

Lorillard

TOBACCO COMPANY

DR. F. J. SCHULTZ
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October 20, 1992

TO: TITL Directors:

Ms. Brenda T. Hodge
Mr. William F. Kuhn
Dr. John H. Lauterbach
Mr. Byron E. Price
Mr. Gregory A. Sulin

Thank you for your participation in our meeting of September 28, 1992 in Montreal. This is just to confirm and record our decision at that meeting.

- 1) We approved the 1993 TITL budget as proposed, totaling \$978,400.
- 2) We approved Dr. Steele's proposal to promote one non-exempt employee to an exempt position with no immediate effect on salary.
- 3) We proposed a 5% increase in Dr. Steele's salary to \$89,854 per year effective January 1993.
- 4) We agreed to inform Bill Kuhn of our future need for monitor cigarettes.
- 5) We agreed to continue our inter-lab testing program.
- 6) We elected John Lauterbach to a 2 year term as chairman of this committee.

I want to thank all of you for your excellent cooperation during my term in this position and I know you will do the same for John. I have notified TI of our decisions regarding the budget and Dr. Steele's salary and I have notified the Council for Tobacco Research USA that John will become our liaison to their Scientific Advisory Board.

Very truly yours,


Fred Schultz

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