

Thomas Canning

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Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Store Manager

Circle K Irving Truck Stop - Kittery, ME

January 2020 to October 2020

- Recruit, hire and train positive, enthusiastic employees, ensuring excellent customer service.
- Develop, manage and assign tasks appropriately to ensure the store is clean, adequately stocked, organize and well kept based on Company standards.
- Schedule employees within Company guidelines to maximize customer service and maintain store image.
- Develop positive and professional relationships with all suppliers.
- Analyze daily sales and expense information and take appropriate action to maximize sales and net profits.

Toyota Sales Consultant

Prime Motor Group - Saco, ME

March 2019 to January 2020

- Spend time with customers to determine their needs and discuss vehicle options
- Commit to becoming an auto sales expert and gain in-depth knowledge of vehicles and technology
- Test drive vehicles to demonstrate industry leading features
- Complete quotes and explain financing/leasing options for New and Used vehicles
- Follow up with prospective customers and return email / voicemail

Manager in Training

Nouria Energy Corporation - Sanford, ME

January 2019 to March 2019

General cashier duties. Ordering product for the store. Working with DSD vendors to fulfill needs of the store. Daily paperwork. Daily loss prevention reviews. Counting daily deposit and bringing to the bank.

Assistant Manager

Dunkin Donuts - Wakefield, NH

November 2018 to January 2019

Store Manager

ENERGY NORTH GROUP - Wells, ME

July 2018 to November 2018

Oversee all day to day operations. Count daily cash deposit. Complete daily lottery and cigarette counts. Complete schedules as well as payroll weekly. Interview and train new associates. Submit store orders.

Review and approve vendor orders. Scan in and put away deliveries. Reconcile invoices and make corrections as needed. Progressive counsel employees as needed. Complete monthly supply inventory.

Store Manager

Cumberland Farms - South Berwick, ME
December 2016 to July 2018

Oversee all day to day operations. Count daily cash deposit. Complete daily lottery and cigarette counts. Complete schedules as well as payroll weekly. Interview and train new associates. Submit store orders. Review and approve vendor orders. Scan in and put away deliveries. Reconcile invoices and make corrections as needed. Progressive counsel employees as needed. Complete monthly supply inventory.

Customer Service Lead

Cumberland Farms - Wells, ME
February 2016 to December 2016

Responsibilities:

Give constant direction to team members to ensure that all customer inquiries are rightfully attended to on time and in the best way possible to give them satisfaction

General cashier duties

Cleaning to ensure customers have the best experience

Auditor/Warehouseman

Shaws Distribution Center - Wells, ME
May 2014 to October 2015

Responsibilities

Unloaded trailers

Broke down product to fit in warehouse

Filled out paperwork to ensure we got everything

Fixed other warehouseman problems

Data entry

Teller

Ocean Communities Federal Credit Union - Kennebunk, ME
March 2013 to March 2014

Responsibilities

General teller responsibilities

Member referrals

Collections Duties

Education

High School Diploma

Kennebunk High School - Kennebunk, ME
September 2007 to June 2011

Skills

- Retail Management

- Customer Service
- Sales
- Outlook
- CRM
- Management
- Loss Prevention
- Store Management Experience
- Assistant Manager Experience
- Store Management Experience
- Profit & Loss
- Management
- Recruiting

Certifications and Licenses

ServSafe Manager

May 2018 to May 2023

Forklift Certified