

-----Original Message-----

From: Mao, Yuqian Y.
Sent: Wednesday, February 28, 2001 11:18 AM
To: Galindo, Cheryl
Cc: Byerley, Janette; Cusato, Denise; Fernandez, Henry L; Manning, Michelle P.; Balgley, Annemarie
Subject: GIFTS training

Cheryl,

Per my conversation with Annemarie and Janette, I'd like to schedule GIFTS training for Michelle Manning and Denise Cusato. Would you provide a couple of available time slots and I'll coordinate with Michelle and Denise to set up a training time and location?

Also, neither Michelle nor Denise had the passwords for the GIFTS yet. Would you issue them the passwords before the training? Thanks. Yuqian

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