

Meeting Minutes – Chef Registration System Project

Location: Brian's office

Date: 11 April 2017

Time: 13:00

Attendance

Advisors: Brian and Temi

Team members: Amy, Ednecia and Nosipho

Agenda Items

1. Goals for the project
2. Design thinking methods
3. Plan for initial meeting with culinary school

Action Items

1. Temi is to email assignment 1 to the team
2. The team is to:
 - a. Do background research on Infinity Culinary Training
 - b. Identify potential stakeholders and complete stakeholder matrix
 - c. Develop interview questions for stakeholders and email them to Temi

Other Notes

The next meeting will be on April 12, 14:00 with the culinary school