

Website

X

http://www.timeappteamup.ca

Company Logo

timeApplicator

Welcome, username

12

1

November

2012

S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

Select Today

2

Prev

1

Schedule Draft

Text  
CSV  
Word  
Excel  
PDF

3

Next

4

Save as:

Text

Schedule Draft

Enter the following:

Employee

Day Off Requests

Availability

Make Draft

View schedule drafts

[Google](#)

[Twitter](#)

[Facebook](#)

[Schedule Draft](#)

[Employee](#)

[Day Off Requests](#)

[Availability](#)

1

The current week schedule draft is loaded by default.

2

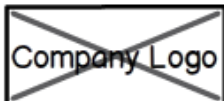
You can see the previous schedule drafts as well.

3

The "next" button is disabled by default. When you click the "prev" button to see the previous drafts, the "next" button becomes enabled until you reach the latest draft you made.

4

You can save the displayed schedule draft at your machine as a text, csv, word, excel, or pdf file and work on that later.



Welcome, username



The screenshot shows a date selection interface. At the top, there are dropdown menus for the month (November) and year (2012). Below these is a calendar grid with days of the week (S, M, T, W, T, F, S) as column headers. The date November 2, 2012, is highlighted with a yellow circle. At the bottom, there is a button labeled 'Select Today'.

Employee: selectedEmployeeName

Employee name:

- ☐ Phillipa Rubic
 ☐ McKenzie Azo  
☐ Alex Smirnoff
 ☐ Kayleen Stankovich  
☐ Stacy Bolt
 ☐ Edward Thompson  
☐ Ellen Debari
 ☐ Perl Fredrickson  
☒ Cortny Wozniak  
☐ Sasha Panman  
☐ Julia Stevston  
☐ Autumn Winter  
☐ Nao Onuki

Submit selected employee.

Submit

Day off requests and availability time can be applied at the next steps.

Schedule Draft

Enter the following:

Employee

## Day Off Requests

Availability

Make Draft

Select an employee



This tooltip is displayed when a user hovers over the "Submit" button.

2

Usually, each week in a coffee shop starts on Thursday due to delivery and pay roll schedule specifics.

2

Start/end of each new week is red colored

Company Logo

timeApplicator

Welcome, username



Step 2/3. Please, select day offs:

Employee: selectedEmployeeName

November 2012

S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

Select Today

Undo

December 2012

S	M	T	W	T	F	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Select Today

All changes are saved automatically.

Schedule Draft

Enter the following:

Employee

Day Off Requests

Availability

Make Draft

Select day offs for the selected employee.

Select Today

[Google](#)
[Twitter](#)
[Facebook](#)

Schedule Draft

Employee

Day Off Requests

Availability

1

By selecting a particular day and clicking on it, it's automatically assigned as a day off for the submitted employee.

1

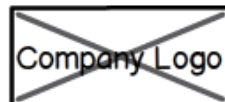
All day off requests are stored in the database. If you scroll the calendar to the past, you will observe the previously assigned day offs.

2

Undo the last day off selection.

3

When a user leaves the "Day Off Requests" tab, all changes are saved automatically. Consequently there is no need in "Save" button.



timeApplicator

Welcome, username



Step 3/3. Please, select availability for the week of:

15/11

DD/MM

Employee: selectedEmployeeName

☐ Any time Days/week: n/a

or

Thursday

- ☐ 5:30 - 14:00
- ☐ 7:00 - 15:00
- ☐ 12:00 - 18:00
- ☒ 15:00 - 23:00

Friday

- ☒ 5:30 - 14:00
- ☐ 7:00 - 15:00
- ☐ 12:00 - 18:00
- ☐ 15:00 - 23:00

Saturday

- ☐ 7:30 - 15:00
- ☐ 8:00 - 15:00
- ☐ 15:00 - 23:00
- ☐ 15:00 - 23:00

Sunday

- ☐ 7:30 - 13:00
- ☐ 8:00 - 14:00
- ☐ 13:00 - 21:00
- ☐ 14:00 - 21:00

Monday

- ☒ 5:30 - 14:00
- ☐ 7:00 - 15:00
- ☐ 12:00 - 18:00
- ☐ 15:00 - 23:00

Tuesday

- ☒ 5:30 - 14:00
- ☐ 7:00 - 15:00
- ☐ 12:00 - 18:00
- ☐ 15:00 - 23:00

Wednesday

- ☒ 5:30 - 14:00
- ☐ 7:00 - 15:00
- ☐ 12:00 - 18:00
- ☐ 15:00 - 23:00

Discards all selections/submissions you made on the "Employee", "Day Off Requests", and "Availability" tabs.

Discard All

Schedule Draft

Enter the following:

Employee

Day Off Requests

Availability

Make Draft

Select availability of the selected employee.



[Google](#) [Twitter](#) [Facebook](#)

[Schedule Draft](#)

[Employee](#)

[Day Off Requests](#)

[Availability](#)

Usually, Mon, Tue, and Wed have similar task schedules. That's why they kind of grouped together. Plus, there is not enough space to display the whole week in a single line.

This calendar displays weeks only, not days. Each new week starts on Thursday.

When a user leaves the "Availability" tab, all changes are saved automatically. Consequently there is no need in "Save" button.

When you click the "Make Draft" button, the new schedule draft(s) is(are) done automatically for the corresponding week(s) based on provided day offs and availability.