**Nicole J. Bolton**

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**EDUCATION**

* Some College, Northwest Missouri State University, Maryville, MO
* High School Diploma, Winnetonka High School, Kansas City, MO May 2020
* Northland Career Center Certificate - Health Sciences, Northland Career Center, Platte City, MO (Expected May 2019)

**EXPERIENCE**

* Personal Shopper, Walmart, Maryville, Missouri, April 2020- Present Day
* CNA, Pleasant Valley Manor Care, Pleasant Valley, Missouri, July 2019- April 2020
* Assist with everyday activities
* Charting and updating information for residents
* Grocery, Hy-Vee, Liberty, Missouri, January 2019- July 2019
  + Bagging groceries
  + Taking groceries to cars
* Cashier, Party City, Kansas City, Missouri, October 2018 - December 2018
  + Stock and blow up balloons
  + Took over the phone orders

**SKILLS AND CERTIFICATIONS**

* Food Handlers License
* CNA License
* CPR and BLS Certified
* Quick Thinker

**AWARDS AND HONORS**

* Leadership Scholarship, American Red Cross, May 2020
* Pandemic hero, Winnetonka Administration, April 2020
* Homecoming Princess, Winnetonka Student Body, October 2019

**ACTIVITIES AND ORGANIZATIONS**

* Student Activities Council, NWMSU, August 2020-Present
* Hall Council Board, NWMSU, August 2020-Present

**COMMUNITY SERVICE**

* Substitute Teacher, ABC@Play, May 2019-Present
* Harvesters, First Baptist Church of Liberty, January 2017-Present
* Planting with Preschoolers, Key Club, May 2018
* Clean up on 48th Street, Kiwanis Empowering Youths Club, May 2018
* Treat or Trick for UNICEF, Kiwanis Empowering Youths Club, October 2017