

SERGI JAJANIDZE

Date of Birth: Feb 14, 1997

Mob: (598) 558-998

E-mail: sergi.jajanidze@gmail.com

Address: Tsulukidze St. IV turn, Tbilisi

Portfolio: <https://sergij14.netlify.app>



Seeking an entry level web developer position. Proficient in HTML/CSS/Javascript.

SKILLS

- HyperText Markup Language (HTML)
- Cascading Style Sheets (CSS)
- JavaScript (JS)
- JavaScript Libraries (jQuery)
- CSS & JS Frameworks (Bootstrap)
- CSS Preprocessors (SCSS/SASS)
- Block Element Modifier (BEM)
- Responsive Design
- Browser Developer Tools
- Version Control/Git
- Command Line
- RESTful Services & APIs
- Content Management Systems (CMS)

Languages

- Georgian - Speaking: C2 / Writing: C2
- English - Speaking: C1 / Writing: C2
- Russian - Speaking: B2 / Writing: B1

Personal Skills

- Attention to details
- Problem solving
- Highly organized
- Clear Communication

EDUCATION

Tbilisi State University – Faculty of Law - Bachelor of Law

Sep 2015 – Aug 2019

CERTIFICATIONS

- freeCodeCamp - [Responsive Web Design](#)
- freeCodeCamp - [JavaScript Algorithms and Data Structures](#)

JOB EXPERIENCE

Shaw Academy – Customer Support Executive

Aug 2020 – Oct 2020

- Provide customer support from product trial, 1st purchase and onward

- Strengthen customer satisfaction and loyalty
- Identify common customer challenges and actively suggest better solutions
- Keep information confidential in accordance with security policies
- Meeting specific daily and weekly kpis.

Best Service – Customer Support Agent

Nov 2019 – Jun 2020

- Respond to customers' needs, concerns, requests and complaints through online chat/e-mail
- Make phone calls and provide information about services
- Handling the customer technical inquiries by troubleshooting the problems
- Creating and maintaining a positive and professional relationship to the customer

Ener.Ge – Content Manager

Mar 2018 – May 2018

- Update and publish content
- Collaborate with the creative team to display quality photos that represent products well
- Editing product photos in Photoshop
- Monitoring the site to ensure optimized performance and usability

Eye Media – Fast Typist

Nov 2017 – Feb 2018

- Transcribe information from dictated tapes and upload in the system
- Take notes at meetings with managers and others to create detailed texts
- Edit completed work for grammar, spelling and punctuation
- Sort data by different topics