To whom it may concern,

We, the linkages sscr would like to request for your approval for out event entitled "event2" which we are planning to conduct on September 9, 1999 at event2 venue.

Below are the detailed information about the event.

Event Name	Description
event2	event2 description
Objective	Location
event2 objective	event2 venue
Target Date	Thrust
1999-09-09 00:00:00	1
Proposed Budget	Proposed On
P 5000.00	February 27, 2019

Dean

We are hoping for your immediate response. Thank you and God bless us all.

Sincerely yours,

linkages linkages
Outreach Coordinator - linkages sscr

Department Head
Signature Over Printed Name