

## SECTION 00 49 00

## SUPPLEMENTARY BIDDING FORMS CHECKLIST

*To be submitted after bid opening for:*

**PAUL AVENUE, WOOLSEY STREET AND SALINAS AVENUE  
PAVEMENT RENOVATION AND SEWER REPLACEMENT  
(San Francisco Public Works Contract No. 1000015860)**

- A. No later than 5 working days after the date of the City's notification of the bid results, the apparent low Bidder, and any other Bidder so requested, shall submit completed and properly signed the following CMD Forms to CMD Compliance Officer:

- ☐ FORM 3: CMD Non-Discrimination Affidavit.
- ☐ FORM 6: CMD LBE Subcontractor Participation Affidavit.
- ☐ FORM 6A: CMD LBE Trucking Form.

**Submit above forms by email to: [Finbarr.Jewell@sfgov.org](mailto:Finbarr.Jewell@sfgov.org) with the subject line "Supplementary Bidding Forms for Paul Avenue, Woolsey Street and Salinas Avenue Pavement Renovation and Sewer Replacement".**

- B. Within ten (10) working days after date of the City's notification of the lowest Bidder the apparent low Bidder and any other Bidder so requested shall submit the following completed forms and additional sheets as necessary:

- ☐ Experience Statement (Section 00 49 12).

**Submit above forms by email to: [Edmund.Lee@sfdpw.org](mailto:Edmund.Lee@sfdpw.org) with the subject line "Supplementary Bidding Forms for Paul Avenue, Woolsey Street and Salinas Avenue Pavement Renovation and Sewer Replacement".**

- ☐ Certification of Subcontractor, Lower-Tier Subcontractor or Supplier Regarding Debarment and Suspension (Section 00 49 14), completed by each subcontractor, lower-tier subcontractor and supplier for lower tier covered transactions of \$25,000 or more.
- ☐ Certificate of Subcontractor Regarding Apprenticeship Training Program form (Section 00 49 15).

**Submit above forms to [ContractAdmin.Staff@sfdpw.org](mailto:ContractAdmin.Staff@sfdpw.org) with the subject line "Supplementary Bidding Forms for Sourcing Event ID No. 0000002808"**

- C. Escrow Bid Documents: Within **ten (10) working days** after receiving notification of the award of Contract, Contractor shall submit a set of Escrow Bid Documents accompanied by a signed original Escrow Bid Documents Declaration form (Section 00 49 16) in a sealed container in accordance with Section 00 22 30 - Escrow Bid Documents.
- D. Local Hiring Requirements: The Office of Economic and Workforce Development (OEWD) administers the City's Local Hiring requirements and are located at One South Van Ness Ave., 5th Floor, San Francisco, CA 94103. Contractors shall utilize the City's online Project Reporting System (PRS) and submit Local Hiring forms, as applicable, to OEWD within **ten (10) working days** of notice of Award. Refer to Section 00 73 30 for Local Hiring forms required to be submitted after Award of

Contract. Should the Contractor not submit the required forms in the timeline specified, the Contractor may be found unresponsive and the Award of Contract may be rescinded.

**Submit above forms to [Chris.Vergara@sfgov.org](mailto:Chris.Vergara@sfgov.org) with the subject line "Local Hiring Forms for Sourcing Event ID No. 0000002808"**

- E. Should the Contractor not submit the required forms in the timeline specified, the Contractor may be found unresponsive and the Award of Contract may be rescinded.

END OF SECTION



**FORM 3: CMD NON-DISCRIMINATION AFFIDAVIT**

1. I will ensure that my firm complies fully with the provisions of Chapter 14B of the San Francisco Administrative Code and its implementing Rules and Regulations and attest to the truth and accuracy of all information provided regarding such compliance.
2. Upon request, I will provide the CMD with copies of contracts, subcontract agreements, certified payroll records and other documents requested so the CMD may investigate claims of discrimination or non-compliance with either Chapter 12B or Chapter 14B.
3. I acknowledge and agree that any monetary penalty assessed against my firm by the Director of the CMD shall be payable to the City and County upon demand. I further acknowledge and agree that any monetary penalty assessed may be withheld from any monies due to my firm on any contract with the City and County of San Francisco.
4. I declare and swear under penalty of perjury under the laws of the State of California that the foregoing statements are true and correct and accurately reflect my intentions.

---

Signature of Owner/Authorized Representative: \_\_\_\_\_

Owner/Authorized Representative (Print): \_\_\_\_\_

Name of Firm (Print): \_\_\_\_\_

Title and Position: \_\_\_\_\_

Address, City, ZIP \_\_\_\_\_

Federal Employer Identification Number (FEIN): \_\_\_\_\_

Date: \_\_\_\_\_