Meeting Minutes – Chef Registration System Project

Location: Brian's office

Date: 05 April 2017

Time: 14:00

Attendance

Brian, Amy, Ednecia and Nosipho

Agenda Items

1. Project milestones and due dates

2. Literature review deliverable and tips on getting started

Action Items

1. Brian is to set up a meeting with the chef school and share resources for the literature review

2. The team is to create a chatroom and calendar

Other Notes

The next meeting will be in the following week