GUIDE-LLM: A consensus-based reporting checklist for large language models in behavioral and social science

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Teaser (max. 2-3 sentences)

Large language models (LLMs) offer new opportunities to study human behavior, yet their rapid evolution poses challenges for research rigor. We propose a consensus-based reporting checklist for LLM-based research in the behavioral and social sciences. The checklist is designed to improve transparency, reproducibility, and ethical accountability across the entire workflow from using, evaluating, and documenting LLMs.

Main

Large language models (LLMs) are deep neural network architectures (typically transformers) trained on a large body of textual data that can generate human-like text. Many researchers across the behavioral and social sciences are enthusiastic about the potential of LLMs to open new avenues for studying human behavior [1]. For example, researchers have proposed using LLMs to conduct in silico experiments that simulate human judgments and decisions in response to interventions [2], and to facilitate large-scale data annotation and analysis [3]. Other works have deployed LLMs as interventions to foster creativity, persuade, teach, or reduce misinformation beliefs [4–6]. However, the rapidly evolving role of LLMs in shaping empirical evidence, theoretical frameworks, policy decisions, and public discourse poses challenges for research rigor.

Here, we present a consensus-based checklist, **GUIDE-LLM,** for research involving LLMs in behavioral and social science with the aim of strengthening transparency, reproducibility, and ethical accountability. GUIDE-LLM stands for guidelines for the use of LLMs in behavioral and social science. The checklist was developed through a preregistered, two-round, reactive Delphi study [7], with input from an expert panel of researchers (*N*=68) experienced in conducting LLM-based studies across various subdisciplines from behavioral and social sciences (e.g., psychology, political science, economics, sociology) as well as machine learning researchers specialized in natural language processing.

The GUIDE-LLM checklist provides researchers with concrete guidance on improving transparency, reproducibility, and ethical use, strengthening rigor and documentation throughout the entire research workflow—from study design and implementation to the use and evaluation of LLMs in behavioral and social sciences. Using the checklist both encourages researchers to consider their choices carefully during the research process, as well as allows readers to understand and reproduce the results of the study. We thus encourage journals, funders, and other agencies engaged with supporting scientific research to adopt GUIDE-LLM as part of their submission process to strengthen transparency, rigor, and research quality.

Challenges of LLM Use

The way LLMs are implemented, used, and reported in scientific research can vary widely. For example, the label "ChatGPT" can refer to different underlying models (e.g., GPT-4, GPT-4o), each with multiple versions often marked by timestamps (e.g., gpt-4o-2024-11-2). Other LLMs, such as Llama, even within the same version number, are available in different sizes (e.g., 8B vs. 70B parameters), leading to large performance differences across tasks [9]. Even with the same model, behavior may differ depending on the access mode (e.g., via the official API or a Web interface), due to differences in system prompts (specific prompts with predefined instructions before any user input to control the model's behavior) and runtime environments (e.g., differences in safety layers, inference infrastructure, or memory use). These sources of heterogeneity can lead to replication failures, especially for commercial models whose developers are not obligated to publicly disclose model changes. This challenge is compounded by the fact that access is often controlled by commercial companies and that access may be modified or discontinued without notice, making long-term reproducibility and verification difficult [8].

Outputs from LLMs may also vary as a product of specific parameter settings, and small differences could yield different outcomes even for identical prompts [9]. For instance, the "temperature" parameter controls the randomness of responses; higher values generate more diverse outputs across runs, while lower values generate more deterministic outputs. Such randomness can substantially influence behavior, especially in tasks involving text generation or reasoning. Even with a temperature set to zero, outputs can still vary due to hardware-level non-determinism [9]. We emphasize that referencing temperature settings for the sake of reporting does not imply that very low temperatures are preferable; rather, the appropriate temperature depends on the research objective—e.g., whether the task benefits from greater exploration of the model's response space or from more constrained, consistent outputs. Further, the "token limit" can be used as a parameter to control the length of the output, which may affect performance. Finally, we note that some frontier models (e.g., GPT-5) no longer allow parameters such as temperature to be set at all, which illustrates that even the set of parameters available for reproducibility can change over time.

Prompts are another major source of variability [10]. Slight differences in how prompts are phrased can drastically change model outputs [11]. One can steer an LLM's behavior through various techniques such as personas (instructing the model to respond from a specific perspective or role), chain-of-thought reasoning (guiding the model to solve problems step-by-step), or in-context learning (providing examples within the prompt). But differences in prompts are often unrecorded and/or unreported, making it difficult to compare results across studies.

The transparency of LLMs is further complicated by the fact that training data are typically hidden from end-users. Because LLMs are trained on vast datasets that may contain biased, incomplete, or sensitive information, they can reproduce existing societal biases and inequities [12,13], including stigmatizing and stereotypical language. For downstream research using LLMs in behavioral or social science, this upstream opacity remains a salient limitation, so a key challenge is to recognize and document how such model characteristics may shape one's own study designs and conclusions. Without careful documentation, validation, and safeguards [14], studies in behavioral and social science may overlook issues such as the propagation of societal biases or data contamination (e.g., prior exposure of LLMs to test materials during training), thereby complicating the interpretation and robustness of findings that involve LLMs.

The GUIDE-LLM checklist

We present a consensus-based checklist that behavioural and social science researchers can use to improve and document the transparency of their research (see Table 1). The checklist reinforces transparency and reproducibility as scientific norms by identifying concrete actions researchers can take throughout the entire LLM workflow, from development to evaluation. The completed checklist can be submitted alongside manuscripts to provide reviewers, editors, and readers with information about the research process necessary to evaluate the reliability and robustness of findings.

The GUIDE-LLM checklist comprises 14 items, covering the scope of LLM use (2 items), model/system details (5 items), prompts (2 items), data inputs and privacy (1 item), validation and interpretation (2 items), reproducibility (1 item), and competing interests (1 item). The majority of items are broadly applicable across research designs, and hence, the checklist should serve as a minimum reporting standard. Below, we highlight key elements of the checklist.

The checklist emphasizes that rigorous reporting begins with clarity about *how* and *why* large language models are used. In behavioral and social sciences, LLMs can appear at nearly any stage of the research process—from designing stimuli and coding qualitative data to serving as participants in simulated experiments or as interventions interacting with humans. Each of these roles raises distinct methodological and ethical considerations. For instance, an LLM used to generate experimental materials requires clear documentation of prompt design and validation, while an LLM used as a participant-facing chatbot calls for particular attention to safety, oversight, and informed consent.

A recurring theme across the checklist is the importance of exact reporting about the model/system, including the exact prompts. Many published studies refer broadly to “ChatGPT” or “GPT-4,” yet, as mentioned above, these broad labels mask substantial variation across versions, configurations, and access modes that can materially affect results. The checklist thus encourages researchers to record technical details, such as the exact model version (e.g., often expressed as a timestamp, such as “gpt-4o-2024-11-20”), configuration, and access method. Further, reporting the exact prompt is crucial to enable replication and comparison across studies. Similarly, validation of LLM outputs is important because LLMs are often prompted to perform specific analytic tasks such as identifying sentiment, detecting emotions, or classifying moral language, so human validation helps verify that the LLM’s responses indeed reflect the intended construct [3]. The quality of this validation directly affects how confidently researchers can interpret downstream findings and assess the reliability of LLM-assisted studies.

Finally, the checklist emphasizes the importance of sharing code, scripts, and example interactions—while carefully redacting any sensitive information—to enable other researchers to verify findings and adapt methods to new contexts. Such openness is particularly crucial in a fast-moving field where LLM versions and access conditions may change or become discontinued. Moreover, because many researchers using LLMs may have financial or professional ties to major technology companies or have received benefits through computing resources [15], the checklist urges transparent disclosure of any potential competing interests. Clear reporting of such relationships helps readers assess possible sources of bias and ultimately strengthens trust in LLM-based behavioral science research.

#	Name
Scope of LLM use	
Item A.1	LLMs were used in this project for: [...]
Item A.2	Degree of automation (human-in-the-loop vs. fully automated): [...]
Model/system details	
Item B.1	Model name, including provider, model size, exact version/ID, date of access, and source link (if possible): [...]
Item B.2	Model access (e.g., API, web interface, local) and context mode (e.g., chat mode or separate calls): [...]
Item B.3	Relevant LLM configuration(s) reported (as applicable), such as temperature, max tokens, seed, and number of runs. [...]
Item B.4	Customization: [...]
Item B.5	Did the LLM session(s) include persistent memory across interactions? [...]
Prompts	
Item C.1	Exact prompt(s) reported: [...]
Item C.2	System-wide instructions (if any): [...]
Data inputs & privacy	
Item D.1	Handling of personal or sensitive data (if any) (e.g., consent for data processing): [...]
Validation & interpretation	
Item E.1	Human validation of LLM outputs: [...]
Item E.2	Describe any relevant post-processing (e.g., filtering in case of format mismatches, unit conversions etc.) [...]
Reproducibility	
Item F.1	Code/notebooks/scripts for LLM calls shared: [...]
Competing interests	
Item G.1	Funding, support, or other relevant relationships (including in-kind access to compute or models, or professional affiliations): [...]

Table 1. The GUIDE-LLM checklist for promoting transparency, reproducibility, and ethical accountability in studies involving LLMs. A template for the GUIDE-LLM checklist can also be downloaded from http://www.llm-checklist.com/. The answer options are omitted from the above table and provided in the template.

The online version of the GUIDE-LLM checklist also includes a list of optional items that did not reach consensus during the Delphi process but were nonetheless considered valuable by many experts. These items were excluded from the core 14-item checklist, yet may be relevant in specific research contexts. In particular, the optional items invite researchers to report on: (1) the justification for the LLM choice, (2) the rationale for the prompt design, (3) comparison against other LLMs/methods (eg., whether the study conclusions are unique to a specific LLM or are generalizable across different LLMs), (4) risks of training data leakage (e.g., to reflect on cases where LLMs may have been exposed to test materials during training, potentially conflating performance estimates), (5) assessment of potential bias or systematic differences in LLM behavior that could affect the study's conclusions (e.g., LLMs are known to display gender, racial, or cultural bias that could affect results), (6) conversation transcripts, (7) a discussion of ethical implications (e.g., LLM-specific ethical considerations such as when chatbots are used for participant-facing interventions), and (8) computational resource use (e.g., to help other researchers assess reproducibility and feasibility).

All items in the checklist reached more than two-thirds consensus agreement, demonstrating broad expert support for their inclusion (see Supplementary Materials). The optional items, while not meeting the preregistered consensus threshold for the core checklist, still achieved 46%–65% agreement.

Practical considerations

The checklist is intended to serve a wide range of stakeholders: behavioral and social science researchers authoring LLM studies; journal editors, peer reviewers, and scientific readers evaluating research; policy-makers seeking to implement rules and regulations; and the broader public that benefits from increased transparency and rigor of LLM-based research. The GUIDE-LLM checklist is not intended to prescribe specific modeling choices for LLM-based research, but rather to promote transparency in how studies are designed, implemented, and reported, thereby facilitating reproducibility, theory building and testing, as well as understanding, interpretation, and peer review. We thus encourage journals, funders, and other agencies engaged with supporting scientific research to adopt GUIDE-LLM as part of their submission process to strengthen transparency, rigor, and research quality.

While the majority of items in the GUIDE-LLM checklist should be broadly applicable across research designs, some flexibility is necessary. Certain items may not apply to all contexts. In such cases, researchers may leave items blank and explain why they are inapplicable. When multiple LLMs are used for different tasks or steps in the research process, the relevant sections should be completed separately for each model. Overall, the checklist is intended to simplify and standardize the task for researchers by promoting transparency and reproducibility without adding unnecessary burden. To streamline reporting, authors are encouraged to reference the specific sections, pages, or appendices of their manuscripts where the required information is already provided, rather than duplicating text solely to complete the checklist.

Still, we acknowledge the limitations of the current checklist, which reflect the rapid pace at which LLM technology evolves. As such, the checklist is maintained as a "living document" on the website to allow for regular updates. Further, the GUIDE-LLM was developed primarily with text-only models in mind, but most reporting items are applicable to multimodal LLMs such as vision-language models, and to AI agents that perform tasks (semi-)autonomously.

Ultimately, we encourage a holistic, open-science approach to transparency, reproducibility, and ethical research that extends beyond this checklist. GUIDE-LLM should further be complemented with field-specific guidelines (such as TRIPOD-LLM for medical LLM applications) to ensure that best practices are consistently followed across different domains of LLM use.

Data availability

The anonymized raw data as well as the survey are publicly available via https://osf.io/mv63j. The methodology and analysis plan were preregistered before the project at: https://osf.io/9zgva

Contributions

The core team members (C.B., M.J.C., S.F., L.K.G., K.L.M., D.-M.M., M.H.R., S.R., A.S., D.Y.) prepared the first version of the checklist items and reviewed the feedback from the Delphi study. S.F. conducted the survey study, analyzed the data, and drafted the initial version of the manuscript, with feedback from the core team members. All authors participated as experts in the Delphi survey and reviewed and edited the manuscript.

Competing interests

Tim Althoff has received funding from Google, Microsoft, and Apple, and is a part-time Staff Research Scientist at Google. Christopher Barrie has received funding from OpenAI. Hal Daumé has received funding from Amazon, Google, Meta, and the Schmidt Foundation, and was previously employed at Microsoft Research. Morteza Dehghani has received funding from Google and Microsoft, and is a part-time Senior Research Scientist (Contractor) at Apple. Laura K. Globig has received funding from Google. Tom Griffiths has received funding from OpenAI, Google, and Meta. Oliver Hauser has collaborated with Google Deepmind and received funding from Anthropic, UKRI and the UK AI Security Institute. Tiancheng Hu has received funding from Apple, Google, and OpenAI. Anna Ivanova has received funding from Ferguson Control Systems (via NSF BRAIN). Himabindu Lakkaraju is a part-time Senior Staff Research Scientist at Google. This work was conducted entirely in her capacity as a faculty member at Harvard University. She has also received research funding from Google and OpenAI. Steve Rathje and Jay Van Bavel have received research funding from OpenAI and Google. Ekaterina Shutova has received funding from Google, Meta, and Deloitte. Huan Sun has received funding from Amazon, Google, Cisco, OpenAI, Fujitsu, and Intuit. The other authors declare no competing interests. Rada Mihalcea has received funding from OpenAI and LG AI, and in-kind support from Amazon and Microsoft.

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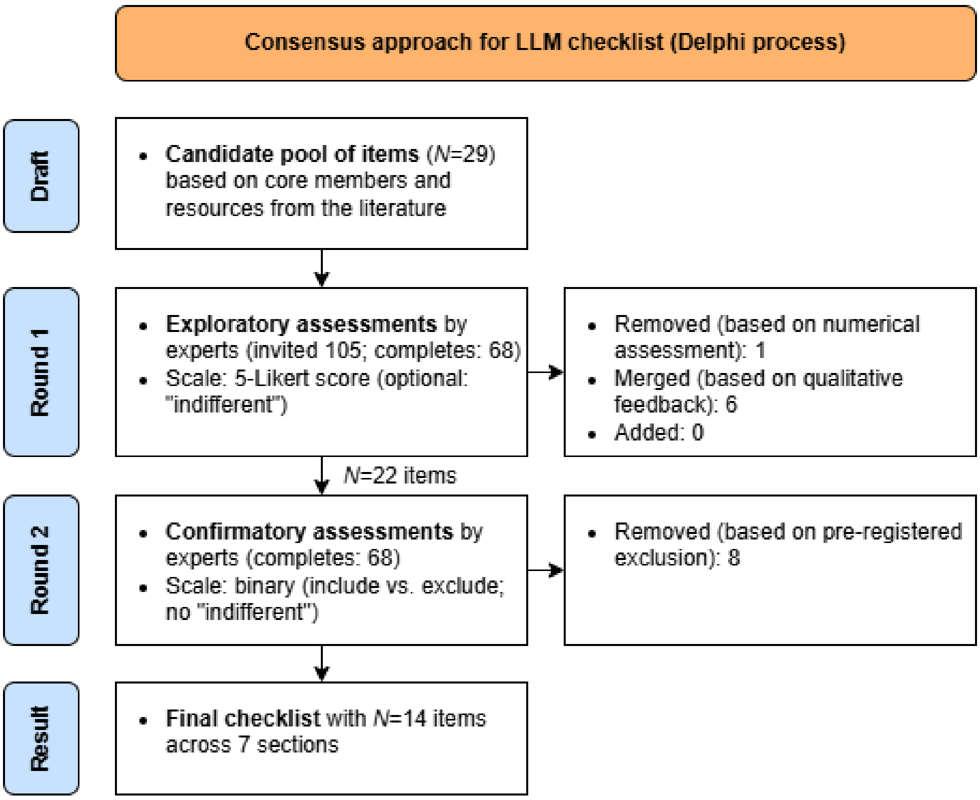
Supplementary Materials

Overview

To develop the GUIDE-LLM reporting checklist for studies using large language models (LLMs) in behavioral and social science, we employed a two-round reactive Delphi process (Supplementary Fig. 1). The Delphi process is widely used as a research methodology to establish consensus among experts on best practices and reporting standards in scientific research. For details on the Delphi methodology, see Grime & Wright (2016), Taylor (2020), and McKenna (1994). In our study, the Delphi process consisted of two rounds designed to identify, refine, and reach consensus on checklist items. In the first round, an expert panel of researchers with expertise spanning behavioral and social sciences as well as machine learning and natural language processing evaluated a preliminary pool of candidate items derived from prior literature and existing reporting frameworks. Based on their quantitative ratings and qualitative feedback, the checklist was iteratively revised by adding, merging, removing, or rewording items to improve clarity and relevance. In the second round, the revised items were resubmitted to the same expert panel to vote on the final inclusion. Items that achieved consensus support were retained to form the final version of the checklist.



Supplementary Figure 1. Overview of the consensus process (following the PRISMA flowchart).

Our checklist should be viewed as complementary to existing documentation efforts in machine learning, such as Datasheets for Datasets (Gebru et al., 2018), Model Cards (Mitchell et al., 2019), submission checklists for some ML/NLP conferences (e.g., Dodge et al., 2019), and emerging model sheets released for some contemporary frontier LLMs. These initiatives focus primarily on documenting the model itself (i.e., the data sources, capabilities, limitations, and evaluation). By contrast, GUIDE-LLM addresses the researcher's use of an LLM within a behavioral or social science study by emphasizing transparency in study design, prompts, configurations, validation, and interpretation. While improved model-level documentation is an important step toward reproducibility and responsible development of LLMs, the idea of GUIDE-LLM is to ensure rigor in downstream scientific applications.

In developing GUIDE-LLM, we also reflected on critiques in the meta-literature (e.g., Magnusson et al., 2023, Thomassen et al., 2014) suggesting that reporting checklists can become overly complex, burdensome, or encourage superficial box-ticking rather than meaningful transparency. This concern was also echoed in the qualitative feedback we received throughout the Delphi process, where experts repeatedly stressed the importance of keeping the checklist concise and minimizing unnecessary effort. Eventually, this was also reflected in the Delphi process that narrowed the initial 29 candidate items to 14 items. A key distinction of GUIDE-LLM relative to other, developer-oriented checklists (e.g., Dodge et al., 2019; Mitchell et al., 2019) is that GUIDE-LLM is tailored for domain researchers rather than method developers, who may otherwise overlook or be unaware of key technical details when reporting their methods. Although any checklist can, in principle, be gamed or reduced to rote box-ticking, our experience—such as supervising students and reviewing manuscripts—shows that even essential details (e.g., exact model versions or prompts) are frequently omitted in practice. GUIDE-LLM therefore aims to provide a minimal but effective set of reminders that help prevent common oversights while remaining feasible and useful across behavioral and social science applications.

Procedure

Before the start of the project, the research plan was preregistered on September 19, 2025 via https://osf.io/9zgva. Further, ethical approval was obtained from LMU Munich School of Management (ETH-SOM-022).

Preparation

Before the start of the Delphi process, the core team (Christopher Barrie, M.J. Crockett, Stefan Feureriegel, Laura K. Globig, Killian L. McLoughlin, Dan-Mircea Mirea, Arthur Spirling, Diyi Yang, Steve Rathje, Manoel Horta Ribeiro) developed an initial pool of candidate items for a reporting checklist aimed at LLM use in behavioral and social sciences. The aim at this stage was to create a broad and comprehensive item pool that would cover the full range of potential reporting dimensions, thereby reducing the need for substantial additions in later rounds. This preliminary draft was informed by the core team's own experience as author, reviewer, and editor, but also three main sources: (i) prior behavioral and social science studies that employed large language models as research tools, (ii) methodological and "how-to" papers outlining best practices for using LLMs in behavioral science (for example, Demszky et al., 2023; Feuerriegel et al., 2025), and (iii) established reporting guidelines and checklists from adjacent domains such as MI-CLAIM, TRIPOD-LLM, and the 2025 version of the NeurIPS Paper Checklist. As in other reporting checklists, the items were intentionally phrased in a concise and accessible manner to facilitate use and reduce burden among end-users. At the same time, each item was accompanied by a brief explanatory note clarifying terminology or providing illustrative context. The draft checklist was iteratively revised and refined within the core team until consensus was reached among all members. This draft then served as the input to Round 1 of the Delphi process.

Overall, the draft had 29 items and is available via https://osf.io/mv63j/. The draft (and thus the survey) was grouped into thematic areas to ensure comprehensive coverage but also easier navigation across relevant dimensions. These areas correspond to the major sections of the checklist: (A) Scope of LLM Use (3 items); (B) Model/System Details (5 items); C. Prompts & Parameters (5 items); (D) Data Inputs & Privacy (3 items); (E) Validation & Interpretation (4 items); (F) Bias, Fairness & Safety Evaluation (2 items); (G) Reproducibility (2 items); (H) Ethics & Governance (3 items); and (I) Compute Cost (2 items).

Round 1

For the first round of the Delphi process (September 19–October 26, 2025), the core team identified and invited domain experts through professional networks and targeted searches of the relevant literature in behavioral and social sciences, as well as machine learning, particularly with expertise focused on the application and evaluation of LLMs as well as AI transparency. Eligible participants were researchers with documented experience in the methodological, ethical, or applied use of LLMs—for example, authors of peer-reviewed publications or preprints employing or evaluating LLMs in behavioral or social science contexts. The panel was intentionally diverse, combining expertise from junior as well as senior scholars (to recognize that junior scholars often serve as lead authors on computational works and often bring substantial hands-on expertise), as well as from different subfields such as psychology, neuroscience, political science, sociology, communication science, and management, together with methodological expertise from computer science and natural language processing. To ensure sufficient representation of methodological experts, we preregistered a minimum of >5 experts with a primary background in ML/NLP. The survey is available via https://osf.io/mv63j/

Invitations were sent via personalized email. Participation was voluntary, but participants were offered co-authorship if they completed both rounds of the Delphi process. The survey was designed via Google Forms. Our preregistered minimum target was 20 complete responses, which was informed by other checklists (e.g., TRIPOD-LLM) but with no upper cap on the number of contributors. Overall, we invited 105 experts (including the core members), out of whom 68 successfully completed the survey in Round 1.

Overall, according to the Frascati Manual classification (OECD, 2015), 36.8% of respondents identified as (A) *top-grade researchers* (e.g., full professors or equivalent senior positions), 17.6% as (B) *senior researchers* (e.g., associate professors), 30.9% as (C) *recognized researchers* (e.g., assistant professors, post-docs), and 14.7% as *first-stage researchers* (e.g., doctoral candidates or early-career researchers). Experts reported having diverse disciplinary backgrounds (multiple answers were allowed). Frequent field(s) of expertise were computational social science (55.9%), AI/ML (54.4%), natural language processing (44.1%), psychology (33.8%), human-computer interactions (32.4%), cognitive science (19.1%), political science (16.2%), ethics or governance (14.7%), economics (10.3%), public policy (10.3%), management (10.3%), communication (7.4%), sociology (5.9%), and neuroscience (2.9%).

Experts who agreed to participate received an online survey containing the full list of preliminary checklist items and accompanying explanatory notes. The survey began with an overview of the project's goals and key design considerations—namely, that the checklist aimed to capture a minimum set of core items essential for transparent, reproducible, and ethically accountable research using LLMs in behavioral and social science. Participants were reminded that the Delphi process was consensus-oriented, not prescriptive, and that the final checklist would serve as a flexible framework that different subfields could adapt to their specific needs. Each item was rated on a five-point Likert-type scale ranging from "strongly exclude" (–2) to "strongly include" (+2). The choice for the Likert-type scale is based on other checklists (e.g., CONSORT, TRIPOD AI, Aczel et al., 2020). Participants could also select "indifferent" if they felt unsure or lacked relevant expertise. The instructions emphasized that the task was not about rating all items equally but rather about identifying relative priorities, recognizing that not all items are relevant across all research designs. Thus, participants were encouraged to reflect carefully on which items are most pertinent for the field. Below each item, participants could provide open-ended feedback such as suggestions for rewording, alternative formulations, or entirely new items, along with optional justifications. At the end of the survey, an additional open-ended text box allowed participants to propose any further items or considerations not covered in the main list.

The primary metric for Round 1 was the Relevance Score (RS) for each item, defined as the mean rating across respondents excluding "indifferent" responses (see Supplementary Table 1). Items with a positive RS were provisionally retained, while all qualitative feedback was reviewed in detail to identify suggestions for merging, clarifying terminology, or addressing overlooked aspects. The core members reviewed all feedback in anonymized form. Following an initial analysis, the core members convened on October 27, 2025 followed by discussions via email to incorporate the quantitative and qualitative feedback and to deliberate on item-specific comments, redundancy across sections, and opportunities for clarity. Based on the quantitative ratings and qualitative feedback from Round 1, several changes were made as follows:

- **Deletions:** One item (for reporting the environmental impact of LLMs; RS = –0.5) was deleted because of a low Relevance Score (RS).
- **Merging:** Additional items were integrated into other items due to the qualitative feedback: one item asking where LLMs were used in the research process was perceived as duplicative of Item A.1; an item on data retention was integrated into the broader section on handling of personal or sensitive data (Item D.1); an item on safety layers and moderation systems was merged into the more general category on LLM customization (Item B.4): an item around risk evaluation and discussing safeguards against harmful or adverse outputs was merged into a general item on ethical considerations (Item H.1); an item asking about types of data provided to the LLM including sensitive data was removed given that a separate item already focuses on the step of handling personal or sensitive data (Item D.2); and one item concerning participant disclosure and debriefing was removed, as it was considered a general research ethics issue rather than one specific to LLM-based studies (this

aspect, however, was incorporated into the broader ethical dimension under Item H.1 to ensure that participant-facing ethical considerations remained represented).

- **Revisions:** One separate item asking about IRB/ethics approval was revised to focus on the broader ethical implications of the research (Item H.1), since ethics approval was regarded by the experts as standard scientific practice rather than specific to LLM-based studies. The item on the justification for model(s) choice (Item B.6) was expanded to incorporate additional dimensions identified by experts, such as cost and ease of use. Likewise, the item on potential risk of bias was rephrased to focus on potential risk of bias or other systematic differences in LLM behavior that could affect the study's conclusions (Item F.1) to better capture diverse sources of bias beyond demographic characteristics. In five cases, the response format was modified (for example, replacing fixed tick boxes with free-text fields) to allow end-users to provide more nuanced input.
- **Restructuring:** Some items were moved to different areas; specifically, Sections B and C were reorganized so that the former focuses on the model/system, while the latter is exclusively reserved for prompt-related aspects.
- **Editorial edits:** Finally, minor editorial and orthographic revisions were introduced to ensure consistency in terminology and scope. For example, phrasing was standardized to refer jointly to both behavioral and social science, the notation "LLM(s)" and "model(s)" was used to clarify that multiple systems could be used and reported within a single study, and expressions such as "if any" were added where applicable to indicate that certain items (for example, those concerning sensitive data) may not apply to all studies.

In Round 1, only few suggestions for additional items were made, which were ultimately discarded after careful discussion, but which can be attributed to the already large set of candidate items and the extensive merging and reformulation undertaken after Round 1. As a result, the revised checklist had 22 items that served as input to Round 2.

Supplementary Table 1. Results from Round 1. Item names are abbreviated for better readability. Votes for Likert scales and "Indifferent" reported as percentages.

#	Item	Relevance score (RS)	Strongly include (+2)	(+1)	Neutral (0)	(-1)	Strongly exclude (-2)	Indifferent
Item A.1	LLMs were used in this project for: [...]	1.7	73.1	25.4	1.5	0.0	0.0	1.5
Item A.2	Research stage(s) where LLMs were used: [...]	0.7	33.8	30.8	13.8	15.4	6.2	4.4
Item A.3	Degree of automation (human-in-the-loop vs. fully automated): [...]	0.9	40.3	32.8	13.4	4.5	9.0	1.5
Item B.1	Model name, including provider, model size, exact version/ID, date of access, and source link (if possible): [...]	1.8	88.2	8.8	1.5	1.5	0.0	0.0
Item B.2	Model access (e.g., API, web interface, local) and context mode (e.g., chat mode or separate calls): [...]	1.3	53.0	31.8	7.6	6.1	1.5	2.9
Item B.3	Customization: [...]	1.3	53.7	29.9	10.4	3.0	3.0	1.5
Item B.4	Justification for the model choice along the following dimensions: [...]	0.7	30.8	33.8	18.5	12.3	4.6	4.4
Item B.5	Additional safety layers/moderation systems (e.g., provider filters, custom guards): [...]	0.5	18.6	33.9	27.1	15.3	5.1	13.2
Item C.1	System-wide instructions (if any): [...]	1.2	48.5	33.3	12.1	4.5	1.5	2.9
Item C.2	Did the LLM session include persistent memory across interactions? [...]	1.1	41.2	39.7	13.2	2.9	2.9	0.0
Item C.3	Exact prompt(s) reported: [...]	1.7	80.9	16.2	0.0	1.5	1.5	0.0
Item C.4	Discussion of the rationale for the prompt design: [...]	0.4	19.4	28.4	25.4	22.4	4.5	1.5
Item C.5	Relevant LLM configuration reported (as applicable), such as temperature, max tokens, seed, and number of runs. [...]	1.2	47.8	37.3	9.0	1.5	4.5	1.5
Item D.1	Categories of data provided to the LLM described (e.g., raw text, transcripts, personally identifiable information [PII]): [...]	1.0	35.8	35.8	20.9	3.0	4.5	1.5
Item D.2	Handling of personal or sensitive data (e.g., consent for data processing): [...]	1.0	49.3	22.4	10.4	10.4	7.5	1.5
Item D.3	Data retention and data usage by vendor (e.g., use of data for training, human review, or long-term storage): [...]	0.5	22.4	37.3	20.9	10.4	9.0	1.5
Item E.1	Human validation of LLM outputs: [...]	1.3	62.7	20.9	7.5	6.0	3.0	1.5
Item E.2	Comparison against other methods/LLMs [...]	0.4	20.6	29.4	22.1	20.6	7.4	0.0
Item E.3	Describe any relevant post-processing (e.g., filtering in case of format mismatches, unit conversions etc.) [...]	0.7	28.4	34.3	19.4	13.4	4.5	1.5
Item E.4	Training data leakage risks addressed [...]	0.7	26.2	41.5	13.8	9.2	9.2	4.4
Item F.1	Assessment of bias, stereotypes, or other forms of systematic discrimination in LLM outputs: [...]	0.3	25.8	24.2	21.2	13.6	15.2	2.9
Item F.2	Safeguards for harmful/adverse outputs and risk evaluation: [...]	0.4	24.2	25.8	24.2	16.7	9.1	2.9
Item G.1	Code/notebooks/scripts for LLM calls shared: [...]	1.3	54.5	28.8	7.6	9.1	0.0	2.9
Item G.2	Conversation transcripts: [...]	0.6	25.4	26.9	32.8	11.9	3.0	1.5
Item H.1	IRB/ethics review: [...]	0.9	54.0	9.5	19.0	9.5	7.9	7.4
Item H.2	Funding, support, or other relevant relationships (including in-kind access to compute or models, or professional affiliations): [...]	1.0	49.2	23.1	9.2	15.4	3.1	4.4
Item H.3	Participant disclosure and debriefing: [...]	1.1	50.0	27.3	13.6	4.5	4.5	2.9
Item I.1	Computational resources (e.g., API call counts, tokens, financial costs, or compute time): [...]	0.3	16.4	34.3	22.4	14.9	11.9	1.5
Item I.2	Environmental impact: [...]	-0.5	9.4	18.8	21.9	17.2	32.8	5.9

Round 2

For the second round (November 5–December 5, 2025), all experts who had participated in Round 1, including the core team members, were again invited via email. The survey was again implemented via Google Forms. The survey is available via https://osf.io/mv63j/. Overall, we received 68 responses.

For this round, the revised version of the checklist was presented, containing all items that had been retained or reformulated after Round 1. Each item was again accompanied by a short note providing additional clarifications or justifications. The survey instructions were updated to clarify that Round 2 focused on a binary decision; that is, experts were asked to indicate whether each item should be “included” or “excluded“ from the final checklist. Following the preregistration, there was no field for abstentions or “indifferent” responses, as the goal was to reach consensus on a set of items relevant across all behavioral and social science subfields. Here, we preregistered that all items will be retained where “p_include” (i.e., the proportion of “include” votes, i.e., p_include = n_include / (n_include + n_exclude) is larger than 2/3, which is similar to other checklists such as Aczel et al., 2020). The introductory section of the survey explicitly stated that the second Round 2 had a strict, predefined inclusion threshold (specifically, the rate of “include” votes must be larger than 2/3 of all votes) for an item to be retained.

The results for the second round are reported in Supplementary Table 2. As a result, 8 items that did not meet the inclusion threshold were deleted. These were: Item B.6 (Justification for the model(s) choice), Item C.3 (Discussion for the rationale of the prompt), Item E.2 (Comparison against other methods/LLMs), Item E.4 (Training data leakage risks addressed), Item F.1 (Potential risk of bias or other systematic differences in LLM behavior that could affect the study’s conclusion), Item G.2 (Conversation transcripts), Item H.1 (Discussion of relevant ethical implications of research), and Item I.1 (Computational resources), which did not meet the inclusion threshold. The remaining 14 items achieved consensus and were retained in the final version of the checklist (see main paper). The category “Ethics” was renamed to “Competing interest” to better reflect the included items. Note that, after exclusion, the items were re-numbered, so the numbering in the above is different from the numbering in the main paper.

In comparing the outcomes of Rounds 1 and 2, we observed that several items that had received high relevance ratings in the first round did not reach the inclusion threshold in the second round. Although we did not formally collect data on the reasons for these changes, informal communications with several experts indicated that their decisions in Round 2 were not driven by a perceived lack of importance or relevance of these items. Instead, experts emphasized that their votes reflected a stronger focus on generalizability—that is, prioritizing items that are applicable across a broad range of LLM-based studies in the behavioral and social sciences. Consequently, they voted to exclude certain items that they viewed as valuable but context-specific or that would be covered by other mechanisms (e.g., IRB approval) to ensure that the final checklist captures only a minimum set of reporting items that are broadly applicable.

To explore potential heterogeneity in expert agreement within specific subdisciplines (e.g., psychology, AI/ML, computational social science), we conducted additional comparisons and analyzed the discipline-specific assessments. The analyses indicated generally consistent agreement within subfields. Overall, no systematic disciplinary differences in agreement were observed that were particularly noteworthy. Notwithstanding, this pattern may simply reflect that the final set of minimum reporting items is broad and widely applicable across disciplines. It does not, however, preclude the possibility that discipline-specific extensions or adaptations of the checklist may be warranted in the future (e.g., with dedicated sections for ethical considerations when LLMs are used to guide participant-facing interventions).

Supplementary Table 2. Results from Round 2. Item names are abbreviated for better readability. The ratio of "include" votes (p_include) is reported as %. The final outcome reports as to whether consensus for inclusion was achieved.

#	Name	Inclusion (%)	Final outcome
Item A.1	LLM(s) were used in this project for: [...]	97.1	✅
Item A.2	Degree of automation (human-in-the-loop vs. fully automated): [...]	73.5	✅
Item B.1	Model name, including provider, model size, exact version/ID, date of access, and source link (if possible): [...]	100.0	✅
Item B.2	Model access (e.g., API, web interface, local) and context mode (e.g., chat mode or separate calls): [...]	82.4	✅
Item B.3	Relevant LLM configuration(s) reported (as applicable), such as temperature, max tokens, seed, and number of runs. [...]	92.6	✅
Item B.4	Customization: [...]	82.4	✅
Item B.5	Did the LLM session(s) include persistent memory across interactions? [...]	77.9	✅
Item B.6	Justification for the model(s) choice along the following dimensions: [...]	54.4	❌
Item C.1	Exact prompt(s) reported: [...]	98.5	✅
Item C.2	System-wide instructions (if any): [...]	86.8	✅
Item C.3	Discussion of the rationale for the prompt design: [...]	35.3	❌
Item D.1	Handling of personal or sensitive data (if any) (e.g., consent for data processing): [...]	73.5	✅
Item E.1	Human validation of LLM outputs: [...]	86.8	✅
Item E.2	Comparison against other methods/LLMs [...]	45.6	❌
Item E.3	Describe any relevant post-processing (e.g., filtering in case of format mismatches, unit conversions etc.) [...]	76.5	✅
Item E.4	Training data leakage risks addressed [...]	57.4	❌
Item F.1	Potential risk of bias or other systematic differences in LLM behavior that could affect the study's conclusions? [...]	58.8	❌
Item G.1	Code/notebooks/scripts for LLM calls shared: [...]	82.4	✅
Item G.2	Conversation transcripts: [...]	64.7	❌
Item H.1	Discuss relevant ethical implications of the research: [...]	52.9	❌
Item H.2	Funding, support, or other relevant relationships (including in-kind access to compute or models, or professional affiliations): [...]	70.6	✅
Item I.1	Computational resources (e.g., API call counts, tokens, financial costs, or compute time): [...]	51.5	❌

Finalization

To facilitate the practical use of the GUIDE-LLM checklist, we created a dedicated website that allows researchers to easily complete, view, and export the checklist online (see http://llm-checklist.com/). The website was designed to make the checklist intuitive to fill out and adaptable for integration into standard research workflows. Each item includes optional explanatory text that can be expanded for further guidance, and users can download the completed form for use in manuscript preparation or peer review.

Further, we prepared a set of explanatory notes to accompany the checklist. As in other checklists, these were not part of the Delphi process but were still developed and reviewed by the experts. We began with the explanatory material already included in the Round 1 draft and then iteratively expanded it using feedback collected during both Delphi rounds. Afterward, the Notes were revised to make them more explanatory and user-oriented, reducing technical jargon and shifting from an expert-focused style toward one accessible to a broader behavioral and social science audience. The final version of the Notes and checklist underwent an additional round of review among the expert panel to ensure clarity, completeness, and consistency with the consensus outcomes.

For the final checklist, we made some further minor stylistic changes for consistency. Specifically, we removed the answer options in Item C.1, analogous to other answer options, and replaced them with a free-text field, so that researchers can either directly copy the prompt or add the location in the paper or supporting materials. Further, we added checkboxes in the optional item on the model choice to have a consistent appearance, and we streamlined the text to use the plural forms of LLMs to avoid inconsistencies between “LLMs” versus “LLM(s)”.

During the finalization phase, we revisited the discrepancies between Rounds 1 and 2. Following careful discussion among both the core team and expert contributors, we concluded that the items excluded in Round 2—while not meeting the predefined consensus threshold—had nonetheless been rated as relevant in Round 1 and offered meaningful guidance for certain study contexts. To acknowledge their value in specific contexts while maintaining the focus on a concise set of minimal reporting standards, these items were incorporated into the online version of the GUIDE-LLM checklist as “optional” items. Researchers can therefore include these additional items when relevant to their specific study design or domain if deemed relevant.

To illustrate the intended application, we also developed a worked example based on a published behavioral science paper, demonstrating how the checklist can be used to document an LLM-based study transparently and systematically.

Future updates

To enable future updates to the GUIDE-LLM, revisions will follow a structured process. Specifically, proposed updates will be reviewed collectively by the core team at fixed intervals (e.g., annually), with major revisions (e.g., addition, removal, or redefinition of checklist items) decided through a formal vote among the core members. For substantial conceptual changes, we plan to convene a second Delphi process or equivalent consensus procedure involving the broader expert panel. This review process is designed to maintain methodological rigor and prevent arbitrary or unilateral updates, ensuring that the checklist evolves alongside advances in LLM technology and research practice.

Data availability

The surveys and the anonymized responses are available via https://osf.io/mv63j/

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