

APPENDIX B: ALERT SHEET & CULTURAL BRIEFING**What to do if you Discover Cultural Resources in the Project Area**

- If potential cultural resources are identified in the project area, immediately HALT all ground disturbing activities in the vicinity of the discovery.
- Contact the SFPUC Environmental Construction Compliance Manager immediately at one of the telephone numbers listed below and on your ALERT sheet. The SFPUC Environmental Construction Compliance Manager will in turn notify the Environmental Review Officer or his/her designee.
- The Environmental Review Officer or his/her designee or a qualified specialist will evaluate the discovery and ensure proper treatment of the resource.
- DO NOT resume ground disturbing activities in the vicinity of the discovery until the Environmental Review Officer or his/her designee has evaluated the discovery and authorizes work to resume.

Upon discovery of suspected human remains:

- All work in the vicinity of the remains must cease immediately.
- The area will be protected with flagging or by posting a monitor or construction worker to assure no additional disturbance occurs; if the find occurs at the end of the work day, the area must be secured by plating, or covering with other impervious material to prevent vandalism.
- Notify SFPUC Environmental Construction Compliance Manager immediately at one of the telephone numbers listed below and on you ALERT sheet. The SFPUC Environmental Construction Compliance Manager will in turn notify the Environmental Review Officer or his/her designee.
- The SFPUC Environmental Construction Compliance Manager may request that you notify the appropriate County Coroner of the discovery. Telephone numbers are listed below.
- If the County Coroner determines that the remains are Native American, the Native American Heritage Commission will be notified, a Most Likely Descendent will be named, and the treatment of the remains will be agreed upon by all parties.

Remember:

- Cultural Resources are nonrenewable resources. Once destroyed, they are gone forever. What is lost is not just a physical object, but a piece of the story of our past.
- Cultural resources and human remains are protected under state and Federal law. The unauthorized removal or intentional disturbance of these resources can result in up to \$100,000 in fines and 5 years imprisonment.
- SFPUC and its contractors are required under state and county law to ensure that cultural resources encountered during the project are treated appropriately.
- All workers must comply with the procedures outlined above in order to treat cultural resources appropriately and ensure that SFPUC and YOU are in compliance with all local and state laws.

In the event of the discovery of cultural resources or human remains, contact the SFPUC Environmental Construction Compliance Manager at the number below. The SFPUC Environmental Construction Compliance Manager will in turn notify the Environmental Review Officer or his/her designee.

(415) 554-2472 (office)
(415) 601-8578 (cell)

If human remains are encountered, contact the appropriate County Coroner

ALERT !

This is to notify you that this project site may be located in an **archaeologically sensitive area**. If you notice anything that indicates the presence of an archaeological resource within the project site, the SFPUC Environmental Construction Compliance Manager (ECCM) must be contacted **immediately**. The SFPUC ECCM will in turn promptly notify the Environmental Review Officer or his/her designee. If you see anything that appears like archaeological remains call: (415) 554-2472 (office) or (415) 601-8578 (cell). All work within the vicinity of the discovery must stop until the Environmental Review Officer has evaluated the discovery. You should be on the lookout for both prehistoric and historical archaeological sites. It is not always easy to identify archaeological sites when they are encountered. Below are some things that may indicate the presence of an archaeological site.

PREHISTORIC ARCHAEOLOGICAL SITE

- Concentrations of shellfish remains
- Evidence of fire (ashes, charcoal, burnt earth, fire-cracked rocks)
- Concentrations of bones
- Recognizable Native American artifacts (arrowheads, shell beads, stone mortars (bowls), humanly shaped rock)

HISTORICAL ARCHAEOLOGICAL SITE

- Building foundation remains
- Trash pits
- Privies (outhouse holes)
- Floor remains
- Wells
- Concentration of bottles, broken dishes, shoes, buttons, cut animal bones, hardware, household items, barrels, etc.
- Debris from the Great 1906 Earthquake and Fire (thick layers of burned building debris, charcoal, nails, fused glass, burned plaster, burned dishes, etc.)
- Wood structural remains (building, ship, wharf, etc.)
- Clay roof/floor tiles
- Stone walls or footings
- Gravestones