### Green, Scott

**From:** Green, Scott

**Sent:** Thursday, July 28, 2022 11:40 AM

**To:** Green, Scott

**Subject:** Important Changes Happening to Your Email Account

Feedback needed.

Beginning this week, we are starting to migrate student email accounts from @eagles.ewu.edu to @ewu.edu addresses with all migrations expected to be completed by September 1, 2021. You can volunteer now by completing this <u>form</u> and mass migrations will begin after the end of this school year in June. You will be notified both prior and after migration.

I have included some frequently asked questions below and links to more account FAQs with additional information. If your question isn't answered, please let me know.

# Q. Why are we making this change?

**A.** Currently, faculty/staff and students exist in separate Office 365 organizations. This creates many problems. For example, it's why you have two separate passwords. For a more detailed answer, check out this <u>FAQ</u>.

# Q. Does this mean that I'll only have one password?

A. Yes!

#### Q. What do I need to do?

**A.** You can volunteer now by completing this form or wait for us to begin migrating them in mid-June.

#### Q. I am a student and staff or faculty member, does this mean I can get rid of my second account?

A. Yes, they will need to be merged. You can wait for us to merge them or request a merge by completing this form.

#### Q. Can I keep my separate student account?

**A.** No, those addresses will no longer work after September 1, 2022.

## Q. Will emails be forwarded from @eagles.ewu.edu addresses?

**A.** Yes. Once your account migrates, we will automatically forward emails sent to @eagles.ewu.edu addresses to @ewu.edu addresses until September 1, 2022.

# Q. When should I start emailing other students at their @ewu.edu address?

**A.** September 1, 2021.

### Q. Will Canvas, Banner, and other systems automatically be updated?

A. Yes.

# Q. Won't this be confusing?

**A.** There's no perfect time to make the transition, but this should make collaboration between faculty, staff, and students easier. Other institutions, such as Western Washington University, have made the same change.

## Q. Won't this create email name confusion and conflicts?

**A.** Usernames at EWU are unique, regardless of what is after the @ symbol.

There are several hundred thousand @ewu.edu email accounts which includes students, guests, third-parties, and faculty/staff. You already cannot rely on the fact that someone has @ewu.edu address that they are faculty or staff member. We also already have many accounts with the same, or very similar, first and last names. Use the <u>directory</u> or <u>Outlook search</u> to make sure you are emailing the right account.

## Q. Where can I learn more?

A. We've prepared several more FAQS:

- Eagles Email Address Transition FAQs
- Former Employee and Emeriti Account FAQs
- Alumni and Former Student FAQs

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