**Notes on BlackDuck**

**Preparing a Scan Request**

Due to the structure used for previous requests, the software must be copied into a set of directories named as follows:

IFF\_Imaging\_Formatting\_Functions

IFL\_Imaging\_Freeware\_Library

IFT\_Imaging\_Format\_Translation

IIC\_Imaging\_Indirection\_Components

IKM\_Control\_Downloader

IMS\_Imaging

IMS\_Imaging\_Controls

IRT\_Imaging\_Routing

Here is a command you can run to make the directories: 

**Submitting the Scan Request**

Once the source only software has been copied, you can initiate a request by going here:

<https://myhs.cerner.com/content/20003526/New%20OSS%20Scan%20Request/Forms/Default%20View.aspx>

Click on the Add document link near the upper left.



You will be presented with a form that needs to be completed. Sample shown below.



Once you have submitted the request, you will be contacted by Janet Clark and asked to copy the software onto the following share:

[\\USMLVV1TMI226\BlackDuck\_Archives2](file:///\\USMLVV1TMI226\BlackDuck_Archives2)

Sample notification you will receive:



Presently the software is in a subdirectory named Fairbrother. That will probably change.

**It is important that you mark the request as complete to initiate the lawyer’s review**. A link for that purpose is included in the email notification that you will receive.

Once the lawyer has reviewed the scan, you will be contacted with questions. Normally these involve resolution of attributions and he likes for specific versions of software to be attributed.

Feedback on the scans can be long in coming. If you are trying to make a deadline, it is best to press your case with Janet Clark. She is the “man behind the curtain” and contact directly with the lawyer is like trying to see the Wizard of Oz.