURE OF ACTION: <u>Termination to accept accepted appointment.</u>		CLASSIFICATION	12-11-46	
EFFECTIVE DATE: <u>17 November, 1946</u>		VICE	<i>Re # 916</i> <i>C.S.C. # 9, 7-10-42</i>	
FOR SEPARATIONS, TRANSFERS OUT, AND RESIGNATIONS LAST WORKING DAY <u>18 November 1946</u>		1A		
FOR RESIGNATIONS FROM FEDERAL SERVICE ONLY SIGNATURE OF EMPLOYEE:		VV		
SPECIAL INSTRUCTIONS: 1 FOR MILITARY LEAVE WITHOUT PAY - ATTACH 3 COPIES OF MILITARY ORDERS AT LEAST ONE OF WHICH MUST BE A PHOTO-STAT OR CERTIFIED COPY. 2 EFFECTIVE DATE SHALL BE FILLED IN BY THE LEAVE UNIT, FINANCE BRANCH, FOR SEPARATIONS OR RESIGNATIONS.		NEW	12-22-46	
		BUDGET	12-22-46	
		EMPLOYMENT	12-22-46	
		CHIEF, CIVILIAN PERSONNEL BRANCH	12-22-46	

FROM		TO
TITLE	<u>Clark</u>	
GRADE AND SALARY	<u>CAS-6 \$2770.20</u>	
BRANCH	<u>Director's Office, Bureau</u>	
DIVISION	<u>Registry</u>	
SECTION	<u>FIELD</u>	
OFFICIAL STATION	<u>Washington, D. C.</u>	
DEPT. OR FIELD	<u>Departmental</u>	

REMARKS OR PROPOSED DUTIES:

Please transfer leave to Special Funds.

APPROVED

DEC 26 1946

RECOMMENDED:

Phillips

DA1

9/12/46

OFFICE CHIEF, BRANCH CHIEF, OR ADMINISTRATIVE OFFICER

ENGAGEMENT SHEET

SECRET

1. To be filled out in duplicate by the Unit Administrative Officer for all prospective employees to be paid from Special Funds.
2. To be accompanied by detailed job description, complete biographical sketch, and a formal notice of security clearance, and Personnel Action Request if engagement is overseas.
3. To be approved or accepted by the officers in the order listed below.
4. Original to be retained by S.F.; copy to be returned to initiating Administrative Officer.

12 November 1946

1. NAME: Ann L. GOODPASTURE
2. LEGAL RESIDENCE: Oklahoma
3. ADDRESS OF LOCAL LIVING QUARTERS: 1514 17th St., NW Apt. 111 TEL. Da 0300, X-1112
4. ENTRANCE ON DUTY DATE: 1 December
17 November 1946
5. ANNUAL SALARY: \$264.50 2772.25 CLASSIFICATION: CAF-5
244 N
6. PERMANENT STATION: Bombay
7. POSITION: Clerk CONTROL NO. _____
8. IF SUBJECT HAS BEEN TRANSFERRED, STATE BUREAU, BRANCH, OR DEPARTMENT OF THE U.S. GOVERNMENT FROM WHICH TRANSFERRED: CIA Civil Service
9. GENERAL REMARKS: Please request leave balances from vouchered payroll.

APPROVAL AND ACCEPTANCE

(in accordance with existing personnel engagement procedures)

- A. ADMINISTRATIVE OFFICER [Signature] DATE 13 Nov
- B. BRANCH CHIEF _____ DATE _____
- C. CHAIRMAN, PERSONNEL REVIEW COMMITTEE _____ DATE _____
- D. (For the) ASSISTANT DIRECTOR Wm G. Thompson DATE 15 Nov 1946
- E. CHIEF, SPECIAL FUNDS [Signature] DATE 18 Nov 46

SECRET

Office Memorandum • UNITED STATES GOVERNMENT

SECRET

TO : ADO

DATE: 5 November 1946

Through: Acting Chief, FEZ *M*
FROM : Acting Chief, Div. 1, FEZ *297*

SUBJECT: Ann Lorene Goodpasture

Division 1, FBZ, requests that the above subject be transferred from SSU Registry to Div. 1, FBZ. Three copies of her Form 57 are attached.

It is planned to send Miss Goodpasture to Bombay upon completion of her CIC and State Department training. Her present grade is a CAF-5, but her duties in her new position entitle her to a promotion to a CAF-7 upon her arrival in Bombay. A job description is attached.

When Miss Goodpasture first made known her desire to return to the Far East, this division contacted Registry and found that they were willing to release her for an overseas assignment. A replacement has already been obtained for her and Miss Goodpasture will be on leave from 4 November to 2 December, 1946. Registry agreed to carry her on their rolls until their personnel is terminated by SSU or until she can be picked up by CIC—which ever is sooner.

SECRET

JOB DESCRIPTION**SECRET****Junior Intelligence Officer****Clerk in State Department establishment abroad -- CAF-7**

Perform cryptographic duties for Senior Intelligence Officer; set up and maintain counter-intelligence card files and such other personality or intelligence files and records as are necessary for the use and information of the Principal State Department officer and the Senior CIG representative; assist in preparation of positive and counter-intelligence reports to Washington; collect and report to the Senior CIG officer such intelligence as she may be requested to obtain; perform secretarial and clerical duties as are required by Senior CIG officer.

SECRET

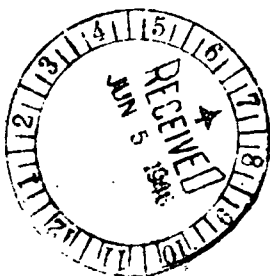
OSS PERSONNEL ACTION REQUEST
(TO BE SIGNED AND SUBMITTED IN TRIPLICATE)

NAME: <u>Ann L. Goodpasture</u>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:60%;">CLASSIFICATION <u>Civil</u></td> <td style="width:20%;">INITIAL <u>LAH</u></td> <td style="width:20%;">DATE <u>5/31/46</u></td> </tr> <tr> <td>VICE</td> <td></td> <td></td> </tr> <tr> <td>1A</td> <td><u>✓</u></td> <td><u>cdc#9 Bu#4916 7/1/42</u></td> </tr> <tr> <td>VV</td> <td></td> <td></td> </tr> <tr> <td>NEW</td> <td></td> <td></td> </tr> </table>	CLASSIFICATION <u>Civil</u>	INITIAL <u>LAH</u>	DATE <u>5/31/46</u>	VICE			1A	<u>✓</u>	<u>cdc#9 Bu#4916 7/1/42</u>	VV			NEW		
CLASSIFICATION <u>Civil</u>	INITIAL <u>LAH</u>	DATE <u>5/31/46</u>														
VICE																
1A	<u>✓</u>	<u>cdc#9 Bu#4916 7/1/42</u>														
VV																
NEW																
NATURE OF ACTION: <u>Transfer w/SSU</u>																
EFFECTIVE DATE: <u>5 June 1946</u> <u>As soon as possible</u>																
FOR SEPARATIONS, TRANSFERS OUT, AND RESIGNATIONS LAST WORKING DAY:																
FOR RESIGNATIONS FROM FEDERAL SERVICE ONLY SIGNATURE OF EMPLOYEE:																
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FROM		TO	
TITLE	<u>Clerk-Steno</u>	TITLE	<u>Clerk</u>
GRADE AND SALARY	<u>CAF-5, \$2430 per annum</u>	GRADE AND SALARY	<u>CAF-5, \$2430 per annum</u>
BRANCH	<u>SI</u>	BRANCH	<u>Registry</u>
DIVISION		DIVISION	
SECTION		SECTION	<u>Field</u>
OFFICIAL STATION	<u>Washington, D. C.</u>	OFFICIAL STATION	<u>Washington, D. C.</u>
DEPT. OR FIELD	<u>Field</u>	DEPT. OR FIELD	<u>Departmental</u>

REMARKS OR PROPOSED DUTIES:

Miss Goodpasture is on an A-1-7 which expires on 30 June. She is to be assigned to the position being vacated by Louise M. White.



JUN 5 1946



RECOMMENDED: Louis M. Germain
Shaw

24 May 46
DATE:

Mr. Karlow, Secretariat
via Mr. May
C. J. Gilbert, Registry

22 May, 1946

Anne Goodpasture

It is requested that action be started to transfer Mrs. Anne
Goodpasture, CAF-5, to Registry, Document Analysis Unit, to replace
Mrs. Louise White, CAF-5, who is being transferred to Files.

No. _____
(Not to be filled in by traveler)

OFFICE OF STRATEGIC SERVICES

Date: 2 April 1948

REQUEST FOR DOMESTIC TRAVEL ORDER

Anne L. Goodpasture
(Name)

CAF-5, 32320 p.e.
(Grade and Title)

(Serial No.)

SI
(Office or Branch)

Washington, D. C.
(Official Station)

1. Itinerary and justification of proposed travel (all stop overs must be specifically indicated and the need for the travel fully explained).

Embarked 1800 hrs	4 March
Left Shanghai	8 March
Arrived Seattle	20 March) Involuntarily detained by
Left Seattle	26 March) POB Emb. Officer
Arrived Chicago	29 March
Left Chicago	29 March
Arrived Washington	30 March

2. Duration of travel or authority requested: From 4 March To 30 March

3. Mode of travel (Check "X"):

* ☐ Personally owned automobile. ☐ Common Carrier. ☐ Government vehicle.
(Commercial) (Commercial)
* ☐ Extra fare train ☐ Airplane (Military) ☒ Vessel (Military)

- *4. Allowance for personally owned automobile recommended on following basis (check):

☐ (a) _____ cents per mile, as being more economical and advantageous to the Government.
Justify: _____
☐ (b) _____ cents per mile when not practicable to use common carrier.
☐ (c) _____ Actual expense.

- *5. Per diem allowance recommended: Usual allowance

6. Number of transportation requests required: _____ Tax exemption certificates required

7. Estimated cost: \$ 200.

8. Allotment Account No.: 2101

9. Special provisions:

Approved:

Livia M. Gorman
(Office or Branch Chief)

Adm. Asst. Staff I and II
(Title) SI