

**ATTORNEY
WORK PRODUCTS**

Philip Morris USA PRIORITY

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Copy to Don Shinn
& file
Historical Additive

To: David Williams
From: Bennie Good
Subject: Ingredient History Database Monthly Progress Report - June 1996

Date: July 12, 1996 D. L. Ben

These are the status and plans for the project as of the end of June 1996. Please contact me if you have any questions at extension 2559.

I. Status**A. Label Operations**

After two errors by the label manufacturer, good labels were received the morning that labeling operations began. Most documents except for Cigarette Specification and non-ABC Disclosure documents have now been labeled. Documents in the ABC group that were not numbered, were assigned the same number as the preceding document with a letter suffix.

B. System Acquisition

The PM USA Job Order was approved and purchase orders were issued on June 28. Sybase software for Windows NT has been received.

C. Room Preparation

A memo was written by R. Fenner to R. McMath formally requesting the use of T3W1 for this project. The request to R. McMath's group included air handling for the additional heat load of the 14 computers and large screen monitors, increased number power outlets, additional telephones (3), Westinghouse badge readers for all three doors, infrared detectors for exits, raising the wall height of the room, and installing a 10" raised floor for network wiring. Furniture requirements are being reviewed and will be ordered if required. A sketch of the proposed layout is attached. It is planned that the network and database servers, and tape/disk peripherals will be located in the separately secure audio/visual room adjacent to T3W1.

D. Database Development

The Sybase relational database design has begun. Microsoft Access 7.0 is being used for the creation of database entry forms. Forms for supporting as-is entry of flavor formulations, leaf formulations, and vendor disclosures are ready for testing.

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