



FORM 7: CMD PROGRESS PAYMENT FORM

To be submitted electronically using the Contract Awarding Authority's City approved system.

To be entered by Prime Contractor and submitted to the Contract Awarding Authority and CMD with its monthly progress payment application (transmit to the following):

TO: Resident Engineer or Inspector
FROM: _____

COPY: CMD Contract Compliance Officer
Date: _____

SECTION 1. Fill in all the blanks

Contract Number: _____ Contract Name: _____

Reporting Period From: _____ To: _____ Progress Payment No: _____

The information submitted on Sections 1 and 2 of this form must be cumulative for the entire Contract as opposed to individual task orders. Additionally, the information submitted on Sections 1 and 2 of this form must be consistent. See next page for Section 2.

- | | |
|--|----------|
| 1. Original Contract Award Amount: | \$ _____ |
| 2. Amount of Change Orders, Amendments, and Modifications to Date: | \$ _____ |
| 3. Total Contract to Date (<i>Line 1 + Line 2</i>): | \$ _____ |
| 4. Gross Amount Invoiced this submittal period: | \$ _____ |
| 5. All Previous Gross Amounts Invoiced: | \$ _____ |
| 6. Total Gross Amounts of Progress Payments Invoiced to Date (<i>Line 4 + Line 5</i>): | \$ _____ |
| 7. Percent Complete (<i>Line 6 ÷ Line 3</i>): | % _____ |

Prime Contractor must sign this form

Owner/Authorized Representative (Signature)

Name and Title (Print)

Firm Name

Telephone

Email

Date

CITY AND COUNTY OF SAN FRANCISCO
CONTRACT MONITORING DIVISION



CHAPTER 14B
CMD ATTACHMENT 1
Construction Contracts

SECTION 2. For column "A", list the Prime Contractor, each Joint Venture partner and ALL subcontractors, vendors, and suppliers including 2nd, 3rd, 4th, and 5th tier subcontractors. Make copies if more space is needed. Prime Contractors must retain copies of all the prime and subcontractor invoices supporting the information tabulated for this progress payment. CMD reserves the right to request and review this information up to five (5) years following project completion and, upon request, Prime Contractor shall submit the requested information to CMD within 10 business days.

Notes: 1. Failure to submit all required information may lead to partial withholding of progress payment. (See Chapter 14B)

2. All firms must be CONTINUOUSLY listed on column "A" regardless if a firm is requesting

payment. Identify the LBE sub participation requirement(s) for this Contract:

Identify the LBE sub commitment(s) for this Contract:

A	B	C	D	E	F	G	H
Name of Firm List Prime Contractor/JV partners at the prime and sub levels, and all subs, vendors and suppliers for all tiers. (For each firm, indicate if it is an LBE.)	Service Performed	Amount of Contract or Purchase Order at Time of Award	Amount of Change Orders/Modifications to Date	Total Amount of Contract or Purchase Order to Date +/- Change Orders/Modifications (C + D) or (C-D)	Amount Invoiced this Reporting Period	Amount Invoiced to Date, including Amount Invoiced this Reporting Period (F)	Percent Completed to Date (G÷E)
							%
							%
							%
							%
							%
							%
LBE Sub-Totals							%
CONTRACT TOTALS							%