Document Type: BMS

performance\_start\_date: 2026-01-01

performance\_end\_date: 2026-01-01

Ticket ID: TTF-FIN-2026-001

Status: SUBMITTED

Submitted By: External System Interface

Title: Q1 System Upgrade 2026

Project Summary: Upgrade core accounting software.

Project Description: Migrate to new version of accounting platform for improved features and security.

Performance Notes: This will run through the 3rd quarter

Department Input: 2

Fiscal Year: 2

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| --- | --- | --- | --- |
| **Cost Element** | Description | Estimated Cost | Account |
| Software License | New Accounting Software License | 25000 | 2 |
| Training | Staff training for new software | 5000 | 2 |