

To: AQP Team

From: CUS

8/20/93

Subject: Rough Thoughts Re: AQP Process

I listed the issues below while they're fresh on my mind. I know we don't plan to discuss until w/o 8/30. Hope you can do

Section 1) Criteria for prioritization (capital requirements, ² feasibility, ² time, ² dependencies, ² risk, ² effort)
2) - needs included on future AQP proposal forms

Section 2) D. Norale's assistance in typing listing of proposals helped facilitate discussion

3) AQP objectives need to be numbered - This helps organize proposals coming from multiple depts, also means AQP objective # can be recorded on form - instead of whole sentence, it makes filling in form easier

4) Would be helpful if each dept gave code to proposals (ex. 1-M - A, 1-M - B, etc)
↑
M = EDAT
prior to sending proposal to SIT

= Regardless, codes need to be given to each proposal before SIT can discuss, (essential for good communication) combine,

5) Reasons for "rejection" of proposals, or referral to another DEPT need to be communicated back to the originator and to the receiving dept by respective dept representatives (on SIT)

6) The interdependencies of proposals need to be considered so timing of efforts can be planned.

7) The AQP team needs to discuss

7) The issue of what should be included on RL Process Improvement plan (Bullock's concept) ie is it more than just SIT C+I stuff.

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