



UNIVERSITY OF GHANA RESEARCH FUND
EQUIPMENT TRANSFER RECEIPT

I. PROJECT DETAILS:

Project Title:	
Amount awarded:	Start Date:
Principal Investigator:	
Department:	

II. EQUIPMENT PROCURED:

Equipment (including books [please indicate titles], computers, printers etc)	Number	Current state (i.e. in good working condition etc)
<i>Please add on as many rows as needed</i>		

III. CONFIRMATION FROM PRINCIPAL INVESTIGATOR:

I confirm that I have transferred the
(Please write full name of PI here)
 under listed items listed to the Head of the Department of

Equipment	Specification	Quantity
<i>Please add on as many rows as needed</i>		

I further confirm that I am holding the following items listed below in trust for the Department and would endeavor to return them to the Department should I decide to leave the service of the University of Ghana.

Equipment	Specification	Quantity
<i>Please add on as many rows as needed</i>		

SIGNATURE:..... **DATE:**.....

IV. ENDORSEMENT FROM HEAD OF DEPARTMENT

IHead of the Department of
(Please write full name of HoD here)
hereby certify that I have received the above items from
the PI of the above-named URF research project.
(Please write full name of PI here)

SIGNATURE& SEAL :..... **DATE:**.....