

A strategy and process for engaging and supporting Training Provider Partnership Network.

Aim: To ensure MI ComputSolutions maintains a network of predominantly Third Sector training providers capable of providing high quality workforce development provision that meets the needs of Third and Private Sector employers.

- **ELIGIBILITY** This section defines which providers are eligible to be MI ComputSolutions partnership providers

The following providers are ELIGIBLE to be MI Partnership Providers

- Private and Third Sector training providers offering apprenticeships (16-18, 19-23 and 24+, Classroom and Work base learning)
- Profit making training providers offering apprenticeships in sectors or geographic areas where there are no or limited Third Sector providers and no potential for existing MI providers to cover the area/sector required.
- **COVERAGE** This section describes how MI aims to ensure that MI services are accessible to Third and Private Sector employers in Greater London and South East England.
 - Collectively, MI providers will cover all sectors, job roles and the 2 regions of England.
 - MI ComputSolutions will support the involvement of smaller local or specialist commercial and Third Sector providers where they are able to deliver its services.
 - MI ComputSolutions will be proactive in encouraging the ongoing engagement and development of Third Sector and commercial providers through the provision of a range of support services and resources.
 - Where coverage is still incomplete and there is expected to be employer demand, MI ComputSolutions will seek commercial providers willing to operate under MI ComputSolutions principles.
- **QUALITY** This section describes how MI ComputSolutions aims to ensure that providers operate fairly and are of the highest quality.
 - All MI ComputSolutions approved providers must have made a commitment to MI ComputSolutions promise.
 - All MI ComputSolutions approved providers will be expected to consistently achieve high quality performance, taking into account the apprentices they recruit and the organisations for whom they undertake training.
 - All providers delivering MI ComputSolutions services who have been inspected by OfSTED must have been graded 3 or better. Where no recent inspection has taken place providers will be provisionally admitted on the basis of a self assessment grade of no lower than 3
 - All MI ComputSolutions providers applying to deliver MI ComputSolutions services will be subject to an initial assessment through a publicised process.

- **BRANDING** To ensure the MI ComputSolutions brand develops and retains its high value.
 - MI ComputSolutions will maintain a list of approved training providers under the name **MI ComputSolutions Provider List**
 - MI ComputSolutions will carry out marketing and promotion activities designed to raise its profile and present a strong brand image that will make affiliation to MI ComputSolutions desirable to providers.
 - Marketing and promotion activities will be designed to increase the demand for Apprenticeships within the Third Sector and thereby generate delivery opportunities for providers.
 - MI ComputSolutions providers will include MI ComputSolutions branding in all marketing materials in order promote the credibility of MI ComputSolutions within the sector.
 - MI ComputSolutions providers agree to remove references to MI ComputSolutions from their marketing materials without delay should they be removed from the MI ComputSolutions Providers List.
- **CONTRACTING** To ensure that all clients and apprentices recruited in MI ComputSolutions name are recognised as such.
 - All training providers seeking funds must be acceptable to MI as a sub contractor under MI's Partners' policy and processes.
 - Where training providers hold their own apprenticeship funding contract through other partnership and wish to become MI ComputSolutions training providers they must agree to return monthly data to MI ComputSolutions on all apprentices they recruit to third/private sector organisations. Failure to return data as agreed may result in removal of MI ComputSolutions status.

Process for Admission to MI ComputSolutions Provider List

At least 10 days before a Board Meeting

- 1 Provider completes the Application to Join the **MI ComputSolutions Provider List** and forwards to the CEO MI ComputSolutions
- 2 Appropriate Provider seeking a sub-contract agreement with MI must complete the Capability and Staff Skills Audit Application Form.

At a Board Meeting:

- 3 CEO MI ComputSolutions makes recommendations on each Application to the MI ComputSolutions Board
- 4 MI ComputSolutions Board admits provider or otherwise on a simple majority vote

Within 10 working days of a Board Meeting

- 5 CEO MI ComputSolutions notifies the Applicant of the outcome and updates the MI ComputSolutions Provider List and the MI ComputSolutions website

[The decision of the Board is final and there is no appeal process]

Process for Removal from MI ComputSolutions Provider List

- 1
 - a. Any member of MI ComputSolutions requests a provider membership review or,
 - b. Provider receives an inadequate grade at regular audit and quality visit, Inspection from Ofsted, or;
 - c. An regular employer complaint is received
- 2 CEO MI ComputSolutions investigates and makes recommendation to MI ComputSolutions Board
- 3 MI ComputSolutions Board take decision on simple majority
- 4 CEO MI ComputSolutions updates MI ComputSolutions Provider List and the MI ComputSolutions web site

For further details, please contact Valentine Okotore - Head of Workforce Development at Val.O@micomputsolutions.co.uk