

National Police History Policy & Authority Form

Chandler Personnel aims to maintain high standards of professional conduct and ensure all employees are suitable for their role. To assist us to comply with our obligation to ensure a safe workplace, all persons wishing to be employed by Chandler Personnel on a casual or permanent basis are required to undertake a police check prior to commencement. Chandler Personnel *will* accept previously completed Police Checks, so long as they are within 3 years of the commencement date.

		YES	NO
Do you have any prior or pending criminal history?		P1	P2
If so, give details: P3			
DATE	NATURE OF OFFENSE		
P4	P5		
P6	P7		

All persons who do *not* have a previously completed Police Check have the following options below.

Please tick the most suitable box, and provide signatures where required.

T1 **Option 1:** I hold a previously completed National Police Check (within 3 years)

T2 **Option 2:** I have completed the enclosed Application Form and provided sufficient ID so that Chandler Personnel can conduct a National Police Check on my behalf *(sign below)

FOR OPTION 2 ONLY

I N1, give authority to Chandler Personnel to conduct a
(full name)

National Police Check on my behalf, **once I commence employment**. I understand that I am responsible for the payment of this Police Check, and that an amount of \$49.00 will be deducted from my first pay.

(signature)

(full name)

_____/_____/20_____
(date)

***NB: This deduction is ONLY for candidates who are successful past the interview stage and begin casual or permanent employment through Chandler Personnel.**

*** If the candidate is *not successful* (for any reason) Chandler Personnel will *not* conduct the Police Check, nor will there be any costs for the candidate.**

-- OFFICE USE ONLY--

Approving Consultant/Manager	Signature	Date