

UKPRN Previous UKPRN ULN Learner reference number Previous Learner Reference Number

Individualised Learner Record 2023-24 - Learner Details Data Capture Form

Learner Information - Please complete in BLOCK CAPITALS using Black Ink

Family Name <input type="text"/>	Given Names <input type="text"/>	Date of birth <input type="text"/> <input type="text"/> <input type="text"/>
Address line 1 <input type="text"/>	Address line 2 <input type="text"/>	Sex (M/F) <input type="checkbox"/>
Address line 3 <input type="text"/>	Address line 4 <input type="text"/>	Ethnicity <input type="text"/> <input type="text"/>
Current postcode <input type="text"/>	Postcode prior to enrolment <input type="text"/>	National insurance number <input type="text"/>
Email address <input type="text"/>	Campus ID <input type="text"/>	

Learner is not to be contacted, for example where a learner has suffered severe illness during the programme or other circumstance RUI 4 Learner is not to be contacted - learner has died RUI 5

LLDD and Health Problem and Learner Funding and Monitoring - Only complete and return where applicable

Do you consider yourself to have a long term disability, health problem or any learning difficulties

LLDD Cat

Primary LLDD

Does the learner have any of the following (tick those that apply)

High Needs Student (HNS) Education Health Care Plan (EHC) Disabled Student Allowance (DLA)

Learner Support Reason (LSR) Special Educational Needs (SEN)

National Learner Monitoring (NLM) Eligibility for Disadvantage Funding (EDF)

Maths Condition of Funding (MCF) English Condition of Funding (ECF) Free Meal Eligibility (FME)

Is learner living in accommodation provided by the provider Additional learner support cost Planned learning hours Planned employability, enrichment and pastoral hours Maths Grade English Grade

How we use your personal information

The ILR collects data about learners and learning undertaken. Publicly funded colleges, training organisations, local authorities, and employers (FE providers) must collect and return the data to the ESFA each year under the terms of a funding agreement, contract or grant agreement. It helps ensure that public money distributed through the ESFA is being spent in line with government targets. It is also used for education, training, employment, and well-being purposes, including research.

ILR data is shared with third parties where it complies with DfE data sharing procedures and where the law allows it. The DfE and the English European Social Fund (ESF) Managing Authority (or agents acting on their behalf) may contact learners to carry out research and evaluation to inform the effectiveness of training.

<https://guidance.submit-learner-data.service.gov.uk/23-24/ilr/ilrprivacynote>

Learner verification

type (LRS registration use only)	Relationship with school <input type="checkbox"/>	Passport <input type="checkbox"/>	Driving license <input type="checkbox"/>	ID Card/ Other national ID <input type="checkbox"/>	NI Card <input type="checkbox"/>	Certificate of entitlement <input type="checkbox"/>	Bank card/ debit card <input type="checkbox"/>	Other <input type="checkbox"/>	None <input type="checkbox"/>
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Learner's Signature _____

I certify that the information contained on this form is correct

Date

This activity is part-financed by the European Union through the European Social Fund (ESF). ESF supports activities to extend employment opportunities and develop a skilled workforce.





Learner's names

Learner reference number

Individualised Learner Record 2023-24 - Data Capture Form - Employment and Monitoring Information

Employment Status Date employment status apples EDRS OET

Employment Status Monitoring type and code

S E I E I I L O U L O E B S I P E I S E M

Employment Status Date employment status apples EDRS OET

Employment Status Monitoring type and code

S E I E I I L O U L O E B S I P E I S E M

Employment Status Date employment status apples EDRS OET

Employment Status Monitoring type and code

S E I E I I L O U L O E B S I P E I S E M

Employment Status Date employment status apples EDRS OET

Employment Status Monitoring type and code

S E I E I I L O U L O E B S I P E I S E M

Individualised Learner Record 2023-24 - Data Capture Form - Provider Specified Monitoring Information

Provider Specified Learner Monitoring - A

Provider Specified Learner Monitoring - B



Learner's names

Learner reference number

Partner UKPRN

Individualised Learner Record 2023-24 - Data Capture Form - Learning Aim Information

Aim Type	<input type="checkbox"/>	Aim sequence number	<input type="checkbox"/> <input type="checkbox"/>	Learning aim reference	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Funding Model	<input type="checkbox"/> <input type="checkbox"/>	Standard code	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				
Learning Start Date	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Original learning start date	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Learning planned end date	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				
Planned hours	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			OTJ Hours	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Programme type	<input type="checkbox"/> <input type="checkbox"/>	Framework code	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Pathway code	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Delivery location postcode	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Learning start date postcode	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Additional delivery hours	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				
Funding adjustment for prior learning	<input type="checkbox"/> <input type="checkbox"/>			Other funding adjustment	<input type="checkbox"/>			Contract reference number	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				
End-point assessment org	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Completion status	<input type="checkbox"/>			Learning actual end date	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				
Achivement date	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Outcome grade	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Software supplier aim identifier	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>				
Delivery location postcode	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Employment outcome	<input type="checkbox"/>			Outcome	<input type="checkbox"/>				

Individualised Learner Record 2023-24 - Data Capture Form - Learning Delivery Funding and Monitoring

S	O	F	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	F	F	I	<input type="checkbox"/>	E	E	F	<input type="checkbox"/>	R	E	S	<input type="checkbox"/>	A	D	L	<input type="checkbox"/>	A	L	B	<input type="checkbox"/>	A	S	L	<input type="checkbox"/>	F	L	N	<input type="checkbox"/>
L	S	F	Date from			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Date to	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
A	C	T	Date from			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Date to	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					
L	D	M	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																					

Individualised Learner Record 2023-24 - Data Capture Form - Provider Specified Monitoring Information

Provider Specified Delivery Monitoring - A

Provider Specified Learner Monitoring - B

Provider Specified Delivery Monitoring - C

Provider Specified Learner Monitoring - D

Individualised Learner Record 2023-24 - Data Capture Form - Financial Details and Workplace Details

Financial Type	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Financial Code	<input type="checkbox"/>	Financial Amount	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Financial Date	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Financial Type	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Financial Code	<input type="checkbox"/>	Financial Amount	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Financial Date	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>												
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WP Start Date	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	End Date	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Hours	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Mode	<input type="checkbox"/>	EmpId	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	WP Start Date	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	End Date	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Hours	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Mode	<input type="checkbox"/>	EmpId	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>								

Provider Signature _____

Date