

Public Services Company Information Technology Department

CONSUMPTIVE CUSTODY FORM	
PI	ease fill all contents in CAPITAL letters before taking printout
User Name	Mishary Hassan
Dept.	Call Center
Title	
Extension	5555
CONSUMPTIVE ITEMS	Details
CARTRIDGE / INK/ TONER Blank CD / DVD	Installed NEW Canon 441 - Color
Flash Memory	
MOUSE PAD	
OTHERS	
CUSTODY TAKEN ON:	12th March 2017 (dd/mm/yyyy) User Signature
SERVICED BY	Divyanshu Kumar IT Support Signature
	12/3/2017
Installed NEW Canon 441 - Color (Serial Number: 4960999782386)	
REMARKS:	
*Note: Every single item will require a different custody receipt form.	