

# Official Co-Curricular Record

Shabnam Hasan 40088358

# Campus and Community Engagement

Date Activity

2019 - 2020 Reading Week Participant

Community Compass

Purpose and Description

<br />

Tasks for each volunteer are determined by the community organization they are palced with. All partner organizations are committed to a local social or environmental justice issue. <br/>br/>

**Learning Outcomes** 

# Clubs and Associations

Date Activity

2019 - 2020 VP Membership

Data Innovation Playground

Purpose and Description

Under the president and the Executive Vice-President, and in collaboration with the VP Market Intelligence, the VP Membership is responsible for overseeing all the activities of The Innovative Society group, whose members meet periodically to discuss the newest trends in data science, share code amongst each other, contribute to the club's Github repository, and participate in public data science competitions, representing Concordia University. Therefore, the VP Membership's mandate is to organize, coordinate, execute, and oversee all Society activities, ensure D!P is providing relevant activities for its audience and members, as well as ensure D!P and Concordia University is adequately and well-represented in the local data science community. Additionally, they may contribute to the club's activities when and if necessary.

Learning Outcomes

This is an official Co-Curricular Record. To confirm the authenticity of this record visit https://synergy.concordia.ca/verify.htm and enter the Authenticity Code:37884876244075527410

Andrew Woodall

Dean of Students

Dr. Graham Carr

President & Vice Chancellor

Date Printed: June 02, 2020

# A Guide to Concordia's Co-Curricular Record

#### Communications Skills

- Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.
- Respond to written, spoken, or visual messages in a manner that ensures effective communication.
- Share information in a timely fashion

# Being Adaptable & Flexible

- Manage multiple assignments and tasks, set priorities
- · Adapt to changing conditions and work assignments
- Open to new ideas/ways of doing things
- Innovative and resourceful: identify and suggest alternative ways to achieve goals

#### Collaboration and Teamwork

- Work cooperatively with others
- Contribute to the achievements of group goals
- Overcome differing views and achieve positive outcomes
- React positively to feedback and direction from peers
- Support the participation of others willingly

#### Leadership & Management

- · Inspire others to participate
- Take charge and manage your co-workers
- · Accommodate the working styles of others
- Share information and supports common goals
- Facilitate groups discussions and decisions achieving group consensus where appropriate

#### Multicultural Awareness & Appreciation of Diversity

- Show sensitivity and awareness to other people and cultures
- · Show respect for the diverse opinions, values, belief systems, and contributions of others.
- Educate community on cultural sensitivity to create inclusive communities
- Challenge the stereotypes and assumptions from others

# Planning & Organizing

- Design, plan, organize, and implement projects and tasks within an allotted timeframe.
- Manage the use of time and other resources to complete projects
- Manage multiple assignments and tasks; set priorities
- Coordinates or delegates tasks to other committee or group member

# Social Responsibility

- Champion or advocate for issues of concern
- Articulate student perspective and influences policy
- Show commitment to public life through community participation

#### Problem Solving

- Find solutions to problems using creativity, reasoning, and past experiences along with the available information and resources
- Apply a systematic approach to solve problems
- Use a variety of thinking skills to anticipate and solve problems

#### Self-Awareness & Positive Attitude

- Demonstrate ability to reflect on strength and weaknesses and learn from past experiences
- Demonstrate eagerness to learn a new skill or technique
- Exhibit drive and passion demonstrates enthusiasm through their words and actions
- Exhibit positive role modeling

### **Digital Capabilities**

- Demonstrate the ability to use web design and development software (e.g. Photoshop, Dreamweaver)
- Demonstrate the ability to manage a web server and utilize secure connection protocols.
- Demonstrate the ability to use faculty specific technical tools.
- Demonstrate the ability to create an effective database.