



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF LAOAG CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 58, s.2025

01 JUL 2025

**ACCOMPLISHMENT OF THE ELECTRONIC SCHOOL FORM 7 (eSF7) FOR
SCHOOL YEAR 2025-2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisors-CID & SGOD
Education Program Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. Enclosed is Memorandum DM-OUHROD-2025-1615 from the Office of Undersecretary Wilfredo E. Cabral, Human Resource and Organizational Development dated June 19, 2025 titled, ***Accomplishment of the Electronic School Form 7 (eSF7) for School Year 2025-2026.***
2. In view of this, all schools are directed to continue with the use of the eSF7 tool, consistent with the provisions of DepEd Order No. 004, s. 2014, and DepED Memorandum No. 52, s. 2023. This is also aligned with the implementation arrangements specified in DM-OUHROD-2024-1436, General Process Flow for eSF7 Data Gathering and Report Generation, dated 29 July 2024.
3. For implementers of the Strengthened SHS curriculum scheduled school year 2025-2026, completion of the eSF7 is deferred until the issuance of the modified version of the tool. All other schools shall strictly follow the standard process flow, implementation arrangements, and timeline outlined in DMOUHROD-2024-1436.
4. To access the eSF7 package including the tool, visit the link: <https://bit.ly/eSF7>.
5. All schools are required to submit the accomplished eSF7 to the link: <https://tinyurl.com/SDOLC-eSF7-2025-26> on before July 25, 2025. A printed version shall be attached to the Teachers' Program to be submitted for review and subsequent approval.
6. For concerns and queries, kindly contact the SDO Laoag City at 077-7713678 or via email: laoag.city@deped.gov.ph.
7. For information, guidance, and compliance.


JOANN A. CORPUZ EdD, CESO V
Schools Division Superintendent

SGOD/fpg
June 30, 2025



DepEd Tayo Laoag City
laoag.city@deped.gov.ph

sdolaoagcity.org
P. Gomez St., Brgy. 23, San Matias, Laoag City
Telephone: (077) 771-3678