

Team Contract

Communication

1. Team Meetings

We have made a Discord group chat, which we will likely also use for meetings. At minimum, we should meet once a week, for maybe thirty minutes each time (depending on what we need to discuss). We can maybe keep a running track of goals for each group member on a google doc or on pinned messages in our chat.

2. Assistance

Again, we will be using the Discord chat primarily for contacting each other. We should try and respond within twelve hours at the very maximum upper limit.

3. Respect

We can generally keep an eye out to make sure that everyone is able to contribute. For example, if one person doesn't seem to be able to give ideas, we can ask them directly, so that they have a chance. We are pretty polite people, so we don't see anyone not being fully engaged with what someone else is saying, but we can definitely step in if we feel someone is being dismissive of an idea.

Collaboration

4. Work Distribution

Where possible, we will try and assign tasks to people based on previous experience / knowledge. Otherwise, we will try and ask people to say which tasks they would like to do and split it that way. Also, we would regularly review each other's code and of course ask each other for help when needed so that we can use ideas from different viewpoints to enhance the work.

5. Time Commitment

There will not really be any specific time that a member is expected to work on the project, as long as they complete their assigned tasks, it does not necessarily matter. When there are conflicts, we will accommodate them when they are reasonable.

6. Conflict Resolution

We will keep disagreements civil of course. If a team member does not complete their task well, we will excuse them if there is a valid reason, such as a task being significantly harder than expected or some unexpected circumstances.

Signatures

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