



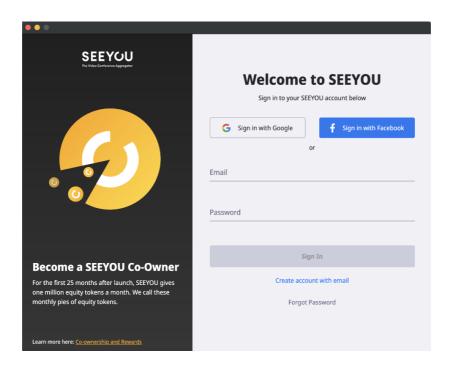


Zoom is fantastic, and SEEYOU is privileged to help make it easier for users to access this excellent platform. SEEYOU is the first-ever aggregator seamlessly integrating with all major video conference-and educational learning platforms. It is also wholly free of charge. You get an extra toolbar providing a uniform set of tools for video conference providers. You can quickly master most platforms while still fully benefiting from all their native functionality.

## **Getting Started Guide**

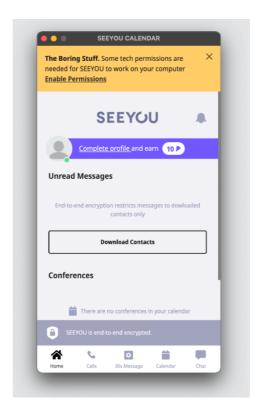
To get started attending or booking Zoom meetings with SEEYOU, users follow the simple steps below:

- 1. Install SEEYOU apps from <a href="https://seeyou.eu/downloads">https://seeyou.eu/downloads</a>
- 2. Sign up to SEEYOU with your email address or via SSO logins.

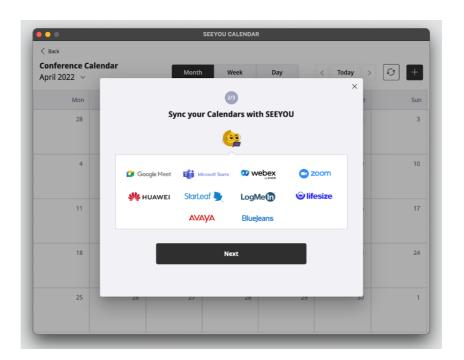




3. Navigate to the Calendar tab

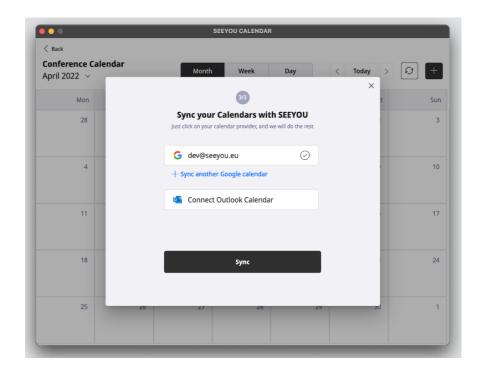


4. Follow the guide by clicking Next

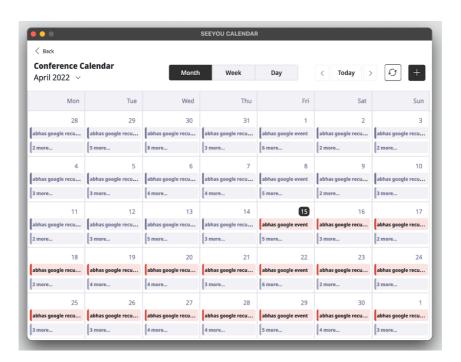




5. Click on the + icon in the top right to create a Zoom event. When connecting for the first time, you need to connect to your Google or Microsoft Outlook calendar

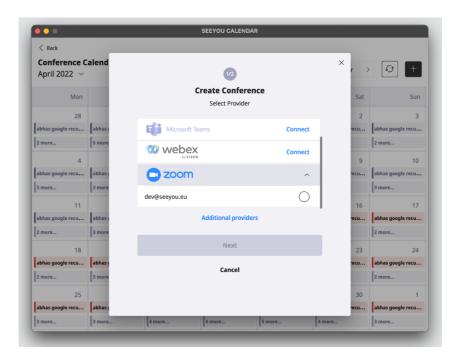


6. Once connected, you can now see all your meetings from your respective calendars in one joint calendar, Zoom meetings included

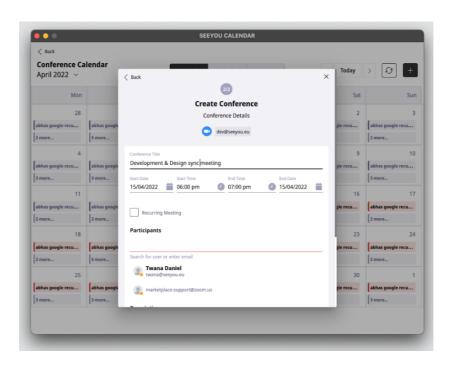




7. SEEYOU simplifies booking Zoom meetings. After connecting your Zoom account, click the Zoom icon to create a Zoom event

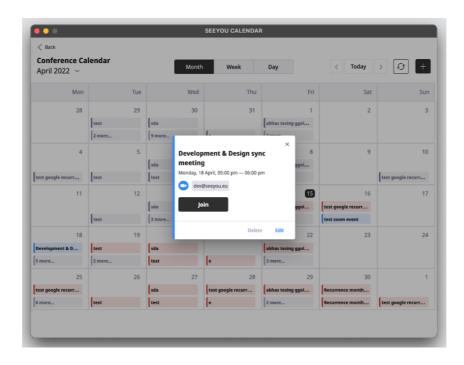


8. Creating a Zoom event can quickly be done within the SEEYOU app

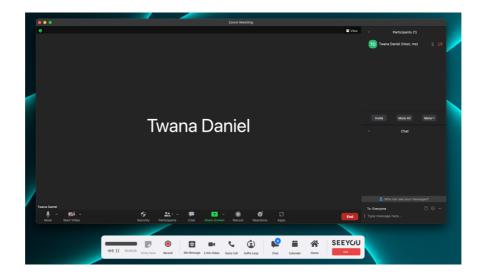




9. All Zoom conferences appear in the SEEYOU calendar, and your most immediate ones also appear on the SEEYOU homepage. Joining is as simple as just clicking **Join** 

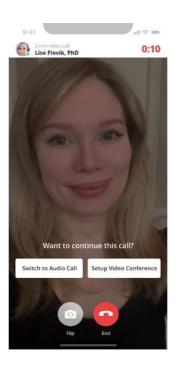


10. The SEEYOU toolbar makes it easier for non-Zoom users to instantly familiarize themselves with the Zoom platform when inside the Zoom conference. For experienced Zoom users, it introduces some additional functionality to the already outstanding Zoom platform





11. SEEYOU also creates new business for Zoom by asking users to set up video conferences if video calls on SEEYOU exceed two minutes

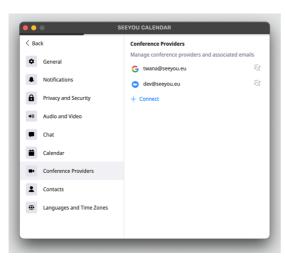


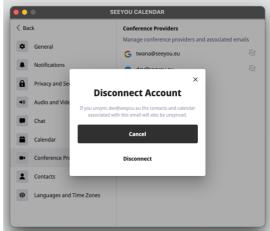


## **Disconnect Zoom from SEEYOU**

To disconnect Zoom from your SEEYOU account, follow the steps below.

1. From your SEEYOU account, under your profile info, click on Settings, then navigate to the Conference Providers tab. Then simply click on the Disconnect icon on the right. Once disconnected, you are no longer able to create Zoom meetings within SEEYOU.





## **Remove SEEYOU from Zoom**

To uninstall the SEEYOU app from your Zoom account, follow the steps below.

- 1. Log in to your Zoom account and navigate to the Zoom App Marketplace.
- 2. Click Manage > Added Apps or search for the SEEYOU app.
- 3. Click the 'Remove' button.

Note: Removing SEEYOU from your Zoom marketplace would mean you will no longer be able to create Zoom events within SEEYOU.