KM Network Meeting:
Initiatives to leverage KM across the Secretariat

Proposed agenda

Date: Wednesday, 10 December 2025
Time: 15h00 – 16h00.
Room: F and MS Teams

Time	Discussion Items and Participants
11:00-11:15	**First session: Presentation of the recommendations from the Performance Audit on KM** - Speaker: Mustapha Sadni Jallab (SPTD).
11:15-11:20	Q&As on the first session.
11:20-11:30	**Second session: PowerBI use experiences for data-driven KM in monitoring and reporting** - Speaker: Vihan Jayawardhane (ERSD).
11:30-11:35	Q&As on the second session.
11:35-11:50	**Second session: Proposed revised ToRs of the KM Focal Points Network** - Speakers: Mustapha Sadni Jallab (SPTD), Sergio Martinez-Cotto (SPTD) and Catherine Benard (SPTD).
11:50-11:55	Q&As on the third session.
11:55-12:00	**Concluding remarks:** - Speaker: Victoria Donaldson (SPTD). **Call to action: Fill out the KM events feedback form**

Speakers

- **Mr. Mustapha Sadni Jallab**, Chief of the Knowledge Management Section, SPTD.
- **Mr. Vihan Jayawardhane**, Intern, Applied Economic Research Section, ERSD.
- **Ms. Victoria Donaldson**, Director, SPTD.
- **Mr. Sergio Martinez Cotto**, Strategy and Knowledge Management Specialist, SPTD.
- **Ms. Catherine Benard**, Knowledge Management Associate, SPTD.

Organizers

- **Mr. Sergio Martinez-Cotto**, Strategy and Knowledge Management Specialist, Knowledge Management Section, SPTD.
- **Mr. Mustapha Sadni-Jallab,** Chief, Knowledge Management Section, SPTD.