



**UNIVERSITY OF GHANA**  
**OFFICE OF RESEARCH, INNOVATION AND DEVELOPMENT (ORID)**

**FACULTY DEVELOPMENT GRANT AWARD**  
**RESEARCH PROJECT SITUATION ANALYSIS AND ACTION PLAN**  
*(2 pages max; Font: Times New Roman 12; single spacing; 1cm margins)*

1. PERSONAL INFORMATION					
<b>Surname:</b>		<b>First Name(s):</b>		<b>Title:</b>	
<b>Department:</b>			<b>Faculty:</b>		
<b>Phone:</b>		<b>E-mail:</b>			
<b>Total Grant Awarded:</b>					
<b>Thesis Title:</b> <i>(attach a copy of your final thesis research proposal)</i>					
<b>Supervisor(s):</b>					
<b>University of Registration:</b>					
<b>(Tentative) Date of Registration:</b>					
<b>Target Completion Date:</b> <i>(i.e to complete and submit PhD Thesis by (please provide day/month/year)</i>					
2. PROJECT OVERVIEW					
<i>(Brief problem statement, goal(s) and objective(s), expected project outcome(s), deliverables, expected contribution to the University of Ghana's mission and to national development)</i>					
3. STATUS OF IMPLEMENTATION					
<i>(What has been completed so far and what is left to be done)</i>					

4. BUDGET					
<i>(Please itemise activities to be undertaken in the next quarter, including an estimated budget and provide invoices (where applicable) for equipment to be procured)</i>					
ITEM	ACTION DESCRIPTION	TIMELINE	RESOURCES NEEDED	ESTIMATED COST (GH¢)	ANTICIPATED SOURCES
1					
2					
3					
4					
5 etc.					
<b>TOTAL</b>					

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