

# Agenda



## Agenda for Meeting 2

Location: DW PC2  
Datum: 21.02.2023  
Time: 14:45 - 15:30  
Attendees: Danny Bunschoten, Emīls Dzintars, YURAJ Mangalgi, Aadesh Ramai, Sergiu Nicolae Stancu, Konstantin Teplykh

## Agenda-items

|                    |   |
|--------------------|---|
| [14.45 – 14.45.30] | <b>Opening by chair</b>   |
| [14.45.30 – 14.46] | <b>Check-in</b> – How is everyone doing?  |
| [14.46 – 14.47]    | <b>Announcements</b>  |
| [14.47 – 14.50]    | <b>Approval of the agenda</b> - Does anyone have any additions to the agenda?       |
| [14.50 – 15.00]    | <b>Code of Conduct</b> – Discuss the final version and some minor changes           |
| [15.00 – 15.20]    | <b>Backlog</b> – Discuss the structure and contents of the backlog                  |
| [15.20 – 15.25]    | <b>Division of the task</b> – Divide the contents of the backlog. Who, what, when?  |
| [15.25 – 15.26]    | <b>Feedback round</b> - What went well and what can be improved next time?          |
| [15.26 – 15.28]    | <b>Question round</b> - Does anyone have anything to add before the meeting closes? |
| [15.28 – 15.30]    | <b>Closure</b>  |