

## Unknown

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**From:** Linda Perez [linda\_perez@gov.state.ak.us]  
**Sent:** Tuesday, May 08, 2007 8:18 AM  
**To:** Erika Fagerstrom  
**Cc:** glrrlg@alaska.net; John S Mackinnon; knappr@aol.com; Ruaro; Randall P (LAA); romere@gci.net; carolyne@ak.net; candy@mosquitonet.com; darlab@gci.net; fek9wnr@yahoo.com  
**Subject:** Re: Foundation Fundraiser, Wednesday, May 9, 2007 4:30-6:30pm.

Hi Erika,

Please sign me up for the merchandise table for either 4:15 or 5 pm timeframe, whichever one you need me one. Just let me know.

Thanks  
Linda

Erika Fagerstrom wrote:

Hello Foundation Members,

Things are coming together quite nicely for the fundraiser! I've attached a rough draft for the agenda/program and there's a sign-up list below. If you have any suggestions please give me a call or send an email, as things are not set in stone. Mr. Palin and Wayne Jensen have an appt. tomorrow at 1:30pm. to discuss the history of the House, as well as the current and upcoming projects. I also hope to go over the program with them if time permits. If anyone would like to join us, please let me know, as you're more than welcome to attend.

### Reception

- Guests can make their donations as they enter and are then free to enjoy the horsed'oeuvres and mingle for a bit.
- 5:15pm. or so (when the doorbell stops ringing) we'll gather in the Ballroom for a short program.
- The layout for the event will be the same as last years, with the welcoming table at the top of the stairs and the merchandise table in the Grand Hall in front of the fireplace. For the centerpiece we will use the large gingerbread Governor's House that the Stefani made for the Open House. It should look very nice!

### Thank you gift options:

1. The guest receives a Governor's House pin or zipper pull (their choice) as they arrive and make their donation. It's small enough that it wouldn't be a bother to carry with them.
2. Another option would be to have them mark their choice, and we could send the pin/zipper-pull with their thank you note.
  - There's a question concerning how many pins do we give a group when they give a donation and they attend the event? The Alaska Committee has RSVP'd their attendance and will be making a \$1,000 donation. There are 18 members that we sent invitations to- so the question is how many pins would we give them? When you think that each pin costs about \$3.50, we could give each of the 18 that attends a pin. Please let me know what your thoughts are on this.

**ROSTON 00233**

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**Sign Up List:**

1. Follow-Up phone calls tomorrow (T.5/8) for those who have not RSVP'd their attendance.  
If we have enough help, we can divide the guest list(s) up into a manageable size for phone calls.
2. Merchandise table (2 volunteers)  
4:15-5:00: \_\_\_\_\_ & \_\_\_\_\_  
5:00-5:45: \_\_\_\_\_ & \_\_\_\_\_ --The program will be during most of this slot.  
5:45-6:30: \_\_\_\_\_ & \_\_\_\_\_
3. Greeting Table (nice way to say that's where we'll take the money!) (2 volunteers)  
4:15-5:00: \_\_\_\_\_ & \_\_\_\_\_  
5:00-5:45: \_\_\_\_\_ & \_\_\_\_\_ -- The program will be during most of this slot.  
5:45-6:30: \_\_\_\_\_ & \_\_\_\_\_

It would be great if we have 2 volunteers in case it's busy. There will be a bank bag for change and Visa and MasterCard forms at each of the tables.

**Agenda/Program**

I don't think it should be a long program, just something concise that covers- the history of the Foundation; the First Gentleman's goals for the Foundation and what he thinks the necessary House projects are (so they know what their donations are for); acknowledge the \$5,000 contribution from David Stone (extra funds from campaign); give a **brief** history of the House, the status of the current projects and the necessary upcoming projects (Wayne Jensen); the guests are thanked for their generosity and support.

I look forward to hearing from each of you!

Best regards,  
Erika

cell 321-5446

***Erika Fagerstrom***

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