

Public Services Company

Information Technology Department

CONSUMPTIVE CUSTODY FORM

Please fill all contents in CAPITAL letters before taking printout

User Name	Mohammed Hassan Ibrahim
Dept.	Accounts
Title	
Extension	8238

CONSUMPTIVE ITEMS

Details

CARTRIDGE / INK/ TONER	Installed NEW HP 126A - CE310A-Black; CE311A-Cyan; CE312A-Yellow; CE313A-Magenta
Blank CD / DVD	
Flash Memory	
MOUSE PAD	
OTHERS	

CUSTODY TAKEN ON: 8th March 2017 (dd/mm/yyyy) User Signature 

SERVICED BY Divyanshu Kumar IT Support Signature 

Installed NEW HP 305A - 126A - CE310A-Black (Serial Number:CE310A);
CE311A-Cyan (Serial Number:CE311A); CE312A-Yellow (Serial
Number:CE312A); CE313A-Magenta (Serial Number:CE313A)

REMARKS:

*Note: Every single item will require a different custody receipt form.