To whom it may concern,

We, the linkages sscr would like to request for your approval for out event entitled "event3" which we are planning to conduct on September 9, 2019 at event3 venue.

Below are the detailed information about the event.

Event Name	Description
event3	event3 description
Objective	Location
event3 objective	event3 venue
Target Date	Thrust
2019-09-09 00:00:00	3
Proposed Budget	Proposed On
P 500.00	February 27, 2019

Dean Dean

Sincerely yours,

linkages linkages
Outreach Coordinator - linkages sscr

Department Head
Signature Over Printed Name

We are hoping for your immediate response. Thank you and God bless us all.