



IFUMSA

MEDICAL STUDENTS' ASSOCIATION,
OBAFEMI AWOLOWO UNIVERSITY,
ILE-IFE, OSUN STATE, NIGERIA

CONSTITUTION

As Amended

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As Amended

Constitution Review Committee (2015/2016)

Hon. Adetunbi Folahanmi

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Preamble

Having firmly resolved to attain the growth and development of the medical students association of the Obafemi Awolowo University, Ile-Ife, Nigeria, with a view to catering for our general welfare, for the purpose of maintaining a healthy and honourable community, in order to effectively utilize available resources for the development of responsible community participation, cooperation and leadership so as to contribute our own quota to the progress, unity and dignity of our local and international community, we, the medical students of the Obafemi Awolowo University, Ile-Ife hereby enact and give to ourselves the following constitution.

TABLE OF CONTENTS

Article	Page
I. GENERAL PROVISIONS	
1. Name	1
2. Supremacy	1
3. Aims and Objectives	1
4. Membership	2
5. Structure	2
6. Patrons	2
7. Staff Advisers	3
8. Life Membership	4
II. THE CONSTITUTION	
9. Interpretation	4
10. Amendment	5
11. Suspension	5
III. THE EXECUTIVE COUNCIL	
12. The extent of Executive Authority	6
13. Tenure of Office	6
14. Composition of the Executives	6
15. The President	7
16. The Vice-President	7
17. The General Secretary	7
18. The Assistant General Secretary	8
19. The Public Relations Officer	9
20. The Financial Secretary	9
21. The Treasurer	10
22. The Director of Socials	10
23.. The Director of Sports	10

24. The Welfare Secretary	11
25. Collective Responsibilities	11
26. Discharge of Executive Functions during vacancy	12

IV. THE LEGISLATIVE BODY

27. Functions and Power of SRB	13
28. Tenure of Office	14
29. Composition of SRB	14
30. The Speaker	15
31. The Deputy Speaker	16
32. The Clerk of the House	17
33. Constituency Leader	17
34. Ex-Officio members	18
35. Quorum in the SRB	18
36. Meeting of the SRB	18
37. Procedures at SRB Meetings	19
38. Deliberating Motions	20
39. Procedural Motion	20
40. Voting in the SRB	21
41. Absenteeism	21
42. Rights of Attendance	22
43. Standing Orders of SRB	22

V. ORGANS OF THE ASSOCIATION

44. Discharge of Leadership functions during vacancy	23
45. Composition	25
46. Appointment and Invitation	25
47. The Audit Committee	25
48. The Constitution Review Committee	26
49. The Disciplinary Committee	26

50. Electoral Committee	27
51. Election petition Committee	28
52. Social Committee	29
53. Academic Committee	29
54. Sports Committee	30
55. Sports Dispute Committee	30
56. Welfare Committee	30
57. Ad-Hoc Committee	31
58. IFUMSA Alumni Relations Committee (IARC)	31
59. IFEMED Journal Club	31
60. IFUMSA Quiz and Debate Club	33
61. IFUMSA Health Awareness Club (IHAC)	34
62. Medivoice News and Literacy Club	35
63. Medical Students Hostel Executive Committee	37
64. Class Officials	37
65. Committee's Function	39

VI. ELECTIONS

66. Conducting of Elections	39
67. Time of Elections	39
68. Eligibility	40
69. Procedure of Elections	41
70. External Elections	43
71. Swearing-in Ceremony of Executives and SRB Members	44
72. Tenure of Office	44
73. Resignation	44
74. Impeachment and Dismissal	46

VII. FINANCE

75. Recall	47
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76. Source of Income	48
77. Bankers of the Association	48
78. Bank Accounts	48
79. Claims and Requisition	49
80. Imprest Account	50

VIII. MISCELLANEOUS

81. Discipline	50
82. Association's Property	51
83. Awards	51
84. Changing of Signatory	52
85. Congress Meeting	52
86. Oath of Allegiance	53
87. I.O.U Forms (Execution)	53
88. I.O.U Forms (Loan)	54

ARTICLE I
GENERAL PROVISIONS

1.Name

(i) The Association shall be known and addressed as Obafemi Awolowo University Medical Student' Association; herein and after referred to as IFUMSA.

(ii) Members of the association shall herein and after be referred to as IFUMSITES.

2. Supremacy

(i) This constitution is supreme and the provisions shall have a binding force on all members and organs of IFUMSA and it supersedes any code of conduct or documents guiding the activities of any organ or committee of the Association.

(ii) The Association shall not be governed nor shall any person or group of persons take control of the government of this association or any of its organs, except in accordance with the provisions of the Constitution.

3. Aims and Objectives

(i) To cater for the general welfare and interest of all Medical Students of the Obafemi Awolowo University, Ile-Ife.

(ii) To maintain a high standard of ethics among Medical Students.

(iii) To contribute to the uplifting of the health conditions and general welfare of the people by rendering assistance in all community programmes where Medical Students can be of help.

(iv) To provide a forum for co-operation and interaction between Medical Students and members of staff of the College.

(v) Provide a forum for co-operation and interaction with other student bodies within and outside the University.

(vi) To provide a forum for interaction of members of the association with governmental and non-governmental organization(s) with a view to fulfilling the health needs of our people.

4. Membership

- (i) All students pursuing the MBChB degree programme in Obafemi Awolowo University.
- (ii) Life Members who must be past members of the association conferred with life membership.
- (iii) Members shall participate effectively in the activities of the association.

5. Structure

The structure of the association shall comprise of:

(I) Patrons

(ii) Staff Advisers appointed by the association

(iii) The Association's administration shall consist of

- (a) The Executive
- (b) The Students' Representative Body
- (c) The Organs of the Association
- (d) Any other person or group of persons appointed based on the provisions of this constitution

(iv) The Executive Council and the Organs of the Association shall be responsible to the Students' Representative Body.

(v) The Congress of the Association shall be the supreme body and decisions taken by the congress on all matters are final.

6. Patrons

The patrons of the Association shall include:

(i) The Provost, College of Health Sciences

(ii) The Dean, Faculty of Clinical Sciences

(iii) The Dean, Faculty of Basic Medical Sciences

(iv) The Chief Medical Director, Obafemi Awolowo University Teaching Hospital Complex.

(v) Any other individual approved by the SRB

(vi) The Grand Patron shall also be appointed by the SRB

(vii) For the purpose of sub-section (v) and (vi)

- (a) A member of the SRB may by function propose any individual as Patron.
 - (b) A person shall be deemed to have been approved as Patron by a vote of not less than two third (2/3) majority of SRB present and voting, provided they form a quorum at the point of voting.
- (viii) The appointment of a Patron and Grand Patron shall stand terminated
- (a) If he dies while holding office
 - (b) At the date of his resignation as Patron of the Association
 - (c) If he is removed from office by a resolution of the SRB Supported by at least (2/3) majority of members present and voting provide they form a quorum at the point of voting.
- (ix) Any person(s) so appointed as a patron of the Association shall be awarded a Certificate signed by the President of the Association, the Speaker of the SRB, the Dean of the faculty of Clinical sciences and the Provost of the College of Health Sciences, Obafemi Awolowo University, Ile-Ife.
- (x) Persons approved as patron must be renewed at the beginning of each parliamentary year based on his/her contributions to the association.

7. Staff Advisers

- (i) The SRB shall appoint from time to time, Staff Advisers from among the members of staff of the College as a Staff Adviser.
- (ii) For the purpose of sub-section (i)
- (a) A member of the SRB shall propose any member of staff of the College as Staff Adviser.
 - (b) A member of staff shall be deemed to have been appointed a staff adviser by a vote of not less than two third (2/3) of the members of the SRB present and voting provided they form a quorum at the point of voting.
- (iii) The appointment of a Staff Adviser shall stand terminated, if;
- (a) He resigns his appointment as a member of staff of the College of Health Sciences or by any means ceases to be a member of the College.

- (b) If he dies while holding office.
 - (c) He is removed by a resolution of the SRB supported by at least (2/3) majority of members present and voting, provided they form quorum at the point of voting.
- (iv) Any person(s) so appointed as a Staff Adviser shall be awarded a certificate signed by the President of the Association, the Speaker of the SRB, the Dean of the faculty of Clinical sciences and the Provost, College of Health Sciences, Obafemi Awolowo University, Ile-Ife.

8. Life Membership

- (i) The Students' Representative Body may confer life membership on any past member of the association who has shown distinguished commitment to the progress of the Association over a period of at least five (5) years after graduation.
- (ii) A person shall be deemed to have been conferred with honorary life membership of the association by a vote of not less than four-fifth (4/5) majority of the SRB members present and voting, provided they form quorum at such meetings.
- (iii) Any person so conferred with honorary life membership of the Association shall be awarded a certificate signed by the President of the Association, the Speaker of the SRB and the Provost, College of Health Sciences.

ARTICLE II THE CONSTITUTION

9. Interpretation

- (i) The power of the ultimate interpretation of the constitution shall rest with the Speaker of the SRB.
- (ii) Such interpretation shall be reversible by at least two third (2/3) majority of members present and voting at the meeting of the SRB.
- (iii) In this constitution, unless otherwise expressly stated or requested by contest, all masculine pronouns include feminine.
- (iv) Officers of the Association shall include any student serving the association as a result of election or appointment in one official capacity or the other.
- (v) All association elections including elections into the executive council, election into the SRB,

election within the SRB, election of class officials, and bye-elections shall hold in accordance with the provisions of the constitution including elections into executive offices of any other organ of the association.

(vi) 'Constituency' shall refer to any population unit of students in a particular year of study.

(vii) Standing orders as provided for in article (iv) shall regulate the proceeding of the SRB.

(viii) "Present and Voting" refers to every member of the executive council, the SRB or the Congress as the case may be, present at the meeting of the aforementioned and exercising their voting rights by:

- (a) Voting for, or
- (b) Voting against or
- (c) Abstaining from any motion under consideration.

10. Amendment

(i) This Constitution may be amended upon a resolution to do so, passed by majority of members of the Congress present at any congress meeting.

(ii) A resolution for amendment of the Constitution may also be sent by a motion passed by four-fifth (4/5) majority of SRB members present at any meeting provided they form a quorum at such meetings.

(iii) Such a resolution shall on adoption be sent to the Constitution Review Committee which shall deliberate on and word the amendment.

(iv) Such amended wordings shall be presented to the entire SRB members and shall be approved by two-third (2/3) majority of members after which it thus comes to full effect.

11. Suspension

(i) A section of this Constitution may be suspended by at least 4/5 majority of the SRB members present and voting provided a quorum was formed at the point of voting.

(ii) Upon the suspension of such a section, a working order shall be adopted by at least two-third (2/3 majority of the SRB members present and voting.

- (iii) Such working order on adoption shall remain binding for the period of not more than 6 weeks during which it shall be considered for amendment and shall be tendered as such.

ARTICLE III

THE EXECUTIVE COUNCIL

12. Extent of Executive Power

- (i) The Executive Power of the Association is hereby invested in the executive council and such powers, subject to the provision of the constitution, may be exercised by them directly.
- (ii) The Executive powers of the Association shall include the upholding of the constitution on all members and with respect to the SRB has powers to make rules and regulations.

13. Tenure of Office

- (i) A term of office shall extend from the day of swearing in of an executive council to the day of swearing in of the next executive council.
- (ii) No student shall serve more than two terms in the same executive office.

14. Composition of the Executive

The Executive Council shall be composed:

- (i) The President
- (ii) The Vice President
- (iii) The General Secretary
- (iv) The Assistant General Secretary
- (v) The Public Relations Officer
- (vi) The Financial Secretary
- (vii) The Treasurer
- (viii) The Director of Socials
- (ix) The Director of Sports
- (x) The Welfare Secretary

INDIVIDUAL FUNCTIONS

15. The President

- (i) Shall be the Head of the Association
- (ii) Shall co-ordinate the activities of other executive officers and shall designate other functions to any of them whenever the need arises.
- (iii) Shall summon all executive meetings in consultation with the General Secretary and preside over other such meetings.
- (iv) If the President fails in his function in sub-section (iii) above, two-third (2/3) majority of the executive members can summon a meeting, and the President, or in his absence, such other persons authorized by the constitution or chosen from among the executive members shall preside.
- (v) Any decision taken by the President at the executive meetings shall be reversible by at least two-third (2/3) majority of the executive members present and voting.
- (vi) The President shall be a signatory on all financial matters.
- (vii) He shall discharge all such duties which are invariably inherent to this office.
- (viii) He shall have a casting vote of executive and congress meetings, only if there is a tie.
- (ix) He shall issue a letter of appointment to elected organ heads after confirming due process has been followed in the conduct of the election

16. The Vice President

- (i) He shall assist the President on all matters.
- (ii) He shall act for the President in accordance with provisions of Section 25 of this Constitution.
- (iii) He shall be responsible for the welfare of all guests of IFUMSA.
- (iv) He shall co-ordinate fund-raising activities of the association.
- (v) He shall work closely with IFUMSA Health Awareness Organ (IHAC) and shall serve as a link between the Association and the organ.
- (vi) He shall in the discharge of his duties act on the advice of the executive council.

17. The General Secretary

- (i) Shall be responsible for all correspondence of IFUMSA and keep proper records of such

correspondence.

(ii) Shall take minutes at executive and congress meetings.

(iii) Shall give the fullest co-operation to the President towards the discharge of executive duties of the Association.

(iv) Shall on advice and approval of the executive council, compile a comprehensive record of the activities of the executive council and present it at the swearing in ceremony of the new executive council.

(v) Shall be responsible for daily upkeep of Association Secretariat structures, properties and enact rules for the purpose of maintenance.

(vi) Shall take and keep attendance record of executive council meeting.

(vii) Shall be responsible for the registration of the association with the appropriate authorities as at when due.

18. The Assistant General Secretary

(i) Shall assist the General Secretary on all matters.

(ii) Shall act for the General Secretary in the latter's absence.

(iii) Shall perform all other duties as designated him by the General Secretary, the executive council and the SRB.

(iv) Shall co-ordinate the proper handing over of association's properties from an outgoing executive to an incoming one.

(v) Shall serve as a major link between the part one students and the executive council.

(vi) Shall intimate the part one students with activities of the association.

(vii) Shall be responsible for organizing programmes aimed at integrating the part one students into the medical school.

(viii) Shall at his discretion constitute a freshman orientation committee which shall organize a welcome ceremony and orientation programme for fresh students into the faculty with the help of the social committee.

(ix) Shall be a member of the Quiz Organ and shall serve as a major link between the Executive Council and the Quiz Organ.

(x) Shall be the Chairman of the Association's Academic Committee.

19. The PRO

- (i) Shall publicize the activities of IFUMSA within and outside the University.
- (ii) Shall notify all members of the executive council and congress of executive and congress meetings.
- (iii) Shall work closely with the heads of all committees and organs.
- (iv) Shall be a member of the Editorial Board of the Journal Organ.
- (v) Shall discharge his duties with the advice of the executive council.
- (vi) Shall ensure the proper functioning of the association information board, electronic board and website.

20. The Financial Secretary

- (i) Shall keep proper financial records of IFUMSA
- (ii) Shall coordinate the collection of annual dues and such other dues from students.
- (iii) Shall hand over all monies to the treasurer within three (3) days of receipt and keep proper financial records of such.
- (iv) Shall be one of the signatories to the IFUMSA Bank Account except otherwise stated in any part of this constitution.
- (v) Shall issue cheques for withdrawal of money only in the absence of the treasurer.
- (vi) Shall sign and keep I.O.U. forms as provided for in section (79) of this constitution.
- (vii) Shall keep the cheque book and authorized receipt booklets of the association.
- (viii) Shall make all financial records available for auditing when called upon to do so by the SRB or Congress.
- (ix) He shall paste names of the financial members of the association on the notice boards, 4 weeks from collection of such fees from individual constituencies.
- (x) He shall paste names of the financial members of the association on the notice boards, 4 weeks from the deadline of collections of such fees from individual constituencies and must be updated from time to time.
- (xi) Shall give financial advice to the executive council
- (xii) Shall in the discharge of his duties be guided by the financial conditions in Article VII.

21. Treasurer

- (i) Shall be responsible for banking the money of IFUMSA within three working days of receipt of such monies.
- (ii) Shall be one of the signatories in all financial matters except otherwise stated in any part of this Constitution.
- (iii) Shall be the only officer charged with issuance of cheque for withdrawal of money from the association's bank account except otherwise stated in any part of this constitution.
- (iv) Shall notify the bank of the change in the executive and complete the necessary proceedings thereof.
- (v) Shall in conjunction with the financial secretary keep a record of all financial transactions.
- (vi) Shall collaborate with the President and Financial Secretary for good financial management.
- (vii) Shall keep an imprest account of not more than five thousand naira (N5,000) at a time.
- (viii) Shall in the discharge of his duties be guided by financial conditions in Article VII.

22. The Director of Socials

- (i) Shall organize social activities from time to time.
- (ii) Shall be the Chairman of the Social Committee.
- (iii) Shall discharge all other duties assigned to him by the executive council.
- (iv) Shall submit the names of 9 members for the social committee.

23. The Director of Sports

- (i) Shall be the Chairman of the Sports Committee.
- (ii) Shall be responsible for the sporting activities of IFUMSA.
- (iii) Shall in conjunction with the School Authority prepare the Association's contingents to the Nigerian Medical Student's Association Games and such other competitions.
- (iv) Shall discharge his duties in conformity with the advice of the executive council.
- (v) Shall submit the names of 9 members to the SRB for approval in the sports committee subject to the approval of the SRB.

24. Welfare Secretary

- (i) Shall be in charge of the general welfare of all members of the association.
- (ii) Shall be the Chairman of the Association's Welfare Committee.
- (iii) Shall represent the Association in the Faculty as well as the College Welfare Board/Committee.
- (iv) Shall be responsible for providing recreational facilities for the Association members
- (v) Shall submit the names of 6 members (not more than 1 from each year of study) in order to join the welfare committee subject to the approval of the SRB.
- (vi) Shall be a member of the Medical Students' hostel executive committee.

25. Collective Responsibilities

- (i) The Executives as a functional unit shall herein and after be referred to as the Executive Council.
- (ii) The Executive Council shall function as a single coordinated body unit.
- (iii) All officers in the discharge of their respective functions shall have due regards for the opinion and suggestion of the President.
- (iv) Any member of the Executive Council or the entire Executives may be collectively held for the action(s) of any officer wherever such member(s) is/are implicated.
- (v) Any members of the executive council shall perform functions as may be assigned to them by the President or the executive council.
- (vi) The President shall direct the General Secretary to summon executive meeting following due consultations.
- (vii) Collection of annual dues shall be collective responsibility of all executive members and coordinated by the Financial Secretary.
- (viii) Fund raising shall a collective responsibility of all members and coordinated by the Vice-President.
- (ix) No Ad-hoc Committee shall be constituted by the President or Executive Council without approval of the SRB.
- (x) The Executive Council shall function within the limits of the power of this constitution and shall carry out any such functions assigned to it by the SRB.
- (xi) No project must be embarked upon without the prior knowledge or approval of the SRB.
- (xii) A budget must be presented not later than 4 weeks from assumption of office and in peculiar

cases where the SRB is not in place, such must be done at the first SRB sitting.

(xiii) Each executive member must defend his budget in person.

(xiv) Unless otherwise stated, the executive council shall fund the SRB as well as other organs/arms of IFUMSA as slated by the constitution and approved budget.

(xv) The executive council shall take attendance of programmes of the association as deem fit.

26. Discharge of Executive Functions during Vacancy

(i) Any member of the Executive Council wishing to be absent from campus for more than two weeks while the medical school is in session should notify the Executive Council and the SRB, in writing at least (3) days before such absence. Failure to do so shall attract stiff penalties from the SRB.

(ii) During any period for which:

- (a) The Office of the President/General Secretary is vacated or
- (b) The President/General Secretary is absent from Campus or
- (c) The President/General Secretary is unable to perform the functions of the office by reason of illness or
- (d) The President/General Secretary is removed in accordance with the provisions of the constitution, the functions of the specified offices shall be performed by the Association's Vice President and Assistant General Secretary respectively.
- (e) Where subsection ii(d) fails, the functions of those offices shall be performed by such persons as the SRB may appoint.
- (f) The SRB Speaker can however perform the functions of the President pending the implementation of ii(e).

(iii) During any period for which:

- (a) Other executive offices are vacated for reasons stated in ii(b),(c) and (d), the functions of such offices shall be performed by such persons as the SRB may appoint.
- (iv) Where the SRB appoints any member of the Association to perform executive functions, such appointment must be backed by an order, published on all the association's notice boards and

such order lapses when the time (if any) stipulated in the initial order expires.

ARTICLE IV

THE LEGISLATURE (SRB)

27. Functions and powers of the SRB

- (i) The legislative power of the association shall be vested in the Students' Representative Body (here-in referred to as SRB)
- (ii) It shall represent the general interest of IFUMSA.
- (iii) It shall be responsible for forming all committees and nominate committee chairman and secretaries, except otherwise stated in other parts of this constitution.
- (iv) Such committee(s) must submit a report of their activities to the SRB when called upon to do so.
- (v) The Executive Council, the various organs of the association including all committees shall be responsible to the SRB.
- (vi) It shall act as a check on the activities of IFUMSA.
- (vii) It shall scrutinize the budget which shall be presented to it by the president of IFUMSA, not later than four (4) weeks from the beginning of his tenure of office, for necessary approval and amendment.
- (viii) In rare situations, where the executive council has been in power for more than 4 weeks earlier than the SRB, it shall scrutinize the budget at its first sitting after the election of the SRB officers.
- (ix) It shall scrutinize its own budget presented by the speaker at its own second sitting and the executive council shall provide resources for effective running of the SRB, except otherwise stated in other parts of this constitution.
- (x) It shall consider granting the use of extra fund required by any officer after due request to the SRB.
- (xi) The SRB shall appoint and scrutinize delegates to the annual General Assembly of the Nigeria Medical Students' Association (NiMSA) and such other external functions that the association wishes to partake of.
- (xii) It shall upon a matter of petition signed by at least fifteen (15) members of the SRB review any

programme(s) by the executive council.

(xiii) It shall adopt the minutes of its meeting at that very sitting and shall make public the adopted minutes of its meeting through the clerk of the house within seventy-two hours (72hrs) of such adoption.

(xiv) It shall elect the fourth (4th) Ex-Officio member of the in-coming SRB at its last parliamentary sitting.

(xv) It shall Mandate the president if it chooses, to call a congress meeting in order to determine any matter relevant to the association's function provided it's beyond the powers of the SRB.

(xvi) It shall do such other things to guarantee the effective achievement of the constitution.

(xvii) The decisions of the SRB shall remain valid unless contrary decisions is made at a congress meeting or if 2/3 majority decide to reverse such decision(s).

(xviii) Members of the SRB shall individually and collectively raise funds for the association.

(xix) Members of the SRB shall actively participate and contribute immensely to the progress of the association beyond the confines of an SRB sitting.

28. Tenure of Office

(i) The SRB shall function for one parliamentary year and shall stand dissolved thereafter.

(ii) A parliamentary year shall extend from the day of swearing-in of a new SRB.

(iii) Such a dissolution shall be done at the last parliamentary sitting before the swearing-in ceremony of the new SRB.

29. Composition of the SRB

(i) The Students' Representative Body shall be composed of:

(a) Five (5) elected students from each year of study.

(b) All the (10) members of the Executive Council.

(c) All the four (4) Ex-officio members.

(ii) Leadership of the SRB shall include the Speaker, the Deputy Speaker, and the Clerk of the House.

(iii) Leaders of the SRB shall be elected at the first meeting of the body from among members.

(iv) For the purpose of the Sub-section (iii) above, the following members are exempted from

holding offices in the SRB:

- (a) All members of the Executive Council
- (b) All Ex-officio members.

30. The Speaker

- (i) The Speaker who must at least be a year I Clinical student and must have been a member of the SRB for at least two parliamentary years shall be elected by members of the SRB at their first meeting.
- (ii) The elections shall be conducted by the Electoral Committee with reference to Section 29 above.
- (iii) The Speaker shall be responsible for calling the meeting of the SRB through the Clerk of the House, the first meeting being an exemption.
- (iv) The Speaker shall preside at all meetings of the SRB except otherwise stated in any part of this constitution.
- (v) The Speaker shall present and defend the SRB budget at the second sitting from assumption of the office for approval by members of the House.
- (vi) The Speaker shall discipline erring members and non-members so as to maintain order in the House.
- (vii) He shall be obliged to summon meetings of the SRB when called upon to do so by at least one-third (1/3) of the members of the House appending their signatures to such calls and where he fails to summon the meeting within 72 hours of receiving such a call, the meeting shall be convened by the Clerk
- (viii) He shall at the meeting of the SRB interpret the constitution of the association, in good faith.
- (ix) He shall impartially direct the proceeding of the SRB and shall execute such other functions of the SRB conferred on him under the provision of the constitution.
- (x) The decision of the SRB Speaker, may be reversed by a two-third (2/3) majority of the members of the SRB present and voting.
- (xi) The Office of the Speaker shall become vacant, if:
 - (a) At the dissolution of the SRB
 - (b) The SRB Speaker ceases to be a member of the SRB, by reasons, other than

dissolution of the body.

(xii) Shall decide the Class Constituency Leader in situations when the SRB members of the Class find it difficult not nominate a leader.

(xiii) The SRB Speaker can exercise a voting right only, if there is a tie.

(xiv) Shall stamp all receipts to be issued by IFUMSA Executives and such receipts shall be termed authorized.

31. The Deputy Speaker

(i) The Deputy Speaker who must at least be a year III pre-clinical student shall be elected by members of the SRB at their first meeting.

(ii) The elections shall be conducted by the Electoral Committee with reference to Section 29 (iv) above.

(iii) He shall:

(a) Keep a record of attendance at all SRB meetings and publish the list of attendance on the IFUMSA notice boards within 48 hours after each proceeding.

(b) Send a copy of such list to the Speaker of the SRB for necessary action in accordance with relevant provision of the constitution.

(iv) He shall be responsible for conducting elections within the SRB at all meetings except the elections of officers of the SRB.

(v) Shall assist the Speaker from time to time in the discharge of his duties and perform all the duty of the Speaker in the latter's absence.

(vi) In the absence of the Deputy Speaker, at any meeting of the SRB, another member of the SRB may be elected to perform the functions for the purpose of such meetings only.

(vii) He must not have a casting vote at any elections within the House.

(viii) He shall be responsible for providing materials and such other things needed at all SRB meetings for its smooth running

(ix) He shall be responsible for providing acceptance/rejection form to nominated members of committees constituted by the SRB

32. The Clerk of the House

- (i) The Clerk of the House who must at least be a year II pre-clinical student shall be elected by members of the SRB at their first meeting.
- (ii) The elections shall be conducted by the Electoral Committee with reference to Section 29(iv) above.
- (iii) He shall be responsible for taking proper minutes of the SRB proceedings.
- (iv) He shall prepare in advance, the agenda of all SRB meeting as directed by the Speaker and publicize them as appropriate.
- (v) He shall summon all meetings of the SRB (except the first) on the instruction of the Speaker or a petition signed and submitted by at least one third (1/3) of the members of the SRB calling for a meeting after the failure of the Speaker to summon such meeting after 72 hours of receipt of such petition.
- (vi) After the expiration of the 72 hours given to the speaker in (v) above, the clerk shall summon a sitting within an additional 24 hours without the directive of the Speaker.
- (vi) He shall publicize all adopted minutes of the SRB meetings within seventy-two of such an adoption.
- (vii) He shall keep proper financial records of the SRB.
- (viii) He shall be responsible for compilation of proceedings of the SRB.
- (ix) He shall have a casting vote at all elections within the SRB.

33. A Constituency Leader

- (i) A Constituency Leader shall be chosen from each class of study.
- (ii) He shall be one of the five elected members from each class of study.
- (iii) He shall be presented to the House at her first meeting except otherwise stated in any part of the constitution.
- (iv) He shall be responsible for verbal invitation of members of its constituency at least a day before the meeting of the SRB.
- (v) He shall perform other functions as delegated by the SRB.

34. Ex – Officio Members

(I) These shall include:

- (a) The immediate past President provided he is not re-elected or elected into another office in the executive or SRB
- (b) The immediate past General Secretary provided he is not re-elected or elected into another office in the executive or SRB
- (c) The out-going SRB Speaker provided he is not re-elected or elected into another office in the executive or SRB
- (d) An active member of the outgoing SRB appointed by the body at its last parliamentary sitting.

(ii) In accordance with (i)a, (i)b, (i)c above and without prejudice to any other part of this constitution, the seat of the respective ex-officio remains vacant for that parliamentary year if re-elected or elected into another office.

(iii) The immediate past President and Speaker shall be members and shall serve as advisers to IFUMSA ALUMNI RELATIONS Committee.

35. Quorum in the SRB

Quorum in the SRB shall be formed by half of the members.

36. Meetings of the SRB

(i) Meeting of the SRB shall commence provided a Quorum is formed

(ii) Where the above fails, after 30 minutes of the appointed time, the meeting can commence provided the Speaker in consult with at least one-third of the entire SRB members, agree to do so.

(iii) The First Meeting of the SRB shall hold immediately after the swearing-in-ceremony of the SRB members.

(iv) The Chairman of the Electoral Committee shall preside over the first meeting, prior to the election of officers of the SRB.

(v) Subsequent meetings of the SRB shall be summoned by:

- (a) The Speaker of SRB or

(b) A written Petition signed by at least one-third (1/3) of SRB members and duly submitted to the Clerk and copied to the Speaker

(c) The agenda for such meeting in (b) above shall be included in the petition to the Clerk

(vi) Without prejudice to any part of this constitution, meeting is only duly summoned provided a notice of its date, venue, time and agenda is properly conveyed to individual members of the SRB, and pasted on the common notice boards, by the Clerk of the House, at least forty-eight (48) hours before the fixed time.

(vii) (a) There shall be for every SRB meeting, a gallery session which shall be as an appendage of the floor of the house.

(b) Members of the Gallery, otherwise referred to as gallerians shall reserve the right to contribute to matters under discourse on the floor of the house but shall not be eligible to vote, move or move to second deliberating and procedural motions.

37. Procedure at SRB Meetings

(i) These shall preside at any sitting of the SRB:

(a) The Speaker or in his absence

(b) The Deputy Speaker or

(c) Such other member of the SRB that the body may elect for that purpose.

(ii) Where the Deputy speaker or such other member so elected has to preside at any sitting. The functions under Section 30 of this constitution shall be exercised by such person.

(iii) In the absence of the Deputy speaker and Clerk, the SRB shall elect persons among SRB members to act in their position at that sitting.

(iv) The speaker shall not preside:

(a) When a disciplinary action against him is being deliberated.

(b) With respect to sub-section iv(a) above, the Deputy speaker shall perform the functions of the speaker within the province of the deliberation.

(c) In the case of the involvement of the Deputy Speaker in the disciplinary discussion, another member of the SRB shall be appointed to perform the functions of the speaker within the province of the deliberation.

38. Deliberating Motions

- (i) Deliberating motions shall only be called for by the Speaker of the House after an extensive deliberation on any issue under consideration.
- (ii) Such motions may be for, or against (counter motion) the subject under consideration, and must be put in writing and duly signed by the mover.
- (iii) The motion in support of any subject and consideration shall be seconded by another SRB member before acceptance.
- (iv) The mover of any motion shall be given opportunity to explain the rationale behind such motions.
- (v) The Speaker, shall then call for an amendment of any motion moved and shall be:
 - (a) To leave out words, or
 - (b) To leave out word and insert or add words, or
 - (c) To insert words or add words.
- (vi) If there are no counter motions to any deliberating motion the latter passes unanimously,
- (vii) If there are no counter motions, subsections (ii), (iii) and (iv), are followed in sequence after which the Speaker calls for voting
- (viii) Except otherwise stated in any part of the constitution, a motion may be passed
 - (a) Unanimously by a simple majority vote.
 - (b) Procedural motion.

39. Procedural Motion

- (i) Procedural motion may be called for by the Speaker of SRB
- (ii) Members of SRB may call upon procedural motions by pointing to an order, correction or information.
- (iii) Such points shall be to
 - (a) Withdraw motion.
 - (b) Adjourn the meeting.
 - (c) Introduce any business deemed by the Speaker of SRB to be urgent.
 - (d) Reverse a decision by the Speaker of the SRB.

- (e) Suspend a standing order or a clause of the constitution.

40. Voting in the SRB

- (i) Every member of the SRB except the Speaker and Deputy Speaker shall be entitled to vote within the SRB.
- (ii) The Speaker shall have a casting and deliberate vote only when there is a tie.
- (iii) Voting in the SRB shall be by a show of hands except for the election of officers of SRB which shall be by secret ballot.
- (iv) There shall be no to and fro movement in the House during casting of votes in the SRB.
- (v) The deputy speaker shall not conduct an election within the SRB if he is the subject matter of a disciplinary action for which an election is called for.

41. Absenteeism

- (i) Any member of the SRB who absents himself from two consecutive meeting without prior notice to the Speaker in writing shall be liable to dismissal by the Speaker and notice shall be deemed accepted or otherwise by a simple majority of the House.
- (ii) Such person(s) shall be stripped of other offices held for that session.
- (iii) Consideration of any letter or permission for absence shall be strictly based on the track record of the Hon. In question and objectivity of the reason for permission.
- (iv) Any member of the House that comes to a meeting later than 45 minutes after the meeting ought to have started without reasons acceptable to the House shall be deemed absent unless there is a prior notice to the leadership of the House.
- (v) SRB members who fail to make up 70% attendance of SRB sittings (60% for members of the executive) convened after their election into office shall not be eligible for certificate of service.
- (vi) Attendance at IFUMSA congress and at any other programme organized by IFUMSA is compulsory for all SRB members, failure to do so without express permission from the speaker or in the case of a member of the executive, from the President, will attract a fine of 1,000 or more subjected to the SRB and paid into the association's account.

42. Right of Attendance

- (i) Non-members of the SRB shall have rights to attend SRB meetings as observers.
- (ii) Non-members of the SRB may be permitted to speak at the discretion of the Speaker.
- (iii) Non-members shall have no voting rights at SRB meetings.

43. Standing Orders of SRB

- (i) Every member of the SRB shall be referred to as Honourable.
- (ii) The Speaker's entry shall be made known by the Clerk at any meeting and the House shall rise at the Speaker's entry and shall resume their seat when the Speaker has taken his seat.
- (iii) All members shall be formally dressed at every sitting of the SRB. Formally dressed entails a male Hon. dressed in a corporate shirt, trouser, tie, and shoes, and a female Hon. dressed in a corporate skirt/trouser, blouse or gown and shoes except otherwise stated by the leadership of the house.
- (iv) The Clerk of the House may be summoned to give a summary of former sittings.
- (v) The Speaker shall inform all members about the agenda of the meeting at least 48 hours before a meeting starts
- (vi) Roll shall be taken by the Deputy Speaker at the commencement and end of every meeting.
- (vii) The Speaker, Deputy Speaker and Clerk of the House shall seat at the High Table.
- (viii) With the exception of the Speaker, every other person addressing the House shall stand and acknowledge the House thus; Mr Speaker, honourable members...
- (ix) If the Speaker has occasioned to rise to assert his authority, any member of the SRB standing shall immediately resume his seat and keep quiet.
- (x) The Speaker shall make preference if two or more members raise their hands at a time.
- (xi) Once the House has started its proceedings, to and fro movements within the House would be prohibited except with due permission of the Speaker.
- (xii) Disciplinary measures to be taken by the Speaker against any member who contravenes the proceedings of the SRB includes:
 - (a) Ordering the member to take leave of the House for a specified period of time.
 - (b) Ordering the member to stay compulsorily at a place within the House.

of SRB members present and voting.

(xiii) Debates within the House must be limited to immediate pending questions.

(xiv) The Speaker shall rule out of order SRB members who fail to adhere to subject of debate or for any other reason as stated by the Speaker.

(xv) Point of Order: A point of order when raised should be heard at all times except when voting or when the SRB Speaker is on his feet. A point of order shall concern such matters as:

(a) Indecorum.

(b) Intention to refer to standing orders and of a clause of the constitution. A point of order stands reversible by a simple majority of members present and voting.

(c) Where a point of order is not appropriate, it may attract penalty from the House.

(xvi) Amendment of Standing Order: Standing Orders of the SRB may be amended when supported by two-third (2/3) of members present and voting.

(xvii) A motion for adjournment

(a) A motion for adjournment may be moved after an extensive and decisive deliberation of the matters on the agenda.

(b) Further debates within the House will not be permitted once a motion for adjournment has been passed into resolution.

(xviii) Recess

(a) A recess shall be called by the Speaker of the House or suggested by any member of the SRB.

(b) This shall be put into voting upon any refusal or disapproval.

© This recess shall not exceed 30 minutes.

(d) A special recess for a specific time interval shall be raised by the Speaker and approved by simple majority of the House.

44. Discharge of Leadership functions during vacancy

(i) During any period for which:

(a) The Office of the Speaker is vacant by reasons of travel or other temporary

unavailability or

- (b) The Speaker is unable to perform the functions of his office by reason of illness.
- (c) The functions of the Speaker shall be performed by the Deputy speaker and a nomination be made for the position of the acting deputy speaker.
- (d) Where subsection i(c) fails, the functions of the speaker shall be performed by such person as the SRB may appoint.

(ii) During any period for which:

- (a) The Speaker is removed in accordance with the provisions of the constitution or
- (b) The speaker ceases to be a member of the SRB by any other reason not stated in subsection (i) above,
- (c) A bye-election into the office of the speaker shall be conducted by the electoral committee not later than two weeks upon notification of such vacancy by the clerk.

(iii) During the period for which:

- (a) The Office of the deputy speaker is vacant by reasons of travel or other temporary unavailability or
- (b) The deputy speaker is unable to perform the functions of his office by reason of illness.
- (c) The functions of the deputy speaker shall be performed by such person as the SRB may appoint.

(iv) During the period for which:

- (a) (a) The deputy speaker is removed in accordance with the provisions of the constitution or
- (b) The deputy speaker ceases to be a member of the SRB by any other reason not stated in subsection (iii) above
- © a bye-election into the office of the deputy speaker shall be conducted by the electoral committee not later than two weeks upon notification of such vacancy by the clerk.

(v) During the period for which:

- (a) The Office of the clerk is vacated by virtue of his graduating from the faculty or

- (b) The clerk is absent from Campus or
 - (c) The clerk is unable to perform the functions of his office by reason of illness, the functions of the clerk shall be performed by such person as the SRB may appoint.
- (vi) During the period for which:
- (a) The clerk is removed in accordance with the provisions of the constitution or
 - (b) The clerk ceases to be a member of the SRB by any other reason not stated in subsection (v) above,
 - © A bye-election into the office of the clerk shall be conducted by the electoral committee not later than two weeks upon notification of such vacancy by the leadership of the SRB.

ARTICLE V

ORGANS OF THE ASSOCIATION

45. Composition

Organs of the association shall include various committees and organs by which the association functions and they shall be directly or indirectly responsible to the Students' Representative Body

46. Appointment and Invitation

- (i) Appointment of various committee members shall be made by the SRB at times deemed appropriate by it or at such other time specified in relevant sections of this constitution.
- (ii) The heads of each organ shall be called upon by the SRB at least 2 (two) times in a parliamentary year to give report of their activities as deemed fit by the SRB.

47. Audit Committee

- (i) The Audit Committee shall be made up of five members including the Chairman and Secretary who shall be appointed by the SRB on merit.
- (ii) Members of the Committee must not be in the Executive Council or in the Executive Arm of any

Organ of IFUMSA.

(iii) The Chairman of the Committee must be a member of the SRB.

(iv) The Committee shall audit the annual financial statements of the Executive Council.

(v) The committee shall audit the leadership of the SRB at the end of each parliamentary year

(vi) The financial statement of the executive arm of any organ of the association must be submitted by the organ head to and audited by the audit committee not later than one (1) week after leaving office and at other times when called upon to do so by the SRB.

(vii) The Committee shall stand dissolved at the inauguration of a new audit committee.

(viii) The financial statements of the Executive Council for the first half of their tenure must be submitted by the Executive Council to the Audit Committee not later than seven (7) months from their date of inauguration. This should include the financial reports of the first six months (with the exclusion of periods of Medical School closure). The second half of the financial statement must be submitted to the Audit Committee not later than One week (1 week) after the swearing-in of the New Executive Council.

(ix) The Audit Committee should process and present such submitted reports to the SRB within three weeks of submission.

48. Constitution Review Committee

(i) The Constitution Review Committee shall be constituted by the SRB, if there is need for amendment or review of the constitution.

(ii) It shall consist of five (5) members including the Chairman and Secretary who shall be appointed by the SRB.

(iii) It shall deliberate upon and word resolutions sent to it by the SRB and the congress.

(iv) It shall also review the constitution when called upon to do so.

(v) The constitution reviewed shall be subject to the approval of two-third (2/3) majority of members present and voting.

49. Disciplinary Committee

(i) It shall consist of five (5) members including the Chairman and Secretary who shall be appointed by the SRB.

- (ii) No member of the SRB or Executive Council shall be a member of this committee.
- (iii) The committee shall try all cases referred to it by the SRB or Congress concerning the activities of any officer or member of any Organ of IFUMSA.
- (iv) Following their finding, they shall submit their recommendations to the SRB.
- (v) Such recommendations can only be refused by at least two-third majority of SRB members present and voting.
- (vi) The Committee shall regulate its own procedures:
 - (a) Provided nothing it does conflicts with the principle of natural justice.
 - (b) Without prejudice to (a), its Chairman shall summon and preside over all meetings of the committee.
 - (c) The decision of the committee shall be made by a simple majority votes at a meeting.

50. Electoral Committee

- (i) The Electoral Committee shall be constituted by the SRB not later than the second meeting of the SRB at the beginning of every new parliamentary year after which the previous committee stands dissolved.
- (ii) It shall consist of twelve members including the Chairman and Secretary. Two (2) members shall be selected from each year of study.
- (iii) The Chairman and Secretary shall be appointed by the SRB Officers and must not be in Part I or Part VI.
- (iv) The Electoral Committee shall be responsible for conducting election of the Executive Officers, election of SRB Officers and election of Class Officials.
- (v) It shall conduct the elections into the Executive Council of all Organs and Committees of IFUMSA and other elections as mandated by the SRB.
- (vi) It shall coordinate and oversee the recall process of an SRB member
- (vii) It shall conduct bye-elections into the Executive Office and the SRB Seats within two weeks of such positions being declared vacant.
- (viii) Its membership shall not vote or be voted for in any IFUMSA elections or be eligible to campaign for any candidates in any IFUMSA election throughout the tenure of the committee.

- (ix) Its term shall automatically come to an end following the appointment of new Electoral Committee.
- (x) The members of the committee shall not be removed from office by the SRB except on the ground of misconduct in official duties and in accordance with the provisions of the constitution.
- (xi) The electoral committee shall be responsible to the SRB in the first instance and shall be responsible to the congress when the SRB stands dissolved, but shall not be controlled by any person or body of persons.
- (xii) The Chairman of the Electoral Committee can remove an officer or other officers of the Electoral Committee on simple majority advice of other officers on grounds of grave misconduct, and such action shall be deemed to take effect unless and until it is reversed by two-third (2/3) majority of SRB members present and voting; or by a simple majority of Congress members.
- (xiii) The Chairman of the Electoral Committee shall head the SRB pending the time the Officers of the SRB are elected into office.

51. Election petition committee

- (i) The election petition committee shall consist of five (5) members including the Chairman and Secretary.
- (ii) Members of the SRB and the Executive Council shall not be included in the committee.
- (iii) The Election Petition Committee shall be constituted by the SRB not later than the second meeting of the SRB at the beginning of every new parliamentary year after which the previous committee stands dissolved.
- (iv) It shall be responsible to the SRB at first instance and later to the Congress when the SRB stands dissolved.
- (v) It shall hear and decide all cases of election malpractices and irregularities.
- (vi) The decision of the committee shall be by a simple majority vote at a meeting and such decisions shall be forwarded to the SRB and/or electoral committee within seven (7) days of such petitions of being filed.
- (vii) Members of the committee shall not be eligible to vote or be voted for or campaign for any candidate at any IFUMSA elections for that parliamentary year.
- (viii) The decisions of the committee shall be reversible by at least two-third (2/3) majority of

SRB members present and voting at a Sitting or by a simple majority vote at a Congress.

52. Social committee

(i) The Social Committee shall consist of twenty (20) members chosen from all years of study.

(ii) Members of the committee shall be nominated by the Chairman of the committee and the SRB on 1:1 ratio and approved by the SRB.

(iii) The Director of Socials shall be the Chairman.

(iv) The Secretary of the committee shall be nominated by the Chairman and subject to approval by the SRB.

(v) Without prejudice to any part of this constitution, the Social committee shall be responsible for planning and organizing all other social activities of IFUMSA.

(vi) The committee shall oversee and coordinate the activities of the IFUMSA play-house

53. Academic committee

(i) It shall consist of the Assistant General Secretary of IFUMSA and two members from each class of study who will present class problems and fashion out ways of solving them within the limits of resources available.

(ii) Members of the committee shall be selected by the Assistant General Secretary subject to the approval of the SRB.

(iii) The Assistant General Secretary shall be the Chairman and will nominate a Secretary from any class; subject to the approval of the SRB.

(iv) The committee will be saddled with organizing major, minor and class specific academic programmes.

(v) It shall also be in charge of organizing ALL academic programmes during the Health Week.

(vi) It shall also design modalities aimed at sensible interventions on examination/in-course assessment results as the need arises.

(vii) It shall work in concert with the IFUMSA QUIZ organ.

54. Sports Committee

(i) General Sports Committee

(a) The committee shall be composed of a maximum of twenty (20) members including the Chairman and Secretary. At least two (2) members shall be chosen from each year of study

(b) The Director of Sports shall be the Chairman of the Committee.

(c) The Secretary shall be nominated by the Chairman and subject to the approval of the SRB.

(d) Members shall be nominated by the Chairman and subject to the approval of the SRB.

(e) It shall be responsible for all sporting activities of IFUMSA both internally and externally.

(ii) Sports Organs

Sports organs can be formed by interested members only with the consent of the Sports Committees.

55. Sports Dispute Committee

(i) It shall be composed of a Chairman and one other member chosen from each year of study.

(ii) Members of the Committee must not be included in the General Sports Committee.

(iii) The Chairman and the Secretary of the committee shall be nominated and approved by the SRB.

(iv) The Committee shall settle all sports disputes that may arise along any games organized by IFUMSA.

(v) All decisions made by the Sports Disputes Committee are subject to approval by a simple majority of SRB members present and voting.

56. Welfare Committee

(i) The committee shall consist of Welfare Secretary of IFUMSA, Class Representatives of each class and six (6) other members nominated by the Welfare Secretary subject to the approval of the SRB.

(ii) The Welfare Secretary shall be the Chairman while the Secretary of the committee shall be

nominated by the Welfare Secretary and subject to the approval of the SRB.

(iii) The Welfare Committee shall see to the general welfare of all members of the association.

(iv) The Committee shall do all other things that may be recommended by the executive Council or the SRB for the welfare of members of the association.

57. Ad-Hoc Committee

(i) The SRB shall appoint an Ad-Hoc committee to perform such duties as may be desired necessary.

(ii) The SRB shall elect the chairman, secretary as well as other members of the committee.

(iii) Such committees shall cease to function after the accomplishment of the specified duties.

(iv) The Ad-Hoc committee shall not be set up for such functions where there is already a statutory committee for that specified purpose.

58. IFUMSA Alumni Relations Committee (IARC).

(i) Membership shall be open to all IFUMSITES.

(ii) The Chairman and Secretary of the Committee shall be nominated by the President in Office and subject to the approval of the SRB.

(iii) The immediate past President and Speaker shall be members and shall serve as advisers to the committee.

(iv) It shall compile and update the database of all IFUMSA's alumni.

(v) It shall maintain a cordial relationship between the alumni and the association.

(vi) It shall organize IFUMSA HONOURS' DAY every two years, the third IFUMSA Honours day shall instead be a major alumni reunion.

(vii) The committee shall do other things that may be recommended by SRB.

59. IFEMED Journal Club

(i) It shall be made up of members who shall be selected through an active competition under the supervision of the Editorial Board.

- (ii) There shall be an Editorial Board which shall include Staff Advisers, the P.R.O of IFUMSA and some student members of the organ.
- (iii) The Editorial Board shall be the Executive Body of the Organ and shall be responsible for formulating code of conduct for its smooth running without contravening any part of the IFUMSA constitution.
- (iv) There shall be an Editor-in-Chief who shall be the head of the organ.
- (v) The Journal Organ shall be responsible for regular publication of IFEMED, the official journal of IFUMSA.
- (vi) (a) The Election of the organ's Executives shall be conducted by the IFUMSA Electoral Committee at the last general meeting of the organ by the members not later than two (2) weeks after expiration of the tenure of index executive body of the organ.
- (b) The SRB shall be notified by the electoral committee copying the President after which the Organ head is issued a letter of appointment and handing over takes place thereafter.
- (vii) The tenure of office of the executive body shall not exceed twelve months (12 months) from receipt of letter of appointment.
- (viii) The organ shall be entitled to 10% of the annual due of the association collected each session by the Executive Council at the first instance and other funds as directed by the SRB based on the available resources.
- (ix) The Organ head must submit the financial report of the organ to the IFUMSA audit committee in accordance with section 47
- (x) Organ heads in clinical three must handover not later than one (1) months before commencement of his final professional examination.
- (xi) The organ shall be responsible to the SRB.

60. IFUMSA Quiz and Debate Club

- (i) It shall be made up of members who shall be selected through active competition under the supervision of the Organ Executives.
- (ii) The Executive shall be made up of the Chairman, and other executive offices necessary for the smooth running of the organ
- (iii) (a) The Election of the Organ's Executives shall be conducted by the IFUMSA Electoral Committee at the last general meeting of the Organ by the members not later than two (2) weeks after expiration of the tenure of index executive body.
- (b) The SRB shall be notified by the electoral committee copying the President after which the Organ head is issued a letter of appointment and handing over takes place thereafter.
- (iv) The tenure of office of the executive body shall not exceed twelve months (12 months) from receipt of letter of appointment.
- (v) The Organ's Executive shall be responsible for formulating code of conduct its smooth running in accordance to the IFUMSA constitution.
- (vi) The Organ shall organize internal and external quiz and debate competitions, symposia and lectures.
- (vii) The Organ shall send representatives to external literary competition.
- (viii) The Organ shall be entitled to 10% of the annual dues collected by the Executive Council at the first instance and other funds as directed by the SRB based on the available resources.
- (ix) The Organ head must submit the financial report of the organ to the IFUMSA audit committee in accordance with section 47
- (x) Organ heads in clinical three must handover not later than one (1) months before commencement of his final professional examination.

(xi) The Organ shall work closely with the association's Academic Committee.

(xii) The Organ shall be responsible to the SRB

61. IFUMSA Health Awareness Club (IHAC)

(i) Membership shall be open to all IFUMSITES who shall be selected through an interview process under the supervision of the Executives of the Organ.

(ii) The Organ shall have Staff Advisers from among members of Staff of the College of Health Sciences

(iii) The Organ shall have Patrons /Matrons which shall be people of unquestionable character with the interest of the association at heart.

(iv) The Organ Executives shall be made up of the Chairman, and other executive offices necessary for the smooth running of the organ

(v) (a) The Election of the Organ's Executives shall be conducted by the IFUMSA Electoral Committee at the last general meeting of the Organ by the members not later than two (2) weeks after expiration of the tenure of index executive body.

(b) The SRB shall be notified by the electoral committee copying the President after which the Organ head is issued a letter of appointment and handing over takes place thereafter.

(vi) The tenure of office of the executive body shall not exceed twelve months (12 months) from receipt of letter of appointment.

(vii) The Chairman, who must at least be a Clinical One Student and must have been a member of the Organ for at least an academic session.

(viii) The Organ's Executives shall all be responsible for be responsible for formulating code of conduct for its smooth running in accordance to the IFUMSA constitution.

- (ix) The Organ's Executives shall work closely with the Association's Vice President who shall serve as a link between the association and the Organ.
- (x) The Organ shall acquire valid information about health through research and shall educate our community on such health-related issues.
- (xi) The Organ shall liaise with governmental and non-governmental bodies in improving health in our community.
- (xii) The Organ shall organize at least three (3) health awareness programme in an academic session.
- (xiii) The Organ head must submit the financial report of the organ to the IFUMSA audit committee in accordance with section 47
- (xiv) Organ heads in clinical three must handover not later than one (1) months before commencement of his final professional examination.
- (xv) The Organ is entitled to 10% of the annual due of the association collected each session by the Executive Council and shall source for funds needed for its smooth running.
- (xvi) The Organ shall be involved in the raising of funds for the association.
- (xvii) The Organ shall be responsible to the SRB.

62. Medivoice News and Literary Club.

- (i) Membership shall be open to all IFUMSITES in all class of study and members shall be selected by an active screening process under the supervision of the Leadership of the Agency.
- (ii) The Organ Executives shall be made up of an Editor-in-Chief who shall be the head of the Agency and must have been a member for at least an academic session, and other executive offices necessary for the smooth running of the organ

- (iii) The Agency shall be responsible for the regular running of the association's information board.
- (iv) The Agency shall be responsible for the publication of Caduceus the official magazine of IFUMSA.
- (v) (a) The Election of the Organ's Executives shall be conducted by the IFUMSA Electoral Committee at the last general meeting of the Organ by the members not later than two (2) weeks after expiration of the tenure of index executive body.
- (b) The SRB shall be notified by the electoral committee copying the President after which the Organ head is issued a letter of appointment and handing over takes place thereafter.
- (vi) The tenure of office of the executive body shall not exceed twelve months (12 months) from receipt of letter of appointment.
- (vii) The Agency's Executives shall be responsible for formulating code of conduct for its smooth running in accordance to the IFUMSA constitution.
- (viii) The Agency shall be entitled to 10% of the annual due of the association collected each session by the Executive Council at the first instance and other funds as directed by the SRB based on the available resources.
- (ix) The Agency shall work closely with the Office of the Public Relations Officer who shall serve as a link between the association and the agency.
- (x) The Organ head must submit the financial report of the organ to the IFUMSA audit committee in accordance with section 47
- (xi) Organ heads in clinical three must handover not later than one (1) months before commencement of his final professional examination.
- (xii) The Agency shall be responsible to the SRB.

63. Medical Students Hostel Executive Committee

- (i) It shall be responsible for the medical students residing in the Clinical Students Hostels.
- (ii) The Executive Body shall be made up of the Chairman, Vice Chairman, General Secretary, PRO I, PRO II, Treasurer, Welfare Secretary and the IFUMSA welfare Secretary.
- (iii) Election of the executives shall be conducted by IFUMSA Electoral Committee by members not later than two (2) weeks after the resumption of the new Clinical Three (3) Students.
- (iv) The Chairman must have been a member of the SRB for at least one parliamentary year
- (v) The Body shall be responsible for the formulation of rules and regulation for its smooth running.
- (vi) It shall collect hall dues from the medical students resident in the hostel every session and the amount requested for, is subject to the approval of the SRB.
- (vii) It shall submit a budget to the SRB at the beginning of every session for scrutiny and shall present its statement of account to the audit committee for scrutiny at the end of the tenure of office.
- (viii) The tenure of office of the executive body shall not exceed twelve months (12 months)
- (ix) All the executives shall be residents of the hostel while in office.
- (x) It shall be responsible to the SRB and the hall administration.

64. Class Officials

- (i) There shall be Class Officials for each year of study and these shall include:
 - (a) The Class Representative
 - (b) The Deputy Class Representative
 - (c) The SRB members elected for the Class.
- (ii) The Class Officials shall form the welfare committee of the class of study
- (iii) The Class Representative and the Deputy Class Representative shall be the Chairman and

Secretary of such committee.

(iv) The Class Officials shall be responsible for the general welfare of all class members.

(v) The Class Officials shall be responsible to the entire members of their class in particular and the association in general.

(vi) The Class Officials shall co-operate with the Executive, the SRB and other Organs of IFUMSA in the discharge of their duties

(vii) Shall appear before the SRB on regular basis for appraisal of their activities and for any other necessity on issue(s) bordering the class.

(viii) The Class Officials shall perform such other functions that may be allotted them by a simple majority of their class. [

ix) The Class Officials shall take decisions in the general interest of the class

(x) Such decisions shall be binding on all members unless reversed by a simple majority of the class members.

(xi) The term of office of the Class Representative and the Deputy Class Representative shall be terminated at the end of each class session.

(xii) The term of office of the SRB members for each class of study shall be terminated when the SRB is dissolved.

(xiii) Class Officials may seek re-election after completing tenure of office, and unless otherwise stated in any part of this constitution, Class Officials may seek re-election as many times as possible.

(xiv) Election of Class Officials shall be conducted by the Electoral Committee, particularly members of the committee representing the class in question

65. Committee's function

- (i) Appointed members in any committee must indicate his position of membership by submitting a completed acceptance/rejection form. The committee shall present its budget for approval of the SRB at the instance of nomination or not later than the next SRB meeting following institution of such committee.
- (iii) The Chairman of the Committee shall recommend the removal of any member or the SRB whose non-performance hinders the activities of the committee.
- (iv) In the event of (iii) above where there is recommendation for removal, the Chairman shall recommend at least two candidates (in excess of a vacant position to the SRB for ratification).
- (v) Committee members who do not meet 50% attendance of committee's activities shall not be approved by SRB for certificate..

ARTICLE VI

ELECTIONS

66. Conducting of Elections

- (i) Elections into the Executive Council, elections into the SRB, election of Officers of the SRB, elections of Class Officials and the elections of Executives of Organs and Committees of IFUMSA shall be conducted by the electoral committee of IFUMSA.

67. Time of Elections

- (i) Elections into the Executive council shall be held not earlier than or later than two (2) weeks before or after the annulment or termination of index parliamentary year.
- (ii) Elections into the SRB shall follow within a week of the executive elections, except otherwise stated in any part of this constitution.
- (iii) Election of Class Representatives and Assistant Class Representatives shall hold not later than three weeks after the resumption for new academic session for that class.

at the first meeting of the SRB immediately after the swearing in ceremony.

(v) Without prejudice to other parts of this constitution, the election of the class officials of the Year I Preclinical Students shall hold not later than two (2) months after their resumption.

68. Eligibility

(i) All executive officers of IFUMSA shall be elected according to provisions of Article III.

(ii) The President, General Secretary, Financial Secretary and Welfare Officer shall be at least a year I Clinical Students.

(iii) The President, General Secretary and Welfare Secretary must have been a member of the SRB for at least a parliamentary year.

(iv) The Vice President must have been a member of the IFUMSA ALUMNI RELATION'S COMMITTEE for at least a parliamentary year.

(v) The Financial Secretary must have served in at least a committee recognized by the constitution for a parliamentary year.

(vi) The Vice President, the Public Relations Officer, the Director of Sports, and the Director of Social shall be at least year III Pre-Clinical Students.

(vii) Other officers of the Executive Council shall be at least year II Pre-Clinical Students.

(viii) Non-members of the SRB shall also be eligible to seek election into the executive council or the SRB if they have attended at least 2 sittings in the gallery for the index parliamentary year.

(ix) Elections of Officers of the SRB shall be conducted in accordance with provisions of article IV, Sections 30, 31, 32 of this constitution.

(x) Members of the Executive Council and Ex-Officio members shall not be eligible to contest into offices of the SRB.

(xi) Without prejudice to other parts of this constitution, only financial members of this association shall be eligible to contest for any association election.

(xii) Subject to other provisions of this constitution only registered members of this association, who have spent at least one academic session shall be eligible to vote or be voted for at IFUMSA elections.

(xiii) A dismissed or impeached officer of the association shall not be eligible to contest any

other association election for a period of two academic sessions.

69. Procedure of Elections

(i) Unless otherwise stated in any part of this constitution, the Electoral Committee shall be responsible for formulating rules and regulation for the smooth running of the electoral processes.

(ii) Sponsorship for the executive officers:

(a) Financial members of the association.

(b) A member shall not sponsor more than one candidate.

(c) A dismissed or suspended association officer shall not sponsor any candidate.

(iii) Issuance of acceptance or nomination papers:

(a) The Electoral Committee shall request for, receive and consider nomination for the office of the Executive Council.

(b) Nomination forms for the executive offices and membership of the SRB shall be collected on a payment of a small amount of fee stipulated by the Electoral Committee but subject to the decision of the SRB.

(c) If there is no candidate for an executive office, nomination forms shall be extended for a period of one week and if there is still no contestant, the SRB shall appoint "Acting" officer following recommendation by the President of at least 2 candidates in excess of the vacant office.

(d) A contestant's papers would only be accepted after

(i) Attachment of photocopy of his and his sponsors' annual dues receipt for the current academic year and their school Identity cards (ID cards).

(ii) A carefully filled and signed nomination paper.

(iii) Satisfying other conditions listed in this constitution.

(e) A contestant's papers may not be accepted if it contravenes any part of this

constitution or the electoral procedure.

(f) A candidate shall be free to campaign openly following lifting of the ban politics.

(iv) Debate: for candidates aspiring for executive offices:

(a) An electoral debate shall be organized and moderated by the Medivoice news and literary organ (b)

The Debate shall hold a day prior to the speech night.

[c] The Chairman of the Electoral Committee shall supervise the debate.

(d) The Chairman of the Electoral Committee shall have powers to rule out of order some questions which he considers to be an attack on the personal integrity of the candidate(s) in question.

(v) The Electoral committee shall organize a forum of awareness of the constitutional provisions before the debate Night. This should be done in conjunction with the SRB.

(vi) Speech Night: for elections into the Executive Council

(a) The Electoral Committee shall fix a date for the Speech Night with reference to Subsection iv (b) above, at which:

(i) Candidates make campaign speeches within a specified time to be determined by the Electoral Committee.

(ii) The Chairman, Electoral Committee shall preside

(iii) Candidates shall be held responsible for the misbehaviour of their supporters.

(b) There shall be no form of campaigns after the Speech Night.

(vii) Voting Procedure:

(a) Voting in the elections of executive officers shall be by secret ballot, a day after the Speech Night.

(b) Votes shall be counted immediately after the election.

(c) Results shall be declared immediately after the counting, and be made public on notice boards within twenty-four (24) hours of elections being completed.

- (d) A winner shall emerge by a simple majority.
- (e) Where there is a tie, the Chairman, Electoral Committee shall have a deliberate casting vote immediately after the counting of the votes.
- (f) For unopposed candidates voting shall be for or against such candidates.
- (g) An unopposed candidate shall be deemed to be elected when only he has half of the total valid vote cast.
- (h) Where an unopposed candidate scores more (no) votes than (yes) votes, such post shall be declared vacant.
- (i) Nomination shall be called for such posts and bye-election held accordingly.
- (j) If there is still only one candidate for such post(s), the candidate is deemed to have been duly elected for such post.
- (k) Without prejudice to any part of this constitution the Electoral Committee may adopt its own procedure in conducting elections into the Executive Council, elections of the Class Officials, elections of the SRB, and elections into other Organs and Committee where such is required.

(viii) Election Petition

- (a) Any aggrieved candidates shall be free to file petition within forty-eight (48) hours of the result being made public.
- (b) Such petition will be submitted to and decided upon by the Election Petitions Committee guided by provisions of Article V, section 51 of this constitution.

70. External Elections

- (i) The Executive Council shall through the notice board notify the congress of elections into the elective posts.
- (ii) Eligibility shall depend on the requirements of the external body for such a post.
- (iii) Interested and eligible candidates shall notify the SRB of their interest through the Clerk of the SRB after which the SRB shall ratify such eligibility

71. Swearing-in Ceremony of Executive and SRB members

- (i) Swearing-in ceremonies shall be organized by the Electoral Committee not later than 2 weeks after election of executive officers.
- (ii) The executive officers and their SRB members shall be sworn in by the Dean of Clinical sciences or his representative or any of the Patrons of the Association.
- (iii) The leaders of the SRB shall be sworn in by the Chairman, Electoral Committee immediately after their election.
- (iv) The outgoing leaders of the SRB and executive officers shall formally hand over to the next officers at the swearing-in ceremony.
- (v) The outgoing General Secretary of the association shall give a comprehensive report of the association for that year.

72. Tenure of Office

Without prejudice to any part of this constitution

- (I) The tenure of office of executive officers and officers of the SRB as well as other members of the SRB shall be for a parliamentary year.
- (ii) The tenure of office for Class Representative and Deputy Class Representatives shall be for an academic session.
- (iii) A parliamentary year shall not be for more than 12 months, not counting periods of industrial actions or disruptions of the academic calendar as determined by the SRB

73. Resignation

- (i)
 - (a) Any executive officer who wishes to be relieved of his office shall tender a letter of resignation to the SRB at least two weeks prior to the time of resignation intended, and its acceptance shall depend on the SRB.
 - (b) On acceptance of such resignation the SRB shall appoint someone to act in his place until a bye election is conducted.
 - (c) The SRB shall notify the Electoral Committee of the vacant office and the committee shall conduct a bye election within two weeks of such notification.
- (ii)
 - (a) Any SRB member who wishes to resign shall tender a letter of resignation to the

SRB Speaker at least two weeks prior to the time of resignation intended and its acceptance shall depend on the SRB.

(b) The Clerk of the House shall notify the Electoral Committee of the vacant seat and the committee shall conduct a bye-election within two weeks of such notification.

(iii) (a) The Speaker of the SRB shall tender his letter of resignation to the SRB through the Clerk of the House and its acceptance shall depend on the SRB.

(b) He shall not preside at the deliberation of his resignation.

(c) On acceptance the SRB shall elect another Speaker as soon as possible.

(iv) (a) Committee Chairman and member(s) wishing to relinquish their posts shall tender letter of resignation to the Speaker of the SRB at least two (2) weeks prior to the time of resignation intended and its acceptance shall depend on the SRB.

(b) Prior to the appointment of a replacement of any member or Chairman by the SRB the said officer shall continue to act in his erstwhile capacity.

(v) (a) Class Representative or Deputy Class Representatives wishing to relinquish their post(s) shall tender a letter of resignation to other Class Officials.

(b) The other Class Officials shall call a meeting of the entire class which shall deliberate on the issue.

(c) The Class shall decide whether to reject or accept the resignation and if the latter occurs, another member of the Class shall be elected to replace the resigning officer.

(vi) (a) Any organ head who wishes to relinquish his post shall tender letter of resignation to the Speaker of the SRB at least two (2) weeks prior to the time of resignation intended and its acceptance shall depend on the SRB.

(b) Upon acceptance the deputy shall take over as the head of such organ and a bye-election shall be conducted by the IFUMSA electoral committee for the office of the deputy and if the deputy is not willing a bye-election shall be conducted by the IFUMSA electoral committee for the office of the organ head.

(b) Any other member of organ executives who wishes to relinquish his post shall submit a letter of resignation to his organ head and upon approval a bye-election

shall be conducted by the IFUMSA electoral committee into such vacant office.

(vii) No resignation shall take effect unless, and until the competent authorities specified above have accepted it, and until this is done, the resigning officer shall loyally discharge the duties of the office which he intends to vacate.

(viii) The competent authorities may before accepting the resignation refer the case to the disciplinary committee, if it is satisfied that the resignation is frivolous or it is an attempt to escape liability against the interest of the entire medical students and for which the officer should have been otherwise summarily dismissed.

74. Impeachment and Dismissal

(i) Members of the executive council and leadership of the SRB can be impeached from office based on provisions of this constitution

(ii) Members of the SRB can be dismissed from their seats based on provisions of this constitution

(iii) Officers in (i) and (ii) above shall be removed from office or dismissed from their seats, if a motion of such is supported by at least two-third (2/3) majority of SRB members present and voting provided a quorum is formed at the time of voting without prejudice to other part of the constitution.

(iv) (a) An executive council member or leader of the SRB can also be removed from office if a notice in writing signed by not less than half of all SRB members or at least two hundred (200) members of the association is given to the Speaker of the SRB that the conduct of an officer be investigated so as to ascertain whether he is guilty of misconduct in the performance of the functions of his office.

(b) The Speaker of the SRB shall there upon convene a meeting of the SRB to consider the matter and he or any other person presiding at the meeting will after permitting the notice to be pensively debated, conduct vote of the SRB members present and voting provided a quorum is formed at the time of election in accordance with subsection (iii) above.

(v) An officer can also be removed on the basis of the findings of the disciplinary committee.

(vi) Any member of the SRB that has been suspended for more than two (2) occasions in the same parliamentary year shall be liable to impeachment or dismissal by the House, subject to simple majority voting provided quorum is formed.

(vii) A bye-election shall be conducted to fill the vacant post in the case of removal of any officer.

75. Recall

(i) A constituency can decide to recall one or more of its members from the SRB.

(ii) Decision to recall shall border on misrepresentation, misconduct, loss of confidence or any other reason as deem fit by such constituency.

(iii) A constituency that chooses to recall any of its members in the SRB shall write a petition signed by at least two third (2/3) of the members of that constituency which shall then be submitted to the IFUMSA electoral committee chairman.

(iv) The electoral committee shall notify the SRB member(s) sought to be recalled, stating that it has received a petition for his recall.

(v) The electoral committee in consultation with the class representative, shall notify the constituent of a date, time and venue for verification of petitioners.

(vi) The verification of petitioners shall be by show of ID cards and cross matching of signatures.

(vii) The electoral committee shall then conduct a referendum within 2 weeks of receipt of the petition for such constituency having verified all the petitioners.

(viii) The referendum shall be a simple yes or no vote and shall be decided by simple majority of the vote cast. Such voting shall be by secret ballot.

(ix) If majority of the members in the constituency vote 'yes', the chairman of the electoral committee shall send a letter of recall to the Speaker of the SRB to effect the recall.

(x) The Speaker shall show the affected member(s) the way out of the SRB meeting.

(xi) A bye-election shall be conducted to fill the vacant post.

Sequel to the above, in situation where the Speaker of the SRB is the one to be recalled, the Deputy Speaker shall assume the role of the Speaker as stated in this section.

ARTICLE VII

FINANCE

76. Source of Income

(i) The following shall be the main sources of income of IFUMSA

- (a) Annual Dues
- (b) Fund raising activities
- (c) Donations
- (d) Any other means as approved by the SRB.

(ii) Every member of the association shall pay a specific amount as annual dues and shall be subject to revision from time to time by the SRB.

(iii) The dues shall be collected by the Executive Council during the registration period, with the cooperation of Patrons, Staff Advisers, and Lecturers in the College.

(iv) In cases where the out-going executives collect the annual dues for a new session, no amount of the annual dues collected shall be spent by the out-going executive council without the consent of the SRB by at least two-third (2/3) majority

(v) The Financial Secretary shall issue properly authenticated receipt of the association addressed to the payer in respect of all monies received by the Financial Secretary within the times stipulated.

(vi) In either case, the executive officer or any member of the association shall obtain receipt from the Financial Secretary for such monies remitted.

(vii) The names of all financial members who have paid the annual dues must be pasted on the notice boards by the Financial Secretary four (4) weeks from the deadline of collection of such monies from individual constituencies and must be updated from time to time.

77. Bankers of the Association

(i) The bankers of IFUMSA shall be any commercial bank approved by the

78. Bank Accounts

(i) There shall be two bank accounts for IFUMSA:

(a) IFUMSA TRUST FUND ACCOUNT — In which monies obtained from Patrons and fund

raising activities for specified projects would be banked.

(b) General IFUMSA ACCOUNT — In which monies obtained from all other sources except those mentioned in paragraph (a) above would be banked.

(ii) Signatories for the IFUMSA TRUST FUND account shall include:

(a) The President of the association

(b) The Speaker of the association

(c) A Patron nominated and approved by the SRB

(d) Such patron as above shall be subject to change after a period of two (2) years

(e) Withdrawal from the account shall be made by the President and any of these signatories listed above.

(iii) Signatories for the General IFUMSA ACCOUNT shall include:

(a) The President of the Association

(b) The Financial Secretary

(c) The Treasurer

(d) The signing of cheque leaflets for withdrawal from the account shall be made by the President and the Treasurer except in the latter's absence where the Financial Secretary takes his place.

79. Claims and Requisition

(I) The Financial Secretary shall disburse money to member(s) of the Executive Council, Officers of the Association or other individuals for the purpose of executing any prepared expenditure or loan only on completion of three I.O.U forms a prototype of which is attached in Article VIII, section 87 and 88.

(ii) Signatories to the I.O.U shall include:

(a) The President

(b) The Financial Secretary

(c) The Treasurer

(d) The officer/individual to whom the money is being disbursed.

(iii) Officers/ individual listed in ii (b) (c) and (d) above shall each keep a copy of the I.O.U form.

(iii) In the absence of (b) or (c) above, the Speaker or any other three (3) members of the SRB shall sign and keep I.O.U. forms which should be returned to the absent officer(s) after returning to campus.

(iv) Any disbursement exceeding one thousand naira (N1000.00) must be approved by the President, Financial Secretary and Treasurer using the I.O.U form and not from the imprest account.

80. Imprest Account

(i) The Treasurer shall be entitled to keep an imprest account of not more than five thousand naira (N5,000).

ARTICLE VIII

MISCELLANEOUS

81. Discipline

(i) Allegations of indiscipline, malpractice, wrongful conduct or dereliction of duty against a member or an officer shall be brought before the SRB.

(ii) The SRB shall decide whether to refer such an allegation to the Disciplinary Committee which shall meet and decide the case within two weeks.

(iii) Such member(s) or officer(s) remain suspended from office pending the determination of his case.

(iv) The decision of the Disciplinary Committee shall be submitted to the SRB which can only refuse it by at least two-third majority of the members present and voting.

(v) Any officer found guilty of negligence of duty and/or embezzlement of the association's treasury by the Disciplinary Committee shall be dismissed from office and/or appropriately sanctioned by the SRB.

(vi) An erring officer shall be dismissed following such recommendation by the Disciplinary Committee after thoroughly and fairly investigating an allegation against the said officer.

(vii) All allegations of misconduct or embezzlement of the association's treasury against any member of the executive council shall be referred to the disciplinary committee which shall upon thorough investigation present its report to the SRB

82. Association Properties

- (i) Each member of the Executive Council shall keep a continuous inventory of all association properties in his care (whether handed over to him or procured while in office) and he shall hand over same to his successor through a well-prepared written document signed by him and his successor.
- (ii) Every other officer of the association shall also keep a continuous inventory of all association properties in his care.
- (iii) Every other officer of the association (ii) above refers to:
 - (a) Officers of the SRB
 - (b) Officers of the Organs of the Association
 - (c) Class Representatives and
 - (d) Any other persons entrusted with the association's properties.

83. Awards

(i) Certificate of Service:

- (a) Certificate of Service shall be awarded to Executive members, SRB members, Class Representatives and Assistant Class Representatives, and other Committee members. Award of Certificate of Service to Committee members shall be in line with section 65(v).
- (b) No Certificate of Service shall be awarded to any officer with unclear record or financial misappropriation of any magnitude. Such officer shall be reported to appropriate authority for follow-up.

(ii) Merit Awards

- (a) Merit Awards shall be accorded members of the association and other individuals

who have distinguished themselves in the affairs of the association over a period of 5 years without prejudice to any part of this constitution.

(b) For the purpose of paragraph (a) above:

(iii) Nominations for the awards shall be made by members of the SRB and approved by at least two-third (2/3) majority of SRB members present and voting provided a quorum is formed at the point of voting.

(iv) Conferment of such awards shall be made public and can be revoked by the objection of at least two hundred (200) members of IFUMSA within two (2) weeks of such notice in the absence of which the conferment becomes valid.

(v) The awards shall be given at the last parliamentary meeting, swearing in of new SRB members or Valedictory Sitting for the final year SRB members or any other day deemed fit by the outgoing SRB.

(vi) All awards shall be in form of certificates duly signed by President of the Association, the Speaker of the SRB and the Provost of the College of Health Sciences.

84. Changing of Signatories

(i) This shall be done not later than four weeks after swearing in of new executives.

(ii) The association's cheque-books shall be handed over to the new executive on the day of swearing in and shall thereby be authorized to use the account.

85. Congress Meeting

(i) The general assembly of all medical students shall hereafter be called Congress.

(ii) There shall be at least two (2) Congress Meetings in a parliamentary year.

(iii) Congress meeting may be summoned by:

(a) The President of the association.

(b) If the House mandates the President to summon a Congress Meeting.

(c) A letter endorsed by at least two hundred (200) members of the Congress mandating the President to summon such congress meetings.

(iv) The congress meeting shall be presided over by

(a) The president

(b) If he is unable to do so for whatever reason(s) the Vice President shall then preside

(c) If option (a) and (b) above fails, any other person chosen from among the Congress shall preside at such meeting

(v) Congress meetings shall be called to:

(a) Discuss matters which in the opinion of the Executive Council or the SRB are beyond their powers.

(b) Discuss activities of officers, problems and progress of the association.

(c) Discuss other relevant matters.

(vi) Except otherwise stated in any part of this constitution, decisions at congress meetings shall be made by simple majority.

(vii) Decisions taken by the Congress on all issues are final.

86. Oath of Allegiance

"I as the elected for parliamentary year, do solemnly swear that I will be faithful and bear true allegiance to IFUMSA, and I will discharge my duties and responsibilities faithfully, without fear or favour and in accordance with the constitution of IFUMSA and always in the interest of members of IFUMSA.

That I will not allow personal interests influence any official conduct or any official decisions and, to the best of my ability, I will uphold the name of the association in particular and the medical profession in general. So, help me God."

87. I.O.U Forms (Execution)

I, the undersigned hereby request the payment of to execute the underlisted projects and/or assignments on this day

1.

2.

3.

4 _____

5 _____

Signed

President

Financial Secretary

Treasurer

Recipient

88. I.O.U Forms (Loan)

I _____, the undersigned, hereby request the loan of _____. Repayment is to be made with interest of _____ payable on/before the _____.

Signed

President

Financial Secretary

Treasurer

Recipient



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