

RESUME

CHARLOTTE L. TSOUCALAS

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291-0161

EXPERIENCE

1984 (January-July): Office of the Assistant Secretary of
Defense for Health Affairs, Department of Defense
1984: Assistant for Planning & Coordination

Insured that Defense medical programs and budgets complied with Departmental guidance. Monitored budget allocation and execution. Served as primary liaison between Health Affairs and agencies. Developed and executed the operating budget for Health Affairs. Conducted and supervised various economic, management and cost analyses of defense health activities. Prepared and consolidated testimony and supporting material for appearances by the Assistant Secretary before Congress. Represented the Assistant Secretary at meetings within the Department and with other government agencies.

1983-1984: Office of the Deputy Assistant Secretary of Defense
for International Economic Trade & Security
Policy, Department of Defense
Nov 1983-Jan 1984: Consultant

Legal and legislative counsel on legislative proposals and implementation directives. Drafted and coordinated with Congress and federal agencies changes to legislation.

1975-1983: Office of Henry M. Jackson, U.S. Senator
July 1981-Nov 1983: Legislative Counsel
Sept 1975-July 1981: Legislative Aide
Feb 1975-Sept 1975: Assistant to Legislative Counsel

Senator's primary advisor, representative and writer on health, education and various legal issues. Prepared original legislative proposals. Worked with highest level public and private health and education administrators. Initiated and organized campaign support for Senator within special interest groups.

1980 (March-December): Law Clerk (part-time)
Select Panel on Child Health, Office of the Secretary,
Department of Health and Human Services

Legal research, analysis and writing in support of HHS publications.