

Education

University of Washington HTML5, CSS3 and Responsive Design for Web **Development Certificate** Expected May 2017

Tufts University Medford, MA, 2014 B.A. English, Minor in Communications & Media and Community Health Cumulative GPA: 3.34

Université de la Sorbonne Paris, France, Spring 2013

Skills

Project Management Content Development CMS Experience: WordPress Basic HTML, CSS Copywriting Copyediting **Email Marketing** Adobe Suite: Photoshop, InDesign Premiere Pro, Audition Microsoft Suite: Word, PowerPoint, Excel

Hobbies

Making bad puns Doing jigsaw puzzles Quoting The Princess Bride Playing Scrabble Working on Indie films Perfecting grilled cheese Playing flag football



Media and Marketing Experience

Content Manager, BlueSnap, Waltham, MA, January 2016 – Present

- Write, edit, and produce explainer and brand videos
- Develop SEO optimized content for website (run through CMS WordPress)
- Map buyer's journey and create customer personas
- Create infographics depicting eCommerce trends and statistics
- Influence strategy for, edit, and write educational white papers and eBooks
- Design company branding including: ads, conference booths, and presentations

Marketing Specialist, Withings, Cambridge, MA, June 2014 – November 2015

- Researched and delivered nutrition, weight loss, blood pressure, and other health education information to consumers visa mobile app, blogs, and email campaigns
- Served as project manager for marketing and Corporate Social Responsibility campaigns, managing multi-channel communications
- Managed event operations by creating marketing materials, organizing logistics, and attending medical and corporate wellness trade shows to increase brand awareness

Curriculum Designer and Leadership Experience

Course Designer and Instructor, Freshman Seminar, Tufts University, Fall 2013

- Researched and analyzed extensive sports media texts to develop curriculum for and teach the course: Sports, Media, and Society
- Served as an orientation leader and mentor to 14 students, helping them acclimate to college life through frequent check-ins for personal and academic advisement

Founder, JumboRead, Tufts University, January 2011

- Coordinated program operations including: securing a location, outreach to publications for book donations, and balancing the program budget
- Researched age appropriate literature and activies to develop curriculum
- Developed a media strategy for participant recruitment and community outreach
- Structured and managed an executive board to maximize program success and cultivate a community among Tufts volunteers to maintain longevity of the program

Student Manager, Tufts University Dining Hall, September 2010 – May 2014

- Recruited, on boarded, and trained new employees and student leaders
- Supervised 20 person dining staff, serving up to 1000 students per meal period
- Worked with marketing department to improve communication

Volunteer Head Soccer Coach, Springfield NJ, April – June 2009

Coached team of 20 ten-year-old girls, running practices, game strategy, and scheduling

Brand Building Experience

Intern, DigitasLBi, Boston MA, January 2014

- Worked with Creative, S&A, Marketing, Media and Account Planning teams
- Conducted a competitive analysis of social media marketing for CPG company

Summer Intern, The Life is Good Company, Boston, MA, Summer 2013

- Created internal branding materials for new employee on boarding
- Engaged with community to drive brand awareness as part of street marketing team

